



Please type in or print clearly the following information.

Organization Name	Contact Name	Email Address
Contact Phone #	Title of Event	Type of Event
Date of Event	Location of Event	

Criteria for Consideration

Please answer the following questions on a separate sheet of paper.

1. Please provide a brief description of the event and purpose.
2. How will this event benefit Illinois State University as a whole?
3. What is the role and purpose of your organization?
4. What other funding sources will be used to support and/or other organizations co-sponsoring this event?
5. Has this event happened in the past at Illinois State University? If so, please describe.
6. Who will be involved in the implementation of this program?
7. Will there be an admission charge to this program? If yes, how much?
8. Who is this event's target audience? How many people do you expect to attend?
9. How will the Student Government Association be receiving acknowledgement for co-sponsoring this event?
10. How will the potential contribution be used in the implementation of the event?
11. Will this event still be carried out without the co-sponsorship of the Student Government Association?
12. What is the request of the co-sponsorship? (Please mark any boxes that apply and answer questions on a separate sheet of paper.)

<input type="checkbox"/> Financial Contribution: What amount?	<input type="checkbox"/> Volunteer Assistance: How many needed? Duties?
<input type="checkbox"/> Other: Please specify.	<input type="checkbox"/> Marketing Assistance: What specifically are you looking for?
13. Please fill out the attached budget form if financial contributions needed.

Signature of Applicant

Date

Please return your completed application to:
 Ryan Osolin, Finance Director
 Student Government Association office (Student Services Building 130)
 or Campus Box # 2701, Normal, IL 61761-2701
For More Information or Questions: Contact Ryan Osolin at (309) 438-8975 or SGADSF@ilstu.edu

