

KSG Operations Council A-Section Page

**Kettering University
1700 University Ave
Flint, MI 48504 1 of 1**

Application for KSG Operations Council

Summer 2012 – Winter 2013

**Applications are due 9th Friday, they can be emailed electronically to
(kibbotso@kettering.edu) or taken to the Student
Activities Office (3rd floor CC)**

Name:
Expected graduation date:
Email address:
Phone number:

Please answer the following questions to the best of your ability, add additional sheets as needed

Please indicate the position(s) you are interested in:

Administrator	Athletics Chair
Assistant Director	Entertainment Chair
Activities Chair	Philanthropy Chair
Advertisement Chair	Standards Chair
Webmaster/Technical Chair	

1) What makes you a good candidate for the position(s)?

2) Please describe the responsibilities of the position, as you understand it. Do your best with the knowledge that you have.

3) In these positions you will be leading a group of peers, what other leadership positions have you had in the past?

4) Please describe any changes or new events that you would plan for your chosen position(s).

5) Please state anything you believe would help you obtain the position(s).

Operations Council Chair Descriptions

Assistant Director: The Assistant Director supports the Director whenever needed, including attending external meetings and overseeing the council in the Director's absence.

Administrator: The administrator takes notes of each meeting, and helps coordinate chairperson activities as needed.

Activities: The Activities chair directly oversees the KSG clubs, and keeps them informed of anything from KSG, including important deadlines, changes, and other pertinent information. They are the head of Activities council, where the non-athletic and non-philanthropic clubs meet.

Athletics: the Athletics chair oversees the Athletic clubs, including those with Team status, and promotes athletic activities and opportunities around campus.

Entertainment: The Entertainment chair plans and organizes campus-wide student activities, such as Wings Night, Late Night Breakfast, and other events.

Diversity: The Diversity chair plans and oversees Diversity Week, which is traditionally held in the Winter term. Additionally, they work to promote recognition and acceptance of diversity around campus.

Advertisement: The Advertisement chair informs the student body of Operations Council events through a variety of mediums, such as posters, fliers, web-based advertisements, and other methods.

Philanthropy: The Philanthropy chair promotes philanthropic events around campus and directly oversees the philanthropic clubs.

Web Master/Tech Staff : The Web Master oversees Operations Councils online presence, including the maintenance of their website and promotion of new and inventive uses of technology.

Standards Chair: The Standards chair is the arm of Operations Council, ensuring the rules and policies of the council are followed by both the Council and the organizations it oversees.

