



SGA Constitution

The Student Government Association is a student-led organization whose purpose is to unify students, faculty, staff, and administration and encourage student involvement while supporting Converse College and promoting academic excellence. Such purpose is to be accomplished by recognizing diversity, working for continuous improvement, and motivating the Converse community to action.

SGA EXECUTIVE COMMITTEE 2011-2012

SGA President Samantha Nicholson

SGA Vice-President Miya Evans-Walker

SGA Secretary Kala Downey

SGA Treasurer Amanda Newell

Converse Activities Board Chair Shannon Bishop

Civitas Chair Amy Peele

Honor Board Chair Krystal Jackson

Valkyries Club Chair Hilary Parkin

Student Chaplain Maggie Lawter

Traditions Chair Jalisa Nelson

Diversity Initiatives Chair Jess Lee

Advisor Molly Duesterhaus, Dean of Students

PREAMBLE

We, the members of the Student Body of Converse College, in order to ensure the privilege of student self government and the protection of the Honor Tradition, so ordain and establish this constitution for the Student Government Association of Converse College with the legislative powers vested by the Board of Trustees and Administration.

The Student Government Association will hereby be referred to as SGA.

ARTICLE I - PURPOSE

The purpose of SGA shall be to represent the many interests of the Converse Community and to serve as a link between the Student Body and the Administration. SGA is composed of the Senate, the President's Council of Organizations, the SGA Executive Committee.

ARTICLE II - SENATE

Student Senate

I. Purpose

The purpose of the Student Senate is to recommend changes in the constitution and in the regulations of the Student Government Association, to propose legislation/constitutional changes, and to approve or reject any legislation/ constitutional change. Senate also serves as the link between students and the Student Government Association, the President's Council of Organizations, and the SGA Executive Committee.

II. Members

Legislative powers of the Senate shall be vested in the voting members presided over by the Vice President of SGA. The Senate is composed of:

A. Voting Members/Senators (no student shall hold more than one voting position in Senate unless special permission has been granted by the SGA Executive Committee).

1. A student elected to the office of Day Student Association Senator

2. A senior elected to the office of Senior Class Senator (Senior Class Vice President, serving as Senior Class Senator)
3. A junior elected to the office of Junior Class Senator (Junior Class Vice, serving as Junior Class Senator)
4. A sophomore elected to the office of Sophomore Class Senator (Sophomore Class Vice President, serving as Sophomore Class Senator)
5. A freshman elected to the office of Freshman Class Senator (Freshman Class Vice President, serving as Freshman Class Senator)*
6. Two seniors elected to the office of Senior Class Committee Chair Senators of the Academic Committee
7. Two juniors elected to the offices of Junior Class Committee Chair Senators of the Student Services Committee
8. Two sophomores elected to the offices of Sophomore Class Committee Chair Senators of the Communications Committee
9. Two freshmen elected to the offices of Freshmen Class Committee Chair Senators of the SGA Facilities Committee*
10. A student elected to the office of Student Christian Association Senator (as appointed by the SCA President)
11. A student elected to the office of Residential Life Senator (as appointed by the Residential Life Staff)
12. A student elected to the office of the Association of African American Students Senator
13. A student elected to the office of Ally Senator
14. A student elected to the office of Valkyries Club Senator
15. A student elected to the office of School of the Arts Senator (as appointed by the Dean)
16. A student elected to the office of School of Humanities and Sciences Senator (as appointed by the Dean)
17. A student elected to the office of Converse II Senator (as appointed by the Director of Converse II)
18. A student elected to the office of CAB Chair
19. A student elected to the office of Traditions Chair
20. A student elected to the office of Honor Board Chair
21. A student elected to the office of Civitas Council Chair
22. A student elected to the office of Secretary of SGA
23. A student elected to the office of Treasurer of SGA

* Until the Freshman elected Senator takes office in the Fall, the Interim Freshman Class President (appointed by the SGA Executive Committee) takes her place.

* Until the Freshman Committee Chairs are elected in the Fall, the Diversity Initiatives Chair will assume their duties.

B. Non-Voting Active Members

1. A student elected to the office of Vice President of SGA
2. A senior elected to the office of President of SGA
3. Dean of Students or designee – Advisor
4. A staff liaison appointed by the Staff Council
5. A faculty liaison appointed by Faculty Senate
6. Entire Student Body

III. Responsibilities of the Senate

A. Vice President of SGA

1. Call and preside over Senate Meetings.
2. Vote in the case of a tie.
3. Plan and lead a workshop for all Senators in the Spring.
4. Serve on the Legislative Committee.

B. President of SGA

1. Attend weekly Senate Meetings.
2. Serve as the executive liaison between SGA Senate and the SGA Executive Committee.
3. Advise Senate on legislative procedures.
4. Serve on the Legislative Committee.

C. Secretary of SGA

1. Attend weekly Senate Meetings.
 2. Record all minutes of Senate Meetings.
 3. Provide a copy of the minutes in a timely manner to all Senators and post minutes in public folders of outlook.
 4. Determine excused and unexcused absences to Senate and report them to the SGA Executive Committee and the Representative who has been absent.
 5. Serve on the Legislative Committee.
- D. Voting Members of Senate
1. Responsibilities
 - a. Attend weekly Senate meetings.
 - b. Update student body about progress on legislation, proposals, and Senate events.
 - c. Accept written student concerns from any member of the Converse community.
 - d. Discuss and evaluate recommendations to the Senate offering solutions regarding student and campus concerns.
 - e. Serve as a liaison between Senate and the student body.
 - f. Serve on committees as appointed.
 - g. Attend the annual SGA retreat in the spring.
 2. Authorities
 - a. Senate shall have the power to pass any recommendations submitted by any Senator, the President's Council of Organizations, or students.
 - b. Make recommendations to the administration, SGA, and campus departments.
 - c. Approve the recommendations submitted by the Elections Committee in the Spring regarding the voting procedures for the next year's elections.
 - d. Senate shall have the power to maintain five standing committees, which shall be the Academic Affairs Committee, the Facilities Committee, the SGA Communications Committee, the Student Services Committee, and the Legislative Committee.
 - e. Senate shall have the power to create ad hoc committees for the duration of no more than 2 years and shall have the power to appoint members as necessary.
 3. Proposal Information
 - a. If at any time, Senate proposes a change in Converse College policies or regulations, Senate shall advise the Dean of Students of the recommendation.
 - b. If the proposal does not require an SGA Constitutional change or a Student Handbook policy change, Senate will determine the appropriate next steps for action.
 - c. All proposals must be drafted and submitted through an appropriate Senate Committee. Ideas for proposals may come from other committee members, the student body, and faculty/staff. However, the proposal must be drafted utilizing a Senate Committee. If someone from outside Senate provides the idea for the proposal, they will work in conjunction with the appropriate Senate Committee to draft the proposal.
 4. Regulations
 - a. All resolutions must come through the appropriate Senate committee.
 - b. The proposal procedure is determined by the Legislative Committee.
 - c. All proposals must be submitted as an idea format and be approved by the Legislative Committee before a draft proposal is begun.
 - d. Once the idea is approved, the proposal procedure begins. A research folder must be completed and a draft proposal must be submitted for review by the Legislative Committee well in advance of Senate.
 - e. Once edited and reviewed, the committee must submit an edited draft of the proposal. Once all reviews and edits have been completed the draft proposal will become a final proposal.
 - f. Once a final proposal has been approved, the final proposal will be introduced at the following Senate.
 - g. Once introduced, the proposal will be debated and either rescinded, tabled, or voted upon.
 - h. If the proposal is passed by Senate, the proposal must be voted on and passed by each of the following groups in the order listed below before it is made into policy:
 1. The President's Council of Organizations (PCO) – if necessary
 2. The Executive Committee

3. The Student Body

4. Administration

i. If deemed advisable, the officers of Senate may request to appear before the administration to discuss the desired proposal.

IV. Senate Committees

Each committee has the responsibility of serving to voice student concerns and take action on these. At the beginning of the Academic year, each committee will formulate a set of goals that they want to see accomplished for students.

A. Academic Affairs Committee (Senior Senators)

The purpose of this committee is to serve as a link between the students and Converse's academic affairs. It will also plan SGA Partner Day. Some of its specific duties and concerns include but are not limited to:

- Meeting regularly with the Dean of the School of Arts and Sciences and the Dean of the School of Music
- Class attendance policies
- Grading procedures
- Class evaluation policies
- Honors and awards
- Admission requirements
- Scholarships
- Mickel Library

Registrar

B. Student Services Committee (Junior Senators)

The purpose of this committee is to serve as a link between students and the services offered on campus. It is responsible for hearing and acting on student concerns about issues in regards to student services. It is expected that this committee meet with the necessary campus offices on a regular basis. The Student Services Committee's specific duties and concerns include but are not limited to:

- Food Services
- Bookstore
- Campus Safety
- Registrar
- The Business Office
- The Post Office
- Career Services
- Campus Safety

C. Communications Committee (Sophomore Senators)

The purpose of this committee is to serve as a link between SGA, the student body, faculty, and staff. It is responsible for publicizing SGA meetings and maintaining communication with the Converse Communications Department. Some of its specific duties and concerns include but are not limited to:

- Meeting twice a month with Converse Communications
- Serving as a liaison to College Town in Spartanburg
- Planning and organizing the SGA Christmas Party
- Publicizing SGA Elections, Installations, and the Retreat
- Working with Webmasters in Maintaining the SGA Website
 - Serving as the liaison to Converse's ITS Department

D. Facilities Committee (Freshman Senators)

The purpose of this committee is to serve as a link between the students and Converse's facilities department. It is responsible for hearing and expressing student concerns and suggestions. Some of its specific duties and concerns include but are not limited to:

- Meeting regularly with facilities management.
- Housing
- Maintaining the Day Student Lounge, Loafers, and the SGA Offices
- Parking
- Landscaping

- Access to buildings and grounds
- Cleanliness, Maintenance, and Repairs

E. Legislative Committee (SGA President and Vice-President)

The purpose of this committee is to serve as a guide for all legislative matters in Senate. Some of its specific duties and concerns include but are not limited to:

- Understanding parliamentary procedure/implementing parliamentary procedure
- Setting forth proposal guidelines
- Reviewing proposal ideas
- Reviewing/editing draft proposals
- Finalizing Final draft proposals
- Publicizing Passed Proposals

V. Attendance Policy and Voting Rights

A. All members of Senate will be allowed one unexcused absence from Senate and one unexcused absence from committee meetings per academic term. (Winter and Spring count as one term). When the Senator exceeds the allowed amount of absences, she loses her voting rights for that term.

B. An unexcused absence is when an absent member does not send a substitute to sign the roll in her place. Unexcused absences will be determined by the SGA Secretary. In extreme cases, the Senator may submit a letter of appeal to the SGA Secretary to be reviewed by Senate. The substitute should not already be a voting member of Senate and can only sign for one Senator.

C. Senators will only be allowed to send two substitutes per academic term (this includes Senate and committee meetings). When the Senator exceeds the allowed amount of substitutes, she loses her voting rights for that term.

VI. Meetings

A. Meetings of Senate will be held every other Thursday, as determined by the Vice-President of SGA.

B. Committee meetings will be held every off-Senate Thursday, as determined by the Vice-President of SGA.

C. Every student is invited to attend Senate meetings.

D. Quorum will be set at the first meeting.

VII. Term of Office

A. The terms of office for Senators shall be one year, beginning at the designated time in the spring of their elections/appointments until the spring of the following school term.

B. Should any member encounter an emergency which requires her to take a leave of absence or withdraw from campus, she must notify the SGA Vice President.

C. Condition of Replacement

1. Senate shall have the power to call for an impeachment of any member to the Senate whose ability to fulfill the obligations of this body has been called into question.

2. In the case of elected officials (as stated in the handbook), the Executive Committee may call for a reelection.

3. Any Senator suspended will automatically forfeit her position.

VIII. Addition of Senators

A. In order to be eligible for voting member consideration, organizations must meet the following requirements:

1. The organization's purpose must be to serve a particular segment of the population on campus.

2. The organization must be chartered for at least one year.

3. For currently chartered organizations, they must have sustained active status for at least 2 years prior to requesting a seat in senate.

4. The organization must maintain a balanced budget.

B. Any organization wishing to acquire a seat in the senate shall submit and present a written request to the SGA Executive Committee stating the reasons for their request.

C. Executive Committee will then approve or deny the request.

D. Senate will then vote on the approved request. A 2/3 majority vote is required to allocate a seat in Senate to a new organization.

E. Once an organization has been allocated a seat in the Senate, the Senate representative of that organization will be responsible for upholding the duties of a Senator, as stated in the constitution.

ARTICLE III - PRESIDENT'S COUNCIL OF ORGANIZATIONS

I. Purpose

The purpose of the President's Council of Organizations (PCO) is to encourage communication and cooperation between student organizations. PCO also serves as the link between student organizations and the Student Government Association, the Senate, and the SGA Executive Committee.

II. Members

Legislative powers of the PCO shall be vested in the voting members presided over by the President of SGA. The President's Council of Organizations is composed of:

A. Voting Members (no student shall hold more than one voting position unless special permission has been granted by the Dean of Students)

1. All Presidents of an organization chartered and recognizes through SGA.

2. Each Class President.

3. The Diversity Initiatives Chair

4. The Honor Board Chair (2nd VP)

5. The Civitas Chair (3rd VP)

6. The of Converse Activities Board Chair

7. The Traditions Chair

B. Non-Voting Active Members

1. A senior elected to the office of President of SGA

2. A student elected to the office of Vice President of SGA

3. A student elected to the office of Secretary of SGA

4. A student elected to the office of Treasurer of SGA

5. Dean of Students - Advisor

6. Entire Student Body

III. Responsibilities of the Council

A. President of SGA

1. Call and preside over PCO Meetings.

2. Vote in the case of a tie.

3. Plan and lead a workshop for all organizational presidents in the Spring.

B. Vice President of SGA

1. Attend monthly PCO Meetings.

2. Serve as the executive liaison between PCO and Senate.

3. Advise PCO on legislative procedures.

C. Treasurer of SGA

1. Attend monthly PCO Meetings.

2. Organize and advertise all aspects of Budget Hearings and Budget Reviews.

3. Review monthly records of all SGA chartered organizations' finances and keep these on file.

4. Plan and lead Budget workshop.

5. Present Organizational Enhancement and Academic Request Fund requests to PCO for consideration.

D. Secretary of SGA

1. Attend monthly PCO Meetings.

2. Record all meetings of PCO.

3. Provide a copy of the minutes in a timely matter to all PCO members and post minutes in public folders of outlook.

4. Determine excused and unexcused absences to PCO and report them to the Executive Committee and the Representative who has been absent.

5. Plan and lead a secretaries' workshop for all organizational secretaries in the Fall.

6. Assume responsibility for maintenance and correspondence related to chartering of organizations.

7. Present new, inactive, or revoked charters to PCO for consideration.

E. Voting Members of PCO

1. PCO Senate Representative

a. Attend Weekly Senate Meetings.

- b. Serve as the Liaison between PCO and SGA Senate.
- c. Serve as a voting member of Senate.
- d. Serve on appointed Senate committees as needed.
- e. Propose legislation, pass on suggestions, etc. to SGA Senate.
- f. Attend annual SGA retreat in the Spring.
- 2. PCO Budget Committee Representative
 - a. Attend Budget Hearings in the Spring.
 - b. Attend Budget Reviews in the Winter.
 - c. Maintain confidentiality surrounding budget information.
 - d. Meet with the SGA Treasurer to discuss organizational budget concerns.
 - e. Meet with the budget committee to recommend proposals concerning organizational enhancement requests to PCO.
- 3. All Voting Members
 - a. Responsibilities
 - 1. Attend monthly PCO meetings.
 - 2. Update campus leaders about organizational events, issues, and concerns.
 - 3. Discuss and evaluate organizational questions, issues, and concerns.
 - 4. Serve as a liaison between each organization and the Student Government Association.
 - 5. Serve on committees as appointed.
 - 6. Attend the annual SGA retreat in the spring.
 - b. Authorities
 - 1. PCO shall have the power to revoke, grant, reinstate or review charters for new organizations and organizational constitutions.
 - 2. PCO shall have the power to consider and grant organizational enhancement requests as submitted by the SGA Treasurer.
 - 3. PCO shall have the power to make recommendations to student organizations.
 - 4. PCO shall have the power to make recommendations to the Senate.
 - 5. PCO shall have the power to appoint a representative to the Senate, to appoint a representative to the SGA budget committee, and appoint representatives to ad hoc committees as needed.

IV. Attendance Policy and Voting Rights

- A. All members of PCO will be allowed one unexcused absence from PCO per academic term. (Winter and Spring count as one term). When the PCO representative exceeds the allowed amount of absences, she loses the organization's voting rights for that term.
- B. An unexcused absence is when a member does not send a substitute to sign the roll in her place. Unexcused absences will be determined by the SGA Secretary. In extreme cases, the PCO representative may submit a letter of appeal to the SGA Secretary to be reviewed by PCO. The substitute should not already be a voting member of PCO and can only sign for one organization.
- D. A PCO Representative is only allowed to send a substitute once per term. If the representative exceeds this amount then the organization's voting rights will be revoked.
- C. If a PCO member has more than the designated number of unexcused absences from PCO meetings, her organization will lose its voting rights for the rest of the year, PCO has the right to appoint an officer of the organization to represent the organization as a non-voting member. If the member is a representative of her class, the Executive Committee reserves the right to call for a reelection.

V. Meetings

- A. Meetings of PCO will be held twice a month or as determined by the President of SGA.
- B. PCO shall recognize *parliamentary procedure in their meetings*.
- C. Every student is invited to attend PCO meetings.
- D. Quorum will be determined by PCO at the first meeting of the year.

VI. Term of Office

- A. The terms of office for PCO members shall be one year, beginning at the designated time in the spring of their elections until the spring of the following school term.
- B. Should any member encounter an emergency which requires her to take a leave of absence or withdraw from campus, she must notify the SGA President.

VII. Registering Organizations

Registering Process

To register an organization, a Converse student must obtain a Declaration of Intent form and submit it to the SGA Secretary.

The organization must submit the Registered Organization Packet to the SGA Secretary.

The organization must register with Campus Life (Director of Student Activities) yearly.

Guidelines for Registered Organizations

Reserve campus facilities for organizational purposes or events at no charge.

Advertise according to the advertising guidelines set forth by the college.

Have a minimum of five members.

Will not be allotted a budget from the Student Government Association, and may not have an account on or off campus without the permission of the Dean of Students.

Will not have voting rights at PCO or Senate, but are welcome to come to meetings.

Will not have a booth at the organization fair without submitting a request to the Executive Committee and receiving approval.

VIII. Chartering Organizations

A. All organizations interested in becoming chartered must be chartered by the SGA President's Council of Organizations. Final approval must be granted by the SGA Executive Committee and the Administration.

B. Chartering Process

1. To charter an organization, a Converse student must obtain a Declaration of Intent Form from the SGA Secretary.

2. After the form is submitted to the PCO, the first organizational meeting will take place. There must be a PCO member present at this meeting.

3. A constitution will be submitted to PCO for approval under the advisement of the SGA Executive Committee and the Dean of Students. PCO will submit the approved Constitution to the SGA Executive Committee and the Administration for final approval.

4. If an organization is nationally affiliated, PCO must recognize the national constitution and a campus constitution.

5. 50% +1 of the membership must consist of students enrolled at Converse College.

C. Guidelines for Chartered Organizations:

1. Must be recognized with a seat at PCO.

2. May reserve campus facilities for organizational purposes or events.

3. May use the College van.

4. May use the SGA copier.

5. Receive financial allocations from SGA.

6. Participate in the SGA Organizational Fair.

7. Conduct fundraisers on campus.

8. Be pictured in the yearbook or listed in the *Student Handbook*.

9. Publicize events, programs, or meetings

D. Maintaining a charter requires that organizations:

1. Fulfill PCO responsibilities as stated in the SGA Constitution

2. Submit annually an organizational profile packet to the SGA Secretary

3. Update officer information with the SGA Secretary no later than one week before SGA Installations (exceptions will be made to organizations that do not induct new members and elect officers until after this deadline)

4. Update the student organization section of the *Student Handbook*

5. Review the organization's constitution every other year

6. Any organization can update its constitution at any time as long as it is submitted to and approved by the PCO, the SGA Executive Committee, and the Dean of Students. Any inactive organization may reinstate its charter by submitting a letter to the SGA Secretary for approval by the PCO.

VIV. Organizational Enhancement Fund

A. A petition to the SGA Organization Enhancement Fund must be submitted to the SGA Treasurer three weeks prior to a PCO meeting. (As far in advance of the event as possible is appreciated). This allows

ample time for EC to present the request to PCO. It also allows PCO to debate the request with the ability to propose changes to the request.

B. There is a limited amount of funds budgeted for the Organizational Enhancement Fund. Requests should be reasonable. When budgeting for a conference, workshop, and other planned events for the campus, please limit the request to registration fees and other pertinent costs. Food will not be covered under this fund.

C. These events must promote the betterment of Converse College, which include, but are not limited to, conferences, conventions, and workshops.

D. The following criteria is of the utmost importance in the consideration of requests:

1) What Organization is requesting assistance?

2) Is this event held annually or is it a one time opportunity?

3) What role is the individual taking in this event?

4) If the event is a conference, how is this knowledge going to be applied on campus?

5) How much fundraising has been done? Have all avenues been exhausted?

E. Students who receive support from this fund must report their experiences to PCO. The students should notify the SGA President so that the report can be added to the PCO agenda.

ARTICLE IV – Executive Committee (the Executive Committee)

I. Purpose

The purpose of the executive committee is to serve as the executive branch of SGA, overseeing all legislative and judicial matters as they represent the students to faculty, staff, and administration.

II. Members

A. Non-Voting Members

President of SGA/Chair of President’s Council of Organizations

B. Voting Members

1. Vice President of SGA/Chair of Student Senate

2. Second Vice President of SGA/Chair of Honor Board

3. Third Vice President of SGA/Chair of Civitas Council

4. Chair of Converse Activities Board (CAB)

5. Secretary of SGA

6. Treasurer of SGA

7. Chair of Diversity Initiatives

8. Chair of Student Christian Association

9. Chair of Valkyries Club

10. Chair of Traditions

C. Advisor

Dean of Students

III. Responsibilities of the Committee

A. Assume legislative authority of Senate and/or PCO in the event that either or both organizations cannot convene. It must inform Senate and/or PCO of its action at the next meeting

B. Represent Senate and/or PCO in the interim of its regular meeting

C. Appoint persons to fill the vacancies of members of Senate, PCO, Honor Board, Civitas, SAC, and all other elected positions.

D. Serve as a permanent committee to re-evaluate annually the SGA Constitution, bylaws, and College regulations.

E. Serve as a board of petitions from individuals that desire money from the Academic Fund as recommended by the SGA Treasurer.

F. Serve on the elections committee.

IV. Responsibilities of the Executive Committee Members

A. SGA President

1. Call and preside over President’s Council of Organizations and Executive Committee meetings.

2. Administer SGA affairs.

3. Serve on appointed committees.

4. Represent Converse students in all external affairs.

5. Serve as an Ex-Officio member of the Board of Trustees.
 6. Serve as a non-voting member of Senate, PCO, and the Executive Committee.
 7. Serve on the Senate Legislative Committee.
 8. Serve on the Budget Committee.
 9. Conduct the Presidents' Workshop.
 10. Vote in the case of a tie in PCO and the Executive Committee.
- B. SGA Vice President
1. Call and preside over Student Senate.
 2. Serve as a non-voting member of the President's Council of Organizations and Senate.
 3. Perform the duties of the President in her absence or at her request.
 4. Be responsible for the review of the Handbook to be submitted to the Director of Student Activities.
 5. Serve on any committees when appointed.
 6. Serve on the Budget Committee.
 7. Serve on the Senate Legislative Committee.
 8. Vote in the case of a tie in Senate.
- C. SGA Secretary
1. Attend regular meetings of the Executive Committee, Senate, and PCO.
 2. Attend to all necessary correspondence of Senate, PCO, and the Executive Committee.
 3. Record all meetings of Senate, PCO, and the Executive Committee.
 4. Post copies of Senate and PCO minutes in Public Folders of Outlook.
 5. Determine excused and unexcused absences to Senate, PCO, and the Executive Committee and report them to the respective organization and the representative who has been absent.
 6. Assume responsibility for maintenance and correspondence related to chartering organizations.
 7. Present organization charter requests and updates to PCO.
 8. Plan and lead a Secretary's Workshop for all SGA chartered organizations in the fall.
 9. Be responsible for maintaining the SGA computer.
 10. Serve on the Budget Committee
 11. Serve on the Senate Legislative Committee.
 12. Serve as the liaison of the Organizational Fair committee in PCO.
- D. SGA Treasurer
1. Attend regular Senate, PCO, and the Executive Committee meetings.
 2. Maintain finances of SGA and handle expenditures in accordance with the purpose of SGA.
 3. Be responsible for all aspects of Budget Hearings and Budget Reviews.
 4. Review monthly records of all SGA chartered organizations' finances and keep these on file.
 5. Present Organizational Enhancement Requests to PCO and allocate monies accordingly each month.
 6. Be responsible for maintaining the SGA copier.
 7. Serve on the Elections Committee
 8. Serve as the Chair of the Budget Committee.
 9. Serve as the Fund Raiser Chair for SGA.
 10. Plan and lead a Treasurer's workshop for all PCO chartered organizations.
 11. Serve on the Senate Legislative Committee.
- E. Honor Board Chair/2nd VP
1. Attend regular PCO, Senate, and the Executive Committee meetings
 2. Serve as the Chair of Honor Board.
 3. Serve as the link between SGA and Honor Board.
 4. Serve on a Senate Academic Affairs Committee
- F. Civitas Chair/3rd VP
1. Attend regular PCO, Senate, and the Executive Committee meetings.
 2. Serve as the Chair of Civitas Council.
 3. Serve as a link between SGA and the Civitas Council.
 4. Serve on a Senate Facilities Committee.
- G. Converse Activities Board Chair
1. Attend regular PCO, Senate, and the Executive Committee meetings.
 2. Coordinate all social activities with those of other associations.

3. Serve as a link between SGA and CAB.
4. Serve on a Senate Student Services Committee.
- H. Diversity Initiatives Chair
 1. Attend regular PCO, Senate, and the Executive Committee meetings.
 2. Serve as a liaison between SGA and ISO, AAAS, HAA, Ally, and other multicultural/diversity raising organizations.
 - i. Regularly attend meeting with presidents of respective organizations.
 3. Assist with multicultural programming on campus.
 4. Serve on College committees that promote and plan multicultural events.
 5. Serve on the Senate Communications Committee.
 6. Identify collaborative opportunities within Collegetown and the Spartanburg community.
 - I. Student Christian Association President
 1. Attend regular PCO, Senate, and Executive Committee meetings.
 2. Serve as link between SGA and PCO.
 3. Collaborate with Presidents of SCA groups to create an atmosphere of unity among the student body.
 4. Serve as a reminder of the Founder's Ideal for the college to be founded on "liberally and tolerantly Christian principles."
 5. Serve on the Senate Academic Affairs Committee.
 - J. Valkyries Club Chair
 1. Attend regular PCO, Senate, and Executive Committee meetings.
 2. Call and preside over Active Student Association meetings.
 3. Promote spirit, sportsmanship, and fun through support of intercollegiate athletics, intramurals, and fitness activities.
 4. Serve on the Senate Facilities Committee.
 - K. Traditions Council Chair
 1. Attend regular PCO, Senate, and Executive Committee meetings.
 2. Coordinate 1889 Spirit week, Montgomery by Moonlight, and May Day.
 3. Call and preside over the Traditions Council.
 4. Serve on the Senate Student Services Committee.

V. Voting

Two-thirds vote of the Executive Committee shall be necessary in order to approve any executive action.

VI. Term of Office

- A. The terms of office for the Executive Committee shall be one year, beginning at the time of their election in the Spring until the Spring of the following school term.
- B. Executive Committee Members must remain on campus for the duration of their terms in office. They may not participate in study abroad or study travel trips during their terms in office. Exceptions are only allowed if the trip does not exceed two weeks. These exceptions will be granted on a first come, first serve basis, upon the approval of the Executive Committee.
 1. The Executive Committee must be enrolled in classes on campus or have an internship/student teach/practicum within a 30 mile radius of Spartanburg. Only in extreme cases and after consulting the Executive Committee, and the Dean of Students will exceptions be made to this policy.
 2. Should any of the aforementioned encounter an emergency which requires her to take a leave of absence or withdraw from campus, she must notify the SGA President.
 3. The SGA President cannot serve as a member of the Orientation Team or serve as the Student Orientation Coordinator during her term in office. If any other Executive position is a member of the Orientation Team, measures need to be made by the Executive Committee Member to get time off during orientation for the Executive Committee Retreat.
 4. Installation of SGA and the Executive Committee shall be in the Spring term. After elections, the former officers shall serve in an advisory capacity to the Executive Committee and SGA for the remainder of the year.

C. **Condition of Impeachment**

1. Any Executive Committee member who is suspended while in office will automatically forfeit her position.

ARTICLE V – Advisor

The advisor for Senate, the President’s Council of Organizations, and the Executive Committee within SGA shall be the Dean of Students.

ARTICLE VI - Judicial

I. Authority

The student judiciary authority of Converse College shall be vested in Honor Board and Civitas Council. Case procedures and responsibilities shall be found in the Student Handbook. Associate Dean of Students serves as Administrative Advisor to both Honor Board and Civitas Council. Faculty advisors shall be appointed to a one year term, by the President of the College.

II. Policy

- A. All procedures and policies initiated by Honor Board and Civitas Council are subject to the approval of SGA.
- B. All changes in policy handed to Honor Board and Civitas must be brought to the attention of SGA at the next meeting.
- C. Honor Board and Civitas Council shall have the power to pass on recommendations submitted to them by SGA. If either of these boards vetoes SGA’s recommendation, a petition signed by 3/4 of the Student Body may be submitted to SGA requesting that the issue be reconsidered.

III. Term of Office

- A. Their terms of office shall be one year, beginning at the Installations Ceremony in the Spring, until the spring of the following school term.
- B. Officers and members of Honor Board and Civitas Council must remain on campus for the duration of their terms in office. They may not participate in study abroad or study travel trips during their terms in office. Exceptions are only allowed if their absences are pre-approved by their respective boards. If needed, a replacement is appointed by the Honor Board or Civitas Council.
- C. Members of Honor Board and Civitas Council must be enrolled in classes on campus or have an internship/student teach/practicum within a 30 mile radius of Spartanburg. Only in extreme cases and after consulting the chair of the respective board and the Dean of Students will exceptions be made to this policy.

IV. Condition of Impeachment

Any elected officer who is found responsible with a sanction worth of suspension by the Civitas Council or who is found guilty with a sanction worthy of suspension by the Honor Board will be immediately removed from office.

ARTICLE VII - Financial

I. Budget Committee and Hearings

- A. The Budget Hearing Committee shall consist of:
 - 1. SGA President
 - 2. SGA Vice President
 - 3. SGA Secretary
 - 4. SGA Treasurer
 - 5. Dean of Students/SGA Advisor
 - 6. A faculty member appointed by the SGA Executive Committee
 - 7. The appointed student representative from PCO
- B. The Budget Committee has the authority to allocate the budgets for student organizations derived from the Student Activities fee.
- C. The committee shall hear all budgets presented to it by the student organizations which have filed a formal budget with the committee.
- D. The budget requests will be presented by the newly elected President and Treasurer of each funded organization. They must present a detailed proposed budget and an evaluation of last year’s budget.
- E. All student organizations that receive money from the Budget Committee are required to send a representative to PCO meetings.

F. Failure to attend Budget Hearings will result in a frozen budget. To gain budget access, the organization president and treasurer must file a written request to go before the Budget Committee.

II. Budget Review Committee

Each club's budget will be evaluated by the SGA treasurer and her advisor mid-year. Clubs will complete the review form and will be called into review hearings when necessary. Failure to submit a review form or attend reviews when called upon by the SGA treasurer will result in a frozen budget at the discretion of the EC until the club has submitted or attended the review.

III. Budget Policy

A. Before beginning a fundraising project, a fundraising request must be obtained and approved by the Director of Student Activities/Associate Dean of Students.

B. Only the President and Treasurer of each SGA Chartered Organization are allowed to handle budget accounts. Other organizational members will not be allowed to enter into financial matters (transactions, purchase orders, petty cash, check request, etc.) in the Business Office without the authorized signatures of the President, Treasurer, and/or Advisor.

C. Purchase orders are used for all outside charges to Converse College and must be signed by the Advisor of the Organization or Class.

D. Petty Cash requests cannot exceed \$75.00.

E. Check Requests over \$100.00 must bear the signature of the Club/Organization/Class advisor(s).

F. Check requests over \$500.00 must bear the signature of the Dean of Students and the Club/Organization/Class advisor(s).

G. If a club has raised \$50, and has the proper documentation to verify it, then the amount possessed at the end of the year, minus the starting budget, will be moved into the club's account for the following calendar year. Proper

documentation includes, but is not limited to fundraising approval forms and the year end budget statements. THIS DOCUMENTATION *MUST* BE PRESENTED AT BUDGET HEARINGS. It is important to note that such moves cannot take place until mid October, and clubs are advised not to spend the money until it is securely in the account.

If a club has fundraised a positive balance of \$50 within the fiscal year and wishes to retain funds, then they must meet the following criteria:

1) Fundraising approval form, approved, all budget and other proper documentation for the year must be presented at budget hearings (Fundraising may take place after budget hearings in order to be evaluated, however, they must be approved prior to budget hearings)

2) After meeting the demands of part A, and if the amount remaining at the end of the year, minus the budget allotted by SGA is greater than fifty dollars, then this amount will be moved into the club's account in October of the following calendar year. Clubs are advised not to spend this money until the documentation that this money is in the account has been received.

3) Example: Club A starts with a budget of 50 dollars. This club raises 400 dollars, and spends 25, leaving them with a balance of 375 dollars. The treasurer will then subtract the starting budget (50) from the end balance (375), for a grand total of 325. After the budgets have been closed out, the SGA treasurer will move 325 into Club A's account

ARTICLE VIII- Elections

I. Slates for SGA Elections

A. First Slate (All first slate positions will serve as Executive Committee members):

1. President of SGA/Chair of President's Council of Organizations (rising senior)
2. 1st Vice President of SGA/Chair of Senate (rising junior or senior)
3. Chair of Honor Board/2nd Vice President of SGA (rising junior or senior)

4. Chair of Civitas Council/3rd Vice President of SGA (rising junior or senior)
 5. Secretary of SGA (rising sophomore, junior or senior)
 6. Treasurer of SGA (rising sophomore, junior, or senior)
 7. Chair of Converse Activities Board (rising sophomore, junior, or senior)
 8. Chair of Diversity Initiatives (rising sophomore, junior or senior)
 9. Chair of Student Christian Association (rising sophomore, junior, or senior)
 10. Chair of Valkyries Club (rising sophomore, junior, or senior)
 11. Chair of Traditions (rising junior or senior)
- B. Second Slate:
1. Vice Chair of Honor Board (rising sophomore, junior, or senior)
 2. Vice Chair of Civitas Council (rising sophomore, junior, or senior)
 3. Vice Chair of Converse Activities Board (rising sophomore, junior, or senior)
 4. Vice Chair of Student Christian Association (rising sophomore, junior or senior)
 5. Vice Chair of Valkyries Club (rising sophomore, junior, or senior)
 6. Vice Chair of LIFE (rising sophomore, junior, or senior)
 7. Vice Chair of Traditions (rising junior or senior)
- II. Slates for Class Elections

(All class vice presidents/senate representatives and senate committee chairs will serve as voting members of Senate.)

- A. First Slate(All class officer candidates within the first slate will be required to give a speech the day before their election at a required place and time):
1. President
 2. Vice President/Class Senator
 3. Secretary
 4. Treasurer
 5. Class giving chair
 6. Representatives to Honor Board (three rising sophomores, three rising juniors, three rising seniors, two Converse II, two freshmen elected in the fall)
 7. Representatives to Civitas Council (three rising sophomores, three rising juniors, three rising seniors, two Converse II, two freshmen elected in the fall)
- B. Second Slate:
1. Two Senate Committee Chairs (formerly named "Senators")
 2. Appeals Board Representative
 3. Four Representatives per class to Converse Activities Board
 4. Traditions Representative

III. Elections Committee

The Elections committee shall be chaired by an Elections Chair who shall apply for the job and be appointed by the SGA President and her advisor during the week of first slate elections in the Spring.

The chair shall be held to the same academic standards as any elected officer.

The Elections committee will consist of at least five seniors unaffiliated with any elections. This committee will be responsible for helping fill slates, coordinate poll-sitters, regulate elections, count ballots, and perform any tasks necessary for the completion of elections.

C. The Chair of the Elections Committee will be responsible for seeking assistance from the Dean of Students in checking the eligibility of candidates.

D. The Elections Committee will nominate only in the event of no self-nominations.

V. Requirements for Office

A. Any candidate running for a class office must be a member of her respective class.

B. Any candidate seeking the position of President of the Student Government Association needs to have at least one year experience as an appointed or an elected officer in an SGA Chartered Organization, or a Class Officer position, or as a Community Advisor. In SGA elections, all candidates running for SGA, Civitas Council, and Honor Board must be members of their respective classes.

C. With the exception of Fall Freshman class elections, no student shall be a candidate for office who has not received credit for the previous term at Converse and attained a cumulative last term GPA of 2.0.

D. All students in SGA elected positions must maintain a 2.0 GPA throughout the term. If one fails to do this, she will be placed on probation until the next grading period. If she does not improve her GPA within this period, she will be replaced. During this period a student may voluntarily step down from her position.

E. The Dean of Students will be responsible for reviewing the grades and notifying the students who are deficient.

F. In the case of acceleration, a student must declare herself to the Registrar's office. She may elect to stay with her class according to years or accelerate to the next class. In either case, she must let the President of the class she chooses know of her decision.

G. Requirements for Prior to SGA Elections, all candidates must attend and sign the roll at two Senate and/or PCO meetings during the term in which their election falls to familiarize themselves with student needs and the structure of student government. Attendance at Senate and PCO during January Term will count towards Spring Elections.

H. Each candidate will be required to submit a platform card along with her self-nominating ballot and questionnaire. The card should be 5x7" and contain a picture of the candidate no larger than 3 1/2x5". The platform card must have flat edges and cannot be three dimensional. The platform card will be displayed in the Montgomery Student Activities Building at least 24 hours prior to the election.

I. Anyone not meeting election requirements and/or not following campaign guidelines will be disqualified from the slate of which one is running. The disqualified candidate will be notified by phone and in writing by the Elections/Technology Chair immediately following the disqualification.

J. Candidates for Freshman Class offices must attend an informational meeting prior to elections. The date will be determined by the Elections/Technology Chair, but will be no more than two weeks prior to 1st slate elections.

K. The self-nominating ballot, questionnaire and platform card must be submitted to the SGA Offices by a date determined by the Elections/Technology Chair.

L. Candidates running for a SGA First or Second Slate Position or a first slate class position will be presented to the student body at a required meeting of the student body. Their speeches will take place on the date/location specified by the Elections/Technology Chair, but no earlier than two weeks prior to SGA 1st Slate Elections. A time limit of 3 minutes will be set for each speech.

M. All candidates for class officer positions will be required to give their speeches to their respective classes on a date specified by the Elections/Technology Chair, but no more than two weeks prior to the elections. Required class meetings will be called for the purpose of hearing the speeches. A time limit of 3 minutes will be set for each speech.

N. A student may not hold more than one SGA or Class elected position simultaneously. In extreme cases a student wishing to hold more than one elected position must submit a written request to the Elections/Technology Chair, who will then seek approval from the Dean of Students and the SGA Executive Committee.

VI. Nominations

A. A student will nominate herself for an office using a self-nominating ballot, provided by the Elections/Technology chair.

B. A student cannot run for more than one position within a slate; however, she is allowed to nominate herself for one position in one or all three slates. If she wins in one slate, all other nominations will be void. Anyone seeking to run for more than one elected position on an SGA ballot must seek approval of the Dean of Students.

C. Each SGA and Class election candidate must meet with the present office holder and complete a questionnaire to discuss the responsibilities of the office. This will be turned in, along with the platform card and self-nominating ballot, by a date determined by the Elections/Technology Chair. Any candidate failing to meet this requirement will be disqualified.

VII. Campaigning

A. Candidates are encouraged to use face to face campaigning as their primary form of communication.

B. A candidate can begin formal campaigning no more than 3 weeks before the election.

C. All candidates may distribute 2 sets of 8.5 x 11 paper flyers through the post office, by hand, or on residence hall room doors in support of their candidacies for each office. (Flyers are not to be posted

anywhere but residence hall room doors.) These fliers must be tasteful and consistent with the mission of Converse College and must be removed 48 hours after the election.

D. Candidates are encouraged to use creative forms of campaigning. However, if a candidate wishes to campaign via anything other than a paper flyer, distributed in the manner stated above, she must submit her idea, in writing, for approval by the Elections/Technology Chair or vice Chair. This must be done 24 hours before the proposed campaigning is to take place.

E. No student is to spend more than \$75 campaigning for a school wide elected office or \$50 campaigning for a class elected office. An additional \$25 will be allowed for Run-off materials as well. If asked, a candidate should be able to produce receipts for the materials she purchased.

F. Informal Campaigning

1. No restrictions in terms of time
2. Includes campaigning only by word of mouth
3. Includes campaigning anywhere except the polls

G. Electronic Campaigning (via social networking sites, web sites, etc.) is permitted, the use of e-mailing and mass e-mail is prohibited.

H. In the case of a run-off, each candidate in the run-off may have additional forms of publicity. Proposals for this additional publicity must be submitted to the Elections/Technology Chair by 5:00 pm the evening before the run-off, for approval by the Elections/Technology Chair or vice Chair.

I. Additional campaigning opportunities may be offered to all candidates. If so, information on these opportunities will be made available to all candidates by the Elections/Technology Chair.

J. During election periods, the Elections/Technology Chair, vice Chair, and the Dean of Students will handle questions regarding unauthorized campaigning. Candidates who campaign improperly may be subject to disqualification.

VIII. Write-in Candidates

A. A person who has not turned in a self-nominating ballot by the designated date may run only as a write-in candidate.

B. She will not be allowed to make a speech at the election assembly or conduct formal campaigning.

C. She will not be allowed a platform card.

D. She may conduct informal campaigning only. (See Section 7,F.)

E. In the case of a write-in candidate, the ballot will be counted the same as a plural election.

IX. Voting

A. Ballots must be typed with the correct spelling of the candidates' names.

B. The polls will be opened from 8:50 am – 3:50 pm.

C. Counting ballots

1. All ballots will be counted by the Elections/Technology Chair and a combination of the Elections/Technology Vice-Chair, the Executive Committee, and Class Presidents.

2. The counting will begin after the close of the polls at a place other than the location of the polls.

3. No student may vote for another student in her absence under any circumstances (See Section 9, E. for information on absentee ballots).

4. Seniors are allowed and encouraged to vote in all SGA elections.

5. If the number of pledges does not match the number of ballots, and the discrepancy is less than 3% of the total number of ballots received, the candidate with the majority wins unless the 3% votes can sway the election. In case the number of ballots exceeds the number of pledges by more than 3%, another election will be held between the same candidates.

6. All elections will be governed by simple majority (50% of the total persons that voted plus one) of the votes for that office, except in the following cases:

a. When the number of candidates is the same as the number of positions for a particular office, and the candidates have more votes than any write-in candidate, the candidates are elected.

b. If there is only one candidate seeking election to an office, she must receive at least 50% + 1 of the votes to win the election. If the candidate does not receive 50% + 1 of the votes, she will not take office and the Elections Advisory Council will seek at least one willing candidate for the office and hold a special election.

c. When the number of candidates with a majority exceeds the number of positions for a particular office, candidates with 50% + 1 shall be voted on in a run-off election. This procedure is possible only for offices with more than one position.

7. Run-off

a. Eligibility for Run-off

1. In the case of a run-off for offices with one position, the following vote-tallying procedures will be used. Using each prospective run-off candidate's total votes, begin with the highest total and add in respective order towards the lowest total until their combined totals equal 50% + 1 of the votes cast, (Example: A has 55 votes, B has 60 votes, C has 61 votes, D has 59 votes. If the majority of the ballots returned is 125, 61 votes and 60 votes should first be added. This does not reach majority, therefore 59 votes would be added. The total now equals 189 votes, which goes over the majority. Candidates B, C, and D would be in the run-off).

2. In the case of a tie vote for the last candidate to complete the majority, all candidates will be in the run-off.

3. If 50% + 1 is not attained by any of the candidates, in offices with more than one position, all candidates will be in the run-off.

4. If a majority is attained by one candidate, in an office with more than one position available, then all remaining candidates will be in the run-off.

a. Election Run-off decision: The election run-off will be by plurality, which is a margin of one or more votes.

b. In the event of a tie in the run-off election, the Election Advisory Council will decide by means of a secret ballot. The Election Advisory Council's decision is final.

D. Either voting machines, paper ballots, or computers will be used in all elections.

Student Government Association Constitution

The following rules will be in effect:

1. If there is only one candidate seeking election to an office, she must receive at least 50% + 1 of the votes to win the election. If the candidate does not receive at least 50% + 1 of the votes, the Elections Committee shall then seek at least one willing candidate for the office (and a special election will be held).

2. The ballots should be stored in the Campus Life Office for a period of two weeks and then destroyed.

E. Absentee ballots shall be provided for those students absent from campus during election hours for academic or school-sanctioned purposes. Absentee ballots shall also be provided for those students who, for reasons of illness or other extenuating circumstances, cannot vote at the polls. Ballots may be obtained from the Elections/Technology Chair or the newly elected Class Presidents. Absentee ballots should be handwritten by the person submitting the ballot (no oral ballots), and should contain the following information: the student's name, date, reason for absence, pledge; the name(s) of the candidate(s) for whom the student wishes to vote. Each absentee ballot must be returned directly to the Elections/Technology Chair prior to the election. Everything should be returned to the Elections/Technology Chair.

X. Vacancies

A. If a vacancy occurs between elections and the beginning of Fall term exams, a special election shall be held.

B. Should a vacancy occur during the Fall term, the presiding officer of the concerned board in consultation with the Executive Committee shall appoint an officer to fill the vacancy until the installation of new officers.

XI. Contesting an Election

A. Any voter or candidate may contest an election.

B. Procedure

1. A written notice of contest must be given to the Elections/Technology Chair by 10:00 pm on the evening of the election. In the case of a disqualified candidate, she must submit a written notice of contest to the Elections/Technology Chair within 24 hours of receiving her disqualification or no later than 10:00 pm on the night prior to the election, whichever comes first.

2. The notice of contest must include:

a. Exactly what about the election is being contested.

b. The reasons for the contestation.

c. The name(s) of the contestor(s). The first name will be recognized as the chief contestor.

d. The contestor's proposed solution to the action or ruling being contested.

3. The Elections/Technology Chair will immediately contact the members of the Election Advisory Council.

4. Each member of the Election Advisory Council will review the written contestation and will vote to determine the outcome of the contest.
5. The Elections/Technology Chair will immediately contact the involved candidates and contesters about the decision. They will also receive a written explanation of the decision.
- C. Any candidate whose election is being contested may not take office until the Elections/Technology Chair informs that candidate that her election has been approved.

XII. Poll Workers

- A. Poll workers may be any students other than the candidates of the election.
- B. All representatives of SGA funded and non-funded organizations are required to sit polls.
- C. Poll workers are on their honor not to discuss any of the candidates and/or anything pertaining to the elections with the students who are voting.
- D. It is the poll workers' responsibility to ensure that each student pledges when she fills out a ballot.

XIII. Completion of Elections

All organizations will be required to complete elections by the week before SGA Installations. A week before installations, the former President or Chair of each organization must complete a form of all newly elected officers and submit it to the new Secretary of SGA.

XIV. Freshman Elections

- A. Freshman elections take place in the Fall at a time to be determined by the Elections/Technology Chair.
- B. The Elections/Technology Chair will run the entire election until all candidates are elected.
- C. Freshman elections will follow class election procedures.

XV. May Day Elections

- A. May Day elections will take place at a time to be determined by the Traditions Co-Chairs. The regulations regarding poll sitters, ballots, pledges and policies stated in Section 9 are applicable in May Day elections.
- B. All ballots will be counted by the Traditions Chair and Vice Chair.
- C. In the May Queen election, the candidate with the most votes will be named May Queen and the candidate with the second most votes will be named Maid of Honor.

XVI. Honor Board/Civitas Elections

- A. Students running for all Honor Board and Civitas Council positions must complete all election forms, in addition to scheduling a meeting with the chair of the respective board and completing the necessary forms.
- B. An Honor Board or Civitas Council vacancy in mid-year will follow the same procedures as other elections; in addition, the candidate must schedule an appointment to meet with the respective chair and complete the necessary forms.
- C. All students wishing to run for a position for Honor Board or Civitas Council must meet the requirements stated in those organizations' constitutions.

XVII. Installations

Installation of SGA shall be in the spring term. After elections the former officers shall serve in an advisory capacity to SGA for the remainder of the academic year.

XVIII. Study Abroad Candidates

- A. A student studying abroad wishing to run for an elected position must turn in nomination ballot, questionnaire and platform card by the last day of the term prior to departure.
- B. Study abroad candidates may not run for Executive Committee positions.
- C. If a speech is required for the desired position the candidate may either turn in a video of her speech with her ballot or another method approved by the Elections/Technology chair.
- D. Campaigning regulations as previously stated in the constitution are still the responsibility of the candidate.

ARTICLE IX. Removal from Office

For a Class Office Holder or Student Government Office Holder to be removed from their office, a petition containing no less than 50 signatures of the class or 100 signatures of the student body, dependent on the position, must be presented. Upon the petition meeting this requirement, the petition will be reviewed by the Executive Committee of the Student Government Association, and with a three-fourths (3/4) majority

vote of the Executive Committee, the Class Office Holder or Student Government Office Holder shall be removed.

Impeachment from an office does not mean impeachment from the Student Government. Should the impeachment of the president be motioned, the vice-president shall chair the meeting. The impeached officer shall not hold any Student Government or Class office within the academic year.

ARTICLE IX. Appeals

The action of SGA is at all times subject to review by the Student Body upon a petition signed by 50 members of the Student Body stating reasons for their complaint. This petition should be submitted to the Dean of Students.

ARTICLE X. Amendments

Amendments to this constitution may be made by 2/3 majority vote of the votes cast by the student body, provided such amendments may be approved by the Executive Committee, the respective body when applicable and the Dean of Students, and posted 48 hours prior to the meeting at which it is to be presented.

ARTICLE XI. By-Laws

SGA may establish by 2/3 vote such bylaws as necessary for its smooth running.

ARTICLE XII. Other Meetings

I. Parliamentary Procedure

The Student Body, Senate, PCO, Honor Board, and Civitas Council, and any committee thereof, shall recognize *Robert's Rules of Order, Revised*, as the standard for their parliamentary procedures.

II. Meetings

- A. The Student Body shall meet when the President of SGA calls a meeting.
- B. Senate shall meet when the Vice President of SGA calls a meeting.
- C. PCO shall meet when the President of SGA calls a meeting.
- D. Honor Board shall meet when there is a case and at the Board's discretion.
- E. Civitas Council shall meet when there is a case and at the Board's discretion.

ARTICLE XIII. SGA Retreat

Each year, SGA sponsors a leadership retreat in the spring. Elected and selected student leaders are required to attend the retreat.

CAMPUS ORGANIZATIONS OFFICERS

STUDENT GOVERNMENT ASSOCIATION OFFICERS

SGA President	Samantha Nicholson
SGA First Vice President	Miya Evans-Walker
Secretary	Kala Downey
Treasurer	Amanda Newell
Honor Board Chair	Krystal Jackson
Civitas Council Chair	Amy Peele
Valkyries Club Chair	Hilary Parkin
Diversity Initiatives Chair	Jess Lee
Converse Activities Board Chair	Shannon Bishop
Student Chaplain	Maggie Lawter
Traditions Council Chair	Jalisa Nelson

TRADITIONS COUNCIL

Vice Chair	Alyssa Savitz
Senior Class Representative	Elizabeth Anthony
Sophomore Class Representative	Shahin Kapasi

HONOR BOARD OFFICERS

Vice Chair	Lainie Sowell
Senior Class Representative	Leslie Macon
Senior Class Representative	Andrea McCoy
Senior Class Representative	Kristen Downs
Junior Class Representative	Sarah Locklair
Junior Class Representative	Paige Whitehead
Junior Class Representative	Erin Ezell
Sophomore Class Representative	Allison Davis
Sophomore Class Representative	Erica Bennett
Converse II Representative	Resi McKenzie

CIVITAS COUNCIL OFFICERS

Vice Chair	Kristen Pack
Senior Class Representative	Maurie Prince
Senior Class Representative	Lauren Feltner
Senior Class Representative	Jennifer Wallace
Junior Class Representative	Jordan Edwards
Junior Class Representative	Erin Fore
Junior Class Representative	Olivia Self
Sophomore Class Representative	Ansley Corson
Sophomore Class Representative	SaRisha Douglas
Sophomore Class Representative	Irie Eargle

CONVERSE ACTIVITIES BOARD OFFICERS

Vice Chair	Lindsey Ruess
Senior Class Representative	Sarah Martin
Junior Class Representative	Kelsey Howell
Junior Class Representative	Mary Margaret Collins
Junior Class Representative	Amber Mooney
Junior Class Representative	Stephanie Halpin
Sophomore Class Representative	Kaylee Boalt
Sophomore Class Representative	Katy Kline
Sophomore Class Representative	Abby Sorrenson
Sophomore Class Representative	Laura Bryan Griswold

ELECTIONS

Chair	Brianna Mattison
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VALKRIES CLUB

Valkyries Club Vice Chair	Olivia Self
LIFE Vice Chair	Sarah Kate Chatel

STUDENT CHRISTIAN ASSOCIATION

Associate Student Chaplain	Katy Kline
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DIVERSITY INITIATIVES

Vice Chair	Sarah Kate Lambert
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APPEALS BOARD

Senior Class Representative	Sierrah Gomez
Junior Class Representative	Maurie Prince
Sophomore Class Representative	Ashley Blount

CLASS OF 2012 OFFICERS

President	Hilary Berry
Vice President	Sarah Warrick
Secretary	Elizabeth Lickliter
Treasurer	Hope Coleman
Giving Chair	Eleanor Johnson

CLASS OF 2013 OFFICERS

President	Jenni Russell
Vice President	Katy Vaughn
Secretary	Kortney Leland
Treasurer	Jasmine Middlebrooks
Giving Chair	Brooke Rowell

CLASS OF 2014 OFFICERS

President	Briana Bateman
Vice President	Maddi Currier
Secretary	Meredith Walker
Treasurer	Hannah Hammett
Giving Chair	Lindsay Smith

SENATE REPRESENTATIVES

Senior Class Representative	Sarah Lestrud
Senior Class Representative	Anna Burns
Junior Class Representative	Erin Ezell
Sophomore Class Representative	Jori Kelly
Sophomore Class Representative	Laura Westheimer
Converse II Representative	Heather Crapps

DAY STUDENT ASSOCIATION OFFICERS

President	Alyssa Wise
Vice President	Patricia Drummond
Treasurer	SaRisha Douglas
Secretary	McKinsey Willoughby
Senate Rep	Lucero Meza

CAMPUS ORGANIZATIONS

For a complete and updated list of all campus organizations, please refer to the SGA portion of the Converse College website.