

# VN College Council

## COLLEGE COUNCIL MID-YEAR REPORT

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SPRING 2014

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# LETTER FROM YOUR 2014-2015 COLLEGE COUNCIL PRESIDENTS

Hey there, Williams!

Thank you for taking the time to open up this document. As we try to serve your needs on a wide variety of issues throughout the year, one of our top priorities is to keep you informed about our progress. This Mid-Year Report contains a summary of the work we've accomplished during the spring semester, as well as a brief look-ahead to projects we hope to tackle this upcoming semester. We also hope that we can provide a clear description of how College Council operates, in an effort to be as transparent and accessible as possible. In this document, you'll find:

**A Semester in Review:** A quick overview of CC's main projects this semester.

**A Guide to CC Finances:** We know funding is confusing. Our predecessors included a section like this one to clarify how we spent our money this year (and how you can get your organization's hands on it next year!)

**College Council Committee Updates:** College Council has several subcommittees that are responsible for serving the student body in various ways. We've detailed what they do and some projects they've worked on this year.

**Student-Faculty Committee Updates:** Sometimes the number of committees at Williams is simply overwhelming. With more than 20 committees, it's sometimes hard to keep track of what each one actually does. We've collected reports from the student chairs of many of these committees, and presented them here for you. They've definitely been busy with very exciting work. Definitely keep an eye out for them, and maybe even get inspired to apply for one next year!

**Resolutions:** We passed one resolution in Spring 2014, brought to us by a student initiative. If you have a project and are looking for CC support, reach out and let us know how we can help. We're here to do whatever we can.

**Looking Ahead:** We've already got a few projects lined up for the fall. Here's a list of some things to look out for!

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We're here to make your Williams experience the best it can be. Our hope is that, by providing this report, you'll learn about some of the projects on our slate. We would love, more than anything, to hear back from you – let us know what you think! Reach out and get involved, or bring new projects or issues to our attention.

**Email us:** [opinions@wso.williams.edu](mailto:opinions@wso.williams.edu), OR email Emily (ed5) or Erica (elm3)

**Facebook us:** facebook.com/WilliamsCollegeCouncil

**Follow us on Twitter:** @Ephs\_CC

**Follow us on Instagram:** @williamscollegecouncil

Lastly, thank you again for the opportunity to serve you. We couldn't be prouder to represent you and to work for you.

Looking ahead to an active and exciting Fall 2014,

Emily Dzieciatko '15 and Erica Moszkowski '15  
Your College Council Co-Presidents

# YOUR SPRING 2014 COLLEGE COUNCIL

## Officers

Emily Dzieciatko '15, Co-President  
Erica Moszkowski '15, Co-President  
Matt McNaughton '16, Vice President for Operations  
Quinn Pitcher '15, Vice President for Academic Affairs  
Jesus Espinoza '16, Vice President for Community and Diversity  
Ellen Finch '16, Vice President for Student Affairs  
Griffith Simon '15, Vice President for Student Organizations  
Teddy Cohan '16, Treasurer

## Class of 2014 Representatives:

Jake Butts '14  
Emily Calkins '14  
Ben Fischberg '14  
Dan Lee '14

## Class of 2015 Representatives:

Jesper Bodd '15  
Emily Fox '15  
Gabe Stephens '15  
Ali Tafreshi '15

## Class of 2016 Representatives:

Harrison Gatlin '16  
Justin Jones '16  
Corey Michon '16  
Annie Tewksbury '16

## Class of 2017 Representatives:

Michelle Bal '17  
Lucas Elek '17  
Christian Hoyos '17  
Lia Lee '17

## Assistant Treasurer:

Victoria Onuzuruike '17



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# College Council

## Update

College Council oversees over twenty student-faculty committees and five internal committees: the Communications Team, the Great Ideas Committee, the Finance Committee, the Student Organizations Committee, and the Community Matters Committee. The following pages provide an update on Council's activity in the Spring 2014 semester, both in full session and in committee.

# A Semester In Review

## **Facilitating Event Planning**

Want to plan an all-campus event but don't know where to start? Reach out to EComm via the Supplemental Funding Form (there's a button just for you) and a committee member will help you. Can't wait to see what events you'll bring this year!

In the Spring of 2013, College Council established the Entertainment Co-Sponsorship Committee (EComm) in an effort to simplify funding for all-campus events to a one-stop shop. We allocated EComm \$10,000, and convinced the Office of Student Life to put in \$25,000. As it became better known as a resource for all students, EComm overcame a slow start and is now seeing lots of activity. We consider EComm's first year a great success, and this year, it'll be even better. Want to plan an all-campus event but don't know where to start? Reach out to EComm via the Supplemental Funding Form (there's a button just for you) and a committee member will help you.

## **Supporting Student Organizations**

CC's goal is to empower students to participate in whatever activities they choose to – and if those activities don't exist here, we'll help you start them. This semester, we approved 7 new groups. Want to start a group? See the instructions on the CC website, or reach out to Griffith Simon (VP of Student Organizations) at ggs1.

In Fall 2014, Council established the Student Organizations Sanctions Committee, to ensure that the student voice is represented in disciplinary processes for student organizations initiated by the Dean's Office and to determine whether such groups have violated any of CC's bylaws. The committee's first case was brought this past semester, and we strengthened the process by ensuring confidentiality of cases under review by SOSC. Unless SOSC finds that a group has violated the CC bylaws and recommends a sanction to the full Council, any cases brought before it are strictly confidential.

One of the many challenges student organizations face is keeping track of their stuff throughout the year, especially over the summer. We provided summer storage for all student groups, and are working on getting permanent storage space for the school year. We'll keep you posted!

## **Encouraging and Listening to Student Dialogue**

There is no doubt that the spring was a tumultuous semester. As a campus, we raised some really tough questions and learned a lot about one another and ourselves. Among these were: What matters to the Williams community when we invite an artist to perform? A Commencement speaker to address the graduating class? We are continuing to work with ACE Concerts on the Spring Concert process, as well as with the administration on incorporating more student involvement into the Commencement speaker selection process.

CC is committed to creating space for these dialogues, listening to your concerns, and, where possible, taking action to make change. We host a monthly discussion series, Community Matters, to foster dialogue on some of the more challenging campus issues. This past semester, we held one Community Matters on Alcohol at Williams, and another as a Semester Debrief. If you have any ideas for a topic you'd like to see discussed, please reach out to Alphayo Nyarera (VP of Community and Diversity) at akn2.

## **Keeping in Touch with You**

We've revamped our social media presence (check out our agenda and other fun posts on Facebook, Twitter, and Instagram) and have initiated CC Office Hours for you to drop in and chat with us. We'll let you know when and where we plan to have them this year, and we promise to have snacks.

## College Council Communications Team

The College Council Communications Team (CCCT) was established in Spring 2012 in an effort to keep students updated on Council's activities, and to find out how we can serve you. The CCCT's main responsibilities include maintaining CC's web presence (including our website, social media accounts, and WSO page), communicating with the student body via Daily Messages, advertising around College Council Elections and Appointments seasons, and, of course, producing "You're In The Know" (our bi-weekly bathroom newsletter!)

This semester, the CCCT has been busy with a bunch of new projects. They include:

- ◆ Increased social media presence to keep you in the know:
  - \* An active Facebook page, where we post each week's agenda before our meetings
  - \* A College Council Twitter account! Follow us @Ephs\_CC
  - \* A brand-new College Council Instagram! @williamscollegecouncil
  
- ◆ Updated information on the College Council website. Now you can find:
  - \* An updated list of student organizations and their contact information
  - \* Step-by-step event-planning instructions, including how to reserve a room
  - \* Copies of our Constitution and Bylaws (everyone's favorite!)
  - \* Weekly College Council Office Hours – we'll keep you posted about when they'll be held in the fall!

Looking forward to the fall, the CCCT plans to:

- ◆ Revamp Paresky 203 (the space formerly known as the SARC):
  - \* Post CC bios and updates on the bulletin board outside
  - \* Transform the space into a friendly, fun place to hang out or study
- ◆ Use the TV in Lee Snack Bar to let you know what CC is up to
- ◆ Continue re-vamping the CC website

If you have any other suggestions of how College Council could better communicate with the student body, please reach out to Matt McNaughton, Vice President for Operations and Chair of the CCCT, or email [opinions@wso.williams.edu](mailto:opinions@wso.williams.edu). We'd love to hear your ideas!



# The Great Ideas Committee

Chair: Jake Butts '14

The Great Ideas Committee is charged with soliciting campus life improvement initiatives from the student body at large. Its work ranges from small-scale projects (such as making Nutella available in dining halls) to large, collaborative endeavors (such as working with WSO and the Faculty Steering Committee to overhaul FacTrak). Submit your idea to the Great Ideas Committee at <http://tinyurl.com/williamsgreatideas>.

## Successful projects in Spring 2014:

- ◆ Collaboration with WSO to revamp FacTrak: FacTrak is a great resource for students but unfortunately it is out-dated and does not always do the best job representing the professors or student opinions. We have been working with WSO and the Faculty Steering Committee to ensure up-to-date and holistic reviews submitted by students.
- ◆ More street lights around campus
  - \* CC pushed for these last semester, and they were put in over the summer. Now the walk home from Schow at 3am won't be so dark!
- ◆ Phone chargers for rent in libraries
- ◆ Printer in Paresky
  - \* OIT will be taking charge of it come Fall! There will finally be a reliable printer in Paresky.
- ◆ Bike pump in Mission Lobby

## Projects in progress:

- ◆ Ice machines in each quad
  - \* Facilities was investigating replacing old house refrigerators with new refrigerators which had a built in ice maker. We have no follow-up at this time, but hope to reexamine this project this semester.
- ◆ Tissues and First Aid materials in the libraries
  - \* Many students have asked for these to be available in the libraries. We hope to work with the library staff to implement this in the new Sawyer library.
- ◆ Drying rooms for winter clothes/boots
  - \* Facilities was very interested in this idea and wanted to try a pilot somewhere. There are some concerns over moisture in basements and mold but it could be feasible in some locations.

## Projects that didn't work and why:

- ◆ Double-ply toilet paper
  - \* Facilities noted large increases in cost (~20K\$) for switching over. Future committees should return to this issue as it is a popular one among students. Changing over may result in less paper being used overall cutting that estimate.
- ◆ Using meal points or swipes at local restaurants and businesses
  - \* The administration claims this would be enormously expensive to do and doesn't have the support of many businesses on Spring Street. Furthermore, past Councils have tried to find a bank that would be willing to back this project with logistical support and has failed due to the small size of the student body and town. This should be revisited in the coming years, especially since Williams is planning to change up swipe access and card usage.
- ★ Using EphPoints or swipes to buy necessities like shampoo, detergent, etc.
  - \* This is a hot topic and has been discussed with dining and various admins before. New stores on Spring Street may address these needs. There have also been talks of getting vending machines, which contain these sorts of items around campus.



## Finance Committee

Chair: Teddy Cohan '16 (Treasurer, Spring)

Nata Kavlova '15 (Interim Treasurer, September 2014)

Chaired by the College Council Treasurer, this committee aids CC in allocating the revenue generated from the Student Activities Tax to all student organizations. The Committee then considers each request and looks at the feasibility of funding the items (amount request, number of students benefiting from the allocation, whether or not it is an expense allowed per our bylaws) and submits a recommendation to College Council, which officially votes on these allocation requests. In September, FinCom meets with all CC subgroups to discuss their budgetary needs for the school year, but groups are welcome to request money at any point throughout the year. The committee also makes recommendations for the use of the Benefits Fund, the Capital Investment Fund, and the Nationals Fund. FinCom meets every Tuesday night with student group treasurers to discuss their proposed budgets.

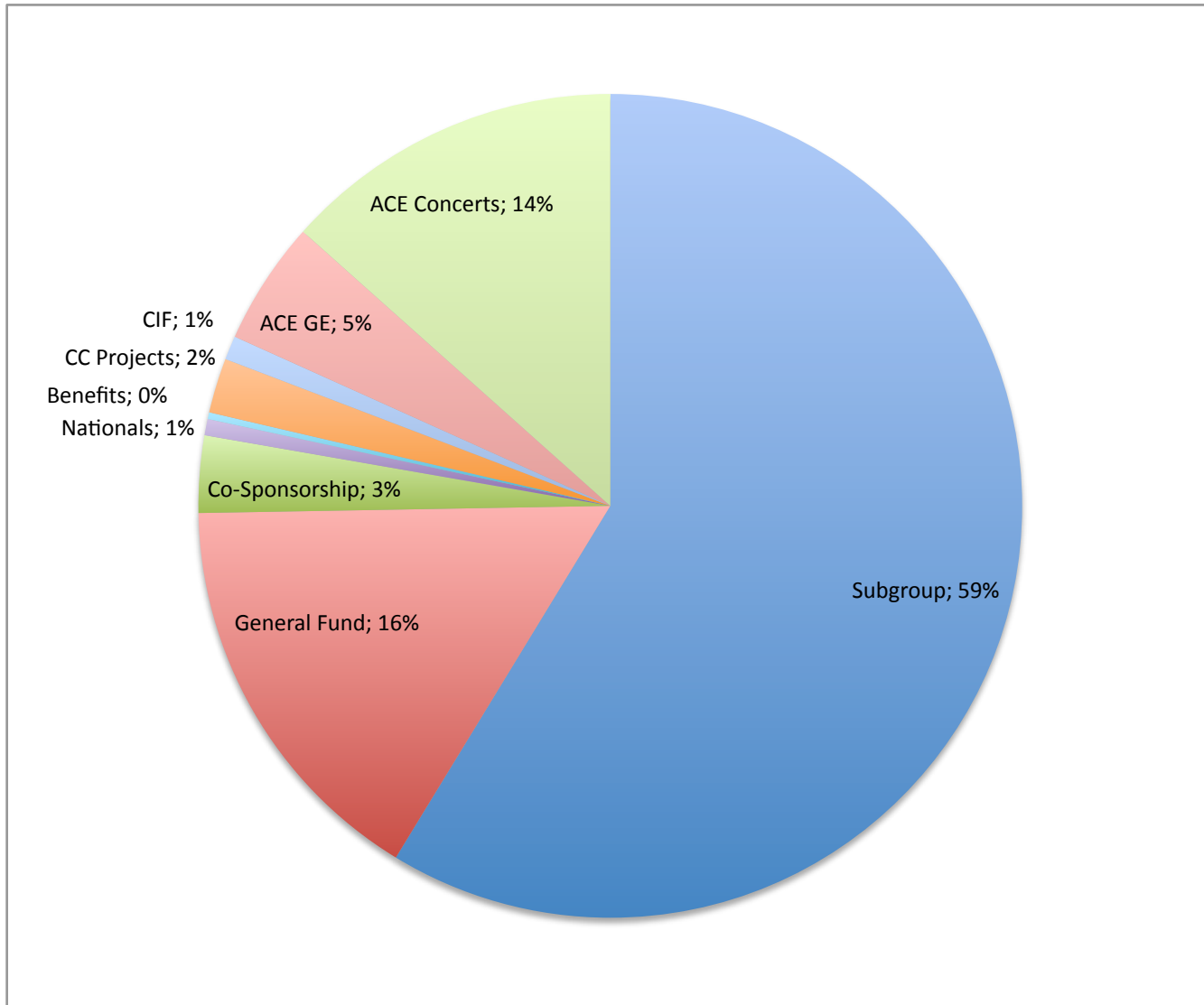
This year, FinCom did a very effective job of maintaining CC's commitment to fiscal responsibility - ensuring that all organizations' needs are met while staying within the constraints of CC's \$425,000-per-year budget. FinCom also worked very closely with the newly created Entertainment Co-Sponsorship Committee (EComm) to best be able to fund different student activities on campus. One challenge this year was figuring out how to best integrate EComm into the campus funding structure to make sure there was little overlap between the two committees. After this year, there is now a much clearer idea on campus of the line between FinCom and EComm, as well as a better understanding of what events will be funded by the two respective committees. There is still work to be done to more firmly establish the distinction but a variety of initiatives occurring in the near future, such as creating a publicity campaign, having a First-Year student sit on EComm to spread the word about the committee to fellow First-Years, and revising the supplemental funding form, will continue the progress made this semester. Another challenge for the Committee has been figuring out how to best fund the Spring Fling concert when unexpected costs arise. Through working with EComm and passing a new bylaw that further clarifies the relationship between EComm and ACE, there is now a solid infrastructure in place to help address future problems that may occur.

Want to join? FinCom is composed of both CC reps and students at large. Self-nominations are solicited from the student body at the end of the school year, so keep an eye out if you're interested.

Spring 2014 FinCom members: Teddy Cohan '16 (Treasurer, Spring), Victoria Onuzuruike '17 (Assistant Treasurer, Spring), Andrew Chou '17, Ali Tafreshi '15, April Jenkins '14, Ben Fischberg '14, Chris Bravo, '16, Christian Hoyos '17, Griffith Simon '15, Jesus Espinosa '16, Kyra Deeth-Stehlin '16, Nicolas Zaza '16

*Please turn to the next page to see a breakdown of CC's allocations by fund for the 2014 Fiscal Year.*

# College Council Budget Fiscal Year 2014



**Total: \$368,190.55**

## **Student Organizations Committee**

Chair: Griffith Simon '15 (Vice President for Student Organizations)

Chair: Griffith Simon '15, Vice President for Student Organizations

The Student Organizations Committee oversees the approval of all student organizations on campus. Groups wishing to be recognized by College Council must submit a Constitution and interest list to SOC, which reviews the application. SOC meets with the group's leadership to better understand its purpose, to ensure that it serves a niche, which is not yet represented on campus, and to help work out any potential logistical issues. Finally, SOC provides a recommendation for approval to the full Council. The committee is chaired by the Vice President for Student Organizations, Griffith Simon '15.

This semester, SOC assisted with establishing the following new subgroups:

- ◆Office of Student Laughs (a scripted comedy group)
- ◆CASE (facilitates entrepreneurship on campus)
- ◆Pre-Dental Society
- ◆Partners in Health/Engage (campus chapter of the national organization)
- ◆Williams College Creative Writing Club
- ◆Williams Student Musician's Association
- ◆Circle of Women Williams College

SOC also implemented an efficient summer storage program. Previously, groups were responsible for finding their own storage for the summer, which was often confusing and lacked transparency. In the spring, SOC provided a large storage pod and packing materials, taking this significant burden off of many student groups. By the time the pod was picked up, it was almost full.

## **Community Matters Committee**

Chair: Jesus Espinoza '16 (Spring, Vice President for Community and Diversity)

Alphayo Nyarera '16 (Fall, Vice President for Community and Diversity)

The Community Matters Committee is responsible for hosting Community Matters, a monthly discussion series in collaboration with MinCo to discuss any and all issues related to life at Williams - particularly those which aren't often spoken about. This initiative began with the 2012-2013 Council, but faded in 2013-2014. We brought it back for two fora in the Spring Semester: April's "Alcohol@Williams" discussion and May's "Semester Debrief" both provided an excellent space for students to come together, dive into campus topics, express their concerns, and learn from one another's experiences.

Got an idea for a discussion? Interested in being on the committee? Contact Alphayo Nyarera at akn2. Otherwise, keep your eyes open for posters and Facebook events. We promise to provide yummy food!

## **Entertainment Co-Sponsorship Committee**

Chair: Jocelyn Volk '16 (ACE Treasurer)

The Entertainment Co- Sponsorship Fund Committee meets every other week to hear students present a budget for an entertainment event that is open for anyone at Williams to attend. If approved the group presenting will receive an amount of funding deemed necessary by EComm's deliberations to sufficiently fund their event.

This was EComm's first year as an organization and as of its last meeting had officially spent 98.84% of its budget. In the fall, the students were not adequately aware of the committee's existence, so there weren't many requests for funding. As spring began and the knowledge of EComm spread, there was a spike in funding requests.

As a new organization some of the main issues discussed were what role EComm was supposed to fill on campus. Specifically, conversations regarding the relationship between EComm and ACE/CC. It was decided that ACE would not be able to come to EComm for any funding as it creates a conflict of interest. Overall, the setup of the committee has worked well and we hope to gain a larger role on campus starting in the fall as we kickoff the year with a strong marketing push.

Students on the Committee: Alyssa Alden- Smith '16, Anna Epstein '16, Irene Castillo '16, Joshua Morrison '16, Michelle Bal '17, Peter Drews '14, Remy Gates '14, Ellen Finch '16, James Hitchcock '15, Karen Huan '16, Victoria Onuzuruike '17, Taylor Chertkov '14, Donald Kost '15, Henry Koster '14, Caroline Miller '14.



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# STUDENT-FACULTY COMMITTEE

## End-of-Year Updates

The Council bylaws mandate that each committee present to Council an update as to the committees' work throughout the year. We believe it's important for the campus as a whole to have access to this information, and if interested, have the opportunity to contact members of each committee with any questions they may have. Please contact anyone listed if you're interested in learning more about the committee.

## '62 Center for Theatre and Dance CenterSeries Programming Committee

**Student Chair:** Matthew Conway '15

**Faculty Chair:** Peter Murphy

**About the Committee:** The Programming Committee meets two to three times each fall to review and select the shows for the following year's CenterSeries, a series of performances taking place in the '62 Center for Theatre and Dance throughout the school year. These shows are some of the highest profile events on campus each year.

In conjunction with the library on campus, as well as the Book Unbound initiative, the four performances of our 2014-15 CenterSeries each engage with questions of information and literary canon. NYC theatre company Homer's Coat smashes together contemporary vernacular with ancient Greek in their one-man rendition of An Iliad. Bill T. Jones and SITI Company embark on an unpeeling of Stravinsky's Rite of Spring and Jonah Lehrer's Proust Was a Neuroscientist in their collaborative work A Rite. Classical Indian choreographer Shantala Shivalingappa sets some of the world's oldest Hindu poetry to dance in her set of solos Akasha. Camille A. Brown and Dancers bring their newest work to campus, a multimedia exploration of black female identity in urban America, tentatively titled Black Girl, that draws from Toni Morrison's The Bluest Eye and Angela Davis' Blues Legacies and Black Feminism.

We are also thrilled to announce that along with the usual slate of Integrated Programming this season, CenterSeries has commissioned each of the four companies to develop and perform site-specific contextualizing talks and mini-performances set in the new Sawyer Library while they are in residence. These performances, which were conceived in conjunction with the yearlong Book Unbound initiative, will deepen the season's themes while filling our vibrant new space with world premieres.

**Students on the Committee:** Matthew Conway '15, Sophia Chen '14

## **College and Community Advisory Committee**

**Student Chair:** Christopher Bravo '16

**Staff Chair:** Jim Kolesar

**About the Committee:** The College and Community Advisory Committee (CCAC) works to advise senior staff on issues that arise from the interconnectivity of Williamstown and the College. We frequently meet with local leaders in order to discuss pressing concerns facing our region. Our goal as a group is to determine the best ways for Williams to interact with and improve the community in which it resides. The ex-officio members include the Director of Public Affairs, the Chaplain, the Coordinator of Community Service, and the Coordinator of Experiential Education.

### **2013-2014 Summary:**

#### Spring Street Revitalization:

◆ Discussed with the Williamstown Town Manager how Williams might be able to contribute toward the revitalization of Spring Street and how the proposed hotel at the bottom of it might be one avenue to achieve this goal.

#### Mount Greylock Regional High School:

◆ Discussed the possible renovation or rebuilding of Mount Greylock Regional High School and the role that the College might have in ensuring that this occurs. This is an important issue because it directly affects many College employees, as many of their children attend this school. Additionally, this could impact the prospects for future hires, as a dilapidated building does not inspire confidence among parents looking to permanently move to Williamstown. Williams has decided to make a large effort to support the goal of a new high school in the town, both financially and politically.

#### North Adams Regional Hospital Closure:

◆ Discussed the ramifications of closing NARH both on Williams and the surrounding community. Due to the dramatic impact that it has had on the students, faculty, and members of nearby towns, Williams is currently considering how it might be able to help expedite the process of returning emergency services to North Adams.

**Students on the Committee:** Christopher Bravo '16, Brian McGrail '14, Rebecca Lewis '16



## Campus Environmental Advisory Committee

**Student Chair:** Caroline White-Nockleby, ([Caroline.C.White-Nockleby@williams.edu](mailto:Caroline.C.White-Nockleby@williams.edu))

**Faculty Chair:** Lara Shore-Sheppard ([Lara.D.Shore-Sheppard@williams.edu](mailto:Lara.D.Shore-Sheppard@williams.edu))

**About the Committee:** The Campus Environmental Advisory Committee acts as a forum for communication among students, faculty, staff, and administrators on environmental matters; advises and works to develop policy on matters of environmental stewardship in the operation of the College; assists in developing relevant environmental resources and strategies for Williams; and fosters a sense of shared environmental responsibility among various constituencies and individuals on campus.

**2013-2014 Summary:** We began by examining the Sustainability at Williams document, which was created by the CEAC committee in 2011 and contains plans for increased sustainability in the areas of energy, resource use, waste, and the built environment. This year, our goal was to take these recommendations and begin to implement them in a practical way. This year, we divided into three working groups to address three of the main environmental issues on campus: Waste Reduction, Greenhouse Gas Emissions Reduction, and Sustainable Food. Each group spent the first semester analyzing the ways that the school currently functions in these areas, and making a plan with concrete, attainable goals for how different parts school can make improvements in each of these areas. The second semester was spent working to achieve these goals.

The Greenhouse Gas Reduction Subcommittee worked to examine potential new emissions goals the College might adopt beyond the 10% emissions reduction we are already on track for.

◆ This process involves learning where the College is currently in terms of GHG emissions and how it has achieved the existing reductions, considering particular challenges to moving forward, and assessing possible future goals along the lines of feasibility, timing, and potential cost (Amy Johns has done a lot of useful modeling of possible scenarios for us). Challenges we discussed include:

- \*The College is not adequately tracking all of the sources of GHG emissions. In particular, travel associated with College business is not tracked well, so the subcommittee met with the Controller and members of her office to discuss what additional information could be collected.
- \*The College has been engaged in a substantial building program resulting in additional square footage of heated and cooled space. The subcommittee discussed possible policy actions the College might consider, including no net growth in square footage and other less stringent reductions.
- \*There is substantial uncertainty introduced by climate change itself, such as the potential need for additional cooling in places like dormitories.

◆ The subcommittee also discussed the need for an ongoing catalog of energy conservation projects that would include the up-front cost and expected return on each project. The College could

then consider replacing a portion of the endowment funds currently invested in fixed return assets with investments in energy conserving building renovation projects.

\*We also discussed the potential role of purchased offsets (the way many of our peer institutions have accomplished reduced emissions), although the consensus of the subcommittee so far is that we would prefer to achieve GHG reductions through reductions in our own actual emissions, to the extent possible.

\*We are currently studying how the College might best achieve the state of Massachusetts' Global Warming Solutions Act of 2008 limit on GHG emissions (between 10 and 25 percent below 1990 levels by 2020 and an 80 percent reduction in emissions by 2050). We have also considered how we might achieve the goal of "climate neutrality as soon as possible" expressed in the American College and University Presidents' Climate Commitment (which Williams has not joined).

◆The Sustainable Food Subcommittee focused on three activities this year:

\*Increasing our understanding of Williams' progress in improving the sustainability of the food that is served to the College community.

★Dining Services' efforts in the pursuit of greater sustainability include reducing food waste and increasing the share of purchased food that meets one or more of the formal "Real Food," criteria.

★Dining Services implemented the food waste prevention system called LeanPath (<http://www.leanpath.com/>).

★Students are now working to assess current College spending on food meeting Real Food Challenge standards. The last student-run assessment measured Williams to be spending 13.1 percent of its budget on food that meets the criteria of the Real Food Challenge, though the percentage is now higher.

\*Gathering information on what other educational institutions are doing with respect to providing sustainable food: Bob Volpi and Brent Wasser have been in contact with dining services and Real Food Challenge clubs at other institutions, and the subcommittee traveled to Middlebury College in January to meet with Dining Services personnel and students.

\*Developing a better measure of the extent to which a college is succeeding in providing sustainable food. Currently, the standard measure of the extent to which an institution is meeting the Real Food Challenge is the percent of total expenditures on foodstuffs that meet one or more of the Real Food criteria. This measure has a number of weaknesses, including some potential for biasing sustainable food purchases toward more expensive items. We have arranged to work with a student this summer on developing one or more measures that will be superior to the current standard.

◆The Waste and Recycling Subcommittee focused on three issues: the possibility of switching to zero-sort (aka "single stream") recycling, addressing the amount of un-composted food waste in campus buildings other than dining halls, and the coffee cup problem.

\*We investigated zero-sort recycling offered by one hauler (Casella), including visiting their sorting facility. We had concerns about slightly higher pricing and whether the process

would actually lower recycling rate. The committee will make a recommendation by the end of June to allow enough time for implementation of zero-sort in the fall.

\*A waste audit performed this year confirmed that there are significant amounts of food waste in buildings other than dining halls. The Zilkha Center will work with Bea Miles and her staff to do a pilot program for collecting compost in a student dorm during the summer, which will ideally lead to a larger program next year.

\*We discussed the possibility of a reusable mug program, although Dining Services is understandably unwilling to remove paper cups entirely without significant support from the student body. Some possible approaches we have talked about exploring:

- ★Bring the idea of a reusable mug program to College Council to judge support from the student body.

- ★Talk to Dining Services about only allowing students to use their swipe to get coffee if they bring a mug – otherwise, they have to pay cash.

**Students on the Committee:** Caroline White-Nockleby '16 (Student Chair), Eiran Cohen '15 (Fall), Claire Swingle '16, Henry Schmidt '14 (Spring)

## Committee on Educational Policy

**Student Chair:** Melinda Wang ([Melinda.B.Wang@williams.edu](mailto:Melinda.B.Wang@williams.edu))

**Faculty Chair:** Lee Park ([Lee.Y.Park@williams.edu](mailto:Lee.Y.Park@williams.edu))

**About the Committee:** In addition to reviewing general academic programming at Williams College, the CEP approves the course catalog, contract majors, and proposed changes to the academic curriculum at large and major requirements. The committee therefore reviews all departments, which have recently undergone external reviews in order to better understand the nature of each discipline, its needs, and its projections, which informs our consideration of staffing requests. Each year, the CEP also discusses larger thematic questions about the Williams liberal arts education as it relates to students, faculty, and staff. Among its responsibilities, the CEP also receives all tenure track staffing requests from departments and programs and provides recommendations on those requests to the CAP (Committee on Appointments and Promotions, the committee that has final responsibility for allocating staffing lines).

### 2013-2014 Summary:

- ◆The CEP has spent a lot of its efforts this year focusing on how students engage with the liberal arts education at Williams. More specifically, we are considering the rise in double majors (and concentrations), how students are choosing which courses to take before graduation, as well as trends in enrollment and majors across departments over time. To understand aspects of this large question, the CEP has had open discussions with College Council, various student groups, and faculty. The CEP used information from these discussions to create focused surveys to be administered to the student body, and will publicize our findings by the end of the year. We are also looking at data collected in surveys that the college regularly administers such as the senior exit survey (administered to all graduating seniors at the end of their time at Williams). During Winter Study, the CEP will also be meeting with student focus groups to better discuss nuanced questions with students and how they choose their coursework at Williams. We hope to gain a better grasp about student engagement in academia, but this process will extend past this year's CEP.
- ◆The CEP's conversations with student and faculty groups have demonstrated the need for a stronger advising system around student academic decisions. We have discussed how advising is important to making curricular decisions and expressed the need to review and strengthen this system to the appropriate avenues. We have also briefly considered the complexities of minors and other potential limitations of credentials, but these conversations will continue more fully in the future. Our data on student and faculty understanding of liberal arts in academia have led us to develop a model in which individuals next year can create forums to further discuss aspects of a liberal arts education.
- ◆From our data, we have also established the critical need to revamp our online catalog and how students navigate the catalog to choose their courses. We have created a new committee of faculty and students that will examine ways to improve the catalog throughout 2014-2015.
- ◆The CEP also endorsed the development of the Statistics Major and the establishment of the new program, the Williams Poverty Initiative.

- ◆By the urging of the Library and OIT committee, the CEP has agreed to invite representatives of the Library and OIT to CEP meetings when appropriate so that they can get a sense of what the CEP does and how they can contribute to (and prepare for) curricular developments at the College before they are established.
- ◆The CEP also met with Dean met with Laura McKeon to review Contract Major Guidelines and craft a questionnaire for departments/programs to determine how study abroad impacts individual major paths.
- ◆The CEP reviewed the '14-'15 course catalog, departmental academic programming, contract majors, and faculty line requests. The results of the staffing requests were sent to the CAP for further review.
- ◆The CEP worked with TEC and met with members of LACOL to develop a policy statement outlining the CEP involvement in future courses that involve significant technological use in pedagogy.
- ◆Though the CEP was able to briefly review a report on the EDI committee, next year's CEP will more fully review the report.
- ◆Throughout the year, the CEP reviewed many programs, departments, and policies on course deficiencies to better understand the various complexities of curricular needs and demands at the college.

**Students on the Committee:** Melinda Wang '14 (Student Chair), Jacob Butts '14, Andrew Udall '16, Jacob Addelson '14, Allison Wu '16

## **Committee on Undergraduate Life**

**Student Chair:** Emily Calkins, ([Emily.N.Calkins@williams.edu](mailto:Emily.N.Calkins@williams.edu))

**Faculty Chair:** Joseph Cruz ([Joseph.L.Cruz@williams.edu](mailto:Joseph.L.Cruz@williams.edu))

**About the Committee:** The Committee on Undergraduate Life addresses all non-academic topics that affect student life. It discusses issues that pertain to housing, diversity, and extracurricular life. In the past, the committee has also discussed mental health and advising services of all kinds. The purpose of a student-faculty committee is to hear the perspectives of both faculty members and students when discussing issues pertaining to undergraduate life. The committee also has a small fund, which is earmarked for events that unite faculty members and students over activities.

### **2013-2014 Summary:**

- ◆ Residential Sector Planning – discussion about construction of new residential buildings
- ◆ Quiet Housing – concern about moving students to Tyler given feeling about its distant and ostracizing location. The new location for Quiet Housing is Thompson, moved from West College
- ◆ Diversity Sensitivity among Professors – i.e. that they be more sensitive to all the different experiences that exist in their classroom
- ◆ President Falk came to discuss large projects for the next fundraising program – we discussed a more robust internship program for underclassmen and a stronger career center and fellowship program, more mental health professionals in the health center and maybe making the health center more central to campus or making it easier for students to get to the health center when they are sick, among other things
- ◆ Provost Dudley came to discuss uniting Financial Aid and Admissions into the same building in a more central location

**Students on the Committee:** Chanel Zhan '16, Tendai Chisowa '16, Maddie Epsten '16, Brian McGrail '14, Mariah Widman '15, Jessica Bernheim '16, Emily Calkins '14



## Dining Services Committee

**Student Chair:** Tyler Sparks, Fall ([Tyler.J.Sparks@williams.edu](mailto:Tyler.J.Sparks@williams.edu))

Abigale Belcrest, Spring ([Abigale.L.Belcrest@williams.edu](mailto:Abigale.L.Belcrest@williams.edu))

**Faculty Chair:** Bob Volpi ([Robert.P.Volpi@williams.edu](mailto:Robert.P.Volpi@williams.edu))

**Overview:** The Dining Services Committee serves as the link between Dining Services and the student body. Students on this committee advise the Director of Dining Services on all food matters, including the dining hall system, the quality and availability of food, and campus-wide dining events. The Student Dining Services Committee is an essential part of the success of campus dining. The committee meets with the managers and chefs from each dining area to discuss the menu, food quality, and service. The Office of Dining Services relies on the DSC's input for all food related decision-making. Our goal is to be the best Dining Services in the nation: one that is recognized for healthy/nutritious meals, sustainable practices, and a professional team providing consistent service.

### 2013-2014 Summary:

- ◆The Dining Services Committee launched several new programs in the dining halls this year.
- ◆After switching from Sunday brunch to lunch at Paresky, many breakfast items were re-incorporated into the menu, as a result of student wishes.
- ◆We successfully changed the schedule in '82 Grill to allow for a staff break during the lull between 7:30-8:30PM.
- ◆We welcomed Gayle Donohue as our new Assistant Director of Student Dining as a result of Chris Abayasinghe's departure to Notre Dame to become their Dining Service Director. Joey McClain was hired to replace Gayle in the role of Dining Hall Manager.
- ◆Increasing allergen awareness has been an ongoing project of Dining Services, and labeling in the dining halls has improved dramatically.
- ◆Additionally, vegan options in the dining halls have greatly increased, as a result of close work with new campus nutritionist, Erika Novello.
- ◆More ethnic food and themed meals were incorporated during this academic year at the students' suggestion. Our most popular menu "No Impact Meal" was designed with the help of Brent Wasser, Food Manager of the Zilkha Center.
- ◆The addition of another clearing station in Paresky was completed in December of 2013.
- ◆With the help of the Food Committee and College Council, students provided help allowing all staff to attend the Claiming Williams Day activities.
- ◆Dining Services successfully incorporated the LeanPath system waste prevention system, and has seen a significant decline in pre-consumer food production waste.
- ◆The next step in waste prevention will incorporate a system to measure post-consumer (student) food compost to further decrease food waste. That platform will be installed over the summer of 2014.



- ◆After conferring with College Council, the DSC decided to switch to a new cereal distributor, Mom's Best, which will provide monetary and environmental benefits to the dining halls.
- ◆Always looking to improve local options, Dining Services began purchasing from Black River, a Vermont food distributor. They will provide local grass fed beef to Whitman's and the Lee Snack Bar beginning fall of 2014.
- ◆Other dining hall initiatives during the 2013-2014 school year included: improvements to the Williams WRAPS local food shelter initiative, Dennett Date Night and the Blue Cup program that allow students to meet new people in the dining halls.
- ◆The Dining Services culinary challenge team was rewarded with a Silver Medal at the ACF culinary challenge at Skidmore College.
- ◆As always, the DSC worked hard to make students' requests come to fruition, and further details about improvements to the menus and offerings can be found on the Food Committee portion of the Dining Services Website ([dining.williams.edu](http://dining.williams.edu)).

**Students on the Committee:** Tyler Sparks '15 (Student Chair, Fall), Abigale Belcrest '16 (Student Chair, Spring), Caroline White-Nockleby '16, Henry Drewyer '14, Logan Lawson '16, Trust Mandevhana '14, Alison Smith '15, Erica Lansberg '14, Hadley Boltres '16

## Information and Technology Committee

**Student Chair:** Rebecca Lewis ([Rebecca.Lewis@williams.edu](mailto:Rebecca.Lewis@williams.edu))

**Faculty Chair:** Henry Art ([Henry.Art@williams.edu](mailto:Henry.Art@williams.edu))

**Overview:** This committee's past activities have included investigating the possibility of providing computers for all students at Williams, ensuring that there is equal access to the network and all computer hardware, evaluating new purchases, and examining the role of Jesup in campus life.

**Issues:** This semester, the committee's main project involved determining whether or not to transition our email and calendar system to the Cloud and choosing which provider, Microsoft or Google, to use. The Committee eventually went with Google, using the experiences of other schools' who made the transition as well as our own pilot as a guide. The transition to cloud-based email occurred over the summer. Williams has officially "gone Google!"

Also, OIT has turned off Ethernet in the dorm rooms to cut costs, as most students connect to the internet via Purple Air. However, you can still get Ethernet access for free through the jack in your room - simply contact OIT and they will reactivate the jack in your room.

**Students on the Committee:** Rebecca Lewis '16 (Student Chair), Ryan Buchanan '14

## Lecture Committee

**Student Chair:** Will Edwards-Mizel ([William.J.Edwards-Mizel@williams.edu](mailto:William.J.Edwards-Mizel@williams.edu))

**Faculty Chair:** Mike Glier ([Michael.A.Glier@williams.edu](mailto:Michael.A.Glier@williams.edu))

**Overview:** The Lecture Committee is responsible for approving requests for funding from the Lecture Fund. We are also responsible for determining the nature and content of the Class of 1971 Forum, a biannual event endowed for the discussion of national or global importance.

**Issues:** This past semester, the Committee approved several requests for spring and fall for this academic year. These programs were selected for their level of organization and ability to appeal to a wide population of the College community. The Committee also made significant progress on the Class of '71 Forum, which will occur during the 2013-2014 academic year. At the moment, the Committee is in talks with our desired speakers to finalize the program.

**Spring 2014:** In the coming semester, the Committee intends to confirm the Class of '71 Forum speakers and schedule. At some point thereafter, the Committee will publicize the forum and work to hand over the organizing responsibilities to those who will run it next year.

### Students on the Committee

Will Edwards-Mizel '14 (Student Chair), Teddy Cohan '16, Catherine Gerkis '14, Katherine Preston '16

## Library Committee

**Student Chair:** Logan Lawson ([Logan.D.Lawson@williams.edu](mailto:Logan.D.Lawson@williams.edu))

**Faculty Chair:** Stephen Sheppard ([Stephen.C.Sheppard@williams.edu](mailto:Stephen.C.Sheppard@williams.edu))

The main focus this semester was the construction of the new Sawyer library, and the logistics involving the move. As planned, on April 29th, the moving of books that are a part of the Archives and Chapin collections began, and the re-shelving process occurred simultaneously.

Pictures of the books and their return to campus can be seen with this link:

<http://newsawyerlibrary.williams.edu/construction-blog/important-milestone-return-of-archives-and-chapin-collections/>. The library website has tons of pictures of the new library, and more details about the project as a whole. A cool detail about the new library is that there will be a 24-hour swipe-access section for reading. The café is something that is still open for discussion; when the library opens, patrons will be able to get snacks from vending machines, but the set-up of this area is supposed to allow for the possibility of a staffed café. I am also a member of the dining services committee, and we discussed this possibility. The vending option is favored because new employees for this café is not feasible at this time, yet I have talked with many students, and they would prefer something similar to Eco-café, but there are many options on campus, so it is not a momentous problem.

A small amendment was made with regards to the staff at the off-site high storage density facility; instead of having annual renewable contracts, the committee agreed that the option of having permanent tenured positions was more suitable. The people at the off-site facility do all of the scanning for the ILL requests, and it is definitely to our advantage to have staff that has experience.

Each year, the committee has to determine the budget allotment for each department for the upcoming semesters, and this was discussed and determined. In addition, plans were made for incorporating new laptops and potentially tablets that would be available to be checked out from the libraries.

**Students on the Committee:** Logan Lawson '16 (Student Chair), Benjamin Nathan '15, Adam Wiener '14, David Gaines '15

## **Lyceum Dinner Committee**

**Student Chair:** Catherine Jiang

**Staff Chair:** Benjamin Lamb

**About the Committee:** The Lyceum Dinner is a tradition at Williams that a group of two or three students invite a faculty member to a formal dinner held at the Faculty House. The dinner is held every month throughout the year. The Lyceum Dinner Coordinator is in charge of contacting the dining service for the dinner menu and the dates on which the dinners are held. The coordinator also registers the students and faculty members who wish to attend, and arrange tables for the participants.

**2013-2014 Summary:** We have held eight Lyceum Dinners this school year. On average, around 80 students and faculty members attend each one of the dinners. The format of the dinner is the same as it used to be: two or three students sit down with a professor or college staff for a casual conversation over dinner. The dinner has been very popular among the students and plays a positive role in enhancing the communication among students and faculty members.

## Williams Reads

**Student Chair:** Ben Shuham ([Benjamin.A.Shuham@williams.edu](mailto:Benjamin.A.Shuham@williams.edu))

**Faculty Chair:** Dean Bolton ([Sarah.R.Bolton@williams.edu](mailto:Sarah.R.Bolton@williams.edu))

Leslie Brown ([Leslie.Brown@williams.edu](mailto:Leslie.Brown@williams.edu))

**Overview:** The Williams Reads Committee is the main logistical force behind the Williams Reads program. We organize the selection process for the Williams Reads book, as well as plan events and speakers throughout the year in accordance with the themes of the selected book to promote campus-wide discussion.

**2013-2014 Summary:** This past year, the Committee completed the programming schedule for Crescent- the 2013-2014 Williams Reads book. We worked with various students groups (e.g. SpeakFree), academic departments, the Dean's Office, Dining Services, Images Cinema, WCMA, etc. to plan events dealing with the themes of the book. We are now working on planning events for the 2014-2015 book, The Immortal Life of Henrietta Lacks. In conjunction with planning programming for the 2014-2015 Williams Reads book, we have also begun the process of selecting the 2015-2016 book. In the committee, we have discussed ways to boost the program's popularity on campus, increase attendance for events, and involve more students groups/academic departments in programming efforts. Ongoing discussions in committee will focus on the format of the Williams Reads Program and the Williams Reads Committee, and how both can potentially be improved.

**Students on the Committee:** Ben Shuham '14 (Student Chair), Sophia Chen '14, Salmaan Karim '15, Sarah Vukelich '15, Aseel Abulhab '15, Ali Tafreshi '15

## Winter Study Committee

**Student Chair:** Emily Dzieciatko ([Emily.Dzieciatko@williams.edu](mailto:Emily.Dzieciatko@williams.edu))

**Faculty Chair:** Gerard Caprio ([Gerard.Caprio@williams.edu](mailto:Gerard.Caprio@williams.edu))

**Overview:** This committee recommends and administers policy on the Winter Study program, including reviews of all faculty and student projects for approval and allocation of funding. The committee also approves 99s and the travel course proposals, and develops ways to streamline the 99 and travel course timetable.

**2013-2014 Summary:** The Winter Study Committee explored the funding constraints facing the approval of travel courses. A higher percentage of financial aid students tend to be a part of these classes, which caused the committee to underestimate in past years the budget actually necessary to meet these needs. We would like to see a higher financial commitment to travel courses in order to maintain a greater level of diversity in courses offered. We also discussed the importance of intellectual content component for 99 projects and how we can actually monitor the success of these projects.

**Students on the Committee:** Emily Dzieciatko '15 (Student Chair), Jennifer Chan '14, Austin Nguyen '15, Marissa Shieh '15





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## RESOLUTIONS

The following pages list each resolution that the 2014-2015 Council passed while in session.

## **Resolution 01-1415**

Introduced on May 14, 2014

Author(s):

Co-Sponsor(s): Alice Stears '15, Lucy Page '16, Claire Swingle '16

### **A Resolution in Support of a New Institutional Greenhouse Gas Emissions Goal**

**WHEREAS** College Council recognizes the significance of Global Climate Change, and believes that Williams College should do everything in its power to both behave in an environmentally responsible manner and to educate an environmentally conscious student body;

**WHEREAS** Commitment to an aggressive decrease in greenhouse gas (GHG) emissions must be an essential component of the agenda at any environmentally responsible institution;

**WHEREAS** Williams currently has a GHG emissions goal of 10% reduction of 1990 levels by 2020, is on-track to meet that goal early, and so needs to set a new goal;

**WHEREAS** The State of Massachusetts and 680+ Colleges and Universities across the country, including all but two of our NESCAC peers, have committed to 80% reduction of 1990 GHG emissions by 2050;

**WHEREAS** Williams should be a leader, not a follower, and has the resources and technology to achieve 80% reduction of 1990 GHG emissions by 2050 via increased renewable energy use, upgrades to campus energy infrastructure, a conservative building and renovation plan, and changes in individual energy-use practices;

**LET IT BE RESOLVED that the Williams College Council respectfully:**

1. Supports the student, staff, faculty, and alumni-initiated movement asking for a stronger GHG emissions goal.
2. Recommends that the Williams College Trustees and Administration adopt an institutional GHG emissions goal of 80% reduction of 1990 emissions by 2050.

# V College V Council

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## LOOKING AHEAD: CAMPUS WIDE UPDATES

The following pages detail some larger campus issues that the Council worked on during the 2014-2015 session, and changes that will be going into effect in the fall. We've got a wide scope of updates - from the Honorary Degrees Committee to Club Sports to Dining Services updates to CC Elections and WSO, there's something for everyone.

## Honorary Degrees Committee

After last semester's passionate campus dialogue surrounding the Honorary Degrees Committee, College Council and the Minority Coalition have worked with the Administration to implement significant changes to the committee's structure.

The new committee will be composed of the following members:

- ◆ 3 students elected from each of the Sophomore, Junior, and Senior Classes, who are responsible for soliciting feedback from their constituencies
- ◆ The College Council Vice President for Community and Diversity, who is a member of both College Council and the Minority Coalition
- ◆ 3 faculty members appointed by the Faculty Steering Committee
- ◆ The College Marshal (a member of the faculty)
- ◆ The College Chaplain
- ◆ The College's Vice President for Public Affairs
- ◆ 1 member of the Board of Trustees, who will serve as the liaison between the committee and the larger Board of Trustees

The rationale for this structure is to empower the student body by placing more representatives on the committee. Additionally, by including sophomores on the committee, the class will be represented as they choose and vet honorary degree recipients for their own Commencement exercises 2 years later. Seniors will remain on the committee to retain and convey institutional knowledge to new members.

The committee will meet according to the following annual schedule:

- ◆ October: The committee meets, makes suggestions, and determines a preliminary list of honorary degree candidates (~25 names) for honorary degree recipients that would receive degrees at the Commencement exercises of the current Sophomore class
- ◆ October - January: Committee members do research on this list of candidates and solicit feedback from constituencies
- ◆ January: Finalize list of honorary degree candidates
- ◆ January - April: Extend invitations to finalized list of candidates
- ◆ April: Evaluate the current state of the process, make adjustments as necessary, prepare to restart process for the next year

For more information about running for the committee, please see the Elections section on page 37.

## Club Sports at Williams

While varsity sports fall under the purview of the Athletics Department and the Athletics Director, club sports fall under the jurisdiction of College Council. Consequently, there exist systematic differences in the way these groups receive funding, have access to facilities on campus, and are supported by the College. While this separation is reasonable and necessary (club sports value their independence, the Athletics Department is stretched too thin with its current load of thirty-three varsity sports, and club sports and varsity sports have different leagues/regulations they need to meet), the 2013-2014 College Council identified several negative consequences that warrant a discussion:

- A divide on campus exists centered on the value of varsity sports versus club sports;
- Varsity athletes are privileged with certain resources unavailable to club sport athletes (access to a trainer, ample supply of safety equipment, access to transportation to games, priority to utilize campus facilities for practices);
- A lack of an organization solely focused on the needs of club sport athletes and their coaches similar to the Athletics Department (College Council serves more as a funding source than an umbrella organization solely focusing on the well-being of club sports at Williams).

- College Council 2013-2013 End-of-Year Report

This semester, Council continued to work with the Office of Student Life, the Athletics Department, the Risk Management Office, and the Office of the Vice President for Campus Life to ensure that club sports teams will have access to a trainer and facilities at the new Weston Field field house. We are glad to announce that over the summer, Williams hired a new trainer expressly for club sports.

This person will have a variable schedule based on legal requirements to be present at games and practices for high-impact sports. However, every week, there will be open hours for members of any club sport to see the trainer. Because the trainer can only legally work for a limited number of ours each week, they will have open walk-in hours for all club athletes determined on a weekly basis. We recommend that all club sports teams designate a representative to communicate those hours to their teams.

**In order to have access to the trainer, all club sports teams must submit a complete roster to College Council before October 1, 2014 (via email to Griffith Simon, VP for Student Organizations, at ggs1). If any changes to the roster are made over the course of the year, College Council must be notified.**

See <http://athletics.williams.edu/recreation/club-sports/> for more information about club sports.

## Sanctions Committee

The Student Organizations' Sanctions Committee (SOSC) was designed during Fall 2013 as a way of combatting hazing on campus, specifically within College Council approved groups. In collaboration with the Dean's Office and the Office of Student Life, the Sanctions Committee hears cases brought forward regarding student organization issues. After meeting with student groups, the Committee then discusses the case and determines whether or not the student organization in question violated the College Council bylaws, Constitution, or other documents. If it is the case that a violation did indeed occur, the Committee then presents the case to Council with a recommendation regarding an appropriate sanction.

This semester, SOSC heard its first case. As a result, we had to iron out a couple of kinks - primarily, we ensured that SOSC has the power to dismiss a case if it feels that none of Council's policies have been violated by a student organization as a whole. Furthermore, we ensured that disciplinary processes will remain confidential until and unless they are sanctioned by College Council. Should any student group face the penalties below, they are invited to appeal the decision.

Student groups may face the following sanctions:

- **Case dismissal:** the Committee determined that no violation of any policies have been violated;
- **Formal warning:** the group is presented with a formal warning regarding their case and is reminded that any further sanctions in the next 18 months will result in an automatic suspension, pending College Council approval;
- **Censure:** the Committee determined that the violation was severe, thereby removing the student organization from the subgroup allocation process and faces any other penalties described under the censure clause in the bylaws. This remains in effect for several years.
- **Suspension:** the student organization is suspended and is no longer able to request funding, sponsor events, or utilize the name of the organization in any capacity.
- **Expulsion:** the student organization's charter is revoked and cannot be brought back. This is usually the case for very severe issues.



## **New Transportation Procedures**

Did you know that if you're driving a team or club somewhere off campus in your personal car, you're personally responsible if something goes wrong?

Yikes - that's scary. In order to make sure that you're covered by Williams's insurance when you travel with a student organization, please try to use a College Car, rental, or ZipCar (CC funds all of these!). No matter how you're driving (even in a personal car), when you leave campus, submit your departure/return times, a list of the people in the car, and cell phone numbers through the form on the Student Life website. This will ensure that, in the event that something goes wrong, Campus Safety knows who was in the car. We really don't want anything to hurt you as individuals if your roadtrip turns sour (if you forget, you can always call the list in to 413-597-4444).

## **Simplified Event Notify / Room Scheduler Procedure**

Formerly two separate forms and procedures, the Event Notify and Room Scheduler (EMS) systems are now integrated. Plus, you can now reserve common spaces in dorms via the online system.

If you have questions or need a tutorial, drop by the Office of Student Life and they will be happy to help you out!

## **Lighting Up Our Campus**

Over Winter Study 2013, based on student concerns about dark walks home from studying late at night, Council worked with facilities to improve lighting in the following areas:

- Paths crossing Greylock, Science, and Currier Quads;
- Route 7 between the roundabout and Agard House;
- Park Street between Williams Hall and the Tyler House driveway;
- Walkway from West House to Paresky, adjacent to the President's House;
- Walkway from Route 2 near the Congregational Church to Paresky; and
- Paths leading to the Route 2 crosswalk between Griffin Hall and WCMA/Currier Quad.

We are happy to report that new lighting systems have now been installed in all of these locations.



## **Dining Options on Sunday Afternoons**

You asked, we (mostly Dining Services) delivered. Starting this fall, Mission Dining Hall will be open from 2pm-4pm on Sundays for those seeking a midafternoon snack (or who slept through brunch).

## **New Dining Services Collection Bins**

We all know it's nasty when you run across a 5-day-old tray from Whitman's sitting out in your common room. Or in the library. Plus, it's a major drag for the Dining Services staff, who constantly run out of clean plates, silverware, and mugs. So, CC worked with Dining Services and covered the costs to install 23 new dish collection bins in dorms throughout campus. Please use them to keep our campus clean!

## **Collaboration for a New WSO**

Spring semester, we had the pleasure and honor of working with WSO to help update the website to its new, snazzy look. Aside from the sleek style, the website now has a new section, DormTrak, with information about each house, the dimensions of each room, and feedback from past residents. Super helpful for room draw.

Fall semester, we will continue to work with WSO and the Faculty Steering Committee to implement changes to FacTrak. Our goal is to encourage more student participation, and incorporate some summary ratings statistics (such as "on a scale of 1 to 5, how highly would you recommend this class to a friend?"). Furthermore, to keep things current, we'd get rid of any posts that are more than 5 years old.

## **College Council Bulletin Board!**

College Council now has a brand-new bulletin board in upstairs Paresky! Maintained by the CCCT, this bulletin board will be home to photos and contact info for your CC reps, and will display information about current CC initiatives. Come check it out on your way to visit us for Office Hours (you can also find elections information there)!

## **Elections!**

So now that you've seen all the awesome things College Council does, we know what you're thinking: "This is totally awesome. I want to run for CC!"

Great! We'd love to have you join us! Before we explain the positions you can run for, though, let us give you a quick run-down of what elections will look like:

### **3-Part Election:**

On September 25, you will receive a ballot via email. This ballot will contain elections for three (3) SEPARATE bodies:

1. College Council
2. The Honor and Discipline Committee (Freshmen, Sophomores, and Juniors only)
3. The Honorary Degrees Committee (Sophomores, Juniors, and Seniors only)

For College Council, you will vote for up to four (4) Class Representatives from your year, as well as for an Assistant Treasurer, and, due to special circumstances, a one-semester Treasurer. For the Honor and Discipline Committee, you will vote for two (2) representatives from your class. For the Honorary Degrees Committee, to transition to the new structure detailed on page 33, Sophomores will elect three (3) representatives, and Juniors and Seniors will each elect one (1) representative.

### **Elections Timeline:**

If you would like to run for any of the positions detailed in the next few pages, you start off the process by submitting a self-nomination of up to 300 words through the College Council website ([collegecouncil.williams.edu](http://collegecouncil.williams.edu), then click on the Elections tab). Then, we will follow the schedule below as dictated by the College Council bylaws:

**Week of September 15:** College Council Office Hours will be held to answer questions

**Sunday, September 21 (2:00pm):** Self-nominations for all 3 bodies are due

**Monday, September 22:** Self-nominations sent out to the student body; campaigning begins

**Tuesday, September 23 (6:00-7:30pm):** Meet the Candidates in Baxter Hall

**September 25 (4:00pm):** Polls open (you will get a ballot via email)

**September 27 (8:00pm):** Polls close

*All candidates should reserve the following dates in the event that they are elected:*

**September 28 (3:00-5:00pm):** College Council Retreat for all elected representatives

**October 1st (7:00-9:00pm):** First College Council Meeting of the fall semester

## College Council Positions Available:

College Council is comprised of 25 representatives: 4 representatives from each class, as well as the Assistant Treasurer, are elected each semester. In addition, 8 all-campus officers (the two Co-Presidents, 5 Vice Presidents, and Treasurer) are elected in February and serve full-year terms.

This semester, therefore, we will be holding elections for Class Representatives (4 from each class) and an Assistant Treasurer. Due to special circumstances, we will also be electing a Treasurer. Please find below a description of each of the positions:

**Treasurer:** The Treasurer is responsible for overseeing the club funding process and for maintaining the Council's books. S/he chairs the Finance Committee and sits as a member of the Student Organizations Committee. The Treasurer, along with the Vice President for Student Organizations, is the College Council liaison to the Office of Student Life and is the primary manager of the Student Activities Fee. The Treasurer reports on the budget and the status of College Council accounts to the Council, oversees the Assistant Treasurer, and performs such duties as the Executive Committee or Co-Presidents may assign. The Treasurer must have previously served on the Finance Committee, and is elected in an all-campus vote.

**Assistant Treasurer:** The Assistant Treasurer assists the Treasurer in maintaining Council's books. The Assistant Treasurer is a member of Finance Committee and performs such duties as the Treasurer, Executive Committee or Co-Presidents may assign. The Assistant Treasurer is elected in an all-campus vote.

**2015 Class Representatives (4):** Class Representatives for the Class of 2015 shall represent the interests of the Senior Class and the student body at-large, keep their constituents informed of Council proceedings, and serve and actively contribute on at least one committee. The Class Representatives are elected by their individual class.

**2016 Class Representatives (4):** Class Representatives for the Class of 2016 shall represent the interests of the Junior Class and the student body at-large, keep their constituents informed of Council proceedings, and serve and actively contribute on at least one committee. The Class Representatives are elected by their individual class.

**2017 Class Representatives (4):** Class Representatives for the Class of 2017 shall represent the interests of the Sophomore Class, keep their constituents informed of Council proceedings, and serve and actively contribute on at least one committee. The Class Representatives are elected by their individual class.

*Please continue to the next page for detailed information about the 2018 Class Representatives.*

The First-Year representatives will be elected by their housing units:

**Sage Hall Representative (1)**

**Williams Hall Representative (1)**

**Armstrong/Pratt Representative (1)**

**Mills/Dennett Representative (1)**

Class Representatives for the Class of 2018 shall represent the interests of the Freshman Class, keep their constituents informed of Council proceedings, and serve and actively contribute on at least one committee. The Class Representatives are elected by their individual class.

- Williams College Council Constitution

### **Honor and Discipline Committee:**

The Honor and Discipline Committee hears and decides, either on direct referral by the Dean of the College or on appeal of the Dean's decision, cases that involve violations of individual rights, the Honor Code, or rules of student conduct. It also hears cases of alleged discrimination when both parties are students.

The Honor and Discipline Committee is made up of eight students, eight faculty, and the Dean of the College. The secretary to the Dean of the College assists committee members with their work, helping to schedule hearings, find rooms and equipment, collate evidence, and maintain records.

Student members from the First-Year, Sophomore, and Junior Classes are elected by their peers in September (the Senior Class committee members are elected by the class at the end of their Junior year). There are two seats per class year. The Dean designates one student as chair. The Faculty Steering Committee (FSC) appoints eight faculty members, striving for a balance among divisions and a mix of experience levels with the committee. The FSC designates a Faculty Chair.

Honor hearings include eight student members, four faculty members (including the faculty chair) and the dean, who act as questioners, advisors, and the recording secretary. Only the students may vote. The faculty members rotate.

Discipline appeal hearings include four students and four faculty, including the two chairs. All members vote. Who is selected depends on scheduling and rotation, not on any other characteristics. As a party to any appeal, the Dean does not sit on the committee.

- Williams College and Williams College Council Websites

### **Honorary Degrees Committee:**

To convert to the 9-student structure for the Honorary Degrees Committee as quickly and painlessly as possible, elections will be held in this ballot for 3 Sophomore Representatives, 1 Junior Representative, and 1 Senior Representative to join the 4 students already on the Honorary Degrees Committee. Hereafter, 3 representatives will be elected from the Sophomore class each year, and will all serve for the remainder of their time at Williams.

**Questions about elections for College Council, the Honor and Discipline Committee, or the Honorary Degrees Committee? Email Erica Moszkowski (elm3), or stop by CC Office Hours.**

**Run. Vote. Make a Difference.**