

**The Student Government Association (SGA–MO)
National Student Leaders Award
Endowed Gift Agreement**

Name: This endowment shall be known as The Student Government Association (SGA–MO) National Student Leaders Award at A.T. Still University (ATSU)—Missouri Campus.

Establishment: This fund was established on September 29, 2003, by the Student Government Association (SGA) of the Missouri campus and was made possible through gifts from SGA, student organizations, alumni, students, faculty, and others. This endowment is being amended to ensure compliance with federal regulations and current ATSU policies. Each year after the close of ATSU's fiscal year, the donor or other named individuals, will receive an annual report on the activity relative to the endowment. The annual fund report should be sent to:

SGA President – Missouri Campus
c/o SGA Advisor(s)
ATSU
Kirksville, MO

Purpose: The purpose of this endowment fund is to provide financial support to ATSU – Missouri students who are elected to a national office(s) within student organization(s). Income from the fund will be used to assist the selected recipient(s) with the travel expenses associated with the execution of their leadership position(s) (i.e., travel expenses, food, lodging, etc.).

Funding: This fund has obtained the minimum amount required (\$10,000) to be a named endowment according to ATSU policies.

Anyone having an interest in supporting this fund, either now or in the future, is invited to make contributions. Contributions may be made in the form of current gifts or deferred gifts.

Management: A. T. Still University (ATSU) will at its sole discretion manage and invest the funds. The amount of income available each year for SGA–MO national leaders awards will be dependent upon the endowment fund total principal and performance of the fund's investments. Current University investment policy, which is subject to change by the University, directs that eighty percent (80%) of annual earnings will be made available for distribution and twenty percent (20%) of the annual earnings will be reinvested into the fund principal. This allows the fund to grow, thus producing increased financial support in future years while adjusting for inflation.

Award Applications: Annually the ATSU Office of Student Financial Services, in conjunction with the SGA–MO President, shall notify the student body in writing by January 1

that funds to support national leaders may be available for award(s). Award applications are available from the ATSU Office of Student Financial Services.

Selection Criteria: In administering the fund, ATSU will distribute the amount available for awarding in accordance with the following criteria:

- A. Applicant(s) must be duly enrolled within a program at ATSU – Missouri campus in the year the award is made and be considered in good academic standing (i.e., not on academic probation).
- B. The ATSU Student Scholarship and Awards Committee (consisting of ATSU faculty and staff), in consultation with the SGA–MO, shall select award recipient(s) based on the following:
 1. All applicant(s) must complete and submit an award application. The award(s) must be used to pay travel expenses associated with the execution of their leadership position(s).
 2. Additional materials that must be submitted with the application regarding the office for which they are seeking and/or currently holding office includes:
 - a. A current curriculum vitae, resume, or ATSU *LeaderScript*.
 - b. Name and purpose of the organization.
 - c. Title of elected office.
 - d. Elected office responsibilities.
 - e. Purpose of request.
 - f. A detailed budget of all estimated expenses and other sources of funding associated with attending the leadership travel.
 - g. Applicant(s) must provide a statement/letter of recommendation from their respective student organization president (or vice president if president is an applicant for an award), and a faculty advisor.
 - h. All applications must be submitted no later than March 1 each calendar year for consideration.

- Awards:
- A. Award recipient(s) will be selected by April 1 each calendar year.
 - B. The number and amount of awards given annually will be dependent on the amount of funds available.
 - C. The ATSU Student Scholarship and Awards Committee, in cooperation with the SGA–MO, shall notify recipient(s) of the award(s) immediately following selection with an official letter of award. The Office of Student Financial Services shall request the awarded funds from the ATSU Treasurer’s Office and distribute them accordingly.
 - D. Applicant(s) can receive funds from this endowment more than once; however, the student must complete the application process for each funding opportunity.
 - E. Upon the completed travel, award recipient(s) will be required to:

1. Submit a detailed expenditure report, including receipts, relating to the awarded travel funds to the SGA–MO advisor(s) for approval.
2. Make an oral presentation to their respective student organization chapter which describes the purpose and final outcome of the experience.
3. Submit a written progress report to the SGA–MO executive board within thirty days of completed travel which describes the purpose and final outcome of the award request.

Recognition: The SGA–MO National Student Leaders Award Endowment will receive official recognition in all appropriate University publications unless the donor expressly states a desire to forego public recognition. Letters of appreciation from the annual award recipient(s) are encouraged and should be sent to the SGA – Missouri campus.

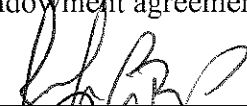
Amendment: Except as otherwise provided herein, these guidelines may be amended during the donor’s lifetime only by mutual written consent of the donor and ATSU.

When a person, organization, foundation or corporation’s activities reflect negatively on ATSU’s public image, or are in material conflict with ATSU’s mission and/or policies, ATSU has the right to terminate the name even if such name was originally deemed to be in perpetuity.


Alternative Application: In the event that it becomes apparent at some future date that it is no longer possible for this fund to be used as specified herein, then ATSU will consult with the donor, if possible, and will determine how to utilize the amount available for awards from the fund in a manner that coincides as closely as possible with the donor’s original intent. In any such alternate application of the amount available for awards, the endowed fund shall continue to be clearly identified as The SGA–MO Endowment Fund.

Any disputes relating to the application, construction, interpretation, or enforcement of this Agreement shall be governed by the laws of the State of Missouri and shall be heard, decided and resolved in Adair County, Missouri.

Endowment agreement revised and executed this 4th day of Oct, 2010.



 Joseph Borup
 Donor, SGA–MO President



 Jack Magruder
 President, A. T. Still University