

# Academic Advising Student Record

The purpose of this form is to allow students to keep a record of any significant exchanges (i.e. agreements, questions/answers, discussions) made within an academic advising appointment. In using this form to document agreements, keep University policies in mind.

Advising Department: \_\_\_\_\_

**What is the objective of this academic advising appointment?**

**What was accomplished during the appointment?**

**Were any specific agreements made, questions answered, advising given, etc?**

By signing this record, I agree that the notes taken above are accurate to the best of my knowledge.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Name of Student (printed)

\_\_\_\_\_  
Name of Advisor (printed)

\_\_\_\_\_  
Date

