

**CONSTITUTION OF THE
ATSU STUDENT GOVERNMENT ASSOCIATION-Arizona (SGA-Az)
A. T. STILL UNIVERSITY, MESA, ARIZONA**

**Adopted 2/1997, Amended 8/97, Amended 11/97, Amended 8/2000, Amended
9/2002, Amended 12/20/03, Amended 04/2005, Amended 07/2005, Updated
02/2008, Amended and Updated 4/2010, Amended and Updated 10/2010,
Amended and Updated 1/2012, Amended and Updated 8/2012**

PREAMBLE

The Student Government Association of A. T. Still University, Arizona Campus, as part of the greater academic community, is the representative voice of the student body. It is the deliberative and consultative body vested with the responsibility to make studies, reports and recommendations advocating student rights, needs, interests and welfare. The SGA shall advocate at all College levels, including: the President's College Governance System, the administrative offices of the College, the Board of Trustees, and the general public. The constitution is adopted by the entire student body.

MISSION STATEMENT OF ATSU - Mesa

The A. T. Still University, Arizona Campus is committed to the training of health care professionals in the health science fields. These programs are designed to support the osteopathic philosophy of wholeness, the unity of body parts, and the treatment of body, mind, and spirit. An interdisciplinary philosophy with cooperation and collaboration in the training and treatment of the individual is embraced. Training of health professionals focuses on a strong foundation of critical inquiry which can be applied to practice, research, education, and the administration of clinical settings. Location of these health programs within an osteopathic medical college model allows the combination of advanced medical technology with the practical tools emphasized in osteopathic practice.

MISSION STATEMENT OF SGA

The Student Government Association at A. T. Still University, Arizona is committed to enhancing student life issues by addressing the environment, interdisciplinary communication, and social interaction. Members are also committed to seeking scholastic funding for research and scholarship assistance as well as establishing and maintaining a professional network with our alumni, community and federal, state,

and local entities. Finally, the SGA strives to educate and enrich the community through mentorship and awareness programs.

STUDENT GOVERNMENT ASSOCIATION ARTICLES OF THE CONSTITUTION

Article 1 NAME

- 1.1 The name of this organization will be the A. T. Still University - Arizona (ATSU-Az) Student Government Association, hereafter known as SGA.
- 1.2 The divisions of SGA will composed of a Full Board and a Judicial Board.

Article 2 PURPOSE

SGA will be the voice of students of ATSU-Az. SGA is designed to accurately represent the concerns and needs of students to the college administration, facilitate interdisciplinary exchanges, and provide programming of special interest to students.

Article 3 STRUCTURE

- 3.1 The structure is designed to assure that SGA is representative of students at ATSU-Az. In recognition of the time constraints placed on students, the structure is decentralized and meetings are minimized.
- 3.2 Definition of Student
Any person enrolled in a graduate program or the dentistry and oral health program and classified as a student by ATSU-AZ.
- 3.3 Full Board
 - 3.3.1 Voting Members
 - a) Members of the Executive Committee who represent the student body of ATSU-AZ.
President (only in event of tie) see 7.2.3.(a)
Vice-President
Finance Chair
Programs Chair
Interprofessional Education (IPE) Chair
Activities Chair
Free Family Health and Wellness Day Chair
Free Family Health and Wellness Day Vice Chair
Judicial Chair
 - b) Representatives from each discipline who represent their individual program.
 - 3.3.2 Nonvoting Members
 - a) University Advisor(s) appointed by Asst. Vice President of Student & Alumni Affairs

3.4 Judicial Board

3.4.1 Voting Members

- a) Judicial Chair (only in the case of a tie vote)
- b) One justice for each graduating class per discipline

Article 4 TERMS OF OFFICE AND SUCCESSION OF OFFICE

4.1 Terms of Office

All elected and appointed Full Board members shall serve a one-year term. The one-year term shall be defined as the period between the swearing-in of the newly elected Full Board and the swearing-in of the succeeding Full Board, approximately one calendar year later.

4.2 Succession of Office for Full Board

- 4.2.1 An office shall be declared vacant upon formal announcement to the Full Board of the removal or resignation of a Full Board member
- 4.2.2 In the event that the President resigns or is removed from office, the Vice-President will assume duties until the next election period. The Vice-President position will then be filled by an elected person following the procedure outlined in Article 4.2.3. The new Full Board members shall be sworn into office by the Judicial Chair of the Executive committee at the next Full Board meeting.
- 4.2.3 If a committee chair resigns or is removed, the vacant chair position will be filled by the runner up from the previous election. In the event no runner up is available, the student body will be informed of the vacancy and any interested party must submit a resume to the Assistant Vice President of Student Services. The resume will be reviewed and a replacement chair will be appointed with approval of a two-thirds vote of the Full Board at the next meeting.

4.3 Terms of Office and Succession of Office for Judicial Board

- 4.3.1 Judicial Board will be assembled as needed to mediate SGA legislation.
- 4.3.2 Judicial Board Justices shall serve on the Judicial Board from the date of their appointment confirmation to graduation from ATSU-AZ.
- 4.3.3 Any vacancy shall be filled by appointment by the SGA President within three weeks of such vacancy. The appointment shall be subject to a vote of approval by two-thirds of the Full Board.

Article 5 DISCIPLINARY ACTION REGARDING THE FULL BOARD AND JUDICIAL BOARD

5.1 Removal

5.1.1 Board members who repeatedly fail to perform his/her duties or abuse his/her office for personal ends may be removed by two-thirds vote of the remaining Full Board. A representative must be given notice of an intended motion or removal at least four days before the meeting at which it is voted. Prior to the vote, each party shall have five (5) minutes to present his/her case first. A vote shall then be conducted by secret ballot immediately following the meeting. The vote shall be conducted and tallied by the SGA President and another Executive Committee Chair.

5.1.2 Representatives may also be removed by the Constituencies who elected them. This is accomplished by presenting a petition signed by 51% of the on-campus programs' student population. This petition is presented to the President or another executive Full Board member. The petition will be voted on by the Full Board at the next meeting.

5.1.3 The Executive Committee shall have the authority to remove any Full Board member, dismiss the charges against the Full Board members, or take any other disciplinary action deemed necessary. This decision shall be final unless appealed by any interested party to the Judicial Board. The Judicial Board may affirm, reverse, or modify a decision of the Full Board or Executive committee and such action shall be final.

5.2 Disciplinary Action with Regard to Executive Committee or Full Board
Any member of the Executive committee or Full Board will be called to appear before the Executive Committee and face possible removal from office if they accumulate three unexcused absences from regularly schedule SGA meetings over the course of the academic year. An unexcused absence is any absence in which a SGA voting member has not informed the SGA President prior to 5:00 p.m. the day before a scheduled meeting. In the event the SGA President cannot be reached, the absentee would report to the SGA Vice-President. A proxy must be used for a replacement if a member is unable to be in attendance. A proxy will be supplied with a voting form, signed by the absent voting member and the SGA President, to deliver the results to the SGA. The proxy will adhere to the duties and responsibilities of the absent SGA member as outlined in the Constitution (see Article 7 and Bylaw 1).

5.3 Disciplinary Action with Regard to Judicial Board Justices

A Judicial Justice may be removed for violating a provision of the SGA Constitution or for failing to attend two Judicial Board meetings. A hearing shall be conducted by the Full Board regarding any violations. A Judicial Justice may be removed by a two-thirds vote of the Full Board.

Article 6 MEETINGS

6.1 Full Board

6.1.1 Quorum is two-thirds of the total number of voting Full Board members.

6.1.2 A simple majority (50% plus one vote) of the voting members present at the Full Board meeting is required to pass a resolution.

6.1.3 A two-thirds vote of the voting members at the Full Board meeting is required to recommend a constitutional amendment. Notice of a proposed amendment must be given at the Full Board meeting prior to the one at which it is voted. Once recommended by the Full Board, a general student body vote will be conducted by the Elections Committee. Votes will be tallied and passage of the amendment will be declared if a vote in the affirmative by a simple majority is attained. Fifty percent plus one vote of the student body must have voted in order for enactment of the constitutional amendment.

6.1.4 The Full Board will meet at a minimum of once a month year round and will require two thirds of voting members to conduct business.

6.1.5 All Full Board meetings will be open to the ATSU-AZ student body.

6.2 Executive Committee

6.2.1 The Executive Committee shall meet at the time set by the previous meeting, at the call of the President, or at the call of two or more Executive members.

6.2.2 Quorum is two-thirds of the existing Executive Committee.

6.2.3 A quorum of the Executive Committee is required at all meetings to conduct business.

Article 7 RESPONSIBILITIES

7.1 Executive Committee

7.1.1 The Executive committee completes the day to day operations for SGA through the following responsibilities:

- a) Coordinates the activities of the Full Board and SGA Committees
- b) Makes SGA administrative decisions

7.2 Full Board

7.2.1 Responsibilities of the Full Board

The Full Board establishes the policies and procedures for SGA through the following responsibilities:

- a) Forum for student interaction
- b) Approval of the SGA budget
- c) Creation of resolutions expressing student concerns
- d) Development of amendments for the constitution and by-laws through judicious manners

7.2.2 All legislative powers of the SGA shall be vested in the Full Board.

7.2.3 Relationship of the President to the Full Board

- a) President shall not vote in the Full Board unless a tie-breaking vote is needed.
- b) President shall have the power to veto any resolution passed by a majority of the Full Board. The Full Board shall have the power to override such a veto by a vote of two-thirds of current members. This veto power shall not include amendments to the SGA Constitution, amendments to the SGA Bylaws, or appointment confirmations.

7.2.4 Relationship of the Outgoing Executive Committee Advisor to the Full Board

- a) Duties would be to provide clarification of previous decisions, history and thought of the SGA, and swearing in the new Full Board.

7.3 Full Board Program Representatives

7.3.1 Each program representative to the Full Board is obliged to undertake the following duties and responsibilities:

- a) Attend all Full Board meetings

- b) Disseminate with due diligence all communications between SGA and your class discipline
- c) Act as a liaison between represented class and SGA
- d) Actively pursue the interest of represented class
- e) Know constituents and be accessible to them
- f) Possess a working knowledge of SGA Constitution and Bylaws

7.4 Judicial Board

7.4.1 Responsibilities of the Judicial Board

- a) Interprets the ATSU-AZ SGA Constitution and Bylaws
- b) Oversees election procedures, and/or other rules and regulations including constitutionality of legislation

7.5 Standing Committees

7.5.1 Standing Committees will address student concerns at the ATSU-AZ. Their duties include:

- a) Represent students on specific issues
- b) Inform the Full Board and Executive Committee of their activities on a regular basis
- c) Research and report on issues when requested to do so by the full Board or Executive Committee

7.5.2 Standing Committees will be formed and approved by a simple majority of the Full Board.

7.5.3 All Standing Committees will meet as needed.

7.6 AD HOC Committees

7.6.1 Ad Hoc committees are formed on an as-needed basis to address specific student concerns. Their duties include:

- a) Represent students on a specific issue
- b) Inform the Full Board and Executive Committees of their activities on a regular basis

7.6.2 Ad Hoc committees are approved by a simple majority of the Full Board.

7.6.3 Once the task is completed, the Ad Hoc committee is disbanded.

Article 8 SGA FINANCES

8.1 SGA will be funded from ATSU, fund raisers, alumni, and miscellaneous contributions.

8.2 SGA Budget

The following categories are to be utilized to establish a budget for funds received by the SGA. Funds may be redistributed at the discretion of the Executive Committee and Full Board upon a simple majority vote in order to cover expenses incurred by the SGA.

8.2.1 Categories of the SGA Budget

- a) Administrative – include but not limited to mailings, newsletters, faculty and staff awards / gifts (see Article 8.4 and 8.5)
- b) Philanthropy – to include but not limited to charity organizations, scholarships, student sponsorship in community service / charity events (see Article 8.6)
- c) Capital Goods – to include but not limited to necessities for the student common areas
- d) Social – to include but not limited to Spring event, intramurals, social activities
- e) Academics – to include but not limited to CPR training for students, professional conference fund allotment (see Article 8.3)
- f) General Consumable – to include but not limited to SGA meeting expenses, SGA functions

8.3 SGA Student Conference/Humanitarian Fund

The SGA will make a percentage of professional conference/humanitarian money available to each program at ATSU-AZ based on the percentage of the student body in that program. Each program's student organization must request the allotted funds by the Third Friday of May. Any funds not used by the program student organization for professional conference expenses by the Third Friday of May will be returned to the SGA student conference fund. Returned funds will be redistributed to the remaining programs to off-set the cost of student's conference expenses at the discretion of the SGA upon approval by a simple majority vote. SGA professional conference funds may be used to pay for student's transportation, conference fees, and lodging expenses only.

Reimbursement will be awarded upon proof of receipt. Students can request funds for either a conference or humanitarian work, but not both.

*Exceptions to this may be petitioned to the SGA on an individual basis.

8.4 SGA intramural fund

The SGA will set aside a budgeted amount each year for those students who wish to participate in intramurals. SGA will hold will reimburse ½ the fee up to \$200, \$250 with teams made up of students from at least 3 programs. Reimbursements will be given out throughout the year, unless exceeds max allotted budget for that year.

8.5 Guidelines for Gifts and Awards for ATSU-AZ Faculty and Staff

8.5.1 Gifts shall be no more than \$25.00 per gift.

8.5.2 Gifts shall be given to commemorate major life events: birth / adoption of a child, marriage, death of an immediate family member.

8.5.3 Gifts shall be given when faculty/staff members receive an advanced agree, specialty certification, etc.

8.5.4 All gifts must be approved by simple majority vote of the SGA Full Board.

8.6 Outstanding Faculty and SGA Student Advocate Awards

8.6.1 Awards will be no more than \$50.00 per award.

8.6.2 An award will be given in each program for the most outstanding Faculty member. The selection will be made by majority vote of the students in the program.

8.6.3 SGA award for the faculty or staff member that has been the best student advocate. The selection will be made by simple majority vote of the SGA Full Board.

8.6.4 Awards must be made by the 2nd week of May and presented at the Spring event.

8.7 Guidelines for Student Sponsorship

8.7.1 \$500.00 will be set aside out of the Philanthropy category of each year's budget for the sponsorship of ATSU-AZ students participating in community service/charity events.

8.7.2 The event in which the student is participating must be sponsored by a nationally recognized, not-for-profit organization.

8.7.3 The SGA will match funds that students have raised up to \$50.00.

8.7.4 All requests for sponsorship must be submitted in writing to a SGA Full Board member by the last Friday of April.

8.7.5 First come first served.

8.7.6 SGA Full Board simple majority vote is required in order to award funds.

8.8 Student Assistance Fund

The SGA will make money available to students to assist with an emergency situation. An emergency situation will be considered an unavoidable event such as a death in the family, a hospitalization, car accident, or other similar unavoidable event. The student will need to fill out a form requesting the money that will have their name, date, program, total monetary request and a small explanation as to why they need the money requested. SGA will review each situation individually and decide to reimburse the total, or part, of the money requested. As with all SGA expenses receipts of money spent must be submitted and the student will be reimbursed as SGA decides. All student assistance requests must be approved by a simple majority vote of the Full Board.

Article 9 ENACTMENT

This Constitution shall have full force and effect following passage by 50 percent plus one vote of the student body.

**CONSTITUTIONAL BYLAWS
OF THE STUDENT GOVERNMENT ASSOCIATION
A. T. STILL UNIVERSITY, ARIZONA**

**Bylaw 1 ELECTED OFFICERS OF THE EXECUTIVE
COMMITTEE**

1.1 Duties of the Executive Committee

1.1.1 President

- a) Preside over the Executive Committee meetings
- b) Preside over the Full Board meetings
- c) Prepare, or have prepared, the agenda for meetings of the Executive and Full Board
- d) Monitor the progress of all Standing and Ad Hoc committees
- e) Oversee the operations of the SGA office
- f) Represent SGA to the college administration
- g) Represent SGA to external organizations, such as legislators
- h) Serve as the contact person for the National Association of Students
- i) Prepares an article for publication in the quarterly newsletter
- j) Reports to the Executive Committee

1.1.2 Vice-President

- a) Serves as the non-voting chairperson on the Peer Review Council (see Student Catalog)
- b) Assist President as needed
- c) Represent SGA to external organizations when President is unable to attend
- d) Takes minutes at all Executive Committee and Full Board meetings
- e) Distributes meeting minutes to student body and the Asst. Vice President for Student Services
- f) Reports to the Executive Committee

1.1.3 Finance Chair

- a) Chairs the Finance Committee
- b) Supervises preparation of annual SGA budget
- c) Collects, deposits, withdraws and distributes all funds earned or donated:
 - 1) Funds donated by ATSU will be disbursed in accordance with ATSU College Catalog guidelines

- 2) Funds donated or earned by SGA will be kept separate from ATSU funds to use on an as needed basis, determined by SGA and not conflicting with ATSU guidelines
- d) Monitors use of SGA funds
- e) Makes recommendations regarding the appropriate use of funds earned and donated
- f) Maintains financial books and records
- g) Maintains statistics on SGA spending and prepares the annual finance report
- h) Maintains records on all fund-raising activities
- i) Reports to the Executive Committee
- j) Establishes and/or allocates all monies for student assistance fund

1.1.4 Programs Chair

- a) Chairs the Programs Committee
- b) Works closely with the Finance Chair in monitoring the use of funds designated for graduate programs purposes
- c) Facilitates interschool (joint) programming
- d) Assists individual departments with their program needs
- e) Acts as advisor to students regarding conferences, symposia, and social events
- f) Promotes the improvement of resources
- g) Arranges for professional presentations for the student body, such as thesis and case studies
- h) Gathers information about program events and activities and relays information using articles and features generated by student body and faculty to the President
- i) Reports to the Executive committee

1.1.5 Interprofessional Education (IPE) Chair

- a) Liaison between IPE subcommittee and SGA
- b) Liaison between faculty and SGA regarding IPE
- c) Keeps records of committee's work and report progress to SGA
- d) Respond to student requests for interdisciplinary opportunities

1.1.6 Activities Chair

- a) Chairs the Activities Committee
- b) Gathers information about campus and community events and activities and relays the information using articles and features generated by people in departments on campus
- c) Addresses the following student life issues; health insurance, day care, aging parent group, housing, recreational/social needs, job replacement
- d) Promotes and plans interdisciplinary social interaction and awareness
- e) Develops and distributes calendar of monthly events attached to the newsletter
- f) Prepares and distributes an incoming class mentorship program to include welcome letters
- g) Keeps record of any individual program fundraising in order to keep the fundraising organized in regards to space
- h) Reports to the Executive Committee

1.1.7 Judicial Chair

- a) Swears in newly elected chairs, representatives, and justices
- b) Votes as part of Full Board
- c) Votes on Judicial Board issues only in cases of a tie decision
- d) Presides over Judicial Board
- e) Oversees policies as established by the Full Board
- f) Reports to Executive Committee

1.1.8 Free Family Health and Wellness Day (FFHWD) Chair

- a) Is responsible for external communications, including communications with the event venue.
- b) Serves as the contact person for external organizations.
- c) Prepare, or have prepared, information regarding these external organizations for the SGA meetings.
- d) Maintains files on information gathered from external organizations and event venue.
- e) Works closely with the Finance Chair in monitoring the use of funds designated to event.
- f) Reports to the SGA President.

1.1.9 Free Family Health and Wellness Day (FFHWD) Vice Chair

- a) Serves as the contact person for the FFHWD subcommittee

- b) Works closely with the FFHWD Chair in monitoring progress of overall event.
- c) Prepare, or have prepared, information from FFHWD subcommittee to present at SGA meetings
- d) Maintains files on information gathered from FFHWD subcommittee
- e) Works closely with the Finance Chair in monitoring the use of funds designated to event
- f) Reports to the SGA President

1.1.10 Free Family Health and Wellness Day Subcommittee

- a) Is made up of one student from each program, known as a program director. Each program director is responsible for coordinating the service that their program provides to the community at the FFHWD event.
 - 1) Responsible for coordinating the service that is going to be provided to the community with their program faculty Supervisor
 - 2) Responsible for getting volunteers from their program
 - 3) Serves as the contact person to the volunteers
 - 4) Responsible for copying and gathering all paperwork for their program (consent forms, informational handouts, flyers, etc)
 - 5) Responsible for ordering and gathering all materials necessary to provide their service
 - 6) Directs service operations at the event for their program
 - 7) Responsible for set-up and clean up prior and immediately after the event for their program
 - 8) Maintains budget for materials needed (supply SGA program budget for reimbursement)
 - 9) Reports to FFHWD Vice Chair

1.1.11 Interprofessional Education (IPE) Subcommittee

a) Is made up of one student from all programs on Mesa ATSU campus.

- 1) Positions in subcommittee include President, Vice President, External Relations, Treasurer, Librarian, and Webmaster
- 2) Responsible for creating intercampus events/opportunities for intercampus collaboration
- 3) Responsible for responding to student requests for interdisciplinary opportunities
- 4) Responsible for surveying campus for interdisciplinary interests
- 5) Reports to SGA

1.2 Executive Committee Representation

Each program (AUD, ASDOH, OT, PA, PT, and AT) will elect students to represent ATSU-AZ on the Executive committee

Bylaw 2 AD HOC STANDING COMMITTEES

2.1 Establish certifying board preparation assistance

2.2 Election Chair

2.2.1 Chairs the Elections Committee

2.2.2 Coordinates executive committee election during the first week of October

2.2.3 Oversees recall elections if needed

2.2.4 Reports to the Executive Committee.

Bylaw 3 ELECTIONS

3.1 Qualifications

All students enrolled and in good academic and behavioral standing are eligible to run for all offices.

3.2 Elected Membership

President

Vice-President

Finance Chair

Programs Chair

Activities Chair

Judicial Chair

Free Family Health and Wellness Day Chair

Free Family Health and Wellness Day Co-Chair

Full Board Representatives

3.3 Appointed Membership

Judicial Board Justices

3.3.1 Selection of Appointed Justices

The Judicial Board consists of one justice appointed by each graduating class from each discipline.

3.3.2 Selection of Outgoing Executive Committee Advisor

****New President** would appoint this advisor from the previous Executive Committee (previous chairperson).

3.3.3 Selection of University Student Association (SGA) Representatives

There will be five (5) University Student Association (USA) Representatives appointed by the Arizona Student Government Association (SGA), three representatives will be appointed as voting members of the USA and two will serve as proxies. USA voting members and proxies will be invited to attend all USA meetings. In the case that a USA voting member is absent, a proxy will be given voting privileges for the period of absence. Representatives will be expected to attend monthly ATSU-AZ SGA Full Board meetings in addition to the USA meetings. The term of office is two years as defined in the A. T. Still University of Health Sciences University Student Association Constitution. Enumerated duties of the USA Representative will be defined in the A. T. Still University of Health Sciences University Student Association Bylaws.

3.4 Elections of the Executive committee

3.4.1 Executive committee positions are filled by general election. Any student is eligible to run for positions on the Executive Committee providing they are attending classes on ATSU-AZ campus for their elected term.

3.4.2 Executive Committee elections shall be held during the last full week of September. Elections shall be conducted by the Ad Hoc Elections Committee comprised of the outgoing Standing Program Representatives. In the case that a Program Representative is running for a position on the Executive Committee, a replacement will be chosen by the respective program.

3.4.3 A folder for Executive committee candidates is available on the server. Any qualified candidate may submit their resume to this folder (which should be locked). All students can read the resume and election will take place the first full week of October. Voting will be done by paper ballot and will be tabulated by the Elections Committee. Any students who are off campus because of clinicals, may vote by ballot via e-mail, which will be

e-mailed to the Assistant Vice President of Student Services. The candidate receiving fifty percent plus one of the votes shall be declared the winner. In the case that no candidate receives a majority, a run-off election between the top two candidates shall be held until one receives fifty percent plus one of the votes.

3.4.4 In the event of an Executive committee vacancy in mid-year, the vacancy shall be filled as outlined in Article 4.2.3.

3.5 Election of Discipline Representatives of the Full Board

3.5.1 All elected representatives of the Full Board shall be elected by their respective program. There will be program representatives (PR) for each program,

a) Audiology Program will consist of:

one PR for the first year of program

one PR for second year of program

b) Dental and Oral Health Program will consist of:

one PR for each year of program

c) Occupational Therapy Program will consist of:

one PR for first year of program

one PR for second year of program

d) Physical Therapy Program will consist of:

one PR for first year of program

one PR for second year of program

e) Physician Assistant Program will consist of:

two PR's for first year of program

f) Athletic Training Program will consist of:

one PR for first year of program

one PR for second year of program

3.5.2 Each representative's term of office will mirror that of the Executive Committee.

3.6 Term and Succession of Full Board Members

3.6.1 Within one week after the general Fall election is certified, the outgoing SGA President shall call and preside over a meeting of the new Full Board.

3.6.2 Upon completion of the election of all Full Board members, the outgoing SGA President shall certify the elections within one week.

3.6.3 The newly elected officers of the Full Board shall assume office upon swearing in by outgoing Judicial Chair. The old members of the Full Board shall assist the new officers in assuming their new duties.

- 3.6.4 After certification of the election, there will be a two week period of contesting.
- 3.6.5 After period of contesting, all election documents will be destroyed.

Bylaw 4 ELECTED/APPOINTED JUCICIAL BOARD

- 4.1 The Judicial Board consists of:
 - 4.1.1 One justice appointed by each graduating class per discipline.
 - 4.1.2 Presiding over the Judicial Board is the elected Judicial Chair by the student body.
- 4.2 Each justice will be provided formal training, provided by ATSU-AZ, regarding their duties.
- 4.3 All judicial powers of the SGA shall be vested in the Judicial Board.
- 4.4 All Judicial Board Justices shall be enrolled, full-time students in good academic and behavioral standing as designed by the College's Office of the Registrar.
- 4.5 All decisions by the Judicial Board are final and binding