

2013 STUDENT GOVERNMENT FRESHMEN ELECTIONS

Filing/Election Procedures

1. Applications will be available on Thursday, September 19th, 2013 at noon. **Completed applications must be returned by Thursday, October 3rd, 2013 at 2:00 pm to Room 120 Student Center (SGA office).**
 - 1.1. Signatures must be returned with application on Student Government Signature forms for candidacy to be valid. See the SGA office with any questions.
 - 1.2. Freshmen Senators need to obtain signatures for **2% of their class, which is 117.**
 - 1.3. *All signatures are verified. It is recommended that you obtain 20-25 additional signatures to ensure eligibility.*
 - 1.4. A \$30.00 deposit must accompany – and be turned in with – the completed application.
2. Candidates for Senate must be in good standing with the University of Kentucky. Your status will be verified by the Student Government Advisor or his/her designee.
3. All candidates must attend or send a representative to the candidate's meeting on **Monday, October 7, 2013 in the CSI SMART Classroom (106 Student Center) at 7pm.** Further discussion of Rules and Regulations and expense forms will take place at this meeting.
 - 3.1. Candidates will receive the Election Rules and Regulations (appropriate election legislation) at the Candidate's meeting.
 - 3.2. All Election Rules and Regulations will also be available online at <http://www.uksga.org>
4. Candidates will receive an expenditure form with this application. This form is used to report any spending on the election by the candidate. These forms must be turned in by Friday, October 18, 2013 by 5:00pm to the Student Government office.
5. Be sure that all signature sheets are from the 2013 Fall Election and **all signatures are from currently enrolled freshmen.** Sheets from previous years or non-Freshmen signatures will not be accepted or valid.
6. All claims must be submitted to the Election Investigator via email. Please send all claims to uksgaelections@gmail.com. Any election claims against a candidate must be received by Friday, October 18, 2013 by 5:00pm.
7. For questions or any paperwork not received, please contact the Elections Board Chair Josh Buettner or the Student Government Advisor Todd Cox. Their contact information is below:

joshuapbuettner@gmail.com or 859-619-6478
Todd.cox@uky.edu or 257-7242

2013 STUDENT GOVERNMENT FRESHMEN ELECTIONS

Timeline for Freshman Elections

5,863 Freshmen

2% of class = 117 signatures

Application pick-up starts at 9/19 at noon. *All applications will be available on the SGA website in addition to hard copies in the office.*

Application, Platform Statements & Signature Sheets Deadline – 10/3 by 2:00pm

- No late submissions will be accepted
- Application, \$30 deposit & Signature Sheets to SGA office
- Platform Statements to uksgaelections@gmail.com
- *Completed Applications may be turned in anytime from September 19th until deadline*

Candidate Eligibility Determination – 10/3 (Election Board verifies good standing & signatures)

Candidate's Meeting – 10/7 at 7pm in the CSI SMART Classroom (106 Student Center)

- *Mandatory attendance for a candidate – or his/her designee – to be added to the ballot*
- *Official ballot will be posted within one (1) business day following this meeting*

Ballot & Platform Postings – 10/7 at www.uksga.org

Poster & Banner Stamping – 10/11 from 2-4pm in SGA office (120 Student Center)

- Campaign materials may be placed once stamped by the Election Board

Election – October 16th and 17th

- Starts at 9am on Wednesday; ends at 6pm on Thursday (online)
- Polling Locations
 - Wednesday, Oct. 16th
 - Classroom Building (9am-4pm)
 - WT Young Library (7-10pm)
 - Thursday, Oct 17th
 - Classroom Building (9am-4pm)
- Uncertified results announced at 7pm (10/17) on the Student Center Patio

Expenditure Forms due

- 10/18 by 5:00pm
- *Failure to turn in a completed expenditure form shall result in the loss of the candidate's deposit*

Claim Submissions

- 10/18 by 5:00pm to uksgaelections@gmail.com

Election Review Hearing – 10/23

- 6pm, Student Center room 111
- An email will be issued to any candidate named in a claim & to those who filed the claim
- Supreme Court, Election Board & Election Investigator are required attendees

2013 STUDENT GOVERNMENT FRESHMEN ELECTIONS

Election Rules and Regulations

All candidates are expected to read the full Election legislation, which will be available on the Student Government website (www.uksga.org) or in the office itself (120 Student Center). The full legislation includes the election-related portions of the Constitution, the Election Act and the Election Expenditure Act.

THE INFORMATION BELOW IS DESIGNED AS A SUMMARY
VERSION OF THE ELECTION LEGISLATION.

- A. **EXPENDITURE LIMITS:** Senatorial candidates are limited to spending \$225.00 if campaigning as an individual and \$285.00 (total) if campaigning as a ticket. These figures include inflation from 2006 to today.
- B. **TICKETS:** If two or more candidates that have any literature (i.e. handbills, fliers, posters) excluding banners, with collective names of candidates, shall be considered a ticket.
- C. **EXPENDITURE FORMS:** Each candidate must submit their expenditure form to the Elections Board Chairperson no later than Friday, October 18, 2013 by 5:00 pm if they wish to be eligible to receive \$25 of their deposit back. If no money was spent, the expenditure form must be turned in showing zero expenditures.
- Candidates are responsible for getting a receipt form showing the date, time, and the chairperson's or designates signature.
 - Original receipts and a copy of all printed material shall accompany the expenditure form.
 - All commercial or individual services or tangible material donated by non-students to a candidate or candidates shall be attributed as expenditures of the receiving candidate or candidates at a reasonable retail price. All candidates should refer to the Elections Expenditure Act of 2006 for additional understanding.
 - If no money was spent, a form must be returned as \$0.00
- D. **CAMPAIGNING:**
- Interested students may begin speaking at any time as a candidate.
 - Candidates must obey federal, state, local and university rules in conduction of their campaign.
 - Candidates may not campaign in areas designated by the Elections Board as "Campaign Free Zones" (i.e. SGA office, 25 feet within polling location, etc).
 - No student may set up a computer as a polling location for the purpose of soliciting votes (i.e. you can't pass around a laptop to get people to vote for you).
 - All computer labs and libraries on campus will be considered campaign-free zones on election days. Therefore, no campaigning can occur in these areas during election days.
 - Candidates are prohibited from tampering with any campaign materials other than their own. This includes – but is not limited to – destroying, defacing and/or removing campaign materials.

2013 STUDENT GOVERNMENT FRESHMEN ELECTIONS

E. POSTER & BANNER REGULATIONS

- Any Senatorial candidate/ticket is limited to posting UP TO 100 posters & 10 banners.
- There is no limit to the number of handbills a campaign may distribute.

The Elections Board will be in the SGA office Friday, October 11th, 2013 to stamp any candidate poster or banner. All stamping of campaign material will be from 2-4pm.

- Candidate's posters/banners may not be displayed on campus property without the Election Board of Supervision approved stamp. University of Kentucky administrative approval might also be needed based on the location of the campaign material.
 - i. No posting in classrooms;
 - ii. No posting on the sidewalk or ground;
 - iii. No posting on any painted surface;
 - iv. No posting on living materials (i.e. trees, bushes, etc.) except humans wearing campaign material;
 - v. No posting on glass, windows, doors, buildings, display cases or elevators

Posters & banners may appear on campus on Friday, October 11th, 2013 after approval from the Elections Board.

- Campaign material is based on the sizes below:
 - i. Handbill – sized 8.5 X 11 inches or less; to be distributed by hand
 - ii. Poster – sized 13 X 19 inches or less that is to be posted
 - iii. Banner – sized 13 X 19 inches or larger

F. CONSTITUTION & ELECTION LEGISLATION

- On the Wednesday following the election (October 23, 2013), the Elections Board of Supervision, Election Investigator and Supreme Court will meet at the Election Review Hearing at 6pm (Student Center room 111). All claims will be heard and ruled on at that time. Candidates that have claims filed against them will be notified and expected to attend this meeting.
- If after the Court's judgment, a candidate chooses to contest the ruling(s), the candidate must appeal directly to the University Appeals Board.
- If a candidate is disqualified, the candidate with the next highest vote will be certified as the winner.
- The results of the election will then be presented to the Supreme Court for certification. The election will be certified by a simple majority vote of the justices present.

DISCLAIMER: THIS IS NOT THE COMPLETE SGA CONSTITUTION OR ELECTION LEGISLATION. IF A DISCREPANCY OCCURS, REFER TO THE FULL LEGISLATION.

2013 STUDENT GOVERNMENT FRESHMEN ELECTIONS

Student Government Expenditure Form

Senatorial candidates are limited to spending \$225.00 if campaigning as an individual and \$285.00 (total) if campaigning as a ticket. These figures include inflation from 2006 to today.

| | <u>Item & Quantity:</u> | <u>Amount:</u> |
|----------------|-----------------------------|----------------|
| Posters: | _____ | \$ _____ |
| Handbills: | _____ | \$ _____ |
| Letters: | _____ | \$ _____ |
| Cards: | _____ | \$ _____ |
| Banners: | _____ | \$ _____ |
| Paint/Markers: | _____ | \$ _____ |
| Tape: | _____ | \$ _____ |
| Staples: | _____ | \$ _____ |
| Web-based: | _____ | \$ _____ |
| Other: | _____ | \$ _____ |

Grand Total \$ _____

NOTE: Attach one copy of ALL printed campaign material used in your campaign along with original receipts.

2013 STUDENT GOVERNMENT FRESHMEN ELECTIONS

Candidate Application

Deadline: October 3rd, 2013 by 2:00 pm

Name: _____
 LAST FIRST M.I.

Name as it appears on Ballot: _____

Student ID Number: _____ LinkBlue ID (ex. jtcox0): _____

Local Address: _____
 STREET CITY STATE ZIP

Local Phone: _____ Email Address: _____

Permanent Address if different than above:

STREET CITY STATE ZIP

Do you plan on providing a Platform Statement? ____ Yes ____ No

Platform statements: These are optional, but highly recommended. These will be available to voters either on the Student Government website, in the SGA office or as a part of the online voting method. Any statement must be 250 words or less, cannot be edited by the candidate after submission and must be emailed to uksgaelections@gmail.com by October 3rd, 2013 by 2:00pm (the filing deadline).

A \$30.00 deposit must accompany this application. You will receive a receipt which you must save. Refund of \$25.00 is discussed in the Election Rules and Regulations (available at www.uksga.org).

The signature below certifies that I have received a full application for the 2013 Freshmen Election. I furthermore agree to adhere to all election rules and regulations.

Candidate Signature

Date

Accepted by: _____ Date: _____
Elections Board member or SGA professional staff member (or designee)

2013 STUDENT GOVERNMENT FRESHMEN ELECTIONS

Freshmen Senator Signature Form

Additional signature sheets
available in the SGA office

CANDIDATE: _____
(117 SIGNATURES REQUIRED, 137 RECOMMENDED)

We, the undersigned University of Kentucky Students, agree that the above name candidate(s) should be placed on the ballot for the Student Government 2013 Freshmen Election. Our signatures do not necessarily constitute support for the candidate, but support his/her right to be an official candidate. **By signing, I am also agreeing that I am a currently enrolled Freshmen at UK.**

| | <u>NAME:</u> (Print) | <u>SIGNATURE:</u> | <u>DATE OF BIRTH:</u> |
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| | <u>NAME:</u> (Print) | <u>SIGNATURE:</u> | <u>DATE OF BIRTH:</u> |
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