# Election Process

## Election Oversight

### All elections will be overseen and conducted by the Leadership Development and Student Activities Office.

### All dates for the election process will be determined and published by the Leadership Development and Student Activities Office prior to the start of the election process.

## Candidate Declaration

### All students who wish to run for an office must attend an Election Informational Meeting hosted by Leadership Development and Student Activities.

## General Election

### Elections will be held at the end of the spring semester with the exception of First Year Class Council.

### The election will be held on 2 consecutive business days, April 14th, 2016 to April 15th, 2016.

#### Voting will be open from 9:00am the first day until 5:00pm the second day.

#### Leadership Development and Student Activities Office will approve all methods of voting and administrate the election.

### Candidates may not provide any electronic devices to any student to cast a vote.

### All technological issues must be presented to the Leadership Development and Student Activities Office during business hours on the election days.

### If an office is vacant following the General Election the members of the UCSG Executive Board may appoint someone to fill the office.

### First Year Class Elections will be hosted approximately two weeks into the fall semester and should end no later than the last day of September.

## Write-in Candidates

### Write-in candidates will only be considered for offices where a candidate is running unopposed.

# Eligibility

## Special Elections

### Students may only run for a student government office in a special election if they have preciously declared and were on the ballot during the previous election at the end of March 2016. Students running for office must also meet the general criteria.

## General Criteria

### A candidate may not be on Academic Probation

### A candidate may not be on Disciplinary Probation

### A candidate must be a full-time student for the upcoming elected term.

### Students who are studying abroad within the time of their term should not run for office. The only exception is students who are studying abroad in the spring term may run for a position for the following academic year. They need to make certain they will be present for the entirety of the next academic year.

# Campaign Rules

## Campaign Communication

### All college policies are in effect.

### No candidate may utilize mass e-mails for campaigning.

#### Mass e-mails as defined by the Information Technology policy is any e-mail that reaches more than 25% of the student population. https://www.ursinus.edu/offices/information-technology/information-usage-policies/mass-email-policy-/.

### No candidate may attack another candidate during the campaign in any way, shape, or form.

### There should be no profane language or messages in campaign materials.

## Campaign Materials and Events

### Campaign materials must not be larger than 8.5” X 11”

### Campaign materials must be approved by the Leadership Development and Student Activities Office and may only be posted on Bulletin Boards. Only one piece of campaign material may be posted on any one bulletin board by each candidate.

### All campaign materials must be removed 2 business days after the election.

### Posters are permitted only within the residence hall complexes on the doors of individual resident(s) with the express permission of the resident(s) therein.

### With the exception of posters and banners, no campaign materials shall be leaned against or otherwise affixed to campus property.

### No individual shall remove, deface, obscure, or otherwise tamper with the campaign materials of any candidate without authorization.

### Campaign activity that disturbs or otherwise interrupts a class or campus event shall not be permitted.

### No campaign activity shall be permitted in the Leadership Development and Student Activities Office

### All campaign events shall be approved by the Leadership Development and Student Activities Office. An event can be defined as but not limited to:

#### Rallies

#### Voter Drive

#### Speeches

#### Debates

#### Other

### Campaign materials may be left unattended or in piles, mass mailings and indiscriminate scattering of materials is not permitted.

### No door to door solicitation is allowed at any time in the Residence Halls.

### No campaigning by any candidate is allowed in the Wismer Dining Hall or Zack’s Food Court.

## Campaign Gifts and Giveaways

### Nothing of value may be given away during the campaign. This includes food and any gifts.

### No more than $50 may be spent by any candidate or ticket. This money can go to printing of campaign materials. It is not reimbursable.

#### A budget of campaign expenses must be submitted to the Director of Leadership Development and Student Activities 1 business day prior to the election, April 13th, 2016. Candidates who fail to submit a budget will be pulled off the ballot.

# Violation of Election Rules

## Reporting a Violation

### Any student who feels there is a violation of the election rules can report the concern to the Director of Leadership Development and Student Activities

### After an investigation by the Director of Leadership Development and Student Activities if it is found that a violation has occurred - a candidate may be disqualified from the election

#### The election goes to the candidate with the majority of the votes once the previous candidate has been removed from the ballot and those votes for the disqualified candidate will be nullified.

## Appeals

### Either the complainant or the alleged violator may appeal the Director of Leadership Development and Student Activities decision in writing within 2 business days. The appeal should be filed with the Director of Leadership Development and Student Activities.

### The Director of Leadership Development and Student Activities will forward the appeal to the Dean of Students.

### The Election Appeals Committee will consist of 1 Faculty Member, 1 Staff Member, and 2 Students.

#### The Dean of Students will appoint unbiased members to the committee.

##### The Director of Leadership Development and Student Activities may not be a member.