

[HOME](#)[ABOUT US](#)[PROGRAMS](#)[JOIN THE TEAM](#)[FUNDING](#)[CLUB CENTER](#)[DOCUMENTS](#)

ASI Sponsored Activities Funding

Important Message: ASI has reduced ASI Sponsored Activity funds to \$2,000 per year. Please review the [current guide](#)

Funding Fast Facts!

Planning an event...but need funding? Associated Students, Inc. provides supplemental funding for recognized student clubs and organizations at Fresno State.

Follow this easy 6-step guide to apply for club funding:

- 1. GET RECOGNIZED AS A STUDENT ORGANIZATION**
- 2. SUBMIT A SIGNATURE AGREEMENT FORM TO THE ASI OFFICE**
- 3. SUBMIT CLUB FUNDING APPLICATION TO THE ASI OFFICE**
- 4. CONTACT ASI REGARDING THE STATUS OF YOUR APPLICATION**
- 5. GET APPROVED!**
- 6. SUBMIT ASI SPONSORED ACTIVITY EXPENSE FORMS TO PAY FOR YOUR EVENT**

-
- 1. GET RECOGNIZED AS A STUDENT ORGANIZATION**

To be recognized as an official student club or organization, visit the Office of Student Activities and Leadership Development, SU 306, 559 278 2741, or visit their [website](#).

2. SUBMIT A SIGNATURE AGREEMENT FORM TO THE ASI OFFICE.

The signature agreement form provides the ASI Office with official signature records of your club officers. Make sure that all signatures that the ASI Office has on record are updated. You only need to submit this form the first time you apply for funding and whenever any signatures need to be updated.

3. SUBMIT CLUB FUNDING APPLICATION TO THE ASI OFFICE.

Submit the application with the necessary supporting documents (ex. budget for the event, quotes that support expected expenses, proposed artwork for ASI funded flyers, etc.) When applying, read through the Funding Guidelines and apply for expenses that are within the guidelines. NOTE: Make sure you submit your application 5 weeks prior to your event date if you are requesting over \$1,000, or 3 weeks prior if you are requesting under \$1,000.

4. CONTACT THE V.P. OF FINANCE REGARDING THE STATUS OF YOUR APPLICATION.

Once your application is submitted, it will be reviewed by the Finance Committee and sometimes the Senate for approval. Contact our Vice President of Finance if you have any questions or concerns regarding the process.

5. GET APPROVED!

Once you are approved you will receive an award letter confirming the amount allocated to your club and specifics as to how you can or cannot spend the money. Check your club/organization mailbox for the award letter or letter stating funds were denied with an explanation.

6. SUBMIT EXPENSE FORMS TO PAY FOR YOUR EVENT.

If you have any questions on the different options to pay for your event, call our office at (559) 278-2656. Associated Students Inc. is only able to pay for expenses directly to vendors, reimburse individuals who pay for expenses in advance, or open purchase orders. NOTE: Please submit your expense forms by June 15 of the academic year on which your event is held, 30 days after the event has occurred, whichever is sooner, or you will be unable to use the funding allocated to your club.

Here is the [ASI logo](#) that is to be used:

FRESNO STATE NEWS RSS

The Official News Site of Fresno State. Complete coverage of all major news events at California State University, Fresno.

[Entertainment icon Perenchio awarded honorary doctorate](#)
[Songita Choudhury is 2011 President's Medalist](#)
[Christine Rainbolt is 2011 University Graduate Medalist](#)

BULLDOG BLOG RSS

[Financial Aid: WAC Softball Tourney at Bulldog Diamond](#)
[Baseball Host Aggies This Week](#)
[Getaway with the 'Dogs at Hotel Nikko](#)
[Help Us Hit 10,000 Facebook Friends!](#)

CSU DAILY NEWS RSS

[Students navigate the steep s toward college](#)
[Doing the Math on Tuition Inc Plan](#)
[Chevron donates \\$500,000 for summer research program](#)
[HSU forestry to participate in biomass project](#)
[SSU faculty leaders want revivote for student center](#)

[Fresno proclaims Centennial
Commencement Day
Latino Celebration lauds Ruiz; Blue
is African American keynoter](#)

*Associated Students, Inc.
University Student Union, Room 316 & 317
5280 N. Jackson Ave. M/S SU32 Fresno, CA 93740-8023
Phone 559.278.2656 | Fax 559.278.2720*

Associated Students is affiliated with California State University, Fresno. However, this Website and its content are solely the respon