

Santa Ana College
INTER CLUB COUNCIL
CONSTITUTION

[Link to By-Laws](#)

PREAMBLE

We the member clubs and organizations of the Inter Club Council of Santa Ana College, in order to further communications and mutual support among members, do hereby establish this constitution.

ARTICLE I: NAME AND MISSION

Section 1

The name of this organization shall be the Associated Students of Santa Ana College. hereafter referred to as the Inter Club Council or ICC.

Section 2

The mission of the Inter Club Council will be to provide an opportunity for students with a common interest. to form a membership group which expresses that interest: and to provide an educational experience with practical knowledge of organizational government. Upon formal declaration of the two college structure. whereupon Santa Ana campus and Orange campus became Santa Ana College and Santiago Canyon College respectively; said constitution and by laws will become the governing document of the Santa Ana College Inter Club Council. This is not to be confused with the college name change, but eventual planned SCC accreditation and official separation.

Section 3

The main objective of the Inter Club Council shall be:

- A. To regulate and support the clubs and organizations of Santa Ana College.
- B. To coordinate and approve ICC club activities.
- C. To provide a communication network between clubs and other campus organizations.
- D. To act as a resource for clubs. particularly in the areas of organization. problem solving membership promotion. and fund raising.
- E. To maintain club participation in support of Santa Ana College (SAC) sponsored events.

F. To provide a forum for expressing the interests of clubs.

ARTICLE II: MEMBERSHIP

Section 1

The following requirements must be met for club membership.

A. A Petition to Organize a New Club shall be completed and submitted for a vote of confidence at an ICC Executive Board meeting. The petition should include the signatures) of a part time or full time faculty or staff advisor(s) and at least 15 interested students. Each club will be voted in at the beginning of each semester. The organizing club or organization shall also submit a preliminary constitution to the ICC Executive Board prior of the club.

This constitution must include:

1. The purpose of the club or organization.
2. Qualification of membership.
3. Officers and their duties.
4. Where and when the club or organization will function.

B. After ICC approval, the organizing club or organization shall be oriented to the ICC and receive a copy of this constitution.

C. After club is approved by ICC. a final draft of their constitution must be submitted to Student Activities within two months.

D. Mandatory participation by at least one member of a club at all ICC sponsored events that are approved at an ICC meeting.

Section 2

The ICC shall be informed by the Executive Board after the above requirements have been met. Membership to the ICC is reviewed by the Executive Board and a simple majority (50%+1) voting approval from the ICC representatives.

ARTICLE III: CLUB REPRESENTATION

Section 1

Each member club or organization shall elect an ICC Representative and an alternate. who shall be responsible for attending the ICC meetings and carrying information between their club and ICC.

Section 2

The qualifications for ICC Representative shall be determined by each member club or organization. in accordance with the guidelines set forth by the RSCC District

Administration, in the spirit of shared governance (AB 1 ; 15). Representatives must also have a 2.0 GPA and carry 6 current units.

Section 3

Each member club or organization shall have one vote.

Section 4

No person may represent more than one club or organization.

ARTICLE IV: EXECUTIVE BOARD

Section 1

Each member club or organization's ICC Representative shall vote to elect an ICC Executive Board that shall consist of a President, Vice President, Secretary, and Treasurer. The election will be held in the late Spring prior to the ICC Awards Banquet.

Section 2

All Executive Board Officers must meet the following qualifications:

- A. Be an undergraduate, defined as a student who has not received a four year degree.
- B. Be carrying and completed six (6) units or more, and must maintain a GPA of 2.2 or higher.
 - 1. Cumulatively (to include al work past K 12).
 - 2. For previous semester.
 - 3. For the midterm prior to the petition for candidacy.
- C. No more than 1 person per organization can be on the Executive Board.

ARTICLE V: CLUB SUSPENSION, DEACTIVATION, AND REVOCATION

Section 1

Suspension of a charter shall mean that the censured club is temporarily inactive for the duration of the suspension, may not hold or attend any events and/or conferences on or off campus. and may not vote in ICC meetings.

- A. Suspension may be enforced by the ICC Executive Board, the ICC Advisor and/or the Student Activities Office due to nonparticipation in ICC events and/or meetings.
- B. The ICC may, by a two thirds (2/3) vote, suspend the charter of a member club or organization for a definite period of time.

C. Clubs may be suspended for: prejudice conduct, discrimination, misconduct, and/or failure to follow ICC rules.

D. No suspension may be for more than one semester.

E. The club or organization will automatically be reinstated at the expiration of the suspension.

F. Prior to suspension, it is the duty of the ICC Secretary to notify in writing the club or organization of their intended actions, stating the exact reasons for suspension.

Section 2

Deactivation of a member club or organization, where deactivation is defined as follows: club deemed inactive for an extended amount of time not to exceed two (2) years. During this time a club may not hold or attend any events and or conferences on or off campus and may not hold club meetings and may not vote in ICC meetings.

A. After the second unexcused consecutive absence or three total absences from a scheduled ICC meeting.

1. Two tardies equal one absence.

B. If the club or organization has been suspended more than once per semester.

C. If the club or organization has failed to uphold any of the standards and guidelines set forth by Santa Ana College and/or the Student Activities Office.

D. Any club that remains active for the duration of the fall semester will be able to advertise their club meetings until the first ICC meeting of the spring semester. If a club has been deactivated it will not be able to post until reactivated by the ICC. The same policy would apply during the summer. between the spring and fall semesters.

E. A club or organization who has been declared inactive may apply for reactivation the following semester by fulfilling the requirements established for the admission of a new club or organization. This is not to be interpreted as binding on the council to accept the applicant as a member.

F. A club or organization who has been declared inactive may request in writing the ICC Executive Board to convene an Appeals Board consisting of 3 active ICC Representatives, ICC Vice President, the ICC Advisor. and a member of the ASG Executive Board. Chairing the Appeals Board shall be the ICC President. who, in case of a tie, shall cast the deciding vote.

G. The Appeals Board may overturn the decision to inactivate a club or organization and render suspension if recommended. All decisions of the Appeal Board are to remain final only for that semester, unless it is near the end of the semester, in which case the suspension will extend to the following semester. This is not to include summer.

Section 3

The revocation of a club or organization shall mean that the club or organization no longer exists. nor will it be allowed to reactivate as a member club or organization at Santa Ana College.

A. The ICC may, by two thirds (2/3) vote, recommend to the Associated Student's Supreme Court that the charter of a club or organization be revoked.

B. Only the Associated Student's Supreme Court may revoke the charter of a club.

C. The following shall be sufficient cause to recommend the revocation of a club or organization charter:

1. Continued refusal by the club or organization to abide by council or administrative regulations.
2. Any actions that may cause damage to persons or property associated with Santa Ana College.
3. Any actions that brake local, state, or federal laws, codes and/or regulations.

D. A club or organization must be notified in writing, to the said club or organization's mailbox and advisor, prior to the recommendation of the ICC to the Associated Student's Supreme Court to revoke the charter of said club or organization.

E. A club or organization which has been declared inactive or had their charter revoked may not reapply as a new club or organization with or without a new name with the said club or organization's same Executive Board.

ARTICLE VI: RECALL

Section 1

To recall an officer, a two thirds (2/3) vote is necessary to approve the proposed action. By definition, only elected officers may be recalled.

ARTICLE VII: AMENDMENTS

Section 1

Amendments to this constitution may be proposed only after the ICC Officers have been elected for the term.

Section 2

A proposed amendment shall be read into the minutes and documented two weeks prior to a vote on that amendment.

Section 3

Two thirds (2/3) of the active clubs shall be considered a quorum for purpose of amending the constitution.

Section 4

A proposed amendment must be approved by a minimum of two thirds (2/3) vote.

ARTICLE VIII: ENACTING CLAUSE

Section 1

This constitution shall become effective upon the approval of the ICC who represents the Associated Student Body.