



## Office of Student Activities

### Student Travel Authorization

Before students can travel on a College-sponsored activity, including those sponsored by student organizations, students must complete a "Student Travel Acknowledgement" form, available from the Office of Student Activities or the office website at [www.athenstech.edu/StudentActivities](http://www.athenstech.edu/StudentActivities). This document includes a section regarding the College's Code of Conduct, a statement regarding the use of alcohol and drugs, the designation of emergency contacts, as well as a waiver of liability.

A copy of this form should be kept with the College official who is leading the trip. A second copy of this form must be on file with the Office of Student Activities prior to any student travel.

*Student Organization (if applicable):* \_\_\_\_\_

*Student Name:* \_\_\_\_\_

*Student ID Number:* \_\_\_\_\_

*Phone:* \_\_\_\_\_ *Email:* \_\_\_\_\_

*Destination:* \_\_\_\_\_

*Date(s) of Travel:* \_\_\_\_\_

*Emergency Contact:* \_\_\_\_\_

*Phone:* \_\_\_\_\_ *Email:* \_\_\_\_\_

Please read the following information and sign.

## **Code of Conduct**

I hereby agree that in consideration of my being permitted to participate in this Athens Technical College field trip as a student I will be subject to the supervision and authority of the faculty and/or director in charge. I also understand and agree that the faculty and/or director in charge has the sole authority to make decisions regarding my continued participation in the field trip program if they determine that my conduct warrants disciplinary action or if they determine that my continued participation, for whatever reason, poses an immediate risk of harm to me or to others.

I further understand that I am responsible for the Student Code of Conduct as outlined in the Athens Technical College Student Handbook, part of the College's Catalog. All policies and expectations that are outlined in that Code of Conduct are applicable for this trip and appropriate sanctions will be applied to any student who violates those policies. This includes, but is not limited to the restriction from using drugs or alcohol while on the trip.

## **Assumption of Risk, Waiver of Liability, and Medical Authorization**

I recognize that participation in field trip program entails certain risks to my property and person that, in rare circumstances, can be serious or even lethal. I freely assume those risks associated with this activity. I further understand and agree that Athens Technical College shall not assume any liability for damage to or loss of my property or for financial obligations incurred by me. I also agree to give up any rights I may otherwise have to sue or otherwise bring claims against Athens Technical College and its officers, faculty, employees or agents, for personal injuries or death or other harm, except for those injuries, death or other harm caused by a deliberate wrongful act of the aforementioned Technical College and/or its officers, faculty, employees or agents. I understand that it is possible for me to purchase insurance, at my own expense, that will indemnify me against the risk of the financial losses outlined in this paragraph.

In the event of an emergency and I am unable to act on my own behalf, I authorize the faculty and directors of the field trip program to take whatever action they deem is warranted and appropriate regarding my health and safety.

## **Signature**

By signing you agree to the above statements.

*Name (print):* \_\_\_\_\_

*Signature:* \_\_\_\_\_

*Date:* \_\_\_\_\_