

**By-laws of the  
Florida College System  
Student Government Association**

Approved by the FSCAA Executive Committee on May 30, 2012

To be effective: July 1, 2012

**Article I: Elections**

Section 1. Any District Coordinator may nominate a candidate for Elections Committee Chairperson to the FCSSGA President for appointment.

Section 2. Candidates for elected FCSSGA State offices shall meet the following requirements:

A. President, Vice-President, Secretary, the four (4) District Coordinators and the Chairperson of the State-wide Jurisprudence Committee shall be elected annually at the Spring Conference for a term of one (1) fiscal year.

B. The individual must be enrolled in a minimum of nine (9) semester college credit hours;

C. At the time of candidacy, the individual must have completed a minimum of nine semester college credit hours and maintained a cumulative grade point average of 2.5;

D. Each individual must submit affidavit of candidacy forms along with letter of support from their college. Information on the forms must be attested to by the proper administrative officials of the said candidate's college (i.e., transcript). Each candidate will be notified by telephone, followed by a letter, confirming his/her eligibility within ten (10) working days from the time the Elections Chairperson receives the application;

E. Applications must be submitted to the Elections Committee Chairperson no sooner than fifty (50) days prior to the Spring Conference and no later than twenty-one (21) days prior to the said conference for submission to the FCSSGA Executive Board.

Section 3. Campaign Regulations:

- A. Candidates may not run on a slate with other candidates.
- B. In a race where there are two or more candidates for an office, a simple majority will determine the winner of the race.
- C. No campaign material or candidate promotion of any sort shall be in the voting area, (this area shall be determined by the Elections Committee Chairperson). This shall be enforced by the FCSSGA Sergeant-At-Arms and the Elections Committee Chairperson.
- D. Candidates must be accompanied at the Spring Conference by a college employee and/or faculty member. A candidate shall not speak, be spoken for, campaign or seek office without the above mentioned items.
- E. A candidate must be involved in the SGA/CAB/SAB etc. at their local college/campus, as defined in their local constitution.

**Article II: Standing Committees**

Section 1. The Jurisprudence Committee shall:

- A. Validate the legality of the actions of the FCSSGA;
- B. Administer the oath of office to the elected officials after the election;
- C. Have the sole power to try impeachment of the Executive Board members other than District Coordinators;
- D. Issue a statement of opinion with every judgment rendered;
- E. Interpret the Constitution;
- F. Hear charges brought up by any delegate or Executive Board member, providing the charge has been signed by two (2) Executive Board members or approved by 2/3 of a district. ;
- G. Have the Chairperson keep a record/log book on information of the proceedings of each year's committee and at the end of said year turn this compilation over to the State Advisor to be used in future years;
- H. Elect a Recording Secretary from the committee to record the proceedings of each meeting;

I. Inform the delegates of any charge presented to the committee and announce meeting times and locations. Said announcements may be made at a general session, meal or other gatherings;

J. Conduct all hearings of the committee under the "Sunshine" Law (open to all).

K. If any party feels an unjust decision has been made, then a further appeal may be made to the Florida College System Activities Association (FCSAA) Executive Committee within 30 days of the final decision of the Jurisprudence Committee.

Section 2. The Resolutions Committee

Part 1. Membership:

A. The Chairperson of the Resolution Committee shall be the Vice President;

B. The voting members of the Resolution Committee shall be the four (4) FCSSGA District Coordinators.

Part 2. Duties:

A. Serve as a clearing house on resolutions and to review such resolutions which will be considered at the respective conferences

B. Adhere to the rules of resolutions as prescribed by the Executive Board.

Section 3. The Elections Committee shall:

A. Formulate procedures governing the elections of the FCSSGA officers;

B. Be responsible for the smooth execution of the said election;

C. Distribute to all member colleges an "Elections Packet".

Section 4. The Conference Committee

Part 1. Membership:

Be composed of the conference chairperson, host advisor, host District, Executive Board and others deemed necessary by the chairperson;

Part 2. Duties:

A. Formulate and organize the respective conference;

B. Arrange an adequately sized room to be available at any time for Jurisprudence to meet during the conference.

Section 5. The Credentials Committee

Part 1. Membership:

The Credentials Committee shall consist of the FCSSGA Vice President, his/her local SGA/CAB/SAB etc. advisor, and the State Advisor;

Part 2. Duties:

A. The Credentials Committee shall prepare a list of registered delegates and alternates for each conference. A copy of this list, designating head of delegation, shall be given to the State Advisor and the Secretary before roll call of the second General Assembly;

B. Shall be responsible for the verification of "financial burden proxy" votes at each conference. Schools seeking financial burden proxy votes should submit notarized statement from proper college administrative officials verifying the financial situation of the student representative organization to the Chairperson of the Credentials Committee during registration of the conference;

C. Shall notify the Executive Board prior to the first roll call of any financial burden proxy votes;

D.

### **Article III: Legislative Power**

Section 1. The Executive Board shall have the power to propose debate and vote on necessary and proper motions pertaining to this organization.

Section 2. The Executive Board shall have the power to enforce the Bylaws by appropriate restrictive and financial actions.

### **Article IV: Conferences**

Section 1. Based on budgets and the yearly calendar, there may be a FCSSGA Leadership, Legislative, State and Year-End conference held each year (July 1 – June30). Each of the four (4) Districts shall hold a Fall Leadership Retreat annually.

Section 2. Each college/campus delegation attending conferences where voting will occur shall not exceed eleven (11) total students, (eight (8) delegates and three (3) alternates), excluding state officers. Member colleges/campuses may bring

additional students to the conferences who are not delegates or alternates, if registration allows.

- Section 3. A student participating in a FCSSGA conference or leadership retreat must meet the following criteria:
- A. Must be currently enrolled in at least six (6) semester classroom credit hours.
  - B. Have earned at least a 2.0 cumulative GPA at the college they are presently attending (not required of a student in his/her first term of college enrollment) and verified by the College registrar.

### **Article V: Resolutions**

- Section 1. All member junior/community colleges must adhere to the resolution procedures set by the Executive Board.
- Section 2. All Constitutional Amendments, By-law amendments and resolutions must be presented by either a member college, a District or by an Executive Board member. For a college to submit a Constitution, Bylaw amendment or resolution, it must be approved by a majority of the college's board. If a resolution is not considered explicitly clear by the Resolutions committee, a fact sheet will be required of the author.
- Part 1. All Constitution or By-law amendments and issue related resolutions will be submitted to the Resolutions Chairperson prior to the appropriate conference. The Resolutions Committee shall share said items with each member college during the appropriate conference. Submitted resolutions that do not concern the aforementioned may be refused and returned to the author.
- Part 2. Refused resolutions may be appealed to the Jurisprudence Committee during its meeting at conference with its decision being final.