

**CONSTITUTION**  
OF THE  
**CALIFORNIA STUDENT ASSOCIATION OF COMMUNITY**  
**COLLEGES**

ARTICLE I: NAME

The name of this association shall be the California Student Association of Community Colleges, abbreviated: CalSACC.

ARTICLE II: MISSION

The Association shall address issues of the California Community Colleges; encourage student participation in the formulation and implementation of policies and procedures which impact them; advocate the exploration of opportunities and involvement in student development and leadership; and officially represent Community College students in all levels of policy and decision making to the Governor, the State Legislature, the Board of Governors, the Chancellor's Office, and other entities that affect the welfare of the California Community College students.

ARTICLE III: OBJECTIVES

SECTION 1: To serve as an advocate on issues that affect the educational opportunities of the California Community College Students.

SECTION 2: To provide network to enhance communications among California Community college students, and to facilitate communications with the Governor, the State Legislature, the Board of Governors, the Chancellor's Office, and other recognized state-wide organizations and entities that affect the welfare of California Community College students.

SECTION 3: To provide leadership training and development necessary for student leaders to function effectively.

SECTION 4: To provide services essential to accomplishing the mission of the organization. This should include but not be limited to conferences, publications, and legislative information.

SECTION 5: To provide information, and act upon, any issue concerning California Community College students occurring outside the state of California.

ARTICLE IV: MEMBERSHIP

SECTION 1: Membership, consisting of active participation and voting, shall be extended to all California Community College student body associations (one per college)

SECTION 2: Formal membership, consisting of submission of candidates for state office and regional offices, shall be extended to the California Community College student associations that sustain and abide by the CalSACC Constitution and pay their state dues.

#### ARTICLE V: REGIONAL BOARDS

SECTION 1: Each student body association (one per college) shall be a member of one of the regions as assigned by the Chancellor's Office.

SECTION 2: Regional Boards shall be responsible for electing the following regional officer(s):

- A. Policy Board Representatives
- B. Chair
- C. Vice Chair
- D. Secretary
- E. Treasurer
- F. Other officers as deemed necessary for the Region.

SECTION 3: Regional representatives must be either a student body president or the campus student body association designee.

SECTION 4: Regional board representative must hold either an elected or appointed student body association position for the duration of their term.

SECTION 5: Voting membership of Regional Boards shall consist of one delegate from each college in the region [Article IV, Section 1 & 2]. No college shall have more than one voting representative on a Regional Board.

SECTION 6: Regional Boards shall participate in formulating and implementing policies and procedures which impact them.

SECTION 7: Regional Boards may submit issues to the Policy Board for consideration.

SECTION 8: Regional Board members shall serve a term from July 1 to June 30 and shall not exceed two terms in the same position.

SECTION 9: A notification shall go out to the regional advisor and the regional board, when a Policy Board Representative misses one (1) meeting and there is no alternate Policy Board Representative in attendance. The regional board may take any action deemed necessary.

#### ARTICLE VI: POLICY BOARD

SECTION 1: The Policy Board shall consist of one (1) representative from each region, as aligned by the Chancellor's Office, a President, Vice President, Secretary, Treasurer,

Policy Director, an ex-officio Advisor, an ex-officio Advisor-Elect, and other ex-officio members as defined by Article VI, Section 8.

SECTION 2: Policy Board members shall be either an elected or appointed representative of their college student body associations.

SECTION 3: Policy Board representatives must hold a student body association position for the duration of their term.

SECTION 4: Policy Board members shall serve a term from July 1 to June 30, and shall not exceed two terms in the same office.

SECTION 5: Regional Policy Board representatives shall be elected no later than two weeks prior to the state board's transition meeting.

SECTION 6: CalSACC officers shall be elected at a state-wide spring conference.

SECTION 7: Duties and responsibilities of the Policy Board members shall be defined in the CalSACC Bylaws.

SECTION 8: The Policy Board ex-officio student members shall include: the Newsletter Editor, the Student Trustee Director, a Parliamentarian, recognized CalSACC Caucus Representatives, and the Student Member of the Board of Governors.

SECTION 9: The President shall vote only in case of a tie, the Vice President, Secretary, Treasurer, and Policy Director shall motion and second on all issues before the Policy Board, however they shall not vote.

#### ARTICLE VII: PARLIAMENTARY AUTHORITY

All meetings of the Regional and Policy Boards shall be conducted according to Robert's Rules of Order, Newly Revised Edition.

#### ARTICLE VIII: VACANCIES AND REMOVAL FROM OFFICE

SECTION 1: In the event of permanent inability, ineligibility, or recall of the President, the Vice President shall ascend to the office of President.

SECTION 2: In the event of permanent inability, ineligibility, or recall of the President and Vice President, a special election shall be held in order to fill both vacancies.

SECTION 3: A vacancy which occurs in the office of the Vice President, Secretary, Treasurer or Policy Director shall be filled by a Presidential appointment and approved by the Policy Board with a two-thirds vote.

SECTION 4: Any State Executive officer may be removed from office by a two-thirds (2/3) vote of the Policy Board for violations of the duties stated in the Bylaws.

#### ARTICLE IX: FINANCES

SECTION 1: The Finance Committee shall consist of the Vice President, Treasurer, a Finance Committee Vice Chair, the ex-officio Advisor, and at least two Policy Board members appointed by the President. The Policy Board must confirm the appointees by a two-thirds (2/3) vote. The Finance Committee will be chaired by the Treasurer and shall be responsible for the development of the CalSACC state budget.

SECTION 2: The Treasurer shall submit the budget to the Policy Board for their approval. The budget shall be adopted by the Policy Board with a two-thirds (2/3) vote.

SECTION 3: Expenditures shall be restricted solely to the line items adopted in the budget.

SECTION 4: All expenditures shall be disbursed through a requisition bearing the signature of the Treasurer, the President or Vice President, and the Advisor.

SECTION 5: CalSACC may assess dues to the individual member student associations based on a dues structure that shall be approved by a majority vote of formal member student associations at a state-wide conference.

SECTION 6: The Policy Board shall establish Financial Codes. The current CalSACC dues structure adopted by the general membership shall be reflected in the Financial Codes.

SECTION 7: In the event of permanent inability, ineligibility, or recall of the Treasurer, the Finance Committee Vice Chair shall preside over the Finance Committee, and perform the duties of the Treasurer until the vacancy has been filled as defined by Article VIII, Section 3.

#### ARTICLE X: ADVISOR/ADVISOR-ELECT

SECTION 1: The Advisors of the Student Body Association shall serve as non-voting members on the Regional and state Policy Boards.

SECTION 2: The Advisor shall serve as a consultant, and shall provide guidance and support to the Policy Board.

SECTION 3: The Advisor shall attend all meetings of the CalSACC board in the role of advisor. He/she shall serve as liaison between this group and the California Community College Student Affairs Association.

SECTION 4: The Advisor-Elect shall serve as an assistant in training to the CalSACC Advisor-the first year "in training"; the second as full CalSACC Advisor.

#### ARTICLE XI: AMENDMENTS

SECTION 1: Amendments may only be proposed by formal member colleges [Article IV, Section 2] or by Policy Board members.

SECTION 2: In order to appear on a ballot for ratification, each amendment shall receive a majority vote of the Policy Board or a petition formally supported by four (4) or more regions.

SECTION 3: Amendments to this Constitution shall be ratified by a two-thirds (2/3) vote of all member student associations at a state-wide conference.

#### ARTICLE XII: BYLAWS

SECTION 1: Bylaws shall be established and amended by a two-thirds (2/3) vote of the Policy Board.

SECTION 2: Bylaws adopted by the CalSACC Policy Board shall only apply to the CalSACC Policy Board.

#### ARTICLE XIII: RATIFICATION

This Constitution became effective upon its adoption by two-thirds (2/3) vote of the member colleges present at the CCCSAA Leadership Training Conference in November 1315, 1987, and was modified at the CalSACC Legislative Conference on April 25, 1991; and May 10, 1992; May 9, 1993; at the CCCSAA Leadership Conference October 2123, 1994; at the CalSACC Spring Legislative Conference on May 7, 1995; and at the CalSACC Spring Legislative Conference on April 27, 1997.

#### ARTICLE XIV: IMPLEMENTATION

Any amendment made to this CalSACC Constitution shall take effect upon ratification.

Revised 4/27/97