



# The Capital Investment Fund

*Columbia University Academic Year 2012-13*

## Purpose:

The Capital Improvement Fund was created to address the need of student groups who have difficulties securing funding for large-scale overhauls of equipment or supplies.

Such groups only need an injection of supplemental funds every 3-5 years for revamping now-outdated equipment or technology in order to remain modern, effective, and/or safe. Examples might include Columbia TV's need to purchase new cameras or Columbia Kayaking's need to replace their boats for safety reasons. These groups have struggled to finance necessary purchases because of high overhead and historically-based allocations.

We believe that targeting our resources towards these specific and often-overlooked needs will increase the effectiveness of our financing.

## Information:

For the first year, the Capital Investment fund will be capped at \$15,000. A joint committee of the four student council treasurers, governing board representatives, and relevant administrators will oversee applications and determine how to allocate funds. The funds will come from the budgets of the Columbia College Student Council (CCSC), the Engineering Student Council (ESC), General Studies Student Council (GSSC), and Student Government Association of Barnard (SGA).

For questions about the fund or the application, please email [treasurers@columbia.edu](mailto:treasurers@columbia.edu).

## Eligibility:

Eligible groups are asked to consider their needs carefully to determine whether they are a good fit for the Capital Investment fund. Due to the specialized nature of the fund, a Capital Investment grant is only awarded to a group once every 3 years.

The group must prove that the grant will be used to benefit the undergraduate community, such as by elevating the level of event programming, providing academic resources, improving community, promoting wellness, or more.

We expect the nature of a group's need to be at least \$2,000.

## Application:

Groups must submit their application by October 31, 2012. The committee will review the applications and make their decisions within three weeks.

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# The Capital Investment Fund

## *Application*

### **Group Information:**

Group name:

Chart string (see adviser if you do not know):

Governing board:

Number of members:

%CC

%SEAS

%GS

%BC

%Grad

Contact person and position:

Email address:

Phone number:

### **Please answer the following questions:**

1. What is the overall mission of your organization?

2. What has been your organization's financial situation over the past 2-5 years?

3. So far, what has been the largest roadblock against your organization's success or achievement of its mission?

4. How would your organization use the funds if awarded? How will it benefit the undergraduate community at large?

**Please fill out these budget sheets as precisely as you can.** We ask that groups propose three different “plans” or requests – Plan A: the best-case scenario for your group, Plan B: the second-best scenario, and Plan C: what your group needs at a minimum. Please itemize the projected and actual expenses and revenue. Feel free to do this on your own Excel document but please follow the format below.

*PLAN A. Best-case scenario.*

Expenses

Item & Description	Cost	Projected/Actual
Total	0	

Revenue

Item	Amount	Projected/Actual
Group contribution		
Total	0	

Please describe Plan A and why it is the best-case scenario for your group.

*PLAN B. The second-best case scenario.*

Expenses

Item & Description	Cost	Projected/Actual
Total	0	

Revenue

Item	Amount	Projected/Actual
Group contribution		
Total	0	

Please describe Plan B and why it is the second-best case scenario for your group.

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*PLAN C. Your group's minimum need.*

Expenses

Item & Description	Cost	Projected/Actual
Total	o	

Revenue

Item	Amount	Projected/Actual
Group contribution		
Total	o	

Please describe Plan C and why you need these items at a minimum.

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**Governing Board Endorsement.** Please have your governing board endorse your application.

*I, \_\_\_\_\_, the (Position) of the (Governing Board), hereby endorse this application and affirm that all of the information on this form is correct to the best of my knowledge.*

Electronic Signature: \_\_\_\_\_