



## 2012-2013 ASCSU Cabinet Application

Thank you for considering applying for a position in the 2012-2013 Associated Students of Colorado State University (ASCSU) Executive Branch. President-Elect Regina Martel and Vice President-Elect Joe Eden thank you for your interest. Please take the time to read the job descriptions and carefully select the jobs you wish to apply for. There is no limit on the number of positions for which you may apply. The *proposed* 9-month salary schedule is available on our website ([www.ascsu.colostate.edu](http://www.ascsu.colostate.edu)) or at the front desk. Please note: **several positions REQUIRE summer availability. Summer stipends will be made available.**

Candidates may sign up for an interview slot in the ASCSU Office near the front desk. **All candidates must sign-up for a 1<sup>st</sup> round interview to be considered for a paid position within next year's administration.** We have done our best to offer various slots in the mornings, afternoons, evenings and weekends between Friday, April 15 and Sunday, April 24. Please take note of the location of the interview (within the Lory Student Center) when you sign up for the slot. **Applications are due when the interview time is selected.** 1<sup>st</sup> round interviews will last approximately 15 minutes and will be conducted by both Regina and Joe. If you have any questions please contact the ASCSU Front Desk at [ascsu\\_frontdesk@mail.colostate.edu](mailto:ascsu_frontdesk@mail.colostate.edu) or at (970)491-5931.

**IMPORTANT: Not being selected for a 2<sup>nd</sup> round interview DOES NOT indicate you have not been selected for a position.**

Applications may be submitted to the front desk (neatly handwritten or typed and printed) or electronically (Word or PDF) to [ascsu\\_frontdesk@mail.colostate.edu](mailto:ascsu_frontdesk@mail.colostate.edu). Please keep the coversheet for your reference.

### 2012-2013 ASCSU Staff Hiring Timeline – Martel/Eden Administration

Wednesday, April 18 -	~Job descriptions approved by ASCSU Senate.
Monday, April 9	~Application period begins.
Monday, April 16-	~1 <sup>st</sup> round interview period begins. Signup in the ASCSU Office beginning 4/9.
Wednesday, April 25-	~ <b>All other applications due at 5pm.</b>
Wednesday, April 25-	~1 <sup>st</sup> round interview period ends.
Thursday, April 26-	~Possible second round interviews
Saturday, April 28 -	~Job offers made.
Monday, April 30-	~Proposed Cabinet announced and sent to ASCSU Senate for ratification.
Wednesday, May 2, 5:30-	~Mixer with 2011-2012 Administration and 2012-2013, Longs Peak Room
Wednesday, May 2, 7:00pm-	~2011-2012 Cabinet submitted for Ratification by ASCSU Senate.
	<b>IMPORTANT: SELECTED CANDIDATES MUST BE ABLE TO ATTEND THIS MEETING. This meeting will likely run long and will last late into the evening.</b>
Friday, May 4, 5:30-	~Inauguration Ball, North Ballroom



## 2012-2013 ASCSU CABINET APPLICATION

### I. Personal Information

Name:

Anticipated Graduation Date:

Major/Minors:

Mobile Phone Number:

Preferred E-mail Address:

Cumulative University GPA:

Student ID Number:

II. Position(s) you are applying for. Please rank numerically with preferences.

III. Please include a copy of your current resume. Letter(s) of recommendation is/are strongly encouraged.

IV. Application Questions (answer all)

*Type your answers on a separate piece of paper, or below. (200 word limit each).*

- 1) What cabinet position are you most interested in and why?
- 2) What experiences have you had that prepare you for this position?
- 3) Describe specifically how you have a strong work ethic and how you value commitment.
- 4) What are your strengths and weaknesses, and what unique qualities would you bring to the position?
- 5) Explain what leadership means to you.
- 6) If applying for a position that requires summer work, please discuss your summer availability and living arrangements.
- 7) If you could change one thing at CSU, what would it be?
- 8) **RamRide Applicants Only:** Describe specifically what you want to bring to the RamRide department, and any specific area of interest you may have within the department (marketing, risk management, finances, volunteers, nightly operations, expansion, etc.).
- 9) **RamRide Applicants Only:** Describe any experience you previously have in RamRide (volunteer or staff positions), or if you have experience working in a comparable safe ride program at a peer institution.

IV. Essay Question (500 word limit).

Discuss how you have used previous leadership experiences to benefit an organization or work place. Please discuss your personal goals, aspirations, and passions and how they have enabled you to exceed expectations.

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