



Standing Committee on Finance

**Facility Use Fee Waiver Request Form**

In accordance with Article II of Title III of the ASUC By-Laws, a Student Union “Facility Use” fee waiver can be granted only under the following conditions:

- 1) It is an ASUC sponsored group or an ASUC sponsored event.
- 2) No fee waiver shall be granted post event date.
- 3) No fee waiver shall be granted without the requested party submitting a “reservation form” to the finance committee.
- 4) All fee waivers must be submitted at least two weeks prior to the event being considered.

“Facility Use” fee waivers shall be granted by a majority vote of the finance committee (in accordance with Article VI, Section 8 of the ASUC Constitution).

Contact name:

Contact phone:

Contact email:

Position:

Name of group:

Amount of waiver requested:

Reason for request:

*Chair*  
**Jennifer Lee**

*Vice-Chair*  
**Han Hong**

*Member*  
**Wally Adeyemo**

*Member*  
**Justin Christensen**

*Member*  
**Daniel Frankenstein**

*Member*  
**Jesse Gabriel**

*Member*  
**Evan Holland**

*Member*  
**Noah Kagan**

*Member*  
**Joanne Liu**

*Finance Officer*  
**Thai-Anthony Lam**

Please attach all applicable receipts. Please submit forms to Senator Jen Lee’s box before **9am Monday**

Authorized signature of the Finance Committee post-approval: