

Texas Lutheran University
Student Activities and Campus Programs
Off-Campus Trip Registration Form

All off-campus trips must be registered with both the Student Activities and Dean of Students Offices. The trip must be in compliance with all Texas Lutheran University policies and procedures.

Sponsoring Organization: _____

Applicant name: _____ Number: _____

Purpose of the Trip: _____

Departure Date: _____ Return Date: _____

Destination: _____ Address: _____

Method of Travel (circle one):

University Vehicle Air Plane Personal Vehicle Bus

Will alcohol be present? _____

Lodging : _____ Address: _____

Fac/Staff Trip Advisor: _____ Number: _____

Contact Person On-Site: _____ Number: _____

Please Note: *Texas Lutheran University does not insure nor does it accept liability for any damage, loss, injury or death that may result from the use of a personal vehicle. Also, it is imperative that each participant of an off-campus student organization sponsored trip sign a Texas Lutheran University Waiver of Liability form. Any individual who does not sign and submit this form will not be allowed to travel with the group.*