

## ↴ Points System to Evaluate Student Organizations

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The Points System was designed to reward recruiting, leadership training, and supporting both University and community events. The largest emphasis is placed on hosting events and attending University events.

Each organization will get a listing of point-earning events at the beginning of the year. Those events that “pop up” during the year will be “bonus point-earning events.” To facilitate this system, sign-in sheets will be required at all events.

### ↴ The Points System

Point Category	Description	Points Possible	Total Points Possible
<b>1. Recruiting</b> <i>(Records of this are kept by SAO via sign-in sheets)</i>	Block Party each semester	100 points/event	200
<b>2. Leadership Training (SAO-led meetings)</b> <i>(Records of this are kept by SAO via sign-in sheet)</i>	Twice a year meeting to go over SAO policies/procedures plus other meetings as needed (such as Fundraising Meetings)	For student meeting: 10 points/students For advisor meeting: 50 points	50 points for students per meeting Max: 100 points/ 50 points for advisor per meeting Max: 100 points
<b>3. Attendance of Outside Leadership Training</b> <i>(Records of this are kept by SAO via ROOE)</i>	National/State/Regional conferences or seminars	200 points per event regardless of number of members attending	Max: 400
<b>4. Hosted Events</b> <i>(Records of this are kept by SAO via ROOE)</i>	Organization sponsors campus-wide, non-curricular events	75 points per event the organization hosts	Max: 2000
<b>5. Membership</b> <i>(Information must be submitted during annual Renewal Process)</i>	Number of active members as outlined by each organization	One (1) to 15 members= 25 pts/ 16 to 40 members=50 pts/ 41+ members= 75 points	Max: 75

<p><b>6. Community Service- Please see below for more information</b>  <i>(Organizing events are kept by the SAO via ROOE  Participation is kept by SAO based on e-mails or sign-in sheets)</i></p>	<p><b>Outside curriculum events</b> such as blood drives, volunteer work, etc.</p>	<p>Attending Events: 10 points/member/Organizing Events: 100 points/event</p>	<p>Max for Attending: 250 (25 members)/Max for Organizing: 500 (5 events)</p>
<p><b>7. University Support Events</b>  <i>(Organizations must keep track of these sign-in sheets and submit at the end of the year)</i></p>	<p>Members attending another organization's events, Athletic Events, Season of Entertainment Events, Music Department Concerts, Drama Productions, Political Rallies</p>	<p>10 points per member per event</p>	<p>Max: 5000</p>
<p><b>8. Educational Programming</b>  <i>(Organizations must keep track of these sign-in sheets and submit at the end of the year)</i></p>	<p>Any event at which the express purpose is to educate and inform students. Examples may be alcohol awareness week event, dining etiquette</p>	<p>10 points per member per event</p>	<p>Max: 1000</p>
<p><b>9. Matching Funds</b>  <i>(Organizations must submit this information at the end of the year and include supporting bank statements)</i></p>	<p>Points given for fundraising efforts where the organization raises funds that meet or exceed the amount of money given to the organization by the SAO</p>	<p>50 points for meeting/exceeding</p>	<p>Max: 50</p>
<p><b>10. Hosting State/Regional Conferences</b>  <i>(Records of this are kept by SAO via ROOE)</i></p>	<p>Hosting an overnight conference that brings others to our campus</p>	<p>10 points per attendee</p>	<p>Max: 2000</p>

**Maximum Number of Earned Points: 11,675 (not including potential bonus points)**

TO QUALIFY FOR COMMUNITY SERVICE, THE FOLLOWING CONDITIONS MUST BE MET:

- Community Service must be an organized effort by the student organization
- Community Service must be an activity that the group would not normally participate in were it not for this organized event
- The event must be an activity that benefits the community via a not-for-profit agency
- The service must be an outside-curriculum activity
- Community Service must be an activity to which the organization goes as a group to volunteer

***Points Required for “Supported” (Higher-tiered of the two): 3,500 to 11,675***

***Points Required for “Affiliated” (Lower-tiered of the two): 1,000 to 3,499***

***Points Required to Not Renew Organization for Upcoming Year: 0 to 999***

For a printable version, view the [Point Category Chart](#).

### **↕How will we monitor attendance?**

Each organization which hosts an event plus any University event (concert, basketball game, etc.) will have a sign-in sheet for attendees. The most efficient way to keep track of attendance is for each organization to provide a binder with a sign-up sheet for each organization for each event. Members who are attending an event on behalf of their student organization will sign-up on that particular organization sheet.

For example, members of Student Senate who are attending a STEP seminar, will sign in before the event under the “Student Senate” sheet in the STEP binder. The sign-in sheet should list the host organization name plus the date/time/location of the event as well as the type of event (i.e. Educational/University Support/etc.) for future review and recollection.

### **↕Can students who belong to several groups sign up as representing all of them?**

Yes! The purpose of the points system is to encourage the development of a well-rounded student. For example, if a student is a member of Ambassadors, CLC and Cub Camp and he/she attends an alcohol educational event, that student would be able to sign-up as attending on behalf of all three (3) organizations.

### **↕What about events that fall under multiple categories? How will points be awarded?**

There will be events whose intent falls within several categories. The sign-in sheet will list what type of event it is.

For example, if Campus Activities Board (CAB) hosts a guest speaker on alcohol awareness and responsibility, CAB will list on the sign-in sheet whether the event falls under (7) University Support Events or (8) Educational Programming.

Organizations cannot receive “double points” by earning points for attending an alcohol education seminar (Educational Programming) hosted by CAB (University Support Events).

## ↳ So what happens to all the sign-in sheets?

The advisor of each organization will receive all appropriate sign-in sheets for which his/her members attended an event. It is the responsibility of the advisor to keep track or delegate the tracking of these sheets to a student leader. The information on the sign-in sheets will be used in preparing the reports for year-end status renewal.

For example, the Student Senate Advisor will receive all Student Senate sign-in sheets for events at which senators signed in.

## ↳ This system seems to depend upon others' integrity and promptness of delivering sign-in sheets. How can we trust this system?

The integrity of student leaders and advisors is the foundation of this system. While this system is not fail-proof, it is the most efficient way to keep tabs on student comings and goings in an ever-expanding culture. Also, the points system has worked well at other institutions using similar methods and can work well for us.

## ↳ This Process in Action

CDE Group: *(Perfect recruiting, good attendance at Leadership Training, attends one (1) conference, great Hosted events, average membership, quality University Support, moderate on Educational Programming)*

- Attends three (3) recruiting events= 300
- Two (2) student leaders attend two (2) Leadership Training meetings= 40
- An advisor attends two (2) Leadership Training meetings= 100
- Attends one (1) conference= 200
- Hosts 20 campus-wide events= 1500
- Has 19 members= 50
- Has four (4) students give blood twice a year= 80
- No volunteer hours=0
- Has 10 students attend 20 sporting events= 2000
- Has four (4) students attend four (4) concerts= 160
- Has five (5) members attend one (1) other organization events= 50
- Has 10 members attend two (2) educational sessions= 200
- No matching funds=0
- No hosting conference=0

**TOTAL: 4680 points- Supported- (Eligible for office space, eligible for funding, eligible for NUMAS)**

ABC Group: *(Perfect recruiting, great attendance at Leadership Training, one conference, moderate campus-wide activity, average membership numbers, moderate University support events)*

- Attends all three (3) recruiting events= 300
- Two (2) student leaders attend two (2) Leadership Training meetings= 40
- An advisor attends two (2) Leadership Training meetings= 100
- Attends the regional conference= 200
- Hosts two (2) campus-wide events= 150
- Has 19 members= 50
- Has five (5) students give blood= 50
- Has five (5) members attend 10 sporting events=500
- Has five (5) members attend two (2) concerts= 100
- Has two (2) members attend four (4) SoE events= 80
- Has four (4) members attend 10 other organization events= 400
- Has two (2) members attend four (4) educational sessions=80
- No matching funds=0
- No hosting conference=0

**TOTAL: 2050 points- Affiliated (no funding, no office space, no NUMAS)**

*XYZ Group: (No recruiting, great attendance at Leadership Training, no conferences, no campus-wide events, highest membership, great Community Service, little University Support)*

- Attends 0 recruiting events= 0
- Two (2) student leaders attend two (2) Leadership Training meetings= 40
- An advisor attends two (2) Leadership Training meetings= 100
- Does not attend any conferences=0
- Hosts 0 campus-wide events=0
- Has 41 members= 75
- Has two (2) students give blood twice a year= 40
- Has six (6) students volunteer time 20 times a year= 500
- Has two (2) members attend 20 sporting events= 400
- Has three (3) members attend two (2) concerts= 60
- Has three (3) members attend two (2) other organization events= 60
- Has two (2) members attend four (4) educational sessions= 80
- No matching funds=0
- No hosting conference=0

**TOTAL: 1355 points- Affiliated (no funding, no office space, no NUMAS)**

*Information Courtesy of UA Fort Smith Website*