

Student Senate Spring Budgeting Template
Updated May 2011 by Erik "Massie" Huemiller

Organization name			
Names of Contacts	Title	Phone	Email
	President		
	Treasurer		
	Advisor		

Department Afiliation (if applicable)

Number of Active Memembers

Number on Email Alias

Description of Organization in 100 words or less

--

Inventory of Senate Purchased Capital

This section is for Student Senate purchased items that are already in your group

Equipment	Number	New Value	Condition	years left
Item 1	0	\$0.00	New	10+
Item 2	0	\$0.00	New	2
Item 3	0	\$0.00	New	3

Budget Breakdown

This section is for a line item breakdown of your group's allocation requests for the coming year.

Date	Event Title	Requested	Recomended	Allocated
------	-------------	-----------	------------	-----------

Student Senate Spring Budgeting Template
Updated May 2011 by Erik "Massie" Huemiller

Date	Event Title	Requested	Recomended	Allocated
All Year	Registration, Travel, Lodging	\$0.00	\$0.00	\$0.00
All Year	Capital Improvement	\$0.00	\$0.00	\$0.00
	Item 1	\$0.00		
	Item 2	\$0.00		
	Item 3	\$0.00		
All Year	Printing	\$0.00	\$0.00	\$0.00
Sum of all Totals		\$0.00	\$0.00	\$0.00
	Registration, Travel, Lodging	\$0.00	\$0.00	\$0.00
	Capital Improvement	\$0.00	\$0.00	\$0.00
	Printing	\$0.00	\$0.00	\$0.00

By signing this document, you are recognizing that you have read and understand the current Student Senate Finance Guidelines and Bylaws and are also agreeing to comply with and abide by these rules. Failure to do so may result in a freeze of the funds allocated to the student organization or other actions as deemed appropriate by the Student Senate.

Treasurer	Date
President	Date
Advisor	Date