Preamble

We the students of Ramapo College of New Jersey do hereby acknowledge the need for a Student Government Association. The Student Government Association of Ramapo College of New Jersey shall be the <u>undying</u> voice of the students <u>and</u> acting with the full authority vested in them by the students in an effort to improve student life both academically and socially.

ARTICLE I Legislative Branch Section 1

All Legislative Powers herein granted shall be vested in the Legislature of the Student Government Association of Ramapo College of New Jerseyⁱ, which shall consist of a Senate and General Assembly.

Section 2

Clause 1: The General Assembly shall be composed of Assemblymenⁱⁱ, chosen every year by the Members of Tier One and Tier Two clubs and organizations.

Clause 2: Each Tier One and Tier Two clubs shall appoint one Assemplymen and one alternate Assemblymen.

Clause 3: No Person shall be an Assemblymanⁱⁱ who shall not maintain a GPA of 2.0 and maintain good social standing within the Policies of The College^I and be a member of the club they represent.

Clause 4: The General Assembly shall meet a minimum of six times Spring and Fall semester.

Clause 5: The General Assembly shall have the power to conditionally recommend recognition of new clubs.

Clause 6: The General Assembly shall have the power to recommend to the Senate sanctions on clubs and organizations.

Clause 7: Each club shall gain the power to vote after their Assemblyman and/or Alternate Assemblyman attended two meetings.

Clause 8: The Vice-President of the Student Government Association shall be Speaker of the General Assembly, but shall have no Vote, unless they be equally divided.

Clause 9: By no later than the third meeting of each semester the General Assembly shall choose an Associate Speaker who shall act as the speaker in the absence of the Vice President or when heⁱⁱ shall exercise the office of the President.

Clause 10: The General Assembly shall choose their own recording secretary.

Clause 11: Assemblymenⁱⁱ must adhere to the attendance policy set forth by the Student Government Association Vice-President.

Section 3

Clause 1: A Senator is a student who represents the student body by

exercising their vote on issues favorable to the students, as well as absorbing changes and concerns and creating resolutions for passing on to the administration of Ramapo College.

Clause 2: The Senate of the Student Government Association shall be composed of fifteen senators elected by the Student Bodyⁱⁱⁱ.

Clause 3: No Person shall be a Senator who shall not; be a Student of The Collegeⁱ for at least one semester at the time of election, maintain a cumulative GPA of 2.50, secure 100 signatures from the Peopleⁱⁱⁱ two weeks prior to election, and be in good academic and social standing within the Policies of The Collegeⁱ.

Clause 4: Senators shall hold a term of office <u>lasting from 1 May to 30</u> <u>April lasting one year</u>.

Clause 5: The Senate shall meet a minimum of twice a month during all legislative sessions. Extra meetings shall be at the discretion of the Chairman of the Senate and/or in conjunction with the Student Government Association President.

Clause 6: The power to govern the General Assembly, consisting of all Tier One and Tier Two clubs, shall lie in the Senate.

Clause 7: The Senate shall have the power to recommend a freeze of a club or organization's budget to Student Activities Revenue Management.

Clause <u>68</u>: The Senate shall have the power to vote on Student Government Association policies and bills.

Clause 7: Quorum is required in order to vote.

<u>Clause 8: Quorum shall be defined as one more than half of the</u> current Senate.

Clause 9: A simple majority is required to pass any legislation.
Clause 10: A two-thirds (2/3) majority is required to override a
Presidential veto.

Clause <u>119</u>: The Senate shall have the <u>sole</u> <u>p</u>Power <u>toof</u> impeach<u>ment</u> <u>all elected officials</u>.

Clause <u>12</u>10: The Senate shall elect the Chairman of the Senate.

Section 4

Clause 1: The Chairman of the Senate shall be an elected Senator.

Clause 2: The Chairman of the Senate shall be responsible for <u>all</u> <u>Senatorial activities including</u>, but not limited, to liaisonships which are to be coordinated with the Secretary of Student Affairs. ; choosing <u>Committee Chairs/approving Senate liaisonships</u>, reporting on <u>committee/liaison progress</u>, <u>coordinating Senate SGA hours</u>, <u>Clause 3: The Chairman of the Senate shall also moderateing</u> all

Student Government Association meetings through the use of <u>Robert's Rules of Order</u>.

Clause <u>43</u>: The Chairman of the Senate shall maintain a secure knowledge of <u>Robert's Rules of Order</u>.

Clause <u>5</u>4: The Chairman of the Senate shall choose a Vice-Chairman of the Senate.

Clause <u>6</u>5: The Chairman of the Senate shall <u>select</u>be the Senate Secretary.

Section 5

Clause 1: The Vice-Chairman of the Senate shall assume the office of Acting Chairman of the Senate in their absence or removal of the Chairman.

Clause 2: The Chairman and Vice-Chairman shall have the intention of serving the full governing term.

Section 6

Clause 1: The Senators shall attend all Student Government Association meetings.

Clause 2: Each Senator shall have one vote.

Clause 3: Each Senator shall serve on at least one standing committee or hold one <u>sSenate liaisonship</u>, approved by the Chairman of the Senate, <u>if applicable</u>.

Clause 4: Senators shall maintain original copies of all Tier One and Tier Two Clubs and Organizations current constitutions and budgets.

Clause <u>45</u>: Senators shall keep <u>original</u> copies of the minutes of the Board of Trustees meetings.

Clause <u>56</u>: Senators shall serve at least, but not limited to, two mandated SGA office hours each week.

Clause <u>67</u>: Senators shall complete all other duties pertinent to the Student Government Association as assigned by the Chairman of the Senate.

Section 7

<u>Clause 1: The Senate Secretary shall be appointed by the Chairman of the Senate.</u>

<u>Clause 2: The Senate Secretary shall be in good social and academic standing within the Policies of the College.</u>

Clause 3: The Senate Secretary shall attend all Senate and Student Government Association meetings.

<u>Clause 4: The Senate Secretary shall record and maintain the minutes at all Senate meetings.</u>

Section 8

Clause 1: All students are eligible to become Representatives of the Student Government Association.

Clause 2: A student shall become a Representative after attending three Student Government Association meetings.

Clause 3: Representatives shall have full speaking rights at Student Government Association meetings.

Clause 4: Representatives shall have the ability to serve on Student Government Association committees and assist with <u>anyall</u> Student

Government liaisonships.

Clause 5: Representative status is valid f<u>rom 1 May to 30 April.or one</u> academic year.

ARTICLE II Executive Branch Section 1

Clause 1: The <u>eE</u>xecutive <u>Pp</u>ower shall be vested in the President of the Student Government Association. Heⁱⁱ shall hold a term of office lasting <u>from 1 May to 30 April.</u> one year.

Clause 2: No Person shall be President who shall not; be a Student of The Collegeⁱ for at least two consecutive semesters at the time of election, maintain a cumulative GPA of 2.75, secure 200 signatures from the Peopleⁱⁱⁱ Student Body two weeks prior to election, and be in good academic and social standing within the Policies of The Collegeⁱ.

Clause 3: The President shall be in attendance at all Student Government Association <u>organizational</u><u>Legislative</u> meetings, <u>Executive</u> <u>Board meetings</u>, Cabinet meetings, and Board of Trustees meetings.

Clause 4: The President shall meet with the President of the College at least, but not limited to, once a month.

Clause 5: The President shall be the <u>cC</u>hief <u>eE</u>xecutive <u>Officer</u> of the Student Government Association.

Clause 6: The President shall have the power to veto legislationure.

Clause 7: The President shall have <u>eE</u>xecutive <u>pp</u>rivilege under emergency conditions.

Clause 8: Executive Pprivilege shall be any executive order issued by the President.; Executive orders shall last no more than three weeks when the legislature is in session. While out of session the order shall last until a new legislative session begins.

Section 2

Clause 1: The Vice President shall be in attendance at all Student Government Association <u>organizational</u>, <u>Legislative and Cabinet</u>, <u>and General Assembly Meetings</u>.

Clause 2: No Person shall be Vice-President who shall not; be a Student of The College i for at least two consecutive semesters at the time of election, maintain a cumulative GPA of 2.75, secure 200 signatures from the Student Body People ii two weeks prior to election, and be in good academic and social standing within the Policies of The College i.

Clause 3: In case of a tie in vote during <u>an organizational a Legislative</u>

<u>Ssession</u> the Vice-President shall be empowered to cast a tie break vote.

Clause 4: In the case of the President of the Student Government Association being absent the Vice—President shall act in his absence. Clause 5: The Vice-President of the Student Government Association shall be Speaker of the General Assembly, but shall have no Vvote,

unless they be equally divided.

<u>Clause 6: The Vice-President shall appoint Assemblymen for the General Assembly upon approval of the Senate.</u>

Section 3

Clause 1: The President shall have the power to appoint hisⁱⁱ own cabinet, with the approval of the two-thirds of the Senate under set guidelines.

Clause 2: The Cabinet shall consist of, Secretary of Student Affairs, Secretary of Personnel, Secretary of Academic Affairs, Secretary of Financiale Affairs, and a Secretary of Information Systems and Technology.

Clause 3: The Cabinet shall maintain three office hours on a weekly basis. One of theese hours can be done outside of the office but must be in relationship to their position.

Clause 4: All Cabinet Members shall maintain a 2.5 cumulative GPA and maintain good social <u>and academic</u> standing within the Policies of the Collegeⁱ.

Section 4

Clause 1: Secretary of Student Affairs shall be in attendance at all Student Government Association—Legislative organizational meetings, excluding closed session meetings, and Cabinet meetings.

Clause 2: The Secretary of Student Affairs shall hold at least but is not limited to two monthly meetings with the Dean of Students and/or the Vice-President of Student Affairs.

Clause 3: The Secretary of Student Affairs shall remain in constant contact with the Division of Student Affairs.

Clause 4: The Secretary of Student Affairs shall act as an ex officio member of the Student Affairs committee, if applicable.

Clause 5: The Secretary of Student Affairs shall confer with all Student Affair related liaisons, if applicable.

Clause 6: The Secretary of Student Affairs can prescribe all legislationure, which concerns the Division of Student Affairs within the Collegeⁱ.

<u>Clause 7: The Secretary of Student Affairs shall work with the Chairman of the Senate to appoint liaisons including, but not limited to, Security, Food, and Parking.</u>

Section 5

Clause_1: The Secretary of Personnel shall be in attendance at all Student Government Association organizational Legislative meetings, excluding closed session meetings, and Cabinet Meetings.

Clause 2: The Secretary of Personnel shall serve as the correspondent to other colleges and universities within the state but not limited to the state.

Clause 3: The Secretary of Personnel shall serve as the public relations

coordinator of the Student Government Association.

Clause 4: The Secretary of Personnel shall act as an ex officio member of the College Operations committee of the Student Government Association, if applicable in effect.

Clause 5: The Secretary of Personnel shall coordinate the maintenance of Club and Organization Student Government Rrecords and Mmail, Student Government Association Legislative Policies, Cabinet Office Hours, Senate Office Hours in conjunction with the Senate Chairman, and enforce Student Government Member duties.

<u>Clause 6: The Seretary of Personnel shall maintain all attendance records at the organizational meetings.</u>

<u>Clause 7: The Secretary of Personnel shall be responsible for bringing forth all impeachment charges.</u>

Section 6

Clause 1: The Secretary of Financial Affairse shall be in attendance at all Student Government Association organizational Legislative meetings, excluding closed session meetings, and Cabinet meetings. Clause 2: The Secretary of Financial Affairse shall oversee all financial operations of the Student Government Association.

Clause 3: The Secretary of Financial Affairse shall submit monthly financial reports, which include budget updates, monthly expenditures and a year to date budget update, to the Secretary of Personnel and the Senate.

Clause 4: The Secretary of Finance shall attend all General Assembly meetings along with the Vice President in order to maintain financial relationships with both Student Activities Revenue Management and organizations.

Clause 5: The Secretary of Finance shall have the power to recommend to Student Activities Revenue Management the freezing of a club or organization's budget once approved by the Senate.

Clause 46: The Secretary of Financial Affairse shall submit a budget proposal and update to the Cabinet and Senate during the Fall and Spring Legislative organizational Session, prior to Student Activities Revenue Management's the Office of Student Development's deadline. Clause 5: The Secretary of Financial Affairs shall hold at least, but is not limited to, two monthly meetings with the Vice-President of Administration and Finance.

<u>Clause 6: The Secretary of Financial Affairs shall be in charge of filling out all Check Requisition paperwork and submitting it to Student Activities Revenue Management.</u>

Section 7

Clause 1: The Secretary of Academic Affairs shall be in attendance at all Student Government Association organization Legislative meetings,

excluding closed session meetings, and Cabinet meetings.

Clause 2: Secretary of Academic Affairs shall be an ex officio member of the Student Government Association's Academic Affairs Committee, if applicable effect.

Clause 3: The Secretary of Academic Affairs shall administer—all Legislationure, which concerns the Division of Academic Affairs of the Collegeⁱ.

Clause 4: The Secretary of Academic Affairs shall remain in constant contact with the Division of Academic Affairs and the fraculty aAssembly.

Clause 5: The Secretary of Academic Affairs shall hold at least, but not limited to, two monthly meetings with the Provost/Vice-President of Academic Affairs.

Section 8

Clause 1: The Secretary of Information Systems and Technology shall be in attendance at all Student Government Association Legislative organizational meetings, excluding closed session meetings, and Cabinet meetings.

Clause 2: The Secretary of Information Systems and Technology shall act as an ex officio member of the College Operations <u>eCommittee of the Student Government Association</u>, if <u>applicablein effect</u>.

Clause 3: The Secretary of Information Systems and Technology shall remain in constant contact with the Associate Provost of Technology of the Collegeⁱ

Clause 4: The Secretary of Information Systems and Technology shall maintain and all necessary work to upgrade the Student Government Association's technological assets, as well as takingassuming the position of webmaster if applicable.

Clause 5: The Secretary of Information Systems and Technology shall administer all Legislationure, which concerns the Associate Provost of Technology or the Center for Computing and Information Systems.

Clause 6: The Secretary of Information Systems and Technology shall certify and as necessary revoke certification of all members of the Student Government Association in the area of Technology in the Student Government Association Office.

Section 9

Clause 1: Non Appointed, non Presidential designated positions of the Executive Branch shall be the Student Trustee, Alternate Student Trustee, Class Council Presidents, SARM business manager, the President of the Inter-Greek Senate, Residence Hall Association President.

Section 910

Clause 1: The Executive Branch shall nominate a General Secretary to be approved by the Senate.

<u>Clause 2: The General Secretary shall be in good social and academic standing within the Policies of the College.</u>

Clause <u>32</u>: The General Secretary shall record the minutes at all <u>organizational</u>legislative sessions <u>and Cabinet meetings</u>.

Clause <u>43</u>: The General Secretary shall maintain a record of all Cabinet meetings <u>and organizational meetings</u> and forward copies of the minutes to the Chairman of the Senate.

Clause 4: The General Secretary shall maintain records of attendance of all open session meetings.

ARTICLE III Judicial Branch

Section 1

Clause 1: The Judicial power of the Student Government Association shall be vested in the Student Supreme Court.

Clause 2: The Judicial Branch shall consist of five members

Clause 3: No Person shall be a Justice who shall not; be a Student of The Collegeⁱ for at least two consecutive semesters at the time of election, maintain a cumulative GPA of 2.8, and be in good academic and social standing within the Policies of The Collegeⁱ.

Clause 4: The student Supreme Court shall be made up by; a Senate chosen student, an Executive Branch chosen student, a student chosen by the Student Government Association Advisor(s), a student chosen from the Director of the Student Center, a student chosen by the Associate Dean of Students.

Clause 5: No justice may serve on any other branch of the Student Government Association while serving as justice.

Clause 6: The Justices of the student Supreme Court shall serve a term of one year.

Clause 7: The Justices may be appointed for up to two consecutive vears.

Section 2

Clause 1: The student Supreme Court shall have the power to review all legislature passed by the Senate.

Clause 2: The student Supreme Court shall have the power to review all Executive decisions.

Clause 3: The student Supreme Court shall be the appellate level of all Club and Organization sanctions and policies set forth by the Senate or General Assembly.

Clause 4: The student Supreme Court shall be the sole interpreter of this constitution.

Section 3

Clause 1: The student Supreme Court Chief Justice shall be chosen by the Justices from amongst themselves.

Clause 2: The Chief Justice shall preside over any Impeachment Hearings.

ARTICLE III¥ IMPEACHMENT

Section 1

Clause 1: Any and all <u>elected</u> members of the Student Government Association may be impeached by the Senate.

Clause 2: All <u>elected</u> members may be impeached by the Senate for violations, disregards, or non-compliances of any part of this constitution.

Clause 3: All <u>elected</u> members of the Student Government Association may be impeached by the Senate for failure to maintain the policies of eligibility for their respective positions.

Clause 4: All <u>elected</u> members of the Student Government Association may be impeached by the Senate for failure to maintain conduct that is in the best interest of the Student Government Association or the <u>Student Body at largePeople</u>.

Section 2

Clause 1: Impeachment must be initiated by the Senate via a two-thirds (2/3) vote of the Senate.

Clause 2: Upon Impeachment the impeached <u>Mm</u>ember shall be given one week to prepare a defense.

Clause 3: Impeachment hearings shall begin one week following impeachment in a closed session meeting consisting of the Senate, Student Government Association Advisor, Secretary of Personnel, Chief Justice and the member being impeached.

Clause 4: A Member may be removed from office following a four-fifths (4/5) vote by the Senate.

Section 3

Clause 1: The Student Government Association Advisor shall preside over any impeachment hearings.

Clause 2: The Secretary of Personnel shall be responsible for bringing forth all impeachment charges.

Clause 3: There is to be one appeal, which will be heard and decided upon by the Student Government Association Advisor.

Clause 4: The appeal meeting will be scheduled by the advisor and will not be a regularly scheduled Student Government Association meeting.

Section 43

Clause 1: If impeached and removed from office the <u>Oo</u>fficial shall be stricken of all rights and privileges granted by their office immediately. Clause 2: If impeached for reasons proven to be detrimental to the

People People the Student may not run for or be appointed to any Student Government Association office for a period of one year.

Clause 3: A simple majority vote is needed from the Senate to determine an action to be detrimental to the student bodyPeopleⁱⁱⁱ.

Section 5

<u>Clause 1: Any non-elected Student Government Association member may be removed from office by request of the President.</u>

Clause 2: In the event of the removal from office, the Student Government Association President shall appoint a replacement upon approval of the Senate.

ARTICLE IV ELECTIONS

Section 1

<u>Clause 1: An Election Committee, chaired by the Secretary of Personnel, comprised of students not running for election shall oversee the Student Government Association Elections.</u>

Clause 2: The Election Committee shall be comprised of the Secretary of Personnel, the Parliamentarian, and three Representatives.

<u>Clause 3: The Student Government Association Advisor(s) shall</u> oversee the Student Government Association Elections.

<u>Clause 4: The responsibilities of the Election Committee shall be</u> outlined by the Secretary of Personnel.

<u>Clause 5: The Election Committee shall be responsible for all debates during the election proceedings.</u>

Section 2

Clause 1: Student Government Association elections must take place the week of 15 April.

Clause 2: The Election Committee shall determine the exact dates of the Elections by 15 February.

Clause 3: The Election Committee shall notify all candidates two weeks prior to elections who they will be running against.

Clause 4: Campaigning may not begin until the official list of candidates is posted.

<u>Clause 5: Candidates for President and Vice-President must run together.</u>

<u>Clause 6: Campaigning may not take place within eyesight or ear-shot</u> of the election table.

Clause 7: Each candidate may spend no more than \$200 on materials or any other campaign tactic. This includes money financed by the individual or any constituency of the candidate.

<u>Clause 8: Any member of the Election Committee may ask candidates</u> <u>for receipts to audit their purchases.</u>

<u>Clause 9: Any candidate found to be in violation of the election policies</u> will be removed from the election immediately through the Election Committee.

Clause 10: Any appeals may be brought to the Student Government Association Advisor.

Section 3

Clause 1: The right to vote is guaranteed to all the Peopleⁱⁱⁱ.

<u>Clause 2: The Senate shall certify the final election results by the</u> Monday after elections for the results to be official.

<u>Clause 3: If the certification vote is negative, then the matter shall be referred to the Student Government Association Advisor.</u>

<u>Clause 4: If there is no quorum and the vote is unable to be taken, the matter shall be referred to the Student Government Association</u>
Advisor.

Section 4

Clause 1: Election terms shall last from 1 May to 30 April.

Clause 2: A Senator may seek up to four consecutive terms; a

President may seek up to two consecutive terms.

ARTICLE V STATUS

Section 1

<u>Clause 1: All debts, contracts and legislature passed under the Student Government Association constitution prior to the ratification of this Constitution shall be valid under this Constitution.</u>

<u>Clause 2: This Constitution shall be the Law of the Student</u> <u>Government Association; no legislation shall be passed that is in contrary position.</u>

Clause 3: The Members of the Student Government Association shall be bound by oath or affirmation to uphold and support this Constitution.

ARTICLE VI AMENDMENTS

Section 1

Clause 1: Amendments to this Constitution may be proposed by the Legislature, the Peopleⁱⁱⁱ, or the Collegeⁱ.

Clause 2: Amendments to this Constitution may not be proposed if they shall decrease the representation of the Peopleⁱⁱⁱ.

Section 2

Clause 1: Proposed amendments and constitutional changes must be passed by three-fourths (3/4) of the entire Senate.

Clause 2: Amendments proposed by the Peopleⁱⁱⁱ may be passed by three-fourths (3/4) of the Peopleⁱⁱⁱ to ratify.

Clause 3: Amendments proposed by the People must be approved by a simple majority vote by the entire Senate.

ARTICLE VI STATUS

Section 1

Clause 1: All debts, contracts and legislature passed under the Student Government Association constitution prior to Fall 2003 shall be valid under this Constitution.

Clause 2: This Constitution shall be the Law of the Student Government Association; no legislature shall be passed that is in

contrary position.

Section 2

Clause 1: The Members of the Executive Branch and Senate shall be bound by oath or affirmation to uphold and support this Constitution.

ARTICLE VII RATIFICATION

Section 1

Clause 1: This constitution shall be ratified with a three-fourths (3/4) vote by the Senate.

Clause 2: The effective date of this Constitution shall be 12 May, 2003. February, 2004.

ARTICLE VIII ELECTIONS

Section 1

Clause 1: An Election Representative* not running for election or being appointed for a Student Government position (or administrator), nominated by the President and approved by the Senate shall oversee the Student Government Association Elections.

Clause 2: The Student Government Association Advisor(s) shall oversee the Student Government Association Elections.

Section 2

Clause 1: Student Government Association elections must take place the week of 15 April.

Clause 2: The Election Representative* shall determine the exact dates of the Elections by 15 February.

Clause 3: The Representative shall notify all candidates two weeks prior to elections who they will be running against.

Section 3

Clause 1: The right to vote is guaranteed to all the People ...

Clause 2: The Senate shall certify the final election results by the Monday after elections for the results to be official.

Section 4

Clause 1: Election terms shall last from 1 May to 30 April.

Clause 2: A Senator may seek up to four consecutive terms; a President may seek up to two consecutive terms.

AMENDMENTS^{iv}

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A p1. The Parliamentarian shall be a non-voting member of the Student Government Association appointed by the President. The Parliamentarian shall maintain a cumulative GPA of 2.25, maintain good social and academic standing within the Policies of The College^I and have a secure knowledge of Robert's Rules of Order. Heⁱⁱ shall attend all Student Government Association organizational meetings; and enforce parliamentary procedure using Robert's Rules of Order. The Parliamentarian shall also aid in the overseeing of the Student Government Elections with the Secretary of Personnel and Tthe Student Government Association Advisor(s).

- 2. Robert's Rules of Order shall be the official parliamentary procedures procedural guidelines of this Student Government Association. All members shall have a closed meeting inby the first week of May where Robert's Rules of Order shall be addresses and explained fully. Any action, motion, or opinion expressed that violates Robert's Rules of Order shall be considered invalid.
- 3. FRESHMAN CAUCUS The Freshman Caucus shall serve as the advocating body of the First-Year Students. Membership of the Caucus includes all students registered as First-Year Students. The Speaker(s) shall be elected by the third meeting and chairs all Freshman Caucus meetings.
- 4. In the event of a vacancy in the positions of Senators Senatorial vacancies, the following procedures must be adhered to. All Students that fulfill the requirements stated in Article I, Section 3, Clause 3 shall have one week to prepare for

election by the Student Body. The nominee must give a speech and answer any questions asked of them by Members of the Student Government Association and general public in a debate at the following legislative meeting. To be eligible to be in the election the nominee must secure 100 signatures within the time set forth by the Election Representative as stated in Article VIII, Section 1, Clause 1. The Senate shall then hold a secret ballot election monitored by the Parliamentarian and the Election Representative* that will be running the elections that year. Simple majority being all that is necessary to win. Results of the election must be posted within 5 hours on a bulletin board near the Student Government Center. The Parliamentarian must issue a report to the senate that includes but is not limited to: Election results, any persons present during the counting of the votes, and any discrepancies and how they were dealt with. All students wishing to fill a vacancy must meet the requirements as set forth in Article I Section 3 Clause 3. All can

1.didates must give a speech and answer any questions asked of them by members of the Student Government Association and general public in a debate at the following organizational meeting. The Senate shall then have a secret ballot election monitored by the Secretary of Personnel. Voting takes place after a closed session discussion. A simple majority is required to win. Ballots will then be counted by the Secretary of Personnel and the results will be posted within 24 hours. Elections must take place if there are less than 10 Senators. Any appeals must be brought to the Student Government Association Advisor.

<u>5.</u> In the event of a vacancy in the positions of President, <u>the Vice-President will assume the Presidential position and duties as</u> stated in Article II Section 1.

and Vice President the following procedures must be adhered to. All Students that fulfill the requirements stated in Article II, Section 2, Clause 1 and Article II, Section 4, Clause 1 shall have one week to prepare for election by the Student Body. The nominee must give a speech and answer any questions asked of them by Members of the Student Government Association and general public in a debate at the following legislative meeting. To be eligible to be in the election the nominee must secure 150 signatures within the time set forth by the Representative as stated in Article VIII, Section 1, Clause 1. The College shall then hold a secret ballot election monitored by the Parliamentarian and the Election Representative* that will be running the elections that year. Simple majority being all that is necessary to win. Results of the election must be posted within 5 hours on a bulletin

board near the Student Government Center. The Parliamentarian must issue a report to the senate that includes but is not limited to: Election results, any persons present during the counting of the votes, and any discrepancies and how they were dealt with.

6. In the event of the vacancy in the position of Vice-President, the President shall appoint someone to fulfill the Vice-President from within the organization and confirmed by majority vote of the Senate.

7.Vaca	ncies within the eC	abinet shall be	filled as though no
member was	ever in office.	The pPreside	nt shall nominate a
student who must fulfill the <u>requirements set forth by this</u>			
constitution f	or the position and	the sSenate	shall confirm the
nominated st	udent if eligible and	<u>d suitable.le.</u>	

- 8. Any Senator or Executive Board member can make a motion to go into closed session upon majority vote from the Senate. When the motion is made, it must be clearly stated which members are allowed to stay.
- 9. A Student Government Training Retreat will be held before each Fall and Spring Semester. Additionally, copies of the constitution, Robert's Rules of Order, and other Student Government Association matters will be discussed at this time. Attendance is mandatory, except for religious holidays and family emergencies.
- 10. Any Executive Board member or Senator can make or second any motion.
- 11. The Student Trustee is a liaison member to organizational meetings and an invitational member to the Cabinet meetings. The Student Trustee shall meet with President of the Student Government Association at least, but not limited to, twice a month. The Alternate Student Trustee has the same rights as the Student Trustee.
- 12. Alternate Student Trustee Selection will take place during one organizational meeting in the Spring semester on a date designated by the Student Trustee and voted on by the Senate.

Hereafter referred to as The College

ii All terms shall be in the masculine form for clarity purposes. It is assumed that both men and women can serve in any position.

iii Hereafter referred to as the People.

iv Amendments shall not be considered valid until individually ratified. Each must be dated individually

within the document.

v. Hereafter referred to as the Election Representative.