Budget and Finance Committee General Contingency Fund Budget Request

On Campus 🗖 Off Campus 🗖 Fall Semester 🗖 Spring Semester 🗖 Year_

- All relevant information including eligibility and procedures can be found in the Budget and Finance Request Guide, available online at <u>umbgov.com/?bf</u>
- All forms must be submitted in a timely manner to the chair of the Budget and Finance Committee. No other forms of submission will be accepted.
 Digital submissions must have a facsimile of proper signatures.
- Funding is not guaranteed. All proposals are reviewed by the Budget and Finance committee before being reviewed by the Student Senate.
- Any questions can be directed towards the Budget and Finance chair. The Chair can be reached at <u>BF@UMBgov.com</u>
- By signing this form, you subject your proposal to all relevant Budget and Finance, Undergraduate Student Government, University of Massachusetts Boston and Commonwealth of Massachusetts regulations regarding funding. You certify that all information presented is accurate to the best of your knowledge. Providing falsified information may result in the rejection of your proposal and barring from future fund requests from the Committee.

I certify that all information is true and accurate to the best of my knowledge and accept all rules and regulations outlined by this document and the Budget and Finance Request Guide. I recognize all decisions are binding.

Requestors Full Name:	UMS#:
Signature Requestor:	Date:
Signature Director of Student Life:	Date:

Date:

Total Funding Requested: Funds Raised:

Please detail your fundraising efforts:

How many students do you expect your event or service to impact on our campus? How?

What have you done to promote this event to the campus community?

Item	Cost per Item	Quantity	Total	Priority*

Please assign each item requested a priority number. Your higher priority (most

needed) items should be given lower numbers, your lower priority (least needed)

items should be given higher numbers. Please do not use duplicate numbers.