

STUDENT LEGAL SERVICES

of the Student Association
University at Albany
1400 Washington Avenue
Albany NY, 12222
(518) 442-5654

Joseph D. Zumbo, Director

Legal Internship 2015-2016

Admission to the Student Legal Services Internship is with the Director's permission only

REQUIREMENTS

Full-time Juniors and Seniors only. A completed Application, a passing Interview and a 2.5 GPA; successful completion of RCRJ 425 (Criminal Procedure) or RCRJ 424 (Substantive Criminal Law) before or during the Fall 2015 or Spring 2016 semesters.

OBJECTIVE

Students develop legal skills (initial case development, client interviewing) and gain practical knowledge of the legal system and law practice other than private practice.

CREDIT

RCRJ 423 (Student Legal Services Internship) extends from the Fall 2015 semester through Spring 2016 semester but Interns register for RCRJ 423 (Student Legal Services Internship) in the Spring 2016 semester. RCRJ425 and 424 are 3-4 credits and RCRJ 423 is 4 credits. The credits and grade for RCRJ 423 will reflect work for the entire academic year. Besides office work RCRJ 423 includes mandatory training sessions, mandatory law seminars, a Court Visit assignment, and an Exam. Mandatory training sessions and mandatory law seminars are held evenings - time and place TBA. Grading for RCRJ 423 is A - E.

ACTIVITIES

Five (5) hours office per week including new client Interviews, client counseling and contact, and general office work. All required activities are outlined in the Student Legal Services OfficeBook. The Director will create shifts commencing early September 2015 after students submit ten (10 - Monday through Friday, 9:00 a.m. - 5:00 p.m.) available hours.

STUDENT LEGAL SERVICES INTERNSHIP APPLICATION

NAME: _____ PHONE: _____

ADDRESS: _____

CURRENT CLASS YEAR: _____ MAJOR: _____

STUDENT ID NUMBER: _____ GPA: _____

E-MAIL ADDRESS: _____

PERMANENT ADDRESS: _____

ALL LAW COURSES YOU HAVE TAKEN—INCLUDE GRADE FOR EACH

CURRENT EMPLOYMENT, IF ANY (INCLUDE UNIVERSITY EMPLOYMENT)

CAMPUS ORGANIZATIONS IN WHICH YOU PARTICIPATE AND IN WHICH YOU PLAN TO PARTICIPATE IN DURING THE ACADEMIC YEAR 2015-2016

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4. HAVE YOU EVER BEEN:
- (A) ACCUSED OF OR CONVICTED OF A CRIME, VIOLATION, OR JUVENILE OFFENSE?
Yes No
- (B) INVOLUNTARILY TERMINATED FROM ANY EMPLOYMENT? (including being asked to resign)
Yes No
- (C) DISCIPLINED BY THE UNIVERSITY AT ALBANY, OR ANY OTHER UNIVERSITY, COLLEGE, OR SCHOOL?
Yes No
- (D) INVOLUNTARILY TERMINATED FROM ANY INTERNSHIP?
Yes No

If you answered "Yes" to any of these questions, please explain:

5. HAS STUDENT LEGAL SERVICES EVER ASSISTED YOU WITH A LEGAL ISSUE?
Yes No

6. HAVE YOU EVER APPLIED FOR THIS INTERNSHIP BEFORE?
Yes No
If Yes, when?

STUDENT LEGAL SERVICES INTERNSHIP APPLICATION

I represent, under penalty of dismissal from the Student Legal Services Internship, that all the information in this application is true to the best of my knowledge.

Date _____
Signature _____