



This could change...

everything

New Student
Handbook 2011

GETTING STARTED AT AU

Freshman Orientation Registration in just four easy steps:

- Step 1:** Open the home page at adelphi.edu and click Getting Started at AU, an important site for new students.*
- Step 2:** Follow the instructions to set up your Adelphi student ID and password.
- Step 3:** Click New Student Orientation, open the link to register online, and select the session you will attend.

SESSION I

July 6, 7, 8

(Wednesday, Thursday, Friday)

or

SESSION II

July 12, 13, 14

(Tuesday, Wednesday, Thursday)

- Step 4:** Check your new Adelphi email account for an Orientation confirmation. (All University communications are sent only to this account, so this is a good time to “get started” using your Adelphi email.)

Don't delay! You're just getting started at Adelphi University!



SAVE THE DATES—As You're Getting Started!

Freshman Move-In Day

Sunday, August 28

Matriculation Day

Monday, August 29

Parent Orientation

Monday, August 29

* New transfer and international students: Check the Getting Started at AU link at students.adelphi.edu/gettingstarted for details about upcoming Transfer Transition and International Orientation Schedules.

ORIENTATION IS A MUST!



Orientation

You'll discover so much about college and campus life that will make your transition to Adelphi University a smooth one. Orientation is the opportunity to make new friends, learn about the many services offered, and register for your classes! Whether you're beginning as a freshman or transfer, commuter, or resident, what you'll learn at Orientation will help you feel confident, focused, and comfortable as you're getting started at Adelphi!

FALL FRESHMAN ORIENTATION

Check once completed.

Getting your Adelphi ID#

Visit adelphi.edu and click *Getting Started at AU* to access our website for new students, or go there directly by typing students.adelphi.edu/gettingstarted into your browser. Follow the instructions to quickly and conveniently look up your Adelphi Student ID# and create a password. *All University communications, including academic warnings, health alerts, job postings, leadership opportunities, and more, are sent to your Adelphi email account, which will be activated when you create your password.* Once you register for Orientation, you'll receive a confirmation email to that account.

Register for Freshman Orientation

Now that you have your Student ID#, you're ready to register for Orientation online. Adelphi offers a three-day Freshman Orientation Session, with two options in July.

I'm registered for: Session I—July 6, 7, 8
 Session II—July 12, 13, 14

Use the online form, accessible through the *Getting Started at AU* website to select your preferred session, and to submit your registration. A confirmation will be sent to your Adelphi email account. Closer to the Orientation session, a postcard will be sent to your home address advising you of the assigned check-in location. **On day one, students will check in at 9:30 a.m.* Day three will end at approximately 4:00 p.m.**

Complete the online Language Placement Exam prior to Orientation—the earlier the better!

Completion of this exam must be done before Orientation. You can find the requirements and instructions for completing the Language Placement Exam at the *Getting Started at AU* website.

Log on to your Class Forum through the eCampus Message Boards and meet some new Adelphi friends!

Health History and Assessment/Immunization Requirements Forms

Complete and mail the health forms received in your acceptance packet to Adelphi's Health Services Center (see page 15 for additional information).

Any questions?

Visit students.adelphi.edu/gettingstarted for answers.

Pack your stuff for Orientation!

All students, including those who will be commuting in the fall, must stay overnight for the duration of Orientation.

As part of the Orientation program, all freshmen will attend Matriculation Day on Monday, August 29, 2011.

**Note: Students in the Honors College, Levermore Global Scholars, and General Studies programs will check in at 9:00 a.m. as Orientation for students in these programs begins earlier. You will receive additional information from those programs.*



WHERE IS ORIENTATION HELD?

All Orientation events are held on our Garden City campus. Upon arrival, once you check in, the Adelphi Orientation team will guide you from there. You'll find a community dedicated to answering your questions and helping you every step of the way.

I'M A COMMUTER. WHAT ABOUT ME?

All students—resident and commuter alike—reside on campus for the entire three-day Fall Orientation program. This provides a perfect opportunity for students to bond with fellow classmates, begin to experience campus life, and explore the Adelphi campus and its resources even before classes begin! Many activities start early and end late, so staying overnight in the residence hall is convenient, comfortable, and fun.

WHAT IF I HAVE QUESTIONS?

Check Adelphi's *Getting Started at AU* website students.adelphi.edu/gettingstarted for updates on schedules, directions to campus, and other information that will answer FAQs. For other questions, email orientation@adelphi.edu. You can also ask other incoming freshmen some questions on the *Getting Started at AU* class forum message board. You'll make Adelphi friends even before you attend Orientation!

WHAT DO YOU DO AT ORIENTATION?

During Orientation, there's a lot of fun and essential information. Of course, top priority is academics! Freshman Registration is a key component of Orientation.

You'll have an opportunity to meet with an

academic adviser, pick your classes, and register for the fall semester. Not declaring a major? No problem. You don't have to declare a major until your sophomore year, or after the completion of 60 credits of course work.

Then, over the three days, activities which are held throughout each day and evening, but are not limited to, include:

- ▶ Finding out about campus life, clubs, and organizations
- ▶ Discovering how to get a job on campus
- ▶ Attending Orientation sessions about topics such as:
 - ▶ Diversity
 - ▶ Campus Involvement
 - ▶ Academic Success
 - ▶ Residential Life/Commuter Life

Plus, there's evening entertainment, social activities, Battle of the Groups, and more!

WHAT ABOUT FOOD?

All of your meals will be provided during the Orientation program. If you have any special dietary needs, please describe them when you reserve your Orientation session.

WHAT DO I BRING?

- ▶ Bed sheets (twin size)
- ▶ Towels
- ▶ Blanket (twin size)
- ▶ Shower shoes
- ▶ Pillow
- ▶ Portable alarm clock

- ▶ Sleepwear
- ▶ Comfortable clothing suitable for both indoor and outdoor activities
- ▶ Sweater and/or sweatshirt
- ▶ Sneakers
- ▶ Rain gear
- ▶ Picture identification
- ▶ Hair dryer (optional)
- ▶ Camera (optional)
- ▶ Personal toiletries
- ▶ Prescribed medicine, if necessary

WHAT ABOUT PARENTS?

Parents can help you move in, but do not attend Orientation. They are invited and encouraged to go to the Matriculation Day ceremony on Monday, August 29. Parents attend an orientation designed especially for their needs. Details about Matriculation and Parent Orientation on Monday, August 29, will be mailed to the home address and available at students.adelphi.edu/gettingstarted/orientation/parent.php.

FRESHMEN IN THE LEARNING DISABILITIES PROGRAM

You will soon receive special registration material directly from the Learning Disabilities Program, but the information in this *New Student Handbook* is also useful. If you have any questions about advisement and registration in the Learning Disabilities Program, call (516) 877-4710, or email ldprogram@adelphi.edu.

THE HONORS COLLEGE, LEVERMORE GLOBAL SCHOLARS PROGRAM, AND GENERAL STUDIES PROGRAM

Students enrolled in the Honors College, Levermore Global Scholars Program, or General Studies Program have their Orientation earlier than Freshman Orientation. Check-in for these programs begins at 9:00 a.m.

Freshman international students may attend a summer Orientation session. All new international students will receive information about the international Orientation program designed specifically for international students. For additional details, visit students.adelphi.edu/gettingstarted/orientation/international.php.

Transfer Student Information

TRANSFER TRANSITION

All new transfer students entering in the spring or fall semester will attend a Transfer Transition session. As a transfer student, you have had some experience in college life. Now as you are getting started at Adelphi, Transfer Transition is an opportunity to find out about the many resources and services which are offered at our University. Closer to the beginning of each semester, you can check the Getting Started at AU website on Adelphi's home page for details about the schedule and the program. We want you to get involved at Adelphi University, and during your Transfer Transition session, you'll also find out about services offered through the Center for Student Involvement, including Tau Sigma, the National Transfer Honor Society. In addition, transfer student programming options will be presented by the Center for Career Development, Study Abroad, Campus Recreation, and more.

CHECKLIST FOR TRANSFER TRANSITION

Check once completed.

- Sign up for Adelphi Student ID#**
Visit adelphi.edu and click *Getting Started at AU* to access, or log on to students.adelphi.edu/gettingstarted. On the *Getting Started* page, go to the Transfer link and follow the instructions to conveniently look up your Adelphi Student ID# and create a password.

All University communications, including academic warnings, health alerts, job postings, leadership opportunities, and more, are sent to your Adelphi email account, which will be activated when you create your password.

Once your account is set up, you can navigate the C.L.A.S.S. online registration system. Then when you register for Transfer Transition, you'll receive a confirmation email to that account.

- Register for Transfer Transition**
Visit students.adelphi.edu/gettingstarted to register for the Transfer Transition session.
- Complete the online Language Placement Exam prior to Transfer Transition—the earlier the better!** Completion of this exam must be done before the Transfer Transition session. You can find the requirements and instructions for completing the Language Placement Exam at the *Getting Started at AU* website.

• ADELPHI UNIVERSITY



VITA SINE LITTERI MORS EST















• The Truth

Shall Make Us

Now, Let's Get Started at AU

Congratulations! Registering for Orientation or Transfer Transition is one of the first steps of your Adelphi journey. Now you have your Adelphi Student ID#, password, and an opportunity to discover what Adelphi offers—even before attending your particular session. The information available on the Adelphi website and in this *New Student Handbook* will help you find your way around academics, student life, and the campus. During Orientation or Transfer Transition, you will register for classes and have your semester schedule in hand! Congratulations on getting started at Adelphi.



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Academic Life

College means discovering new interests and abilities and developing those you already have. It's achieving academically, gaining personal insight, and making lifelong friends. It's also developing the tools and the know-how to succeed after graduation in your chosen field.

Adelphi is dedicated to helping you with your academic life—from choosing a major that suits your career goals and making an academic plan to tutoring and support services.

The Office of Academic Services and Retention

academics.adelphi.edu/asr
Levermore Hall 303 • (516) 877-3150

OFFICE HOURS

Monday through Thursday: 8:30 a.m.–5:00 p.m.*
Friday: 8:30 a.m.–4:30 p.m.

During the summer or when there are no scheduled classes, the office is open Monday through Friday, 8:30 a.m.–4:30 p.m.

*For extended hours during registration periods, visit academics.adelphi.edu/asr

WHAT WE DO

As you begin to plan your academic experience, Office of Academic Services and Retention (OASR) can be one of your greatest academic resources. While your academic adviser is a very valuable resource, OASR is the place to go to get a second opinion about your academic program, General Education requirements, changing your major, or any other academic concerns. You'll find us friendly, open, and dedicated to helping you achieve academic success. Our services include:

- ▶ The Early Warning System to identify students who are struggling in one or more classes and give them the additional support they need to be successful.
- ▶ Overseeing academic transactions such as withdrawals, leaves of absence, and petitions to waive an academic rule or regulation.

- ▶ Together with Adelphi faculty, sponsoring and coordinating Adelphi students to present research at the annual National Conference for Undergraduate Research or other academic conferences, and each spring, at the Adelphi Research Conference, and to receive merit awards including Adelphi's annual Student Success Scholarship. Please see our website for specific information about these and other programs.

The Learning Center

students.adelphi.edu/learningcenter
Garden City: Earle Hall, Lower Level
(516) 877-3200
Manhattan Center: Room 277
See website for details

OFFICE HOURS

Fall and Spring Semesters:

Garden City: 9:00 a.m.–8:00 p.m.
Monday through Thursday

Manhattan Center: Varies per semester
(see students.adelphi.edu/learningcenter for schedule)

Hauppauge and Hudson Valley Campuses:
Distance Live-Chat Appointments Available
(see website for details)

Summer/ Intersession: Varies
(see students.adelphi.edu/learningcenter for schedule)

WHAT WE DO

The Learning Center provides academic assistance in three ways:

- ▶ Content Area Tutoring, to review specific questions on specific assignments (e.g., "How do I...calculate molarity/determine a z score/do a Shanay turn?")
- ▶ General Studentship Tutoring, to develop skills necessary for overall success, such as time management, study skills, test preparedness, etc.
- ▶ Satellite Programs, to enhance academic life through services not provided by other offices, e.g., Grad Prep to help prepare for admission to graduate school and English Language Conversation to develop conversational proficiency.



Learning Center services are FREE to all students. Walk-ins are welcome, but online registration and scheduling are preferred (See the Learning Center's home page, students.adelphi.edu/learningcenter, for details on available hours and tutors.)

INTERNATIONAL STUDENTS NOTE: Ability to Benefit (ATB) exams must be scheduled through the Learning Center and are available at the Garden City Location ONLY. Please contact the office at (516) 877-3200 right away to learn more about the test.

Taking classes at the Manhattan Center?

Schedule an appointment to work with a trained peer tutor at The Learning and Writing Center Annex, Room 277 at 75 Varick Street. Tutors are available late afternoons, early evenings and weekends.

The Writing Center

students.adelphi.edu/writingcenter
Garden City: Earle Hall, Lower Level
(516) 877-3296
writingcenter@adelphi.edu
Manhattan Center: Room 277

OFFICE HOURS

Monday through Thursday: 9:00 a.m.–7:00 p.m.
Friday: 9:00 a.m.–5:00 p.m.

Call or drop in for an appointment. To sign up for an appointment or workshop, go to our online schedule at students.adelphi.edu/writingcenter, or simply drop in at the Writing Center.

In the library studying? Visit our Library Drop-In Desk, second floor, Swirbul Library. Open evenings and weekends. No appointments necessary!

WHAT WE DO

The Writing Center is the hub of writing-related activity at Adelphi University. Our primary purpose is to help you learn to use writing more effectively in all aspects of college life. Any student—of any ability—who wants to improve his or her writing process may use the Center. Together with your tutor, you will decide what aspect of your writing you want to focus on.

Topics you might discuss include:

- Writing with clarity
- Developing a sophisticated argument
- Deepening your analyses
- Deciding on organization and structure
- Understanding rhetorical techniques
- Improving sentence-level style
- Incorporating and citing sources
- Addressing grammar problems

Register at rich36.com/adelphi/register.php.



Swirbul Library

libraries.adelphi.edu
(516) 877-3549

LIBRARY HOURS

Regular Schedule

Monday through Thursday: 8:00 a.m.–12:00 midnight+*

Friday: 8:00 a.m.–8:00 p.m.+

Saturday: 8:00 a.m.–8:00 p.m.^

Sunday: 10:00 a.m.–12:00 midnight*

For additional library information and hours, please call (516) 877-3572.

For the IT Help Desk and Information Commons, please call (516) 877-3340.

+ Public service desks open at 8:30 a.m.

* Public service desks close at 10:00 p.m.

^ Public service desks open at 10:00 a.m.

WHAT WE DO

Swirbul Library offers you facilities, resources, and services to support and enrich your academic, cultural, and student life at Adelphi. You'll find it's a resource for course-related materials, research, Internet-access (wired and wireless), and a great place to study.

INFORMATION SYSTEMS AND SERVICES

You'll find state-of-the-art information systems and services at the Library. These include both Internet-based electronic information resources, full-text retrieval systems, and document delivery services. The Adelphi Libraries Catalog (ALICAT) online provides electronic access to the Libraries' holdings. You can access ALICAT on the Internet at alicat.adelphi.edu. Members of the Library faculty are available to provide instruction in the use of the Library and its resources.

THE INFORMATION COMMONS

The Information Commons is adjacent to the Office of Information Technology Help Desk on the second floor of Swirbul Library. It's the hub for students to work on their papers, do research, and surf the Internet. There are both PC and Mac computers, plus printers and scanners for your use, and it's a wireless hot spot. The Information Commons is also where you'll find the most lab assistants available in one spot. For more information, go to IT.adelphi.edu/services/classroom.php.

Online tutoring appointments are available for students attending the Hauppauge or Hudson Valley Centers. For information, visit students.adelphi.edu/writingcenter or call (516) 877-3296.

Study Abroad

adelphi.edu/studyabroad

Center for International Education

Alumnae Hall 111 • (516) 877-3487

cie@adelphi.edu

OFFICE HOURS

8:30 a.m.–4:30 p.m.

WHAT WE DO

Adelphi University offers you the opportunity to study abroad at many locations around the world. Studying abroad not only enriches your academic experience, but allows you to engage other cultures and truly become a global citizen, all while pursuing courses toward your degree.

Adelphi's Center for International Education is here to assist you through the process of selecting the best program for your academic needs and personal interest. Options include short-term, semester, and academic year programs—come see us and we will help you find your place in the world. Where will you go?





Academic and C

Success requires planning. Your adviser(s), professors, the Office of Academic Services and Retention, and Center for Career Development are all ready to help you with your academic and career planning. You'll find tips for planning your college years on the following pages.

During Your Freshman Year (0–30 credits)

ACADEMIC PLANNING

- ▶ Be receptive to new areas of study.
- ▶ Notice which classes you enjoy and in which classes you excel.
- ▶ Notice which classes you don't enjoy and in which you struggle.
- ▶ Talk with your adviser and professors about classes you find interesting.
- ▶ Become a discerning reader.
- ▶ Strengthen your writing skills.
- ▶ Visit the Learning Center and Writing Center to develop reading, writing, and other important skills.
- ▶ If you're thinking about medicine, law, etc., visit the Office of Pre-Professional Advising and Fellowships in Levermore Hall 303, or call (516) 877-3140.
- ▶ Learn about Adelphi, read your *New Student Handbook*, browse Adelphi's website, talk to other students, and talk to your adviser and faculty members, or our specialized offices and centers when you have questions or concerns.
- ▶ Make use of all the resources Adelphi has to offer.
- ▶ Keep your academic plan up to date.

CAREER PLANNING—AWARENESS

- ▶ Actively participate in Career Services portion of the Freshman Orientation Experience (FOE) class for students who are required to attend FOE course.
- ▶ Attend the Center for Career Development's Welcome Back Block Party—this is your chance to explore job opportunities both on and off campus.

- ▶ Visit the Center for Career Development to make an appointment with a career counselor and familiarize yourself with the Office's programs and services.
- ▶ Pick up a copy of the *Four-Year Career Plan* brochure for students.
- ▶ Register with PantherZone, the online job and internship postings system.
- ▶ Take the Career Liftoff Interest Inventory—the self-assessment tool designed to help students learn more about their career-related values, interests, personality, and skills.
- ▶ Get to know faculty and administrators.
- ▶ Join student clubs and organizations.
- ▶ Volunteer and participate in community service—broaden your professional network and explore careers, while serving the community.
- ▶ Discover the America Reads/America Counts Program—Work Study-eligible students have the opportunity to mentor local school children.
- ▶ Start thinking about internships.

During Your Sophomore Year (31–60 credits)

ACADEMIC PLANNING

- ▶ Review your degree progress with your adviser.
- ▶ Talk with your adviser if you're still undecided.
- ▶ Have informational interview(s) with major adviser(s) to make an informed major choice.
- ▶ Do "What Ifs" on "Degree Audit" at Adelphi's eCampus website (see Information Technology in this *Handbook*).
- ▶ Declare your major.
- ▶ Enroll in writing courses if writing will be an important facet of your career.
- ▶ Consider spending a semester abroad during your junior year. Collect information from the Center for International Education in Alumnae Hall, Room 111.

Career Planning



CAREER PLANNING—EXPLORATION

- ▶ Explore academic majors and research potential internship opportunities.
- ▶ Enroll in the Center for Career Development's one-credit internship prep course.
- ▶ Attend the Center for Career Development's workshops.
- ▶ Participate in the Center for Career Development's events—to learn about various majors the University offers.
- ▶ Utilize the Center's online resources to research What Can I Do With A Major In...
- ▶ Start learning about different industries by conducting informational interviews with alumni mentors.
- ▶ Contact the Office of Alumni Relations and join F.A.L.A.—the Future Alumni Leader Association.
- ▶ Get involved with the Adelphi Mentoring Program—sponsored by the Center for Career Development and the Office of Alumni Relations.
- ▶ Write your first draft résumé.
- ▶ Visit the Center for Career Development's website to check out career research links and download copies of our Job Search Series.
- ▶ Join campus clubs to further develop leadership skills, broaden your personal and professional network, and build a strong résumé.

During Your Junior Year (61–90 credits)

ACADEMIC PLANNING

- ▶ During the fall semester, consult with your major adviser about your progress.
 - ▶ Visit the Office of Pre-Professional Advising and Fellowships in Levermore Hall 303, or call (516) 877-3140.
 - ▶ Undertake independent research in an academic area with one of your instructors and work toward presenting your research to the National Conference on Undergraduate Research or at another conference (visit OASR in the fall for an application).
 - ▶ Attend the Center for Career Development's workshops about professional schools, graduate schools, and internships.
 - ▶ Collect information about postgraduate scholarships and grants.
- ### CAREER PLANNING—EXPERIENTIAL LEARNING
- ▶ Secure an internship to gain practical work experience in your field of interest, while making professional contacts in your desired industry.
 - ▶ Update your profile on PantherZone to ensure that you have access to internships that match your interest, skills, and qualifications.





- ▶ Make an appointment with the Center for Career Development's internship coordinator to direct your internship search and polish your résumé.
- ▶ Conduct a mock interview at the Center for Career Development.
- ▶ Attend workshops on career-related topics such as Résumé, Interviewing Skills, Internships, Job Search, and Job Fair Preparation.
- ▶ Plan for the Annual Job and Internship Expo by researching the companies and organizations slated to attend the fair.
- ▶ Network—discuss career options with family, friends, faculty, and staff.
- ▶ Polish your résumé.
- ▶ Utilize Job Search Series (i.e., the Internet as a Job Search Tool).
- ▶ Start a professional reference or credentials file and prepare for graduate school admissions tests if there are plans for further education.

During Your Senior Year (91–120 credits)

ACADEMIC PLANNING

In the fall—

- ▶ Review your degree progress.
- ▶ Prepare your graduation audit.
- ▶ Consult with your major adviser about your progress.
- ▶ Attend the Center for Career Development's workshops about professional schools, graduate schools, and internships.
- ▶ Secure an internship.

CAREER PLANNING—TRANSITION

- ▶ Launch your job search campaign and consider graduate and professional school options.
- ▶ Polish your résumé and hone your interview skills by attending related Center for Career Development's workshops.
- ▶ Attend the Annual Job and Internship Expo and other career fairs off campus.
- ▶ Register for On-Campus Recruitment (OCR) and attend a campus recruiting seminar.
- ▶ Connect with the Office of Alumni Relations to participate in C.O.A.C.H. programs to network and connect with distinguished alumni representing various fields and industries.
- ▶ Take part in the Backpack to Briefcase Series, sponsored by the Center for Career Development and Office of Alumni Relations, to focus on career and professional training topics such as Dress for Success, Dining and Business Etiquette, and Money Skills.
- ▶ Stay abreast of current events and discuss labor market trends with a career counselor.
- ▶ Research companies of interest and disseminate résumés to these targeted organizations.
- ▶ Search PantherZone for more job opportunities.
- ▶ Join professional organizations and network with leaders in the field.



What's your plan?

Think about and outline your academic and career plans. You'll enjoy looking back on this when you graduate!

FRESHMAN YEAR	SOPHOMORE YEAR
JUNIOR YEAR	SENIOR YEAR



On-Campus Cent

The Ruth S. Harley University Center

students.adelphi.edu/sa/uc
**University Center Operations and Auxiliary
Services, University Center 301**
(516) 877-3610

Think of the University Center (UC) as the hub of the University—it's a place to eat, relax between classes, meet friends, study, get on the Internet, visit one of the University's administrative or student activities offices, see an art exhibit, and, depending on the schedule, watch a movie, hear a concert, or attend a lecture.

THE UC AT A GLANCE

Lower Level

- ▶ Adelphi University Bookstore
- ▶ Angela and Barry Zeman Commuter Student Lounge (includes a computer lab, lockers, microwaves, and a big screen TV)
- ▶ Wireless Access
- ▶ Student Art Exhibits
- ▶ Computer work stations
- ▶ The Underground Café, featuring Starbucks® coffee, au bon pain™ soups and other specialty food items
- ▶ Outdoor Dining Patio

Main Level

- ▶ Newly renovated UC Café
- ▶ Dining Services Meal Plan
- ▶ Lobby:
 - ▶ ATM
 - ▶ Wireless Access
 - ▶ Collegiate Readership (free newspaper vending machines)
 - ▶ Public Transportation Schedules
- ▶ Art Gallery
- ▶ Computer and travel information terminals

- ▶ Administrative Offices:
 - ▶ Student Affairs
 - ▶ Center for Student Involvement
 - ▶ International Student Services

Second Level

- ▶ The Thomas Dixon Lovely Ballroom
- ▶ Wireless Access
- ▶ Multipurpose Meeting Rooms
- ▶ Catering Office
- ▶ Public Safety

Third Level

- ▶ University Center Operations and Auxiliary Services
- ▶ Student Counseling Center
- ▶ Disability Support Services
- ▶ University Chaplains and Interfaith Chapel
- ▶ Student Conduct and Community Standards
- ▶ Student Government Association (SGA) Office

Dining Services

students.adelphi.edu/sa/diningservices

WHAT'S TO EAT?

You'll find a variety of food and dining options around campus, such as the home-style dinner at the recently renovated UC Café, which also offers specialty brands such as Cheeburger Cheeburger. Starbucks type fare is available in the Underground Café, burritos at Taco Stop, and to-go items at the new Post Hall convenience store. For the Fall 2011 semester, All-You-Care-To-Eat dining options will be available following the summer remodel of the Post Hall location.

Just a reminder that the UC Café now offers online deli ordering! Avoid the lines by pre-ordering your sandwich so it's ready when you arrive. For details, visit adelphi.edu/diningservices.



Eaters and Services



Eatery	Featuring	Hours of Operation
UC Café UC Main Level	Breakfast, lunch, and dinner Specialty brand food options including Taro 13, Native Spice, Wrap-It-Up, Cheeburger Cheeburger Express, and Mulberry Street	Monday–Friday: 7:30 a.m.–8:30 p.m. Saturday–Sunday: 8:30 a.m.–7:30 p.m.
The Underground Café, UC Lower Level	Starbucks® coffees, paninis, soups, pastries, grab-and-go items. Also featuring an outdoor patio just steps away.	Monday–Friday: 8:00 a.m.–11:00 p.m. Saturday: 10:00 a.m.–2:00 p.m. Sunday: Closed
Post Hall	Newly renovated dining location will reopen fall 2011 semester and include all-you-care-to-eat, a traditional dining plan	Monday–Friday: 7:30 a.m.–9:30 p.m. Saturday: Closed Sunday: 11:00 a.m.–2:30 p.m.; 5:00 p.m.–9:30 p.m.
Convenience Store	Food items such as cereal, milk, chips, beverages, snacks, and other grocery items.	Monday–Friday: 9:00 a.m.–1:00 a.m. Saturday–Sunday: 5:00 p.m.–11:00 p.m.
Legends Juice Bar Center for Recreation and Sports	Featuring fruit smoothies, fresh juice, coffee, fresh fruit, yogurt parfaits, bagels, muffins, organic salads and wraps, energy and protein bars. During sporting events, this location is open and accepts meal cards.	Monday–Friday: 7:00 a.m.–1:00 p.m.; 4:00 p.m.–10:00 p.m. Saturday and Sunday: Closed (except during sporting events)
Taco Stop Center for Recreation and Sports	Conveniently located near the underground parking garage, grab a burrito, taco, or other to-go item.	Monday–Friday: 11:00 a.m.–6:00 p.m. Saturday and Sunday: Closed (except during sporting events)





Adelphi University Bookstore

students.adelphi.edu/sa/uc/bookstore.php
University Center, Lower Level • (516) 877-3900

BOOKSTORE HOURS

Monday through Thursday: 9:00 a.m.–7:00 p.m.

Friday: 9:00 a.m.–3:00 p.m.

Saturday: 10:00 a.m.–2:00 p.m.

(Closed Sundays)

Note: At the start and end of the semester, the bookstore will have extended hours.

ABOUT TEXTBOOKS

Buying Textbooks

Before the start of the semester, the bookstore staff will organize all textbooks and course materials by subject, course number, and course section. Be sure to have this information with you so that you can get the correct books. Remember that different course sections may have different professors and books, so take careful note of your section. The bookstore staff is happy to help you if you have any questions about buying your books. Many students buy their books after the first day of class, when they have met their professors and received the syllabi. However, students may order/pre-order their textbooks online through their eCampus account. After your eCampus login, under My Courses, you can view/purchase your textbooks using the Buy Textbooks Online link on the home page. You can order your books as early as the July Orientation dates when you register for classes!

Digital Textbooks

Digital textbooks are available for most textbooks.

Textbook Rentals

Students also have the option to rent textbooks for the semester. Students can save more than 50% by renting textbooks. Rented textbooks are typically due seven days after the last day of finals, and must be returned in good condition. However, not all titles are available for rental.

Textbook Reservation

To make buying textbooks easier, take advantage of Adelphi's Textbook Reservation Program. Call (516) 877-3900, log on to adelphi.bkstore.com, or come into the store before the beginning of the semester to have your books reserved. Just give us your schedule and credit card number, and then pick up your books the first week of classes at the information desk and skip the long cashier's line!

Used Textbooks

The bookstore often sells used textbooks—keep in mind that used books often sell out quickly because they are less expensive.

Textbook Returns

The bookstore will give you a full refund during the first week of classes with a valid receipt. After the first week, the bookstore will give a full refund up to 30 days after the first day of classes, with a valid receipt and proof of schedule change. After the first 30 days of classes, all textbook sales become final.

For more information, call (516) 877-3900, email bookstore@adelphi.edu, or drop by the bookstore for a more detailed explanation of the return policy.



Textbook Buybacks

The bookstore will buy back your used textbooks at any point in the semester, excluding the first two weeks of the term. Books tend to have their highest buy-back value during finals period.

Please note that the bookstore will give you up to 50% cash back on your textbook if it falls under these two criteria:

- ▶ The book is being used for the next semester
- ▶ We are not overstocked on the textbook

Adelphi and Barnes & Noble—Go Green!

Check out the earth-friendly bags—for a nominal price, you can purchase a reusable bag when you buy your textbooks, and reuse it each semester. Plus, it can hold other stuff!

Multicultural Affairs

adelphi.edu/multicultural
University Center 110 • (516) 877-3602

OFFICE HOURS

Monday through Friday: 8:30 a.m.–4:30 p.m.

WHAT WE DO

The Office of Multicultural Affairs supports an environment that encourages students from diverse backgrounds to actively participate in campus life. Under the direction of the Center for Student Involvement, and in cooperation with other offices and programs, Multicultural Affairs assists the University in developing special recruitment, retention, and educational strategies. The Office of Multicultural Affairs offers diversity workshops that allow students to discuss their differences in a safe and comfortable setting. Diversity workshops are held during Freshman Orientation, as well as throughout the year, for faculty, staff, and students.

Office of International Student Services

adelphi.edu/international
University Center 110 • (516) 877-4990

OFFICE HOURS

Monday through Friday: 8:30 a.m.–4:30 p.m.

Appointments: Call to schedule an appointment to discuss any questions or concerns you may have about your Adelphi education.

WHAT WE DO

Diversity is one of the cornerstones of an Adelphi education—our students come from 48 different countries. If you are an international student, your academic plan incorporates unique issues. In addition to deciding upon a course of study, you must take into consideration the legal and immigration requirements for full-time study in the United States. The Office of International Student Services will help you meet legal requirements for entry into the United States and maintain legal status while pursuing full-time study at the University. We offer information on differences in governmental laws and regulations, language, customs, culture, and educational requirements; and provide advice on the requirements of the U.S. Citizenship and Immigration Services, Social Security Administration, U.S. Department of State, and Internal Revenue Service.

Interfaith Center

students.adelphi.edu/sa/ifc
University Center 302 • (516) 877-3113

OFFICE HOURS

Monday through Friday: 8:30 a.m.–4:30 p.m.
Information and schedules may be obtained from the reception desk.

WHAT WE DO

The Interfaith Center fosters an ecumenical and interfaith presence on campus and introduces interested members of the University community to houses of worship in the area.

On campus, the Center maintains—

- ▶ Interfaith Chapel (University Center 302)
- ▶ Interfaith resources (University Center 302)
- ▶ Chaplains' Offices (University Center 302)
- ▶ Catholic Chaplain (516) 877-3116
- ▶ Jewish Chaplain (516) 877-3115
- ▶ Muslim Chaplain (516) 877-3112
- ▶ Protestant Chaplain (516) 877-3114

It's Your Choice

Religious life and practice is a matter of choice at Adelphi. As a private, nonsectarian university, we do not promulgate any particular religious belief. The Interfaith Center provides a campus



ministry to suit individual needs through spiritual guidance, counseling, educational programs, meditation, social events, and opportunities for worship. Participation is voluntary and all are welcome. Students are served by the Catholic, Jewish, Muslim, and Protestant chaplains.

Student Counseling Center

students.adelphi.edu/sa/scc
University Center 310 • (516) 877-3646

OFFICE HOURS

Fall and Spring Semesters

Monday through Thursday: 8:30 a.m.–7:00 p.m.
Friday: 8:30 a.m.–4:30 p.m.

Winter Break and Summer

Monday through Friday: 8:30 a.m.–4:30 p.m.

WHAT WE DO

Whether you are facing stresses and pressures that are interfering with your academic or personal goals, or you just want someone to talk to, we're here to help. Our services include confidential individual and group counseling, evaluation, crisis intervention, rape crisis counseling, anger management counseling and education, outreach and consultation services, psychoeducational workshops, psychiatric services, and referrals to both on- and off-campus resources. Our workshop series offers a forum to discuss issues impacting students' lives. Common concerns presented to counselors include: self-esteem, depression, anxiety, eating disorders and body image, relationship issues, family-related problems, decision making, and uncertainty about the future. Students currently enrolled full or part time at Adelphi are eligible for services. Free, private, and confidential services are available year-round. Programs continue to be developed to assist our students with their concerns, and to provide resources to help with challenges presented in the ever-changing student population. Consult the Student Counseling website for new initiatives.

Drug and Alcohol Counseling

Drugs and alcohol are problems on college campuses across the country. Often students use substances to socialize, relax, or avoid other things in their lives. At times their use can become problematic, resulting in personal or academic difficulties. The Center offers education

and confidential substance abuse counseling. Counselors are available by appointment at (516) 877-3646.

Health Services Center

students.adelphi.edu/sa/hs
Waldo Hall • (516) 877-6000

HOURS 24/7

During the fall and spring semesters, the Center is open 24 hours a day, seven days a week. The Center stays open from 8:00 a.m. to 4:00 p.m., Monday through Friday, during intersession and summer terms. The Health Center is located on the Garden City campus, but can be accessed by students who are enrolled at other Adelphi campus locations.

WHAT WE DO

At the Health Services Center, you can receive medical attention and treatment, education, and information about general wellness. Our primary goal is to help you maintain and improve your health so that you are fully prepared to meet the demands of college life. Our services are available to all students: undergraduate and graduate, resident and commuter. Health Alerts are posted at students.adelphi.edu/sa/hs/healthalerts.php. The Director of the Health Services Center also maintains a Health Services blog that you can follow for information related to public health issues affecting the campus at blogs.adelphi.edu/healthservices.

SERVICES

The Health Services Center is under the direction of a nurse practitioner, and staffed by nurse practitioners, registered professional nurses and emergency medical technicians. For full details about available services, health alerts and hours of operation, visit our website at students.adelphi.edu/sa/hs/index.php. All students can access the Health Services Center by appointment, or on a walk-in basis for emergencies. The nurse practitioners can diagnose and treat students on campus for illness and injuries. The Center can also provide required vaccines. Call (516) 877-6000 for more information. Throughout the year, the Center also provides ongoing health and wellness education programs to the campus community.





INSURANCE

Every registered student has the option to purchase Student Health Insurance at the beginning of their school year, or in the event of qualifying circumstances. All resident students and international students are automatically enrolled in the school health insurance policy. If a student has their own health insurance, they can request a waiver. For more information regarding insurance waivers, please visit the Health Services website at students.adelphi.edu/sa/hs/insurance.php. **The deadline for waiving the insurance for the fall semester is October 15, and for new students in the spring, the deadline is March 15.** Those students who do not have medical insurance coverage and wish to enroll in Adelphi's plan must do so by the same dates. There is an opportunity for dependents of insured students to also purchase insurance coverage. For more information, visit the Center's website at students.adelphi.edu/sa/hs/insurance.php, or, students may contact the Health Services Center at (516) 877-6000. Remember, your parents' insurance coverage may no longer cover you once you reach your 22nd birthday. Look into your health insurance now so that you don't have to worry about it later.

HEALTH AND WELLNESS PEER EDUCATION CENTER

The vision of Adelphi University's Health and Wellness Peer Education Center is to create a college experience that is positive, safe, and healthy for all students at Adelphi to reach their intellectual, psychological, social, cultural, and spiritual potential. The mission of the Center is to deliver holistic health promotion programs and support to Adelphi students through peer educators. Creating a higher education environment that is supportive and encourages positive health promotion reinforces this mission. The Center is staffed by a diverse group of students, and offers opportunities for the individual student and collective student body to grow through a variety of diverse experiences that are challenging, rewarding, and meaningful. Through bio-psycho-social-spiritual-diversity educational workshops and programs, along with a resource center complete with supportive literature, referrals, and information on a variety of health, wellness, and social issues that impact student health, the Center complements and supports promoting student learning and critical thinking. The Center is supported through a collaborative effort from on- and off-campus members of the community interested in offering help, information, and support to Adelphi students. For information visit our website at students.adelphi.edu/sa/hs/hwpmc.php, or call (516) 877-6000.

Failure to provide proof prior to the first day of classes may result in the student being withdrawn from the University, all classes, and curricular and cocurricular activities.





IMMUNIZATION AND HEALTH STANDARDS

As a new student, you must meet New York State immunization requirements and the Health Center standards:

1. A Health History and Assessment Form
2. Proof of immunization against measles, mumps, and rubella on the Immunization Requirements Form
3. A completed Meningococcal Meningitis Vaccination Response Form

These forms are sent out with the accepted student's packet and can be downloaded from our website, or picked up from the Health Services Center in Waldo Hall. The form must be completed and signed by your healthcare provider and returned prior to registration.

Please note: If you do not comply with the immunization standards, you will not be allowed to attend classes.

1. Required Proof of Immunization

New York State requires that in order to attend classes, students born after January 1, 1957, who are registered for 6 or more credits, must provide the following proof of immunization.

- ▶ Measles—Two doses of live measles vaccine given no more than four days prior to the first birthday and after 1967, physician-documented history of the disease, or a titer (blood test) showing immunity.

- ▶ Mumps—One dose of live mumps vaccine given no more than four days prior to the first birthday and after 1968, physician-documented history of the disease, or a titer (blood test) showing immunity.
- ▶ Rubella (German Measles)—One dose of live rubella vaccine given no more than four days prior to the first birthday and after 1968, or a titer (blood test) showing immunity. History of the disease is not acceptable as proof for rubella.
- ▶ An acknowledgement of meningococcal disease risks and either dates immunization received, or refusal to receive vaccination. This can be done on the Health Assessment Form or through the online response section under the C.L.A.S.S. system.



REMEMBER

We need proof of required immunization. If you do not comply with the New York State mandated immunization standards described above, you will not be allowed to attend class.

- ▶ Have you returned your required Immunization Form?
- ▶ Have you returned your Meningococcal Meningitis Response Form?
- ▶ Have you returned your Health History and Assessment Form?

- ▶ Required Health History and Assessment. This form, which includes a healthcare provider's examination, must be completed, dated, signed, and returned to Health Services prior to registration.

2. Required Meningococcal Meningitis Response Form

Adelphi University is required to maintain a record of the following for each student:

- ▶ A response form in receipt of meningococcal disease and vaccine information signed by the student or the student's parent or guardian (if under 18 years of age). This must include information on the availability and cost of meningococcal meningitis vaccine;

AND EITHER

- ▶ A record of meningococcal meningitis immunization within the past five years; or
- ▶ An acknowledgement of meningococcal disease risks and refusal of meningococcal meningitis immunization signed by the student or student's parent or guardian.

3. Required Health History and Assessment

This form, which includes a physician's examination, must be completed and returned to Health Services prior to registration.

WHAT YOU NEED TO KNOW ABOUT MENINGOCOCCAL DISEASE

What is meningococcal disease?

Meningococcal disease or Meningitis is a severe bacterial infection of the bloodstream or meninges (a thin lining covering the brain and spinal cord).

Who gets meningococcal disease?

Anyone can get meningococcal disease, but it is more common in infants and children. For some college students, such as freshmen living in residence halls, there is an increased risk of meningococcal disease. According to the American College Health Association, between 100 and 125 cases of meningococcal disease occur on college campuses every year in the United States; between five and 15 college students die each year as a result of infection. Currently, no data is available regarding whether schools are at the same increased risk for disease. However, these children can be in settings similar

to college freshmen living in residence halls. Other persons at increased risk include household contacts of a person known to have had this disease, and people traveling to parts of the world where meningitis is prevalent.

How is the germ meningococcus spread?

The meningococcus germ is spread by direct close contact with nose or throat discharges of an infected person. Many people carry this particular germ in their nose and throat without any signs of illness, while others may develop serious symptoms.

What are the symptoms?

High fever, headache, vomiting, stiff neck, and a rash are symptoms of meningococcal disease.



FAQ

Do I have to purchase the Adelphi Student Health Insurance?

No, only residential and international students are required to have health insurance. If you have proof of another policy, you can waive the University's health insurance.

Among people who develop meningococcal disease, 10 to 15 percent die, in spite of treatment with antibiotics. Of those who live, permanent brain damage, hearing loss, kidney failure, loss of arms or legs, or chronic nervous system problems can occur.

How soon do symptoms appear?

The symptoms may appear two to 10 days after exposure, but usually within five days.

What is the treatment for meningococcal disease?

Antibiotics, such as penicillin G or Ceftriaxone, can be used to treat people with meningococcal disease.

Is there a vaccine to prevent meningococcal meningitis?

Yes, a safe and effective vaccine is available. The vaccine is 85 to 100 percent effective in preventing four kinds of bacteria (serogroups A, C, Y, W-135) that cause about 70 percent of the disease in the United States. The vaccine is safe, with mild and infrequent side effects,





such as redness and pain at the injection site, lasting up to two days. After vaccination, immunity develops within seven to 10 days and remains effective for approximately three to five years. As with any vaccine, vaccination against meningitis may not protect 100% of all susceptible individuals.

How do I get more information about meningococcal disease and vaccination?

Contact your healthcare provider or the Health Services Center. Information is also available on the following websites:

- ▶ The New York State Department of Health: health.state.ny.gov/diseases/communicable/meningococcal/fact_sheet.htm
- ▶ The Centers for Disease Control and Prevention, U.S. Department of Health and Human Services: cdc.gov/vaccines/vpd-vac/mening/default.htm
- ▶ The American College Health Association: acha.org
- ▶ The National Meningitis Association: nmaus.org

Vaccine Availability and Cost

- ▶ The vaccine will be available from the University physician, Kevin J. Curley, Jr., M.D., at an approximate cost of \$140. Students who wish to receive the vaccine must make an appointment in advance by calling (516) 663-2051.

- ▶ Contact your private healthcare provider.
- ▶ Contact Health Services Center for other options.

To learn more about meningitis and the vaccine, please feel free to contact our Health Services Center or consult with your healthcare provider. You can also find information about the disease on the websites listed in the preceding paragraphs.

Public Safety and Transportation

**administration.adelphi.edu/publicsafety
Levermore Hall, Lower Level • (516) 877-3500**

OFFICE HOURS 24/7

The University's Department of Public Safety and Transportation is located on the lower level of Levermore Hall and in the Public Safety Booth in front of Levermore Hall, providing security services 24 hours a day, seven days a week, 365 days a year. The Levermore Hall administration office is open Monday through Thursday, 8:30 a.m.–6:00 p.m., and Friday, 8:30 a.m.–4:30 p.m.

WHAT WE DO

It's important that you feel safe at Adelphi. The University's Department of Public Safety and Transportation is committed to maintaining a comprehensive safety and crime prevention program for all members of the Adelphi community. This means that students, faculty, staff, the Garden

City community, and the local law enforcement agencies must work together to ensure the effectiveness of Public Safety and Transportation's crime prevention program. Although Garden City remains one of the safest neighborhoods on Long Island, and Adelphi University is one of the safest campuses in the country, our staff of carefully selected and trained male and female officers, many with law enforcement backgrounds, remains as determined as ever to be vigilant about concerns for safety. For more information about the department's services and the University's Emergency Response, call us or visit us online.

PUBLIC SAFETY OFFICERS:

- ▶ Provide vehicle and foot patrol of the entire campus (parking lots, buildings, and residence halls).
- ▶ Ensure, in concert with the Health Services Center, prompt medical attention for those who are sick or injured.
- ▶ Respond to and investigate reports of crime.
- ▶ Enforce traffic regulations.
- ▶ Conduct crime prevention and fire prevention programs and seminars.

Public safety officers at the Garden City campus or local police officers will respond at any time of the day or night to meet the victim or witness of an accident, take a report, investigate the incident, and provide assistance. At Adelphi's off-campus centers, public safety officers or contracted security guards are available only during hours when classes are held.

EMERGENCY NOTIFICATION SYSTEM

Adelphi University's Dell MessageOne AlertFind™ Emergency Notification System notifies you about school closings, safety alerts, and other emergency messages. You can update your profile when you move or switch phone numbers. The Emergency Notification System can contact you through text message (SMS), cell phone, or home phone.

Log on to eCampus, choose Services tab, and click on "Dell MessageOne AlertFind™" (see page 42).

How to Report Emergencies and Crimes

At the Garden City campus:

Emergency campus telephones are located both inside and outside of the Garden City campus

buildings. In case of emergency, press "5," or dial extension 3507 or extension 3511 for immediate help.

At Adelphi Centers:

Manhattan

On-Campus: Contact Public Safety at (212) 965-8340 (Dial #1)

Off-Campus: Call 911

Hudson Valley

On-Campus: Contact Public Safety at (845) 471-3348

Off-Campus: Call 911

Hauppauge

On-Campus: Contact Public Safety at (631) 300-4350 or (516) 237-8605

Off-Campus: Call 911

Victims or witnesses are encouraged to report all incidents to Adelphi University Public Safety personnel—or to the local police department, if appropriate—regardless of how insignificant the crime may seem. Public Safety and Transportation maintains a close working relationship with the Garden City, Hempstead, Nassau County, Suffolk County, and the New York City police departments, all of whom provide police, criminal investigation, and emergency services. Adelphi public safety officers are trained to investigate most crimes; however, the local police department will be contacted for crimes of a more serious nature. A network of Adelphi and external support services is available to all victims and witnesses. Professional and pastoral counselors at Adelphi University are encouraged to advise students to report incidents to the proper authorities, e.g., Adelphi University Public Safety and Transportation or the local police department, if and when the counselor thinks it is appropriate. Upon request, this information, when possible, will be kept confidential.

PRACTICAL MATTERS

Your Adelphi ID Card

Every Adelphi student must have an ID card, which is issued by the Department of Public Safety and Transportation. To get your card, bring your class schedule to Public Safety on the lower level of Levermore Hall. AU ID cards must be carried at all times while on campus. It must be presented to any authorized Adelphi representative upon request. If the card is lost,





FAQ

Where do I use my Adelphi ID card?

Your Adelphi ID card is your “key” to many services. It’s your meal plan card, your residence hall access, and Swirbul Library card. Use it to get a free newspaper from the campus newspaper vending machines. With it, you have access to activities in campus recreation and the gym equipment. Plus, you need it to enter the underground parking garage. It enables you to get discount movie tickets at the PantherTainment Booth, and student rates for performing arts or other campus events. Local Garden City merchants and New York City museums provide discounts with a valid student ID. You’ll use it for other services and resources on campus. So, don’t lose it! You can also find important contact information on the back of your Adelphi ID card.

stolen or damaged, report it immediately to Public Safety. The card holder is responsible for the card replacement cost.

Registering Your Car

If you’re going to have a car on campus, you need to register it with the Department of Public Safety and Transportation. You can complete the form online at administration.adelphi.edu/publicsafety/traffic/car_registrationform.php or in person at the Public Safety Office on the lower level of Levermore Hall. However, the car registration must be verified in person at the Office to finalize the vehicle’s parking decal.

Shuttle Bus Service

Shuttle bus schedules are available in the Office of Public Safety and Transportation and also on the Public Safety website at administration.adelphi.edu/publicsafety. Click on Campus Transportation.

Emergency Closings

The University rarely closes because of weather conditions. However, when it becomes necessary to close, it’s important to be registered through the Dell MessageOne AlertFind™ system for

notification about emergency closing. In addition, the following radio and television stations carry early morning spot announcements:

- ▶ WLNG 92.1 FM
- ▶ WALK 97.5 FM
- ▶ WBAB 102.3 FM
- ▶ WBLI 106.1 FM
- ▶ WINS 1010 AM
- ▶ WHLI 1100 AM
- ▶ CBS 2
- ▶ NBC 4
- ▶ NEWS 12

The University also provides information about closings or delayed openings to television Channel 12 (Cablevision). For information about closings or delayed openings at a particular campus (24 hours a day), call:

- ▶ Garden City Campus (516) 877-6870
- ▶ Hauppauge Center (516) 877-6871
- ▶ Manhattan Center (516) 877-6872
- ▶ Hudson Valley Center (845) 471-3348
- ▶ General information for the public (516) 877-3000

If it becomes necessary to close the University during the day, all academic departments will be notified. When local conditions are severe, particularly with ice or with a hurricane, the University’s first concern is your safety. This information can also be found on the back of your Adelphi ID card.

The Office of Disability Support Services

students.adelphi.edu/sa/dss
University Center 310 • (516) 877-3145
TTY (516) 877-3138 • fax (516) 877-3139
email dss@adelphi.edu

OFFICE HOURS

Monday through Thursday: 8:30 a.m.–7:00 p.m.
 Friday: 8:30 a.m.–4:30 p.m.

Contact the Office of Disability Support Services (DSS) at any time to request information about the tailored accommodation services available to students with disabilities.

WHAT WE DO

DSS is dedicated to making sure that every student takes complete advantage of the Adelphi experience. To that end, we provide a variety of services to University students with temporary or permanent disabilities at no charge.



If you're a student with a disability—physical, learning, psychological, sensory, or other—you can use Adelphi's resources to help meet the varied demands of college life. DSS personnel are available to assist with individual accommodations tailored specifically to your needs. We encourage you to meet with a staff member early to ensure proper coordination of accommodations.

Our services include:

- ▶ Accommodations for testing, such as extended time, readers, assistive technology, and other services such as note-takers, books in alternative format, enlarged print books and materials, sign language interpreters, and handicapped parking permits.
- ▶ Arrangements for modified residence hall facilities, accessible classroom seating, and relocation to accessible classroom sites.

Center for Career Development

students.adelphi.edu/career
Post Hall • (516) 877-3130
careercounselor@adelphi.edu

HOURS OF OPERATION

Fall and Spring Semester

Monday through Friday: 8:30 a.m.–4:30 p.m.
Wednesdays: 8:30 a.m.–7:30 p.m.

Appointments

Please call to register in advance for special workshops and to make an appointment with a career counselor to discuss any career-related issues.

WHAT WE DO

Services provided to undergraduate students, graduate students, and alumni:

- ▶ Individual counseling
- ▶ Résumé reviews and interview preparation
- ▶ PantherZone online career service for 24/7 job search
- ▶ Career counselor email address for convenient electronic résumé reviews
- ▶ Career interest inventories
- ▶ Résumé, interview, and internship workshops
- ▶ Internship opportunities including the Community Fellows Program

- ▶ Student employment (on campus, off campus, and Work-Study positions)
- ▶ Student Worker Action Team (SWAT)
- ▶ America Reads/America Counts tutoring program at local public schools

TRADITIONAL EVENTS:

- ▶ Welcome Back Block Party
- ▶ On-campus recruitment interviews
- ▶ Nursing career fairs
- ▶ Annual Job and Internship Expo
- ▶ Partnership with the Office of Alumni Relations for Backpack to Briefcase events and C.O.A.C.H. programs

HOW DO I GET AN ON-CAMPUS JOB?

Through the Center for Career Development, students can obtain information regarding campus employment by visiting PantherZone at students.adelphi.edu/career/students/oncampusjobs.php. Students should attend the Welcome Back Block Party held during the first week of the fall semester, where campus departments recruit student employees. There are also many Work-Study opportunities available through America Reads/America Counts; details are available at the Career Development website.



Residential Life

If you're going to be a residential student, Adelphi will be your home away from home. These pages have important information and tips to help you settle in.

Residential Life and Housing

students.adelphi.edu/sa/rlh
Earle Hall 100 • (516) 877-3650

OFFICE HOURS

Monday through Friday: 8:30 a.m.–4:30 p.m.

HOUSING

Room and Board Information

There are a variety of room types allocated on a space-available basis, although some options may not be available to all residents. For the most current information on rooms and rates, go to students.adelphi.edu/sa/rlh/costs.php.

How to Get Housing

If you want to apply for on-campus housing, you need to pay the \$300 housing deposit, the \$250 tuition deposit, and complete and return the University Residence Hall Agreement (found in the acceptance packet) by May 1, 2011 for priority consideration. For faster service, you may log on to eCampus and click on the online application. For information and instructions about eCampus, see page 40. If you do not have access to the Internet, or you are having difficulty with the online application, please complete and return the Residence Hall Agreement in your acceptance packet. If you lose this form, you can download another copy at students.adelphi.edu/sa/rlh/apply.php. Fall entrants must return by May 1, 2011. Spring entrants should return as soon as possible.

The Status of Your Housing Application

You will receive a letter and email notifying you of your room assignment details, including information about your roommate(s). If you would like to check on the status of your application, log on to MyHousing, located under the services tab of the eCampus portal (ecampus.adelphi.edu).

Keep in Mind—

- ▶ Housing is not guaranteed. No one can guarantee you housing or a specific type of room. The sooner you file your Residence Hall Agreement, the more likely you are to receive a room assignment.
- ▶ Immunizations must be up to date and documented with Health Services, and students must be registered for classes prior to moving into the residence hall.
- ▶ Air-conditioned rooms have an additional cost, and air conditioning is only available during the hot months.
- ▶ Depending on availability, you can change rooms during the year. If your initial room placement isn't working out, you may have other options.

Residential Life at Adelphi

There are six distinctive residential communities at Adelphi: Chapman Hall, Earle Hall, Eddy Hall, Linen Hall, New Hall, and Waldo Hall. Each has a common area with a television; a kitchen area with an oven range, microwave, and sink; vending machines; and card-operated laundry facilities. Each room has beds, dressers, desks, and chairs; is wired for cable television, telephone, and computer network access; and provides each residential student with a mailbox and voicemail. Construction of a seventh new \$20 million residence hall is expected to open for Fall 2011.

Throughout the academic year, Residential Life sponsors seminars, workshops, and events that are led by faculty, staff, and non-Adelphi educators. For the safety of its residents, all residence halls are locked at all times, and students must have an access card to enter the residential buildings. In addition, hall attendants sit at the front desk from the evening through the early morning. Any person entering the building must have ID. Every hall has at least one resident assistant (RA) per floor, and the RAs are on-call during nonbusiness hours each day.





RESIDENCE HALL FACTS

Hall	Where	Special features
Chapman Hall <i>The Green Building</i>	Near the William J. Bonomo Memorial Field (baseball)	Home to the Learning Disabilities Program Office on its lower level. A successful Green Hall Council and green living community were inaugurated in Fall 2009, providing the support for students to actively pursue an eco-friendly residential lifestyle. <i>Coed by floor</i>
Earle Hall	In the residential quad near the Olmsted Theatre and Motamed Field	University's largest residence hall Houses: <ul style="list-style-type: none"> ▶ Honors College's facilities (administrative offices, lounge, computer and seminar rooms) ▶ Student Media Center and <i>The Delphian</i> ▶ Language Laboratory ▶ Learning Center ▶ Writing Center All of these areas must be accessed from outside of Earle Hall. <i>Coed by floor/wing</i>
Eddy Hall	Next to Linen Hall and New Hall, by Swirbul Library and near the William J. Bonomo Memorial Field (baseball)	All floors have air conditioning. <i>Coed by floor/wing</i>





Hall	Where	Special features
Linen Hall	Between Chapman and Eddy Halls, near the William J. Bonomo Memorial Field (baseball)	Home of the ELS Language Center on its lower level. <i>Coed by floor</i>
New Hall (Residence Hall A)	Between Swirbul Library and Eddy Hall, and overlooking the Janet L. Ficke Softball Field	New Hall consists of triple and double rooms, each with a bathroom and climate control, including air conditioning. There are spacious lounges on each floor. The first floor lounge is equipped with computer projection equipment, a fireplace, and an outdoor patio. <i>Coed by room</i>
Waldo Hall	In the residential quad near Blodgett and Harvey Halls	Health Services is located on the northwest side of Waldo Hall. In addition, Waldo Hall is centrally located to many academic buildings. <i>Coed by floor</i>
New Residence Hall (completion: fall 2011) (Residence Hall B)	Facing newly renovated Janet L. Ficke Softball Field	Will feature 170 beds and en suite bathrooms, with a green design, including geothermal heating and cooling systems.

RESIDENCE HALL INITIATIVES

EXCEL

EXCEL (Entering students eXcelling through the Contributions of Experienced Leaders) is a mentoring program that matches first-year students with carefully selected returning students. The mentors work with residence hall directors and resident assistants to plan and implement social and educational programs for first-year students. Past examples include campus tours and informal study sessions during midterms and finals. During the semesters, mentors are available daily for consultation.

Green Living

Green living initiatives are encouraged in all residence halls (light sensors, water reduction, organic cleaning, and hygiene products, etc.) and continue to be developed by students and staff.

Honors College Suites

The Honors College suites are conveniently located on the second floor of Earle Hall near the Honors College offices. They provide housing for a small number of the honors students who live on campus.



SPECIAL HOUSING ACCOMMODATIONS

- ▶ **Intercession:** If you need to stay on campus during intercession for an internship or other academic-related purpose, you must present a University official's signature in order to request housing. There is an additional charge for this housing. **Only student-athletes competing in winter season sports, international students, and students working for the University or taking courses during this time will be permitted to live on campus during intercession break.**
- ▶ **Summer Housing:** You can apply for campus housing if you are enrolled in summer classes. There is an additional charge for this housing. You may have to move into a different room or residence hall.
- ▶ **Special Housing Needs:** The Office of Residential Life and Housing is committed to meeting the needs of students who require specialized equipment or facilities. If you have a reasonable need, contact the Office of Disability Support Services at (516) 877-3145, or email dss@adelphi.edu, and complete and return the enclosed Residence Hall Agreement by May 1, 2011 for priority consideration.

RESIDENCE HALL LEADERSHIP

Each of the seven residence halls elects a Hall Council Executive Board to represent the residents. These Hall Councils provide a conduit for hall-wide residential issues to be raised to the residence hall director. They also provide programs aimed at promoting community within the hall. These Hall Councils in turn each send a representative to the **Resident Student Association (RSA)**. RSA is the organization that unites all the halls into one larger community and provides campus-wide programming with that goal in mind. The Executive Board of RSA is elected from the entire resident student body and is charged with communicating with the administration issues of concern to all residential students. The Adelphi University chapter of the National Residence Hall Honorary (NRHH) provides recognition for the top one percent of residential students at Adelphi who positively impact the Adelphi residential community through their actions and contributions in the residence halls.

RESIDENCE HALL STAFF

- ▶ **Residence Hall Director (RHD):** Each of the six residence halls has a director who works and lives in the hall, and oversees the hall's function as an educational center for its residents.
- ▶ **Resident Assistant (RA):** Each RHD supervises a staff of resident assistants. These are Adelphi students who help with program planning. In addition, the RAs are there as informational resources.
- ▶ **Hall Attendants:** These staff members work during events and evenings to monitor guests entering residence halls.

GET READY TO MOVE IN!

If you have questions or concerns about how to get ready for life at Adelphi, feel free to get in touch with the staff of Residential Life and Housing. You can log on to students.adelphi.edu/sa/rhlh, or call (516) 877-3650, Monday through Friday, 8:30 a.m.–4:30 p.m.

Packing Tips

As you prepare to move into your room, it's hard to know exactly what to bring with you. Aside from the basics, how can you cram the rest of your life into a room? While we can't help every student pack, we can pass along some advice that past Adelphi students found useful:

1. The University won't hold packages for you, so if you decide to ship items to campus, make sure that they arrive after you get to your residence hall. To make sure that your items get to you, include the following information:

Adelphi University
Your Name
Your Residence Hall/Your Room Number
One South Avenue
P.O. Box 701
Garden City, NY 11530-0701

New students move into residence halls on Sunday, August 28 from 10:00 a.m. to 5:00 p.m. and 6:00 p.m. to 10:00 p.m.



2. Make a list of things to bring. For some packing suggestions, check out the list on the right. Be sure to revise and add to it as you pack. Save a copy of your list to help you pack for your sophomore, junior, and senior years.
3. Don't stress if you get to Adelphi and realize you've left something at home. If you're coming from far away, think about waiting to buy some things until you get here. The campus is near several large malls and shopping plazas, and the bookstore in the UC also sells items for your room.
4. Pack your stuff in containers that you can use around your room. A trunk makes a great coffee table or place to put your stereo or television. Colorful plastic crates can hold your books and clothes.
5. Consider packing your linens in duffel or even trash bags, which are easy to store in your room.
6. Talk to your roommate(s) before you get here. Not only is this a great way to get in touch with another student before the semester starts, but it's a good way to avoid crowding your room with duplicate items.
7. Since there is no on-campus storage space, you might want to consider packing for one season at a time. If you don't live that far from campus, you can pick up and drop off things throughout the year. If you live far away, you can ship home your winter items, and have your spring/summer items shipped to you.



FAQ

When will I know my room assignment and my roommates?

You'll receive an email with this information. After Orientation and after you've set up your Adelphi Student ID#, check out additional information about residential life on eCampus (see page 40).

WHAT TO BRING

In addition to the items you know to bring, like clothes, toiletries, cell phone, and money, here is a list of 24 often-forgotten items:

24 Things You May Wish to Bring...

1. Laptop or personal computer
2. Alarm clock
3. Laundry basket
4. Laundry detergent
5. Basket for shower stuff
6. Soap and soap dish—or shower gel
7. "Flip-Flops" for shower
8. Lysol® or similar product
9. Dustbuster® or Swiffer®
10. Calendar
11. Reading lamp
12. Stamps
13. Wastebasket/Small recycling container or bag
14. Light bulbs (energy saver preferred)
15. Masking tape
16. Iron and ironing board
17. Flashlight
18. Umbrella
19. Standard twin sheets, pillows, and comforter
20. Refrigerator
21. Fan
22. Rug
23. Flashlight
24. Low-maintenance plants
25. Room decorations

...And 6 Things Not to Bring

1. Alcohol and drugs
2. Microwave and any cooking appliances
3. Air Conditioner (window or portable unit)
4. Any pets (small fish tank permitted)
5. Any items usable as weapons
6. Candles, incense, explosives, tapestries

Please Note: The University assumes no liability for loss or damage to the resident's property. Residents should secure adequate coverage either through their parents' or guardians' homeowner insurance, or additional insurance.

RESIDENT STUDENT MEAL PLAN INFORMATION

Every resident student is required to purchase a meal plan for each semester. Freshman residents are required to be on a traditional dining program and have the option of a Platinum or Gold Block meal plan. These plans include a specific number of All-You-Care-To-Eat meals, plus Panther Dollars for purchasing food at other campus dining locations. All students on an All-You-Care-To-Eat meal plan receive a free brunch every Sunday on campus. All dining plans are tax-free. To keep track of your meal





plan balance, visit adelphi.edu/diningservices to use the calculator.

Your Meal Card

Your Adelphi University ID card also functions as your meal card—in order to activate it, visit the Office of Dining Services in the UC Café. Your meal card is good at any on-campus dining area, and you can keep track of your balance by checking the calculator at students.adelphi.edu/sa/diningservices/mealplan_calculator.php. If you think your balance is incorrect, or if you have questions, speak with the meal plan coordinator in the UC Café.

If You Lose Your Card



FAQ

What if I run out of money on my meal plan?

You may add \$50 increments to your meal plan at any time during the semester.

If you lose your card, contact the dining services manager at (516) 877-3952, or the meal plan coordinator at (516) 877-3950, so that someone can deactivate the card. Visit Public Safety on the lower level of Levermore Hall to get a replacement card, and the meal plan coordinator can give you a temporary card to use in the interim. You must pay \$25 in order to receive a new card that must be activated by the meal plan coordinator. For your own protection, only you are allowed to use your meal card. If you're too sick to leave your room, a friend must bring your meal card and a note from Health Services to the dining hall manager.

How to Select a Meal Plan

Select the meal plan that most accurately reflects your eating habits. Since the smallest meal plan may not be sufficient to last through the semester, you may augment the amount of your meal plan at any time during the semester in \$50 increments.

Meal Plan Timeline

The meal period begins on the semester's move-in day, and ends the last day of the term (this includes finals period). Unused funds (if any) will carry over from fall to spring semester and will be added to your new meal plan amount for that semester. Any funds not used by the end of the spring semester will be forfeited.

How to Change Your Meal Plan

During the first two weeks of the semester, you can change your meal plan by sending an email from your student email account to housing@adelphi.edu with the selected new meal plan request. You can always have the option of increasing your plan in increments of \$50.

Get Involved in Dining Services

If you have suggestions or concerns about dining services at Adelphi, bring them to the Food Services Committee, which is composed of Dining Services management, the University's Director of Auxiliary Services, and students. The committee meets periodically to discuss food service issues.



Commuter Stud

If you will be attending Adelphi as a commuter student, we want you to know that commuters are a major and essential component of our student population and we make every effort to accommodate your needs. Under the direction of the Center for Student Involvement, services are provided to commuter students. The Center for Student Involvement recently introduced additional services for our commuter student population.

Commuter Student Services

adelphi.edu/commuters
University Center 110 • (516) 877-3603

COMMUTER HOTLINE:

Dial (516) 877-3785 (or x3785 from any campus phone) and you will have Adelphi at your fingertips! Whether you are looking for the week's events, University office hours, inclement weather information, or need to speak with Public Safety, this hotline includes it all. Commuting has never been so easy!

COMMUTER AIM SERVICE

Sitting at your computer and have a question? Middle of the day and can't stop by? Well now you don't have to! Simply add ADELPHICOMMUTER to your buddy list and you can have access to the Center for Student Involvement during office hours. Instant message this service whenever it is logged on and our staff will respond immediately.

COMMUTER ASSISTANTS

Commuter assistants are students who are trained to help transition incoming commuter students to college and campus life. Commuter assistants are available to their assigned students to assist with academic, student involvement, and personal issues that may arise. The commuter assistants will meet with their respective students regularly and support them through various means.

COMMUTER STUDENT ORGANIZATION

This student-led organization is a representative body for the commuter population, and acts as an advocate for commuter needs. The Commuter Student Organization (CSO) meets weekly to plan programs, both on and off campus, for the commuter student. Commuter Appreciation Week is held every semester, providing recognition and special events for the commuter students.

COMMUTER STUDENT LOUNGE(S)

Located on the lower level of the UC, the Angela and Barry Zeman Commuter Student Lounge features:

- ▶ A quiet area, with lockers to store your stuff
- ▶ Computers and a printer
- ▶ An information board that highlights campus activities
- ▶ Flat screen TV
- ▶ Train, bus, and shuttle schedules
- ▶ Microwaves
- ▶ Magazines

In addition, there are other lounge locations in Blodgett Hall, the Hy Weinberg Center, Hagedorn Hall of Enterprise, and the Science and Social Work buildings.

COMMUTER LOCKERS

Lockers are available around campus: University Center Angela and Barry Zeman Commuter Student Lounge, Post Hall, Hy Weinberg Center, and Performing Arts Center. To rent a commuter locker, bring your Adelphi ID card and \$10 to UC Operations, University Center, Room 301. You'll get the \$10 back when you return the lock, so the rental is actually free!

COMMUTER STUDENT MEAL PLAN INFORMATION

As a commuter, you can take advantage of a prepaid declining meal plan that can be used to purchase food at any on-campus dining area. It's simple—you can deposit anywhere from \$25 to \$500 on your card. Every time you make a purchase, it will be deducted from your balance. You can monitor how much money you have left



nt Life





by checking the calculator at students.adelphi.edu/sa/diningservices/mealplan_calculator.php. In addition to being able to take advantage of Adelphi's great dining options, other benefits of this plan include:

- ▶ The convenience of not having to worry about being short on cash
- ▶ Tax-free food purchases
- ▶ The ability to carry leftover money from the fall into the spring
- ▶ 10% added for free on amount greater than \$200

To deposit money in your meal plan, visit the Office of Dining Services in the UC Café. You can contact the dining services manager at (516) 877-3952, or the meal plan coordinator at (516) 877-3950, if you have any questions about this plan or if you lose your card.

OFF-CAMPUS HOUSING

Commuter Student Services provides information about off-campus housing at nearby rental properties to currently enrolled students. Once a student is accepted and deposits, the Adelphi eCampus account can be set up, which gives access to off-campus housing service information at adelphi.edu/offcampushousing or pick up a packet in UC 110 by presenting your Adelphi ID.

SPECIAL PROGRAMS SERVICES

Commuter Student Services can also lend you hand tools—ice scrapers, flashlights, umbrellas, etc. All you need to do is stop by UC 110 and show your ID card.

Each semester, commuter students can enjoy events, give-aways, programs, and more during Commuter Student Appreciation Week.



EARN GREEN POINTS FOR YOUR DAILY COMMUTE!

For information and to register for this special Adelphi program, visit nuride.com.

EMERGENCY SERVICES

For minor on-campus car trouble—lockouts, dead batteries—visit the Department of Public Safety and Transportation on the lower level of Levermore Hall, or call (516) 877-3511, 3507, or dial "5" on one of the campus' emergency phones.

EMERGENCY CLOSINGS

When local weather conditions are severe, tune into AM radio stations WCBS (880), WINS (1010), and WGBB (1240), and 96.1 FM, WLVG to find out if the University has closed. You can also call (516) 877-6870 for closing information, or register with Dell MessageOne AlertFind™ (see page 42).



REGISTERING YOUR VEHICLE

If you are going to have a car on campus, you need to register it with the Department of Public Safety and Transportation. You can complete the form online at administration.adelphi.edu/publicsafety/traffic/car_registrationform.php or in person at the Public Safety Office. However, the car registration must be verified in person at the Office to finalize the vehicle's parking decal.

Department of Public Safety and
Campus Transportation
Levermore Hall, Lower Level
Monday through Thursday, 8:30 a.m.–6:00 p.m. or
Friday, 8:30 a.m.–4:30 p.m.

HANDICAP PERMITS

To park in the University's designated handicap parking, you must have a handicap permit from the University as well as a current parking decal. To obtain a handicap permit, visit the Office of Disability Support Services, University Center 310.

PARKING ON CAMPUS

Parking on campus is by permit only. If you'll be driving to Adelphi and parking on campus, your vehicle must:

- ▶ Be registered with the University
- ▶ Display a current state registration
- ▶ Display a current University parking permit

TIPS FOR PARKING WHEN SPACE IS LIMITED

1. Arrive early for classes.
2. Consider carpooling with another student.
3. Consider taking public transportation and use our free shuttle service.
4. For parking/construction updates, log on to administration.adelphi.edu/publicsafety/construction.php.

PARKING OFF CAMPUS

Most streets adjacent to the campus have restricted parking. If you park off campus, make sure you are in a legal parking area or you will probably get a ticket from the Village of Garden City.

PUBLIC TRANSPORTATION

You can get to Adelphi in two ways:

By Long Island Rail Road (LIRR)

From the east: Take the LIRR to the Mineola Station, via the Port Jefferson, Ronkonkoma, or Oyster Bay branches. Once at the Mineola Station, transfer to the free Adelphi University shuttle bus at Station Road and Third Avenue. Download a schedule at

administration.adelphi.edu/publicsafety/traffic/campus_transportation.php or stop by the CSI Office in UC 110 or Public Safety in Levermore Hall. From the west: Take the LIRR to the Nassau Boulevard Station on the Hempstead branch. Transfer to the free Adelphi University shuttle bus, or walk five short blocks east along South Avenue.

By Long Island Bus

Take the N-22, N-23, N-24, N-78, or N-79 bus to the Mineola Bus Hub at Franklin Avenue and Third Street. Once at the Mineola Hub, transfer to the free Adelphi University shuttle bus at Station Road and Third Avenue. For a schedule, stop by the CSI Office in UC 110. Take the N-6, N-15, N-16, N-17, N-27, N-31, N-32, N-35, N-37, N-40, N-46, N-47, N-48, N-49, N-54, N-55, N-71, or N-72 bus to the Hempstead Transit Center, and transfer to the free Adelphi University shuttle bus at the north entrance to the Transit Center.

TRANSPORTATION PHONE NUMBERS

- ▶ Adelphi University Shuttle Bus: (516) 877-3500
- ▶ AMTRAK: 1(800) 872-7245
- ▶ Long Island Rail Road: (718) 217-LIRR (5477)
- ▶ Metro North Railroad: (212) 532-4900
- ▶ Greyhound Bus: (800) 231-2222
- ▶ MTA Long Island Bus: (516) 228-4000
- ▶ Airport Limousine Service: (516) 742-2222
- ▶ Taxi Service: (516) 481-1111

SHUTTLE BUS SERVICE

Adelphi's shuttle bus runs from the University to local train stations, bus stations, and convenient shopping malls. A designated pick-up/drop-off location is located on the north side of Post Hall. Schedules are available from Commuter Services, located in the Center for Student Involvement, University Center 110, at the Office of Public Safety and Campus Transportation, Levermore Hall, lower level, or online at administration.adelphi.edu/publicsafety/traffic/campus_transportation.php.

Please note that shuttle schedules will change if the local public transportation schedule changes.



Student Involve

For a complete undergraduate experience, check out our many cocurricular activities including clubs, honor societies, cultural events, and intramural and intercollegiate athletics.

Freshman Community Action Program

students.adelphi.edu/sa/csi/volunteer.php
University Center 110 • (516) 877-3603

WHAT WE DO

The Adelphi University Freshman Community Action Program (FCAP) provides an opportunity for incoming freshmen to participate in a five-day community service initiative during the week before classes begin. FCAP is a volunteerism program coordinated by the Center for Student Involvement.

FCAP participants will gain valuable hands-on and stimulating experiences through participation in this program. They will also have an early introduction to the Adelphi community while bonding with other incoming freshmen.

Students participating in this program will have the opportunity to volunteer at various locations. The program's goal is to introduce students to a variety of community service opportunities. FCAP is designed to allow students to work in the community during the day, and then attend an evening event (lecture, topic discussion) which reinforces the day's community service project. The program includes a full-day schedule of activities, and it is recommended that participants remain on campus in one of the University residence halls, at no cost to the student. The FCAP initiative is held just prior to the beginning of the fall semester. A special mailing will be sent to your home in the spring, providing details about the program and the application process.

The program is only offered to entering freshmen, and an application will be mailed to all deposited

students. As the program has a limited number of spaces, it is highly recommended that the application be completed and returned prior to Friday, June 3, 2011.

Center for Student Involvement

students.adelphi.edu/csi
University Center 110 • (516) 877-3603

OFFICE HOURS

Monday through Thursday: 8:30 a.m.–6:00 p.m.
Friday: 8:30 a.m.–4:30 p.m.

WHAT WE DO

- ▶ Adelphi Opportunity Program
- ▶ Campus Life and Activities
- ▶ Clubs and Organizations
- ▶ Commencement
- ▶ Commuter Student Services
- ▶ Greek Life and Social Fellowships
- ▶ Multicultural Affairs
- ▶ New Student Orientation Program
- ▶ Recognition Award
- ▶ Student Leadership Services
- ▶ Transfer Student Services
- ▶ Volunteer Services Program



GETTING IN TOUCH WITH A STUDENT CLUB

Clubs and organizations participate in activities fairs throughout the year, so you can meet members to find out which group may be of interest to you. You can get in touch with any club or organization through the club mailbox located in the University Center 110 or through the club email account. You can also keep track and stay connected with the clubs and organizations you're interested in with OrgSync. Similar to Facebook, OrgSync allows you to create a profile and then request to join the available student groups you



ment



are interested in. Get information about upcoming events, vote on what events should come to campus by taking part in polls, view photos and videos of events, discuss the issues you would like the student groups to address, and much more. Get involved! Find out more and register online for OrgSync by visiting eCampus, clicking on the Services tab, and selecting OrgSync.

CLUBS AND ORGANIZATIONS

Student Government Association

The Student Government Association's (SGA) main goal is to serve as a voice for student concerns and interests. The SGA represents all undergraduates to the University administration and other groups. It hosts speakers, allocates funds to student organizations, and sponsors awareness days.

Student Activities Board

The Student Activities Board (SAB) is the student programming board that organizes major social events on and off campus.

Academic and Special Interest Clubs

- ▶ Accounting Society
- ▶ Adelphi Ballroom Dancing Club
- ▶ Anthropology Club
- ▶ Biology Club
- ▶ Breaking Boundaries



FAQ

What are some of the events CSI coordinates?

CSI coordinates Welcome Back Week, Homecoming/Family Weekend, Greek Week, Multicultural Weekend, Commuter Appreciation Week, and many more activities.

- ▶ Chemistry Club
- ▶ Commuter Student Organization
- ▶ Criminal Justice Club
- ▶ Debate Society
- ▶ Entrepreneurship Club
- ▶ Finance Society
- ▶ Future Teachers Association
- ▶ Health, Physical Education, and Exercise Science Majors Club
- ▶ History Society
- ▶ Human Resources Society
- ▶ Life Club
- ▶ Math and Computer Science Club
- ▶ National Student Speech-Language-Hearing Association (NSSLHA)
- ▶ Pre-Law Society
- ▶ Psychology Club
- ▶ Society of Physics
- ▶ Spanish Club
- ▶ Student Nurses Acting for Progress (SNAP)
- ▶ Young Actors, Dancers, and Designers of Adelphi (Y.A.D.D.A.)

Campus Media

- ▶ *The Delphian*
- ▶ *Magnum Opus*
- ▶ *Oracle*
- ▶ P.A.W.S. Web Radio
- ▶ Works in Progress





FAQ

Does Adelphi have community service opportunities?

In addition to the community service events and programs sponsored by many of Adelphi's clubs and organizations, CSI coordinates numerous initiatives for volunteerism and service such as FCAP and Alternative Spring Break. It's a great way to get involved!

Community Service/Social Action Clubs

- ▶ Amnesty International
- ▶ C.A.L.I.B.E.R. (Cause to Achieve Leadership, Intelligence, Brotherhood, Excellence, and Respect)
- ▶ Circle K International
- ▶ Environmental Action Coalition (EAC)
- ▶ Men of Color Alliance (MOCA)
- ▶ MOSAIC
- ▶ National Association for the Advancement of Colored People (NAACP)
- ▶ Pride Alliance
- ▶ Republican Club
- ▶ United Nations
- ▶ Up 'til Dawn (St. Jude's Children's Hospital Philanthropy)

Cultural Organizations

- ▶ Black Students United (BSU)
- ▶ Caribbean Cultural Awareness Club (CCAC)
- ▶ Desi Club
- ▶ Hellenic Society
- ▶ International Student Society (ISS)
- ▶ Latin American Student Organization

Religious Clubs

- ▶ Adelphi Christian Fellowship
- ▶ Hillel
- ▶ Muslim Student Association
- ▶ Newman Club
- ▶ VIP Gospel Choir

HONOR SOCIETIES

The University holds membership in a variety of academic honor societies that are committed to serving the many interests of the Adelphi community. Membership for almost all of these societies is dependent upon predetermined academic criteria. In some cases, additional community service or interest-related criteria apply.

- ▶ Alpha Epsilon Delta (Premedical)
- ▶ Alpha Kappa Delta (Sociology)
- ▶ Alpha Psi Omega (Theatre)
- ▶ Beta Beta Beta (Biology)
- ▶ Delta Mu Delta (Business)
- ▶ Eta Chi Alpha (Accounting)
- ▶ Eta Sigma Gamma (Health Education)





- ▶ Gamma Sigma Alpha (Greek Academic)
- ▶ Kappa Delta Pi (Education)
- ▶ Kappa Pi (Art)
- ▶ Lambda Alpha (Anthropology)
- ▶ Lambda Pi Eta (Communications)
- ▶ Omicron Delta Kappa (Leadership)
- ▶ Order of the Omega (Greek Academic)
- ▶ Phi Alpha (Social Work)
- ▶ Phi Alpha Theta (History)
- ▶ Phi Epsilon Kappa (Physical Education)
- ▶ Pi Delta Phi (French)
- ▶ Pi Mu Epsilon (Mathematics)
- ▶ Pi Sigma Alpha (Political Science)
- ▶ Psi Chi (Psychology)
- ▶ Rho Lambda (Greek Academic)
- ▶ Sigma Delta Pi (Spanish)
- ▶ Sigma Lambda (Leadership)
- ▶ Sigma Theta Tau (Nursing)
- ▶ Tau Sigma (Transfer)

SOCIAL FELLOWSHIPS, FRATERNITIES, AND SORORITIES

Interfraternity Council

- ▶ Delta Sigma Pi (Business/Coed)
- ▶ Kappa Sigma
- ▶ Phi Sigma Kappa
- ▶ Pi Lambda Phi
- ▶ Zeta Beta Tau

Panhellenic Council

- ▶ Alpha Epsilon Phi
- ▶ Delta Delta Delta
- ▶ Delta Gamma
- ▶ Phi Sigma Sigma
- ▶ Sigma Delta Tau

United Greek and Fellowship Council

- ▶ Alpha Kappa Alpha
- ▶ Delta Sigma Theta
- ▶ Sigma Lambda Upsilon
- ▶ Swing Phi Swing
- ▶ Theta Delta Sigma (Multicultural/Coed)

Intercollegiate Athletics

aupanthers.com

Center for Recreation and Sports • (516) 877-4240

For Student-Athletes

Student-Athlete Affairs (SAA) is a program for student-athletes. It was initiated on Adelphi's campus in 2006 to foster the growth of the student-athlete both in sport and in the classroom, while maintaining a commitment to community service.

Student-Athlete Advisory Committee

The Student-Athlete Advisory Committee (SAAC) is a committee made up of student-athletes assembled to provide insight on the student-athlete experience. The SAAC also offers input



on the rules, regulations, and policies that affect student-athletes' lives on NCAA member institution campuses.

WHAT WE DO

Adelphi offers 22 Division I and II intercollegiate sports, plus cheerleading and dance teams. Adelphi is affiliated with the Eastern College Athletic Conference (ECAC) and is a member of the Northeast-10.

MEN'S

- ▶ Baseball
- ▶ Basketball
- ▶ Cross Country
- ▶ Golf
- ▶ Lacrosse
- ▶ Soccer (Division I)
- ▶ Swimming
- ▶ Tennis
- ▶ Track (Indoor and Outdoor)

WOMEN'S

- ▶ Basketball
- ▶ Bowling
- ▶ Cross Country
- ▶ Field Hockey
- ▶ Lacrosse
- ▶ Soccer
- ▶ Softball
- ▶ Swimming
- ▶ Tennis
- ▶ Track (Indoor and Outdoor)
- ▶ Volleyball

Campus Recreation and Intramurals

campusrec.adelphi.edu
Woodruff Hall, Room 240
(516) 877-4242

WHAT WE DO

Have fun, be active! Campus Recreation provides you with ways to stay fit while relaxing and enjoying the cocurricular experience. Our website is the best way to learn about campus recreation. Check out what's going on in intramural sports

and find out about upcoming events. See which residence hall is leading in this year's annual Cat Cup Challenge. Find out what time the fitness center, gym, and pool are open. Have a question? Just click on the FAQ. If you still haven't found what you're looking for, stop in or call us. The mission of Campus Recreation is to bring people together in ways that foster a positive and active lifestyle.

If you have any questions about Campus Recreation, you can speak to the staff at (516) 877-4242, or Recreation/Aquatics at (516) 877-4277.

Open Recreation

Seven days a week during the fall and spring semesters.

Intramural Sports

Leagues include flag football, volleyball, soccer, dodgeball, and floor hockey.

Sport Clubs

Clubs include step, hip hop, men's soccer, men's volleyball, men's basketball, ultimate frisbee, and fencing.

Group Fitness Classes

Kickboxing, yoga, zumba, pilates, total body, spin, and abattack are among the classes that are offered.

Residential Life Recreation Opportunities

For students who live on campus, the Cat Cup Challenge offers events such as the annual Scavenger Hunt and the Last Blast.

Spirit Organizations

- ▶ Adelphi Cheerleaders
- ▶ Adelphi Dance Team

Employment Opportunities

Campus Recreation and Athletics employs over 100 students annually to work at events and athletic contests, in the fitness center, on building supervision, and with intramural sports leagues and group fitness classes. Recreation will even sponsor students to become ACE or AFAA certified.





A vertical sidebar on the right side of the page with a teal-to-purple gradient background. It contains several white icons: a trophy, a computer mouse, a dollar sign, a city skyline, a calendar page for January 12th, a compass rose, and a large 'X' symbol. The page number '37' is located at the bottom right.



Information Tec

Information Technology

You'll find Adelphi is wired and ready to provide you with information technology support.

IT.adelphi.edu

(516) 877-3340 • helpdesk@adelphi.edu

IT Help Desk Hours:

The IT Help Desk is located in the Information Commons on the second floor of Swirbul Library. You can contact us at (516) 877-3340.

Fall and Spring Semester Hours:

Monday through Thursday: 8:00 a.m.–midnight

Friday: 8:00 a.m.–8:00 p.m.

Saturday: 8:00 a.m.–8:00 p.m.

Sunday: 10:00 a.m.–midnight

Hours may vary by semester and during exam periods.

WHAT WE DO

The Office of Information Technology (IT) is dedicated to providing you with the technology resources that you need to succeed. IT technicians and Help Desk staff will assist you with training and support so that you can take full advantage of Adelphi's resources.

IT MANUALS AND VIDEO TUTORIALS

Hundreds of technology manuals and video tutorials from Adelphi IT and Atomic Learning can be accessed at IT.adelphi.edu/services/manuals.php.

PEER-TO-PEER TRAINING

These training sessions are led by students who will teach you the basics of various software applications and help answer your technology questions. Subjects include:

- ▶ Basic instruction on Microsoft Word, Excel, PowerPoint, and Access
- ▶ Information security tips
- ▶ AU Gmail help
- ▶ File management
- ▶ Website creation using Google Sites
- ▶ Creating PDFs from other file types

For more information and the schedule of training sessions, go to IT.adelphi.edu/services/peertopeer.php.

GENERAL ACCESS COMPUTER LABS

Workstations

IT provides general-access computer workstations at the following locations:

- ▶ Information Commons, Swirbul Library
- ▶ Sager Lab, Swirbul Library (for research only)
- ▶ Commuter Lounges in the UC Lower Level
- ▶ Underground Café, UC Lower Level
- ▶ Woodruff Hall Computer Lounge—Third Floor
- ▶ Hauppauge Center Library
- ▶ Manhattan Center Library

For more information, visit IT.adelphi.edu/services/labs

Commuter Lounges

Located in the University Center, Lower Level, the Commuter Lounge features desktop computers, a printer, and wireless network access.

Kiosks

Conveniently located around the Garden City campus, these standing Internet kiosks are available for students to quickly check email and grades, and perform other on-the-go tasks. There are also 12 ALICAT database kiosks in Swirbul Library. Find locations at IT.adelphi.edu/services/kiosks.php.

SOFTWARE DOWNLOADS

Some software applications and antivirus tools are available as free downloads or as shareware. Go to IT.adelphi.edu/services/downloads.php to access the links.

COMPUTER AND ACCESSORY DISCOUNTS

Registered Adelphi students are eligible for discounts when they purchase products from affiliated vendors such as Apple, Dell, HP, and Microsoft through the University's website. Visit IT.adelphi.edu/purchasing for information.



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PRINT MANAGEMENT

A print management program is installed in Adelphi's computer labs. Each student account is granted the following:

- ▶ Fall and Spring Semesters: 500 prints each
- ▶ Summer Session: 250 prints (total for both sessions)

You can add to your balance as needed at the Swirbul Library Information Commons.

WIRELESS ACCESS

Adelphi IT maintains wireless coverage at the Garden City campus as well as the three Center locations. Your computer must be equipped with a Wi-Fi card. Access to our wireless network involves two security steps: The WEP key and your Adelphi login credentials. Detailed guides are available at the IT Help Desk on the second floor of Swirbul Library or from IT.adelphi.edu/services/wireless.php. You can also call the Help Desk at (516) 877-3340 for the WEP key.

Indoor/Outdoor Access Areas

Wireless access is available throughout our four campuses. Detailed maps of coverage areas are available at IT.adelphi.edu/services/wireless.php. Look for the yellow signs on campus that indicate hot spots.

RESIDENCE HALL COMPUTER USE

If you are living on campus, IT has a number of resources to help you access the network and all Adelphi online services. Residential computer associates are also available to provide technical support. Go to IT.adelphi.edu/services/reshall.php.

Residential Networking Registration

Adelphi's Residential Networking Registration (RNR) is required to ensure that you have the latest software patches installed on your computer.

RNR software is a network-based program that remotely scans your computer. After your computer is verified to be virus-free and all OS patches are up-to-date, you will be able to access the Adelphi network. The University offers a free, licensed copy of Symantec's Norton AntiVirus to residence hall students.

You must follow this procedure before signing on to any other Internet-based program such as AIM, AOL, Yahoo Instant Messenger, MSN Messenger, etc.

To register:

- ▶ Open a browser window in Internet Explorer, Firefox, or Safari.
- ▶ You will automatically be directed to the Adelphi Residential Networking page.
- ▶ Enter your Adelphi password.
- ▶ Read the Adelphi Acceptable Use Policy and click "I accept."
- ▶ After successful login, you will need to reboot your computer.

Residential Computer Associates (RCAs)

RCAs are students who work for IT and have received training to help resolve technical problems that you might experience. They can also help you with computer training.



For assistance, contact the Help Desk at (516) 877-3340 or helpdesk@adelphi.edu.

INFORMATION SECURITY AWARENESS

For tips on creating secure passwords, and advice on preventing phishing, spyware, and viruses, go to IT.adelphi.edu/security.php.

For Adelphi's policy on file sharing and information on avoiding legal issues, go to IT.adelphi.edu/policies/filessharing.php.

PERSONAL WEB PAGES

Panther

The Panther Unix-based system is available to Adelphi students for electronic file storage and creating personal web pages. Some courses, especially in Computer Science, require a Panther account in order to complete assignments. **Please note:** The Panther system has a disk space limit of 250MB per user and commercial use is not permitted. Find more information and the Panther account application at IT.adelphi.edu/services/panther.php.

Google Sites

Through your AU Gmail account, you can create a Google site to collaborate on a team project, plan club meetings and activities, or just express your interests. **Please note:** Adelphi IT is unable to provide support for setting up or maintaining your Google site. For information, log in to your AU Gmail account through eCampus and click the Sites link.

AU2GO—MOBILE ADELPHI

You can access some of Adelphi's essential information on your smartphone, including today's events, shuttle schedules, campus directory, library resources, athletics news and events, AUPAC showtimes, art exhibitions, the academic calendar, and campus maps.

On your smartphone, just open your browser application and type in m.adelphi.edu. Bookmark it for future use!

WHAT IS ECAMPUS?

The Adelphi eCampus portal gives you access to applications and services with a single signon. Once you log in to eCampus, you can read your email, post to the message boards, access C.L.A.S.S. and Moodle, and check the calendar for the latest events.

eCampus

ecampus.adelphi.edu

eCampus is organized by tabs:

- ▶ My eCampus
- ▶ Message Boards
- ▶ Calendar
- ▶ Libraries
- ▶ Services
- ▶ My Account
- ▶ AU Interactive
- ▶ FAQs

LOGGING IN TO ECAMPUS

You are required to create an Adelphi password. Follow the prompts to create your universal password at ecampus.adelphi.edu, or click on the Getting Started at AU message box on Adelphi's home page and follow the step-by-step instructions. (students.adelphi.edu/gettingstarted)

Recommended Browsers

Adelphi IT recommends Mozilla Firefox or Internet Explorer for using Adelphi's secure services and applications. Using other unsupported browsers may cause errors with some applications.

Note for AOL users: To access Adelphi's online applications as an AOL user, after connecting through AOL, you must launch one of the browsers mentioned above in order to properly use eCampus services.

MY ECAMPUS

Once you log in, your eCampus home screen features plenty of resources including:

- ▶ My Message Center—Important personal alerts about your registration, payments, and more
- ▶ My Favorite Services—Bookmark your favorite eCampus services for faster access
- ▶ My Courses—Click your course title to see class location, time, and textbook ordering information. Click the Moodle symbol to access more info for each course.
- ▶ Quick Links, AU blogs, news
- ▶ My Communities—Access specialized communities such as Getting Started for first-year students
- ▶ Announcements



GETTING STARTED AT AU

The Getting Started section under My Communities will help you make a smooth transition to life at Adelphi, whether you are an incoming freshman new to the college experience, or a transfer or international student who is new to Adelphi's resources.

Information that can be accessed includes:

- ▶ Getting started with eCampus
- ▶ Orientation Registration
- ▶ Language Placement Exam
- ▶ Health History and Assessment/Immunization
- ▶ Requirements
- ▶ Automobile registration
- ▶ Residential students
- ▶ Housing application
- ▶ Residence Hall Agreement
- ▶ Guide to Residential Life

Get more information at students.adelphi.edu/gettingstarted.

MESSAGE BOARDS TAB

The forums on eCampus are open to students, faculty, and administration to interact and share information.

You must review the Message Board Policy online before using the boards. All users are expected to abide by University policies and procedures.

CALENDAR TAB

Browse the entire Adelphi public calendar of events or customize your view to show only specific academic, athletics, arts, or organization events.

LIBRARIES TAB

The University Libraries provide extensive materials to enhance your studies and research. Access catalogs and electronic databases to search for books, periodicals, and articles by title, keyword, or subject. For assistance with your research, refer to the research guides and reference tools.

SERVICES TAB

Atomic Learning

Adelphi's partnership with Atomic Learning offers you nearly 50,000 step-by-step video tutorials on common software and online applications such as MS Office, Adobe products, Moodle, and emerging technology topics, such as blogging and Internet safety.

AU GMAIL

Adelphi students are issued an official AU Gmail account with access via eCampus. Your mail. adelphi.edu account features plenty of storage, calendars, chat, and Google Docs collaboration. You access your AU Gmail account through the eCampus portal with your Adelphi username and password. For details visit IT.adelphi.edu/gmail. Highlights of your AU Gmail account:

- ▶ 7 GB of storage to keep your important messages, assignments, files, and photos.
- ▶ Group emails and replies into conversations to easily follow email exchanges.
- ▶ Search messages using the same powerful tools found in Google's search engine.
- ▶ View documents created in Microsoft PowerPoint, Excel, and Word, without having to download files.
- ▶ Google Docs collaboration tools let you create and share documents with others.
- ▶ Google sites to create web pages.
- ▶ Retrieve mail from other accounts: Set up your AU Gmail to check for email you receive at your other accounts.

C.L.A.S.S.

Adelphi's C.L.A.S.S. system (Course Listing, Advising, and Student Services) enables you to register for courses online, make payments, check your grades, and view your personal, academic, and financial information.

If you are a new student paying your tuition deposit online, you will need to access C.L.A.S.S. directly at class.adelphi.edu. Otherwise, you can conveniently access C.L.A.S.S. through eCampus.

For help with C.L.A.S.S., refer to the manual at IT.adelphi.edu/services/manuals.php.

The following capabilities are provided in C.L.A.S.S.:

- ▶ A.C.E.S. online course evaluations
- ▶ My Adviser: View name and contact information, or send an email
- ▶ My Registration: Register and submit drops and adds
- ▶ My Registration Holds: View all blocks that affect future registration
- ▶ My Course Confirmation: Class schedule for a specific semester



- ▶ **My Parking Decal:** Register or renew your parking decal
- ▶ **My Meal Balance:** Information about your meal plan
- ▶ **My Financial Aid:** Detailed financial aid information by semester
- ▶ **My Billing:** View account balance and detailed transaction history by semester
- ▶ **Make a Payment:** Make a secure payment from your bank account or with your Visa or MasterCard
- ▶ **Request a Refund:** If you have a credit balance you may request a refund
- ▶ **My Grades:** View class grades for a specific semester
- ▶ **My Transcript:** View a detailed transcript of classes, grades, and grade-point information
- ▶ **My Health Records:** See if your clearance requirements are up to date
- ▶ **Course/Dept. Directory:** Browse course offerings and number of seats available
- ▶ **Faculty Directory:** View contact information for selected faculty

Clearinghouse

The National Student Clearinghouse provides secure access to your enrollment history and gives real-time student loan information.

Course Search

Specify your search criteria to find Adelphi course offerings by semester, level, school, department, day of the week, and campus location.

DegreeWorks Degree Audit System

An advisement tool you can use to review your degree requirements, determine requirements which have been met, and identify courses that still need to be taken. Information is not available until you have taken courses.

Dell MessageOne AlertFind™

Register to set your personal preferences for Adelphi's emergency notification service. Through AlertFind™, Adelphi can immediately notify you by text message or voicemail in the event of a crisis.

eCards

Send Adelphi-themed eCards to your friends and family to celebrate a birthday, recognize an achievement, or just let them know you're thinking of them.

MOODLE COURSE MANAGEMENT

Adelphi faculty use Moodle online course management software to deliver course materials to students, turn in assignment grades, and encourage class participation. Some of Moodle's features include areas for student teamwork, peer evaluation, online journaling, and built-in blogs and wikis.

Mozilla Firefox is the recommended browser for Moodle. To launch Moodle, go to the Services tab. Remember to log out and close your browser after you complete your session. Guides to Moodle and other services are available at IT.adelphi.edu/services/manuals.php.

My Housing

Review residential housing options, reserve rooms, and select roommates for the upcoming semester.

My Profile

Review personal information such as your Adelphi Student ID# and your print balance.

Off-Campus Housing

Viewing housing options in the surrounding community.

Org Sync

Get connected to Adelphi's clubs and organizations.

Password Security

Set up security questions in case you forget or need to reset your Adelphi password.

Shuttle Schedule

Get the schedule for shuttles to the train, bus, and shopping locations.

Special Offers

Get student discounts on computer equipment and software.

Transcript Order System

Order a copy of your transcript (\$10 fee per official transcript).

MY ACCOUNT TAB

Opt-in to receive eCampus Announcements via your Adelphi email or SMS text to your mobile phone.

AU INTERACTIVE TAB

Get links to Adelphi's social media accounts such as Facebook, Twitter, and YouTube.

FAQs TAB

Get help with navigating the tools on eCampus.





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Financial Inform

Financing your education is just as important as hitting the books. Our Student Financial Services staff will work with you to devise a financial plan and answer your questions.

Office of Student Financial Services

ecampus.adelphi.edu/sfs
Levermore Hall, Lower Level • (516) 877-3080

OFFICE HOURS

For the Student Financial Services schedule of office hours, visit our website at ecampus.adelphi.edu/sfs.

WHAT WE DO

You have many options when it comes to financing your education. Log on to our website to find out more about financial aid. You'll learn that Adelphi offers many scholarships that reward a wide variety of talents and achievements, as well as, need-based grants. In addition, you'll find information about federal and state grants, federal and private loans, and links to websites with helpful financial aid tips, forms, and advice. There is even a helpful How to Read Your Billing Statement and Family Payment Calculator links on this site. As you look through this information, be sure to check out the section on student employment. Having a job is not only a great way to cover personal expenses during the semester, but it's also a great way to gain the skills and experience that will make you stand out to potential post-college employers. Remember that the people in Student Financial Services are there to answer your questions. Ask away—you'll be surprised at how many financial aid options are available.

IMPORTANT FINANCIAL AID CODES AND TELEPHONE NUMBERS

Office of Student Financial Services

Call: (516) 877-3080, press (1) and press (1) again and follow the prompts.

FAX: (516) 877-3380

Federal School Code for Adelphi University
002666

Federal Student Aid Processor

Duplicate Student Aid Reports (SARs)
1-800-4FEDAID

New York State Tuition Assistance Program (TAP)

1-888-NYS-HESC

New York State TAP Codes for Adelphi University

UNDERGRADUATE: 0010

GRADUATE: 5000

New York State Higher Education Services Corporation

Stafford Loan Inquiries 1-888-NYS-HESC

STUDENTS RECEIVING FINANCIAL AID MUST:

- ▶ Complete an annual application for financial aid by the deadline prescribed by the University.
- ▶ Meet the requirements of good academic standing.
- ▶ Maintain satisfactory academic progress toward the bachelor's degree.
- ▶ Report to the Office of Student Financial Services any changes in enrollment status, changes of name or address, and receipt of any additional or external financial aid.

The University reserves the right to make adjustments in financial aid packages due to changes in enrollment, housing status, academic standing, income discrepancies, or financial circumstances. The University further reserves the right to make proportionate adjustments in campus administered financial aid if federal or state funding to the University changes. Students who withdraw from the University before the end of an academic term may be required to repay their financial aid.



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FINANCIAL ASSISTANCE APPLICATION TIMELINE

2011-2012	
January 1	First date to submit completed 2011–2012 Free Application for Federal Student Aid (FAFSA) to the Department of Education.
February	Students begin receiving institutional letters requesting additional information relevant to processed FAFSAs.
March	Students begin receiving tentative financial assistance award summary letters.
August 1	Payment is due for Fall 2011. Students who have selected the Two Payment Option must submit the first installment on this date; the second installment is due on October 15.
August–September	Students begin to sign promissory notes for the Fall 2011 Federal Perkins/ Federal Nursing Loans. Entrance Counseling is required for first-time Federal Direct Stafford Loan borrowers. Visit ecampus.adelphi.edu/sfs . Select Entrance and Exit Counseling. Follow the instructions to complete Entrance Counseling requirement online. Entrance Counseling and a Master Promissory Note are required for first-time Federal Direct Stafford Loan borrowers. Click in the link to complete both forms at studentloans.gov .
October 15	Payment in full is due for the Fall 2011 semester from students who selected the Two Payment Option. Payments received after these dates are subject to late payment fees.
November	New students for the Fall 2011 semester must file a 2011–2012 FAFSA to be considered for Spring 2012 financial assistance. Students who complete the paper 2011–2012 FAFSA form are sent PIN numbers to be used to file the FAFSA electronically for the 2011–2012 academic year.
December	FAFSAs for the 2012–2013 academic year are available at the Office of Student Financial Services.
2012	
January	The application process begins again for the 2012–2013 academic year.





HOW TO APPLY FOR FINANCIAL ASSISTANCE

1. Complete the FAFSA online at fafsa.gov. If you cannot file the FAFSA electronically, a limited number of paper FAFSA forms will be available in the Office of Student Financial Services or your High School Guidance Office. New York State residents will receive a preprinted New York State Tuition Assistance Program (TAP) application in the mail after filing the FAFSA. There will also be a link to an online TAP application from the online FAFSA.
2. Carefully complete the entire FAFSA as soon as possible after January 1. Filing by March 1 for new students will maximize your access to the various financial assistance programs. Applications made after this date will be considered only if funds remain available. In the information-release section of the FAFSA, list Adelphi University, One South Avenue, P.O. Box 701, Garden City, NY 11530-0701, as a school to receive a copy of your processed FAFSA. Adelphi's Federal School Code is 002666.
3. Submit your application electronically or mail the completed application to the address listed in the FAFSA instructions. For early consideration and maximum access to the various financial assistance programs, you should mail your completed FAFSA as soon as possible after January 1. Any further questions regarding your FAFSA application should be directed to the U.S. Department of Education at 1-800-433-3243.

4. You can expect to receive an Electronic Student Aid Report (ESAR) from the Federal Student Aid Programs approximately 2 weeks after you submit the FAFSA, if you provided an email address on your FAFSA. You will be sent an email link to your SAR information. If you are eligible to participate in any of the financial assistance programs outlined in this publication, further instructions and requests for additional information will be sent to you.

STUDENT EMPLOYMENT

Federal Work-Study Program

Federal Work-Study (FWS) funding is determined by the student's financial need and is restricted to on-campus employment and off-campus employment in the America Reads/America Counts tutoring program. This funding, which cannot be deducted from the student's bill, is generally used for personal expenses during the school year.

ADELPHI COMMUNITY FELLOWS PROGRAM

Each summer for 10 weeks in June–August, Adelphi sophomores and juniors with a minimum 3.0 GPA, 45 credits, and some volunteer and/or internship experience are eligible to apply for a paid 10-week position at one of the region's nonprofit organizations.

Campus Employment

A number of on-campus departments hire students on a part-time basis during the school year. Students do not have to be eligible for the Federal Work-Study Program to qualify for these positions.



International Students

International students are permitted to work a maximum of 20 hours per week at an on-campus job only. Income earned from such employment must be reported to the U.S. Government Internal Revenue Service (IRS) annually.

GUIDELINES FOR ALL ON-CAMPUS STUDENT EMPLOYEES

Federal Work-Study positions and campus employment jobs are listed with the Center for Career Development in Post Hall, before and throughout the school year. Any student who is awarded Federal Work-Study funds or who is interested in campus employment should complete a Student Employment Application at the Center for Career Development. The Student Job and Internship Fair will be held at the start of the fall semester. Students will have opportunities to meet with prospective campus employers. Student Financial Services counselors also will be available to discuss qualifying for the Federal Work-Study Program. All student employees of the University have the following responsibilities:

- ▶ Obtain job placement information and interview guidance from the Center for Career Development.

- ▶ Verify that the correct social security number is used on all University forms and payroll documents, e.g., Student Payroll Transaction Form.
- ▶ Complete the appropriate federal documents, i.e., I-9 and W-4, at the Office of Human Resources before beginning the campus assignment.
- ▶ Complete the online student time sheet every two weeks and submit to supervisor for approval. You will not be paid unless the required time sheet is completed and submitted. Federal Work-Study students also have the following additional responsibilities:
 - ▶ Submit all necessary financial assistance paperwork to the Office of Student Financial Services.
 - ▶ Complete the federal verification process with the Office of Student Financial Services if selected for review.
 - ▶ Monitor individual earnings to ensure that the FWS award amount is not exceeded. Students who have been selected for federal verification will not be permitted to work under FWS until the appropriate documentation requests have been fulfilled.

DETERMINING ACADEMIC ELIGIBILITY FOR FINANCIAL AID

Federal and state regulations require that students meet specific standards of satisfactory progress to be eligible to receive federal and state financial assistance.

The following charts establish the federal and state minimum semester expectations of credits and cumulative grade-point average.

Eligibility for Federal Financial Aid
(maximum eligibility = 12 semesters)

Total Credits Attempted*	01–14	15–29	30–44	45–59	60–74	75–89	90–104	105–120	121–134	135–149	150–164	165–180
Minimum earned credits	6	12	24	36	48	60	72	84	96	108	120	120
Minimum cumulative GPA	1.8	1.8	1.8	1.9	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0

Eligibility for State Financial Aid
(maximum eligibility = 8 semesters)

Before being certified for the TAP Payment	1	2	3	4	5	6	7	8
A student must have earned at least this many credits**	0	6	15	27	39	51	66	81
A student must have earned at least this minimum Grade-Point Average	0.00	1.5	1.8	2.0	2.0	2.0	2.0	2.0
Program pursuit requires these minimum completed credits***	0	6	9	9	12	12	12	12

*Total credits attempted includes transfer credits accepted by Adelphi University and credits attempted while attending the University.

**Program Pursuit—The regulations define program pursuit as receiving a passing or failing grade in a certain percentage of a full-time course load. The percentage increase from 50 percent of the minimum full-time load in each term of study in the first year for which an award is made, to 100 percent of the minimum full-time load in each term of study in the third and each succeeding year for which an award is made.

*** First-time undergraduate students receiving TAP beginning with the 2007–2008 academic year and thereafter must have at least a 1.5 GPA before being certified for the third payment, and at least a 1.8 GPA before being certified for the fourth payment.



RESPONSIBILITIES OF FINANCIAL AID RECIPIENTS

Students receiving financial aid have the following responsibilities:

- ▶ To complete an annual application for financial aid by the deadline prescribed by the University.
- ▶ To meet the requirements of good academic standing.
- ▶ To maintain satisfactory academic progress toward your current degree program.
- ▶ To report to the Office of Student Financial Services any changes in enrollment status, changes of name or address and receipt of any additional or external financial aid.

The University reserves the right to make adjustments in financial aid packages due to changes in enrollment, academic standing, income discrepancies, or financial circumstances.

The University further reserves the right to make proportionate adjustments in campus administered financial aid, if federal or state funding to the University changes.

Awards designated for tuition only cannot exceed tuition. Therefore, University-based tuition-only awards will be reduced when tuition-only awards are received from other sources.

Students who withdraw from the University before the end of an academic term may be required to repay a portion of their financial aid.

FINANCIAL AID FAQs

Q. What may cause revisions to my financial aid packages?

A. Changes in the information you originally reported on your federal application could affect your awards. For example, if you indicated that you would be a full-time resident student and you enrolled part time or as a commuter student, your awards will be revised and you will be sent a new award summary. Similarly, if your original assistance package was sent to you and later you received an outside scholarship, your awards may be revised.

Q. What should I do if I expect to enroll for fewer credits than originally reported on my FAFSA?

A. You should contact the Office of Student Financial Services to be repackaged. Discrepancies in enrollment may delay loan

proceeds from being applied to your account and, due to strict federal regulations, may necessitate the return of funds to the lender.

Q. Will I be sent a loan application if my Financial Plan Summary includes a Federal Direct Parent (PLUS) Loan?

A. If you would like to know if your parent(s) is/are eligible for a PLUS loan, they can apply at studentloans.gov by completing the Federal Direct Loan Parent PLUS application.

Q. What should I do if my parent(s) apply and are denied the Federal Direct Parent (PLUS) Loan?

A. A copy of the PLUS loan denial from the lender should be submitted to the Office of Student Financial Services for a recalculation of your aid package to include additional unsubsidized Federal Direct Stafford Loan funds.

Q. Will my awards be the same next year?

A. Since the financial aid process requires annual application, your family's expected family contribution (EFC) may be different each year. Adelphi attempts to keep the package as consistent as possible from year to year within allowable federal, state, and institutional guidelines.

Q. What will happen to my awards if I am selected for the federal verification process?

A. Because aid resources are limited, Adelphi attempts to allocate those resources as equitably as possible. Accordingly, awards are verified for accuracy. If you are selected for verification, you will be sent a letter detailing the documentation required to complete the process. Until verification is completed, awards for new Adelphi students will not be credited to the students's account. If you have made reporting errors in income and assets, your awards may either increase or decrease when verification is completed. Continuing Adelphi students will be sent requests for verification documents prior to the packaging process.

Q. Is there a minimum grade-point average I must maintain for my Adelphi University grant, athletic, recognition, residential, alumni, and certain endowed/restricted awards? What about my scholarships?

A. For renewal of these awards, you must maintain full-time status and a minimum cumulative grade-point average of 2.0. Eligibility is reviewed at the end of





each semester. The Office of University Admissions will send specific criteria for your scholarship(s) to you with your original scholarship letter. You may also see the terms and conditions for your award at ecampus.adelphi.edu/sfs/au_scholarships_grants.php.

Q. What should I do if I advance a class status in the spring semester?

A. Contact our office so we can begin the process of calculating your eligibility for additional loan monies. You must request the additional loan amount of \$1,000 if you are advancing from freshman (0–29 credits) to sophomore (30–59 credits) status; or for \$1,000 if you are

advancing from sophomore to junior (60 or more credits) status.

Q. Is there a phone number I can call if I still have additional questions or concerns?

A. Contact the Office of Student Financial Services at (516) 877-3080 to select various automated options or to speak to a representative. If you leave a message, your call will be returned within 24 to 48 hours.



HOW TO READ YOUR BILLING STATEMENT

Match the numbers on the sample statement with the key at the bottom of the page.

Adelphi University
BILLING STATEMENT
 Billing Date: xx/xx/xx
 Account Information: (516) 877-3080
 Website: adelphi.edu

UNIVERSITY ID NO 000-00-0000
 BALANCE 2,242.36
 TWO PAYMENT FEE 50.00
 MINIMUM PAYMENT DUE 1,171.18
 PAYMENT IS DUE BY XXXX/XX

Name _____
 Address _____
 City, State, Zip _____
 Term: Spring XXXX

SIGN HERE FOR TWO PAYMENT FEE
 * To review your account information
 or to pay your bill online,
 go to ecampus.adelphi.edu/sfs/

SEE REVERSE SIDE FOR PAYMENT POLICIES AND PROCEDURES

(Detach and return top portion with payment. Please make sure the University's address appears in the window of the return envelope)
 INSTRUCTIONS: Remove this bottom section along the perforation and retain for your records.

SUMMARY OF ACTIVITY	TERM	DATE	CHARGES	CREDITS
TUITION & FEES	SPR XX	11/10/XX	8,900.00	
ROOM & BOARD	SPR XX	12/01/XX	4,115.00	

Anticipated Financial Aid:				
Anticipated Federal Unsub Stafford	SPR XX			1,272.64
Athletic Grant	SPR XX			5,000.00
Deans Award	SPR XX			4,500.00
Total			13,015.00	10,772.64

TUITION & FEES	ROOM & BOARD	PAYMENTS	FINANCIAL AID	TOTAL BALANCE	DEFERRED PAYMENT FEE	MINIMUM PAYMENT DUE
8,900.00	4,115.00	0.00	-10,772.64	2,242.36	50.00	1,171.18

**** IMPORTANT MESSAGES ****

Anticipated Federal and State financial aid amounts are not guaranteed as they are based on preliminary information at the time of billing. Late fees will be assessed on your account for any outstanding balance not paid by the due date.

Key Guide

- 1 Please check for correct name and address. Any required changes must be directed to the Registrar's Office.
- 2 You can pay your bill with a valid Visa or MasterCard 24 hours a day online at this website.
- 3 This is the term for which you are being billed.
- 4 These are your charges for that specific term as of the billing date (#10).
- 5 These are the credits that will be deducted from your account. Please note that "anticipated aid" is not guaranteed; it is based on preliminary information at the time of billing. If you do not receive the anticipated aid, you are responsible to pay that amount in addition to the balance shown on this invoice.
- 6 This is the Two Payment Plan option. If you sign #7 or elect this option on our website, you will be responsible to pay the first half of your bill by the due date on this statement (#11). See the reverse side of your actual tuition invoice for detailed information on the Deferred Payment Plan.
- 7 You must sign here and send the required half payment and \$50 fee to elect the Two Payment Plan option.
- 8 Total balance is the amount that you are responsible to pay by the above due date (#11).
- 9 "Minimum payment" is the amount that is due if you elect the Two Payment Plan option.
- 10 This is the billing date; all activity on this invoice is as of this date.
- 11 This is the payment due date. To avoid late charges, your payment should reach us by this date.
- 12 These important messages are specific to your account.
- 13 A summary of the University's payment and refund policies is explained.
- 14 Questions about your bill or your financial aid? Please call us.



WHAT'S YOUR FINANCIAL PLAN?

Once you receive your Financial Plan Summary, also known as your Award Letter, this worksheet can help you estimate your out-of-pocket expenses.

STEP 1

Estimated Annual 2011–2012 Expenses for the Academic Year

Tuition	<input type="text" value="\$"/>
Fees	<input type="text"/>
Room/Board	<input type="text"/>
Total Annual Expenses	<input type="text" value="\$"/> (A)

STEP 2

Estimated Annual 2011–2012 Financial Aid*

Federal Pell Grant	<input type="text"/>
Federal SEOG Grant	<input type="text" value="\$"/>
Tuition Assistance Program (TAP)	<input type="text"/>
Adelphi Scholarships and Grants	<input type="text"/>
Federal Perkins or Federal Nursing Loan	<input type="text"/>
Other Assistance	<input type="text"/>
Federal Direct Subsidized Stafford Loan	<input type="text" value="\$"/>
Entrance Counseling must be completed before any Federal Loan funds can be applied to your account.	
Federal Direct Unsubsidized Stafford Loan	<input type="text"/>
Total Annual Deductible Financial Assistance	<input type="text"/> (B)

*Federal Work-Study earnings are not deducted from your bill. Students in the FWS program receive a biweekly paycheck. Job opportunities are subject to availability.

STEP 3

Your Estimated Annual Balance

(A) - (B) = (C)**

**Payment for amount (C) may be in the form of:

- ▶ Personal Payment by cash, check, or credit card
- ▶ Adelphi Two Payment Plan
- ▶ Monthly Payment Plan (AMS Tuition Pay Plan)
- ▶ Federal Direct Parent Loan (PLUS)
- ▶ Alternative Loans for student



About the Area

Adelphi's home in historic Garden City combines the excitement and convenience of an urban center with the charm and safety of a small residential community. The University's campus is only a short walk from the train and a fast 45-minute ride to New York City's Penn Station. In addition to the Long Island Rail Road, our campus is convenient to the airports and major highways that make commuting and exploring the surrounding area easy. You'll find everything from Long Island's famous parks and beaches to sports venues, shopping, dining, recreation, and cultural events—all within a short drive. For additional resources, go to adelphi.edu/visitors.

PLACES TO GO

In addition to the information below, visit our website at adelphi.edu/visitors to find out more about Garden City and the metropolitan New York area.

Within 5–10 minutes of Adelphi...

- ▶ Adelphi Deli
- ▶ CVS pharmacy
- ▶ Famous Dave's Bar-B-Que
- ▶ Garden City Post Office
- ▶ McDonald's
- ▶ Roosevelt Field Mall
- ▶ Seventh Street Café
- ▶ AMC Loews Movie Theaters
- ▶ Subway Restaurant
- ▶ Target
- ▶ Umberto's Pizzeria
- ▶ Wal-Mart

Within 20 minutes of Adelphi...

- ▶ Cradle of Aviation Museum, Garden City, NY
- ▶ Eisenhower Park, East Meadow, NY
- ▶ Jones Beach State Park, Wantagh, NY
- ▶ Nassau Veterans Memorial Coliseum, Uniondale, NY

Within 45 minutes of Adelphi...

- ▶ John F. Kennedy International Airport, Jamaica, NY
- ▶ LaGuardia Airport, Flushing, NY
- ▶ USTA Billie Jean King National Tennis Center, Flushing, NY
- ▶ Citi Field, Flushing, NY
- ▶ Tanger Shopping Outlets, Deer Park, NY and Riverhead, NY
- ▶ Times Square, Manhattan, NY
- ▶ Yankee Stadium, Bronx, NY

PLACES TO STAY

Here's a sampling of hotels located within approximately five miles of Adelphi. Each listing includes the name, address, telephone number, and distance from the University. The University provides this information as a courtesy only; it is neither affiliated with nor responsible for any establishment listed. For room rates and availability, please call the individual hotel.

Best Western Mill River Manor

173 Sunrise Highway
Rockville Centre, NY 11570
(516) 678-1300
bestwestern.com
5.3 miles

Floral Park Motor Lodge

30 Jericho Turnpike
Floral Park, NY 11001
(516) 775-7777
3.3 miles

The Garden City Hotel

45 Seventh Street
Garden City, NY 11530
(516) 747-3000
gardencityhotel.com
1.1 miles





Hampton Inn

1 North Avenue
Garden City, NY 11530
(516) 227-2720
hamptoninn.com
3.6 miles

Hampton Inn & Suites

125 Merrick Road
Rockville Centre, NY 11570
(516) 599-1700
hamptoninn.com
5.1 miles

Hilton Garden Inn

1575 Privado Road
Westbury, NY 11590
(516) 683-8200
hiltongardeninn.com
5.2 miles

Holiday Inn

369 Old Country Road
Westbury, NY 11514
(516) 997-5000
holiday-inn.com
3.6 miles

Holiday Inn Express

1 Sunrise Highway
Lynbrook, NY 11563
(516) 596-3000
4.8 miles

Hyatt Place Garden City

5 North Avenue
Garden City, NY 11530
888-HYATT HP or
(888) 492-8847
gardencity.place.hyatt.com
3.6 miles

La Quinta Inn & Suites

821 Stewart Avenue
Garden City, NY 11530
(516) 705-9000
lq.com
3.4 miles

Long Island Marriott Hotel

101 J. Doolittle Boulevard
Uniondale, NY 11553
(516) 794-3800
marriott.com
5.4 miles

Red Roof Inn

699 Dibblee Drive
Westbury, NY 11590
(516) 794-2555
redroof.com
3.1 miles

Rockville Centre Inn

415 Ocean Avenue
Rockville Centre, NY 11570
(516) 593-1600
5 miles





DIRECTIONS TO ADELPHI

By Airplane:

From John F. Kennedy International Airport—

Take the JFK Expressway to the Belt Parkway east. Take the Belt Parkway to the Southern State Parkway. Then follow the Southern State Parkway directions.

From LaGuardia Airport—

Take the Grand Central Parkway east; this becomes Northern State Parkway. From here follow the directions for Northern State Parkway east.

By Train:

Travel time from NYC is approximately 45 minutes. Take the LIRR Hempstead line from Penn Station in Manhattan, the Flatbush Avenue Station in Brooklyn, or the Jamaica Station in Queens to the Nassau Boulevard Station in Garden City. The campus is a short walk east on South Avenue. For online subway and Long Island Rail Road information, visit: mta.nyc.ny.us. For quick information on the next departing Long Island Rail Road trains into Penn Station, call (516) 822-LIRR.

By Car:

Via the Long Island Expressway (Route 495)

traveling east—Take the L.I.E. to exit 34 south (New Hyde Park Road). At the first traffic light, turn right onto New Hyde Park Road. Continue south on New Hyde Park Road for 3.2 miles. Turn left onto Stewart Avenue. At the fourth light, turn right onto Nassau Boulevard. Turn left onto South Avenue (immediately after crossing the railroad tracks). The Adelphi campus is on the right.

Via the Long Island Expressway (Route 495)

traveling west—Take the L.I.E. to exit 39 south (Glen Cove Road). Travel south for four miles (the road will change from Guinea Woods Road

to Glen Cove Road to Clinton Road). Turn right onto Stewart Avenue go one mile and turn left onto Hilton Avenue. Turn right onto Sixth Street (immediately after crossing the railroad tracks). Continue onto South Avenue. The Adelphi campus is on the left.

Via the Northern State Parkway traveling east—

Take the Northern Parkway to exit 26 south (New Hyde Park Road). Turn right onto New Hyde Park Road. Continue south on New Hyde Park Road for three miles. Turn left onto Stewart Avenue. At the fourth light, turn right onto Nassau Boulevard. Turn left onto South Avenue (immediately after crossing the railroad tracks). The Adelphi campus is on the right.

Via the Northern State Parkway traveling

west—Take the Northern Parkway to exit 31 south (Glen Cove Road). Continue south on Glen Cove Road (which turns into Clinton Road) for 2.3 miles. Turn right onto Stewart Avenue. Go one mile and turn left onto Hilton Avenue. Turn right onto Sixth Street (immediately after crossing the railroad tracks). Continue onto South Avenue. The Adelphi campus is on the left.

Via the Southern State Parkway—

Take the Southern Parkway to exit 17 north (Hempstead Avenue). Continue on Hempstead Avenue traveling north. Make a left at the second traffic light (Nassau Boulevard). Continue north for 2.5 miles to the ninth traffic light. Make a right turn onto South Avenue (immediately before crossing the railroad tracks). The Adelphi campus is on the right.



2011–2012 Academic Calendar*

SPRING 2011

April 25

Research Day—No classes

May 10

Make-up Day (available for faculty to schedule for a missed class)—No regular classes scheduled

May 11

Finals begin

May 17

Finals end
Last day of classes—Spring 2011

May 18

Make-up Day (available for faculty to schedule for a missed class)—No regular classes scheduled

May 19

Doctoral Hooding Ceremony

May 20

Commencement

SUMMER 2011

May 23

Classes begin—Summer I 2011

May 30

Memorial Day (observed)—No classes

June 27

Last day of classes—Summer I 2011

July 4

Independence Day—No classes

July 5

Classes begin—Summer II 2011

August 8

Last day of classes—Summer II 2011

FALL 2011

August 24

General Registration

August 31

Classes begin—Fall 2011

September 3–4

Labor Day Weekend—No classes

September 5

Labor Day—No classes

September 10

Saturday courses need to add an additional 15 minutes to each course meeting to meet state requirements

September 11

Sunday courses need to add an additional 15 minutes to each course meeting to meet state requirements

November 23

No classes

November 24

Thanksgiving—No classes

November 25–27

Thanksgiving Break—No classes

December 13

Make-up Day (available to faculty to schedule for a missed class)—No regular classes scheduled

December 15

Finals begin

December 21

Finals end—Last day of classes—Fall 2011

December 22

Emergency Day—if necessary, the Registrar's Office will announce the rescheduling of December 15 finals

SPRING 2012

January 2

Classes begin—Interession 2012

January 16

Martin Luther King, Jr. Day—No classes

January 22

Classes end—Interession 2012

January 23

Classes begin—Spring 2012

March 12–18

Spring Break—No classes

April 16

Research Day—No classes

May 8

Make-up Day (available to faculty to schedule for a missed class)—No regular classes scheduled

May 9

Emergency/Study Day

May 10

Emergency/Study Day

May 11

Finals begin

May 17

Finals end—Last day of classes—Spring 2012

May 18

Doctoral Hooding Ceremony
Commencement

SUMMER 2012

May 28

Memorial Day (observed)—No classes

May 29

Classes begin—Summer I 2012

July 2

Last day of classes—Summer I 2012

July 4

Independence Day—No classes

July 9

Classes begin—Summer II 2012

August 12

Last day of classes—Summer II 2012

*Calendar subject to change

**If necessary, the Registrar's Office will announce the rescheduling of December 15th finals

12
JANUARY







CAMPUS DIRECTORY

ADELPHI UNIVERSITY

GARDEN CITY • NEW YORK • 11530

- AHE** Alumni House
- ALH** Alumnae Hall
- BLH** Blodgett Hall
- CHH** Chapman Hall
- CRS** Center for Recreation and Sports
- EDH** Eddy Hall
- EHA** Earle Hall A
- EHB** Earle Hall B
- ELC** Alice Brown Early Learning Center
- GMB** Grounds Maintenance Building
- HHE** Hagedorn Hall of Enterprise
- HRH** Harvey Hall
- HWC** Hy Weinberg Center
- KFA** Adele and Herbert J. Klapper Center for Fine Arts
- LNH** Linen Hall
- LVH** Levermore Hall
- PAC** Performing Arts Center
- PSB** Public Safety Booth
- PSH** Post Hall
- RHA** Residence Hall A (New Hall)
- RHB** Residence Hall B (Fall 2011)
- SCB** Science Building
- SWB** Social Work Building
- SWL** Swirbul Library
- UNC** Ruth S. Harley University Center
- WDH** Woodruff Hall
- WHL** Waldo Hall
- PG** Parking Garage
- ALX I** Alumnae Hall Annex I
- ALX II** Alumnae Hall Annex II
- PSX** Post Hall Annex



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SAFETY FIRST

Colleges and universities are required under federal law to publish and make available an annual campus security report, which includes, among other information, statistics on campus crime. The crime statistics for all colleges and universities required to comply with this law are available from the United States Department of Education.

Adelphi University's annual security report includes statistics for the previous three years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by Adelphi University; and on public property within, or immediately adjacent to and accessible from, the campus. The report also includes institutional policies concerning campus security, such as policies concerning alcohol and drug use, crime prevention, the reporting of crimes, sexual assault, emergency response plan, timely warnings, fire statistics, missing students, and other matters. The advisory committee on campus safety will provide upon request all campus crime statistics as reported to the United States Department of Education. You may obtain a copy of this report by contacting the Department of Public Safety and Transportation, Levermore Hall lower level, (516) 877-3500, or by accessing this website: administration.adelphi.edu/publicsafety/

The United States Department of Education's website for campus crime statistics is: ope.ed.gov/security

As a reminder, the rear of any Adelphi University ID card provides you with Weather Advisory and Alert numbers to obtain information on any possible delayed openings or school closings. To register Dell MessageOne AlertFind emergency notifications, log on to eCampus (ecampus.adelphi.edu) and click on Dell MessageOne AlertFind.

ACCREDITATION

Adelphi University, an independent, comprehensive institution, is chartered by the University of the State of New York, and is accredited by the Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia, PA 19104-2680, (215) 684-5000; the New York State Education Department, 89 Washington Avenue, Albany, NY 12234, (518) 474-3852; the Commission on Collegiate Nursing Education, One Dupont Circle, NW, Suite 530, Washington, D.C. 20036, (202) 887-6791; the American Speech-Language-Hearing Association, 2200 Research Blvd., Rockville, MD 20850-3289, (800) 638-8255; the Council on Social Work Education, 1701 Duke Street, Suite 200, Alexandria, VA 22314, (703) 683-8080; the National Council for Accreditation of Teacher Education (NCATE), 2010 Massachusetts Ave, NW, Suite 500, Washington, D.C. 20036-1023, (202) 466-7496; and AACSB International-The Association to Advance Collegiate Schools of Business, 777 South Harbor Island Blvd., Suite 750, Tampa, FL 33602-5730, (813) 769-6500.

EQUAL OPPORTUNITY

Adelphi University is committed to extending equal opportunity in employment and educational programs and activities to all qualified individuals and does not discriminate on the basis of race, religion, age, color, creed, sex, marital status, sexual orientation, ethnicity, national origin, disability, genetic disposition or carrier status, veteran status, status as a disabled or Vietnam-era veteran, or any other basis protected by applicable local, state, or federal laws. The discrimination coordinator for student concerns pursuant to Section 504 of the Rehabilitation Act of 1973 is Rosemary Garabedian, Coordinator of Disability Support Services, Room 310, University Center, (516) 877-3145; the discrimination coordinator for employee concern pursuant to Section 504 of the Rehabilitation Act of 1973 and for Title IX concerns is Jane Fisher, Manager of Employment, Employee and Labor Relations, Room 203, Levermore Hall, (516) 877-3222; the coordinator of Title VII and the Affirmation Action Officer is Lisa S. Araújo, Assistant Vice President for Human Resources and Labor Relations, Room 203, Levermore Hall, (516) 877-3230.



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