



THE CATHOLIC UNIVERSITY OF AMERICA

Office of the Treasury Vice-President

Treasury Branch of the Undergraduate Student Government

Pryzbyla University Center, Room 107D

Washington, D.C. 20064

Contingency Petition for Funds from the USG Treasury

DIRECTIONS: Fill out the USG Contingency Petition and email to Brian Jones, USG Treasury Vice-President, at Jonesb@cua.edu or print this form out and place it in Brian's mailbox at Pryzbyla University Center, Suite 204 (Main Lobby, Office of University Center, Student Events & Programs)

Name of Student Organization:

Are You Recognized by USG? (Yes/No) / Are You Recognized by UCSPE? (Yes/No)

President:

Treasurer:

Total Amount of Request:

Please answer the following questions concerning the expenditure you are requesting:

What is the name and purpose of the event, or the purchase in question?

Where will the event be held? / What are the three quotes that you have received for the purchase?

Who/What is the target audience of the event or purchase?

Please give a line by line accounting of the cost for the event or purchase?

Have you attempted to co-sponsor the event or the purchase?