



## University of Arkansas - Fort Smith Student Travel Form

Field trips for various credit classes are an important and valued strategy for learning at University of Arkansas - Fort Smith. Several instructors have included as part of their course syllabus optional trips, both within the area and out of town, to add content to their courses. The conduct of the individual student on these trips is equally important as the conduct expected in classes on campus. Standards of conduct are included in the *Student Handbook* which is distributed to each student. The handbook states that:

The conduct of the individual student is an important indication of character and future usefulness in life. It is therefore important that each student maintain the highest standards of integrity, honesty, and morality. All students are expected to conform to ordinary and accepted social customs and to conduct themselves at all times and in all places in a manner befitting a student of University of Arkansas - Fort Smith.

Conduct unbecoming a student, which reflects adversely upon him/herself, or the institution, will result in disciplinary action. Students must not commit acts that are defined as criminal by state, federal, or local laws. An adjudication of guilt by a criminal court is not necessary for the application of discipline by the University if it is determined by the University that the student engaged in the prohibited conduct. If a student's conduct fails to meet these standards, or if it jeopardizes the safety or rights of others, or if it reflects adversely on the reputation of the University or any of its programs, the student can expect to be reprimanded, have restrictions imposed, or be denied the privilege to continue as a student.

UA Fort Smith policy and the handbook also address off-campus activities, stating:

Although the University is not responsible or liable for student off-campus events or behavior, it does reserve the right, in the interest of protecting students from harm, to take action in response to behavior off-campus that violates University expectations and policies, and when the University's interests as an academic community are clearly involved.

Students who take any action which infringes upon the rights of others and/or jeopardizes the integrity of the University or any of its programs will be subject to disciplinary action. The

following includes some of the specific violations for which a student will be subject to disciplinary action, but this is not designated as a comprehensive list:

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- **Deception**
- **Fraud**
- **Misuse of documents**
- **Disregard for University policies**
- **Possession or use of firearms/fireworks, explosives, or weapons of any kind**
- **Any form of gambling**
- **Use of intoxicants and/or drugs**
- **Destruction, damage, unauthorized possession, or misuse of University or private property**
- **Sexual harassment**
- **Failure to dress in a manner appropriate for responsible adults in an educational setting**
- **Failure to abide by traffic regulations**
- **Failure to honor the rights of others**
- **Participation in acts which are degrading, injurious, or which hold another against his or her will**

UA Fort Smith instructors, staff members, and/or administrators who accompany students on trips are designated as the individuals in charge. Those in charge have the right to set expectations for behavior and are expected to promptly address any behavior that is in conflict with the standards of conduct found in the *Student Handbook*. Students who interfere with the teaching/learning process will be subject to discipline.

I have carefully read this information and understand the standards of conduct that are expected of me both on campus and during any University authorized trip. I agree to abide by these standards of conduct.

**Signature**

**Date**

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