

where's the money?

applying for funding

All registered campus organizations are eligible to apply for special funding for their programs or events. We have over 500 groups competing for the same money and funds are limited. Money is not available for general operating expenses, only for programs/events.

major campus funding sources

Please note the same application, guidelines, submission deadlines and meeting times apply to the first four funding sources listed (A-D).

Please refer to www.funding.clubs.uci.edu for the Student Program Funding Application.

guidelines

1. Present the entire budget and any supplemental material from previous years.
2. Operating and/or any on-going general expenses will not be funded by any of these campus funding sources.
3. Receipts for each funded program must be submitted within 30 days of the event. **NO EXCEPTIONS!**
4. Upon conclusion of the program/event, a completed Program Evaluation Form must be returned to each source from which you received funding. Download the Program Evaluation form here: <http://campusorgs.uci.edu/core/forms.php>
5. No funding will be given for events held summer quarter
6. **IMPORTANT:** Specific submittal guidelines and criteria may apply to each funding source and are available from the appropriate office.
7. **RECOMMENDATIONS:** For reimbursements, organizations applying for funding are strongly encouraged to establish an ASUCI financial services club account. Also, meet with one of the campus program advisors below before submitting your proposal online.

A. ASUCI Student Programming

- Application and funding guidelines for Student Programming Funding Board are available online at: <http://www.funding.clubs.uci.edu>
- Organizations must submit an application and meet with the funding board before allocations are made
- Applications are accepted on a rolling basis throughout the year, but apply for funding early before funds run out!
- Contact: **ASUCI President**, president@asuci.uci.edu

B. Dean's Fund

- Sponsored by the Office of the Dean of Students
- The maximum amount allocated to any program is **\$400**
- Applications must be submitted by 4:00pm on the application deadline (see deadlines)
- Representatives from the organization are *not* required to meet with the Dean's Fund Board, so please make sure you submit a thorough and detailed application. The board will meet and contact you if we require more information and will send you an e-mail with the allocation amount. Allocations will be transferred to your ASUCI account.
- Contact person: **Sherywnn Umali**, sumali@uci.edu

C. Community Service Funding Board (CSFB)

- Sponsored by the Center for Service in Action
- The maximum amount allocated to any program is **\$200**
- Funding is available to student organizations that demonstrate plans for hands-on community service projects or programs
- Applications must be submitted by 4:00pm on the application deadline (see deadlines)
- A representative from the organization must be present at the next CSFB meeting following the submittal deadline (see meeting times)
- Contact person: **Darlene Esparza**, adesparz@uci.edu

D. Multicultural Programs Committee (MPC)

- Sponsored by the Cross-Cultural Center
- The maximum amount allocated to any program is **\$200**
- Applications must be submitted by 4:00pm on the application deadline (see deadlines).
- A representative from the organization will be contacted by the Center for an appointment time and must be present at the next MPC meeting following the submittal deadline (see meeting times) Meetings are held in the Cross-Cultural Center Board Room on the MPC meeting dates.
- Programs must demonstrate a multicultural component to be considered.
- Funding will **NOT** be granted for events that have occurred prior to the organization's scheduled MPC meeting **EXCEPT** for the first meeting in October.
- Contact person: **Floyd Lai**, flai@uci.edu

submission deadlines

meeting

*Submission deadlines apply to Dean's Fund, CSFB & MPC

October 8, 2010.....	October 13, 2010
November 5, 2010.....	November 10, 2010
January 7, 2011.....	January 12, 2011
February 4, 2011.....	February 9, 2011
March 4, 2011.....	March 9, 2011
April 8, 2011.....	April 13, 2011
May 6, 2011	May 11, 2011

ASUCI The Green Initiative Fund (TGIF)

- TGIF is a grant-making fund for undergraduate students to do sustainable projects on campus to reduce the environmental footprint of UCI.
- Will not support projects already mandated by law or UCI policy directive.
- Applications must be handed in by 5:00pm to the ASUCI receptionist's desk on the application deadline AND emailed in PDF format to tgif@asuci.uci.edu
- Application deadlines vary each quarter and are available online, along with the funding guidelines and application at: <http://www.asuci.uci.edu/tgif>

Student Initiated Academic Preparation Program (SIAP)

provides funding to student organizations that are seeking to implement projects which focus on increasing the academic achievement and development of educationally disadvantaged high school students in order to assist them in preparing for a post-secondary education.

For more information on how to apply, including specific funding guidelines, budget proposal template, and deadlines, please visit, <http://www.cfep.uci.edu/siap> or contact **Yolanda Leon** at yleon@uci.edu.

**Only applications for ASUCI Student Programming, Dean's Fund, CSFB, and MPC can be found at <http://www.funding.clubs.uci.edu>. SIAP and TGIF applications can be found at the websites listed in their descriptions.*

application tips....

- Make sure to complete a thorough and detailed application.
- When applying it helps to indicate that your organization has made some type of attempt to fundraise for your event. Funding committees will not typically grant money to an organization that is not contributing to their own event.
- Remember to check deadlines and which committees can actually fund what you need.
- Committees will rarely provide retro-active funding (funding for an event that has already passed). Be sure to inquire before making this request.
- If you are applying for funding from these sources, your event should be open to the entire campus community.

funding categories

- L - Limited amount or Loan basis only
 S - Seldom, depending on special circumstances
 N - Not funded
 Y - Yes, as funds are available

	MPC	Dean's Fund	CSFB	ASUCI	TGIF
A/V Equipment	Y	Y	Y	Y	Y
Awards/Trophies	Y	Y	Y	N	S
Banquets	N	S	N	Y	S
Conference Fees	N	N	N	N	S
Dances	N	S	S	Y	Y
Decorations	Y	Y	Y	Y	Y
Entertainment	Y	Y	Y	Y	Y
Equipment / Props	Y	Y	Y	Y	Y
Facilities	Y	Y	Y	Y	Y
Films	S	Y	S	Y	Y
Food	N	S	S	S	Y
Fundraisers (on-campus organizations)	N	N	N	N	L
Fundraisers (off-campus organizations)	N	S	Y	N	S
Mailing Expenses	Y	S	Y	S	Y
New Student Orientation/Recruitment	N	N	N	N	Y
Off-campus events	S	N	Y	S	S
Operational Expenses	N	N	N	N	N
Outreach	N	N	S	N	S
Photos	S	L	Y	S	N
Retreats	N	S	N	N	N
Reunion Events	N	N	N	N	N
Security (CSO's, Police, etc.)	Y	Y	Y	S	S
Speakers, Honoraria, etc.	Y	Y	Y	Y	Y
Summer Events	N	N	Y	N	S
Travel	N	N	S	N	S
Welcome Week Activities	N	S	Y	Y	Y

funding source information

ASUCI & TGIF.....(949) 824-5547
 CSFB.....(949) 824-3500
 DEAN'S FUND(949) 824-5181
 MPC.....(949) 824-7215

CAMPUS ORGANIZATIONS
 UNIVERSITY OF CALIFORNIA, IRVINE
 OFFICE OF THE DEAN OF STUDENTS
 IRVINE, CA 92697-5125
 (949) 824-5181

campusorgs@uci.edu
<http://www.campusorgs.uci.edu>

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