



Front Row left: Sergey, Peter, ASG Advisor Gabrielle Bennett, Assistant Dean of Student Programs Faisal Jaswal, Lauren. Back Row from left: Jacob, Yoonmi, Kelsey, Jorge, and Justin

Official Report
Summer Quarter
2007-08 Associate Student Government
Bellevue Community College

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ASG President Welcome Letter

Jacob Peltier

Dear BCC Students and Community!

Welcome to Bellevue Community College.

My name is Jacob Peltier and I serve as your ASG President as a part of the Associated Student Government (ASG). The ASG are student representatives who serve as a voice and liaison between students and the college. It is our mission to engage student participation in college governance. We are committed to building a pluralistic and diverse campus community.

I encourage and invite you to get involved in campus life. As an example, you can take classes like International Business and travel to countries like England, France, Germany, Poland, The Czech Republic, Japan, and many more. If music is your pleasure, you can join our world renowned, award winning Jazz Band. Maybe joining a club is more your thing. With over 50 Clubs on campus there is bound to be one for you. Can't find a club that you like? Stop by the Student Programs office and we would be more than happy to help you start a club.

Remember "Never doubt that a small group of thoughtful, committed people can change the world. Indeed. It is the only thing that ever has." --Margaret Mead

Please contact me if I can be of any service.

Sincerely,

Jacob L. Peltier
Phone: 425-564-2295
Email: ASGPres@bcc.ctc.edu
Office: C212

ASG Executive Summary

ASG Goals for 2007-2008

- **Enhance pluralism and diversity efforts on campus**
- **Improve communication and transparency of all ASG projects**
- **Increase student involvement in college governance**
- **Expand and improve resources available to students**

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Completed Projects

- Recruited, screened, and hired ASG Associate Justice 2
- Created first yearly ASG Pluralism Plan
- Active involvement with First Year Experience
- ASG completed over 650 hours of training
- Improvement and/or re-organization of internal documents and structure
- Creation of annual ASG Goals
- Committee assignments
- Initiated website layout design and content update
- Implemented ASG document tracking system
- Initiated student complaint tracking and reporting system
- Peer-to-Peer Mentoring Summer Core Leadership team
- Club chartering and re-chartering process has started
- Associated Student Government Logo/Branding
- Initiated ASG Point-of-Purchase promotional cards

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Completed Training

(Not all ASG Officers participated in all trainings due to scheduling issues)

- **June 2007** Job shadowing with the 2006-2007 Officers
- **June 19** *Why Students Leave Your College* Phone Conference
- **June 20-22** BCC Student Programs Leadership Institute Summer Retreat
- **July 5** ASG Expectations: Annual Goals, and Strategic Planning
- **July 12** Diversity and Leadership Training with BCC Vice President of Equity and Pluralism
- **July 13-14** The Peoples Institute for Survival and Beyond *Youth Undoing Racism* Workshop
- **July 18** ASG & BCC Policies & ASBCC Code of Ethics
- **July 25** Marketing and Media Training with BCC PIO Bob Adams and Director of Marketing Bart Becker
- **July 26** Pluralism Steering Committee Retreat
- **July 31** BCC Department Tour of Public Safety, Events, Food Services, Multicultural Services, Intentional Student Programs, Women’s Center, Career Center, Information Technology, Computer Lab, Printing Services, and Library
- **August 1** Courageous Conversations Training with Former Assistant Director of Public Safety Elman McClain
- **August 14-19** El Centro Latino research in Southern California

- **August 15** Communication Training with Stephanie Hurst and Teambuilding training with Peter Prescott
- **August 21** Meet and Introduction to BCC Presidents Staff
- **August 24-25** National Certified Student Leader Conference at UW Tacoma
- **August 28** “*But What if I Say or Do the Wrong Thing?*” Disabilities Awareness Workshop with Director of Disabilities Resource Center Susan Gjolmesli and Dimiti Azadi
- **September 5-7** Washington Community and Technical Colleges Leadership and Activities Institute organized by the Council on Unions and Student Programs (CUSP) in Wenatchee, Washington

Current Projects (Short Term and Year Long)

Some of these projects are in collaboration with other BCC Departments and Programs

- Hire ASG VP of Finance and Communication
- Complete Student Program remodel
- Create ASG Communication Plan
- Increased student membership on College committees
- Create a “Diversity in the Workplace” educational series
- Participation in the BCC American Indian Film Festival
- Create Pluralism seminars facilitated by ASG Officers and student leaders
- Online professional mentoring for all students, especially for students of color, women, and students with disabilities
- Campus climate surveys
- Student art display in Room C-120
- Assist with Hispanic Heritage Month planning
- International Women’s Day Celebration
- Active involvement in planning Student Pluralism Day
- *Love Makes a Family* Photo Exhibit focusing on LGBTQ Families
- Club and program representation
- Active ASG involvement in Student Pluralism Committee and Courageous Conversations
- Braille printer
- ASG Pluralism website
- *Road to Freedom* Photo exhibit focusing on Ableism awareness
- Create Washington State Community and Technical Colleges Student Lobby
- Research the formation of *El Centro Latino*
- Insure success of ASG Officers
- Student financial education center
- Green Energy initiative
- College-wide wireless
- Update Tech fee agreement
- Help develop a Washington State Community Colleges Student Lobby website
- Club Summit
- Creation of the Club/Student Senate
- Students involvement in By-law review process

- ASG Monthly Radio Show
- ASBCC Apparel
- Communications Plan

(Projects are constantly evaluated for relevance, logistical and programmatic needs. Projects are added and removed on a continual basis, therefore we can not guarantee that projects stated below will be completed and/or kept as an active project or goal)

ASG President

Jacob Peltier

Completed Projects

- **Hire ASG Associate Justice**

We had an open position on ASG due to low participation in elections. (1) Therefore we created a hiring process that was fair and diverse. We created a Screening Committee made up of students at large, including students from the Student Pluralism Committee. (2,3) The Screening Committee was created to insure more student at large input into the selection of applicants to fill vacant positions in the ASG for 2007-2008. The selection committee was created with the idea of increasing transparency, ethics, and overall broader student input in the selection process. The Screening Committee members were Jamie Jones, Marco Sanchez, Efrain Moreno-Slamanca, Brianne Wood, and Marc Amiscua. This represented the first time the ASG created such a committee. The Committee was chaired by ASG Chief Justice to insure fairness. However the Chief Justice did not have a vote and was only there to insure fairness.

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The Screening Committee received training on ethics, fair hiring practices and fair interview practices. They received a copy of ASBCC Ethics Code and a copy of Missouri Commission on Human Rights Pre Employment Inquires information sheet. (4) We also established a rating system in which the screening committee could fairly evaluate each application. All applicants who met the minimum qualifications were interviewed. The Screening Committee evaluated the written documents along with the interview and chose whether or not they would forward applications to the ASG Executive Board of Directors for further consideration. (5) The ASG Executive Board then interviewed each applicant and evaluated them in the same manner as the screening committee. (6,7)

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After an extensive application and screening committee we hired Yoonmi Park as ASG Associate Justice. Yoonmi brings to the ASBCC Student Government over 12 years of student government experience from her native country of Korea. Since coming to BCC in the summer 2007, Yoonmi has maintained a very high GPA and is a member of Phi Theta Kappa. She is also very involved in other activities including working with the BCC Math Lab and as an officer of BCC Rotaract Club. While holding an officer position in BCC Rotaract Club she assisted with the screening of "The Right to Risk" as part of Student Pluralism Day, volunteered at Camp Goodtimes, a camp for children with terminal cancer, and participated in many other volunteer activities. (8)

- **ASG Training**

As a team ASG has put in over 650 hours of training over the summer. I worked extremely hard with Gabrielle Bennett, Faisal Jaswal, and BCC Administrators and Staff to create a diverse training program that included hands on training in all different aspects. This includes training in Leadership Style, Ethics, Diversity, Bafa Bafa: A Cross-Cultural Simulation Workshop, Team Building Ropes Course, Food Services and Events presentation, Public Safety Presentation, Career and Woman's Center Presentation, Center for Liberal Arts Presentations, ASG Presentation and Club Introduction, International Student Programs Presentation, MCS Presentation, Technology Services Presentation, Youth Undoing Racism, Marketing and Media

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presentations, Department Tour, Courageous Conversations, Communication, Event Planning, Fiscal, National Certified Student Leader Program, Disabilities, Washington Community and Technical Colleges Leadership and Activities Institute, BCC Polices and Procedures.(9)

Eight out of Nine ASG Officers are also National Certified Student Leaders after completing a two day workshop and passing a test. This representations the first time in ASG History at BCC that we have Nationally Certified Student Leaders.(10,11)

- **ASG Internal Re-Organization of Documents and Structure**

In order to insure efficient and effective operations of ASG I reorganized and restructured the system of forms and documents. This included restructuring of the system of folders on the R Drive to insure all ASG officers had access to secure information at any time. We created and/or reformatted forms to be more transparent and accurate. Some of the forms are ASG BOD Agenda, ASG BOD Bill, ASG Desk Log, ASG EBOD Agenda, ASG Inter-Office Memo, ASG Official Announcement, ASG Quarterly Report, and ASG Team Meeting.

We also created a system where all ASG Officers will save all important information on the R Drive to insure security and safety of information.

Internal Communications is very important to insure the timely and team oriented approach to problem solving. I therefore created a regular weekly ASG Team Meeting. I also asked the ASG Judicial Board to consider holding Official ASG Judicial Board meetings to increase transparency and student engagement.

- **ASG Year Long Goals**

After consultation with Gabrielle Bennett, Faisal Jaswal, and Jean Floten , the ASG Board created our Year Long Goals. The Goals for ASG for 2007-2008 are:

- Enhance pluralism and diversity efforts on campus
- Improve Communication and Transparency
- Engage more student involvement in college governance
- Improve resources available to students

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- **ASG Committee Designation and Creation**

With over 25 college committees, 52 student position on BCC committees and 5 positions on ASG committees it is a daunting undertaking to serve on these committees. Each ASG EBOD Officer is on at least 5 committees. Each ASG Representative is on approximately 4 committees. Each ASG Associate Justice is on approximately 3 Committees. 13 Students-at-Large are on BCC Committees or ASG Committees. (12)

The ASG also officially created the Associated Student Government Legislative Committee to increase student involvement in legislative issues that affect students.

Some of the goals for the committee are as follows (13):

- Set legislative goals and objectives that cater to the student issues on campus
- Work in conjunction with the Bellevue Committee Legislative Committee
- Work with the Washington Student Lobby (WSL)
- Communicate Legislative Agenda to ASG Board of Directors, BCC Legislative Committee and Student Body
- Meet with State Legislators and others pertinent to Legislative process
- Be the primary contact for Student Legislative Affairs in conjunction with ASG

Completed Training

- BCC Student Programs Leadership Institute Summer Retreat
- ASG Expectations, Year Long Goals, and Strategic Plan
- Diversity and Leadership Training with BCC VP of Equity and Pluralism
- The Peoples Institute for Survival and Beyond- Undoing Racism Workshop
- ASG & BCC Policies & ASBCC Code of Ethics
- Marketing and Media Training with BCC PIO Bob Adams and Director of Marketing Bart Becker
- BCC Department Tour of Public Safety, Campus Ops, Events, Food Services, Multicultural Services, Intentional Student Programs, Women's Center, Career Center, Information Technology, Computer Lab, Printing Services, and Library.
- Courageous Conversations Training with Former Assistant Director of Public Safety Elman McClain
- Meet and Introduction to BCC Presidents Staff
- National Certified Student Leader Program at UW Tacoma
- Disabilities Awareness Workshop with Director of Disabilities Services Center Susan Gjolmesli and Dimiti Azadi
- Washington Community and Technical Colleges Leadership and Activities Institute organized by the Council on Unions and Student Programs (CUSP) in Wenatchee, Washington.

Current Projects (Short Term and Year Long)

- **Hire ASG VP of Finance and Communication**

We attempted to hire a VP of Finance and Communication but received a low number of qualified applicants. We posted the position all over campus with Posters, 7 Bulletin Boards with Applications, Plasma Screen, All BCC FYI email, and word of mouth. We had the position open for three weeks and received only four applicants, of those only two met the minimum qualifications. Therefore the decision was made to close the position and re-open the position during the beginning of Fall Quarter to increase the number of applicants. (14)

- **Complete Student Programs Remodel**

The biggest project this summer was the Student Programs remodel. This is a \$196,000 project that encompasses countless programs and BCC departments and staff. I have worked very hard to coordinate with everyone and insure ASG and other departments can remain operational. We are currently in the process of the remodel and I am working hard to stay on budget and on time. However, the costs have become extremely high due to uncontrollable factors. The uncontrollable factors are; \$11,000 on fire sprinklers, \$8,000 on asbestos abatement, and \$15,000 in architectural costs. These are all costs that were not planned and or budgeted for. I am meeting with BCC VP of Administrative Services Laura Saunders to request that the college support students, Student Programs, and ASG and contribute to the projects costs. We feel that certain costs the institution should be bearing instead of students. We will be requesting

the BCC Administration pay \$32,000 to pay for asbestos abatement, architectural costs, and fire sprinklers. (15, 16, 17,18)

- **Increased Student Membership on College Committees**

We would like to increase the number of college committees with Student Membership. Our goals are to see all college committees and hiring committees with permeate student membership as outlined in the BCC Committee Policy.

The college is in the process of approving student membership on the Pluralism Steering Committee. I have discussed the topic with BCC President Jean Floten and will be scheduling a meeting with the BCC VP of HR to discuss the hiring committee. This is a topic that we will be working with BCC Presidents Staff and All College Council to complete. Some of the committees we would like to gain Student Membership on are:

- Center for Liberal Arts Task Force
- Distance Learning Committee
- Educational Services Cabinet
- Web Steering Committee
- BCC Hiring Committees

- **Create Washington State Community and Technical Colleges Student Lobby**

Currently there is no student group that represents student's interest who attend Washington State Community and Technical Colleges to the Washington State Legislature. I am in the process of collaborating with different groups around the state to create this group. At the Washington Community and Technical Colleges Leadership and Activities Institute organized by the Council on Unions and Student Programs (CUSP) in Wenatchee, Washington we had a student led discussion on this issue. We have created two takes forces to help lead the effort. One Task Force is to discuss legislative issues this year with the Washington State Legislature. ASG Legislative Committee Chair Brianna Wood is on this committee with students from Shoreline CC, Olympic College Shelton, Green River CC, Whatcom CC, and Spokane CC.

I am on the State Wide Coalition Coordination Team to assist in coordinating a state wide coalition that represents the needs and interest of the 35 Community and Technical Colleges 500,000 students. I have already created a Facebook Group to help coordinate this effort and am in the process of talking with the Council on Unions and Student Programs to create a website. Lastly, I am in the process of contacting Washington Student Lobby to collaborate with the 4 year college's coalition.

- **Research El Centro Latino**

I am in the process of collaborating with students of the Latin American Cultural Club, students at large, former BCC students, BCC Student Programs and ASG VP of Student Affairs and Pluralism to potentially create a El Centro Latino.

- **Insure Success of ASG Officers**

This is one of the most important projects and tasks I have. My success is determined by the success of my team. I work very hard with each ASG Officer to help their projects succeed and help them grow as an individual and a leader. I constantly make sure they have the resources, skills, and knowledge to make their projects a great

success. I will continue to meet with all ASG Officers on regular bases to insure their success and the success of ASG.

ASG Vice President of Finance and Communications

- **VPFC Duties**

Since we currently do not have a Vice President of Finance and Communication the duties are divided amongst ASG. I assumed all of the responsibilities and functions of the finance portion of the ASG VP Finance and Communications and ASG Community and Campus Relations Representative Peter Tran assumed all of the responsibility and functions of the communications portion of the ASG VP of Finance and Communications.

- **ASG Finance Breakdown**

Below is a list of the funding that the ASG has approved during the summer.

| Amount | Project | ASBCC Account# | Method |
|---------------|------------------------------------|-----------------------|--------------------------|
| \$640. | LACC Latino Studies Program | 1984 | ASG BOD Bill 2007-001 |
| \$146,000. | Student Programs Remodel | 1983 | ASG BOD Bill 2007-004 |
| \$750 | BCC Tennis Club | 1984 | Online Vote |
| \$500 | Automated External Deliberators | 1984 | ASG Team Meeting 8-29-07 |
| \$350 | Disability Awareness Photo Exhibit | 1984 | ASG Team Meeting 8-29-07 |
| \$2544 | Jibsheets Adds for ASG | 1984 | ASG Team Meeting 8-21-07 |

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| Total Approved | Total From 1983 | Total from 1984 |
|-----------------------|------------------------|------------------------|
| \$150,748 | \$146,000 | \$4,784 |

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| Total Request from Clubs and External Sources | Total Request from Clubs |
|--|---------------------------------|
| \$11,690 | \$750 |

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| Total Approved for Clubs and External Sources | Total Approved for Clubs |
|--|---------------------------------|
| \$4,434 | \$750 |

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ASG Vice President of Student Affairs and Pluralism Report

Sergey Smirnov

Completed Projects

- **ASG Pluralism Plan**

An entity within a higher education institution must integrate and create avenues for inclusiveness into its embedded values and work towards parity in education, diversity and student success. In order to work toward this goal, it was essential for ASG to create a Pluralism Plan outlining the priorities and strategies for the upcoming year. I collaborated with the VP of Equity and Pluralism on this plan.

- **Peer to Peer Mentoring Summer Leadership Team**

The Peer to Peer Mentoring Leadership Team was created to help the current program plan the events during the First Year Experience, Connect to BCC Open House and more. The Team was responsible for coordinating campus tours for all the seminar sessions, recruiting volunteers, and managing day-of activities. The team received tremendous feedback of the success these programs exhibited. I served as a member of the Mentoring Leadership Team.

- **First Year Experience**

Throughout the FYE, I had the chance to be a co-leader in a Seminar with Trina Ballard, Director of Outreach. This was a great way to engage with new students and encourage participation in student life activities. Our seminar group had great attendance and provided excellent reviews post session. In addition to leading the seminar, I had the opportunity to provide suggestions for questions to be asked on the survey distributed to all FYE participants.

- **Advocate for Student Space for Bridges Club**

In the process of the Student Programs remodel, I took the opportunity to bring up a need that the Student LGBTQ Pride Alliance brought forth in the 2006-2007 year. This need was a space to create a resource center for students about the issues facing the LGBTQ community with books, articles. After discussing with the rest of the Board of Directors, we were able to designate a space including a desk, computer and phone for this need.

- **Hire ASG Associate Justice**

In order to hire the ASG Associate Justice in a fair and equitable manner, the ASG Executive Board decided to start a screening committee with membership from the Student Pluralism Committee. This committee received training in ethics and proper hiring practices to ensure the same standard is followed in the decision.

- **ASG Diversity and Pluralism Training**

I provided input to Jacob Peltier and Gabrielle Bennett regarding the diversity training during the summer including the Peoples Institute for Survival and Beyond *Youth Undoing Racism* Workshop, Courageous Conversations Training with Former Assistant Director of Public Safety Elman McClain and “*But What if I Say or Do the Wrong Thing?*” disabilities awareness workshop with Director of Disabilities Resource Center Susan Gjolmesli and Dimiti Azadi.

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Training and Conferences

- **June 2007** Job shadowing with the 2006-2007 ASG VP of Student Affairs and Pluralism
- **June 19** *Why Students Leave Your College* Phone Conference

- **June 20-22** BCC Student Programs Leadership Institute Summer Retreat
- **July 5** ASG Expectations, Year Long Goals, and Strategic Plan
- **July 12** Diversity and Leadership Training with BCC Vice President of Equity and Pluralism
- **July 13-14** The Peoples Institute for Survival and Beyond *Youth Undoing Racism* Workshop
- **July 18** ASG & BCC Policies & ASBCC Code of Ethics
- **July 25** Marketing and Media Training with BCC PIO Bob Adams and Director of Marketing Bart Becker
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- **September 5-7** Washington Community and Technical Colleges Leadership and Activities Institute organized by the Council on Unions and Student Programs (CUSP) in Wenatchee, Washington

Current Projects (Short Term and Year Long)

- **Create a “Diversity in the Workplace” educational series**
In an effort to educate the future leaders on the issues of diversity in the workplace, I envision creating an educational series in the form of a learning community. This will be a student lead learning experience with facilitation from an expert in the field.
- **Increase engaged participation of students on the Student Pluralism Committee**
Last year the Student Pluralism Committee consisted of BCC employees, faculty, and staff and only some students. To maximize the learning and leadership experiences of students, the SPC should have majority student participation with the BCC employees, faculty and staff acting as guides and advisors. It is extremely important to get the commitment of the student clubs and organizations in order to ensure the sustainability and symbiosis of the committee efforts and those of the student clubs.
- **Braille Printer**
Last year the ASG began to research the potential of getting a Braille printer to accommodate the need of visually impaired students, faculty, staff, and employees. This will be a joint effort between Print Services and the Student Government. During the summer, we had the opportunity to see a demo of the current printer in DRC which is somewhat outdated. In the next quarters, we should be finalizing the details of the equipment and begin utilizing the service.
- **ASG Pluralism Website**
As significant research shows, companies and organizations most effectively managing diversity issues utilize multiple tools, one of which is the website. Due to this, it was important to create a section on the Student Programs website relating to pluralism. This will serve as a resource for students about what this office and the campus is doing to

address the issues of pluralism and diversity. Also, there will be a section that will highlight the signs of discrimination to further educate the students on how to recognize these instances.

- **Participation in the BCC American Indian Film Festival**

Through my experience with the Seattle Art Museum Native and Aboriginal Arts Council, I will be coordinating an art display during the AIFF screenings. The highlighted artist will be Steve Hapy and will be showing his work through both days of the festival.

- **Road to Freedom Photo exhibit**

Family Diversity Projects' newest exhibit, The Road to Freedom, is focused on children, teens, and adults with the full spectrum of physical, sensory, learning, and mental disabilities. Along with color photographs by Gigi Kaeser, the exhibit features interviews conducted and edited by Peggy Gillespie and the 8th graders at the Four Rivers Charter School in Greenfield, MA. The display will be unveiled during the Disability PRIDE celebration and will remain standing for two weeks. The passive exposure is expected to be 700-1000 people per day. In addition, programming can be planned in conjunction to create increased engagement.

- **Active ASG involvement in Student Pluralism Committee and Courageous Conversations**

To facilitate future growth and increased awareness of issues of diversity and pluralism I continually encourage the other ASG officers to attend Student Pluralism Committee meetings and be engaged in Courageous Conversations.

- **Campus climate surveys**

Campus-wide surveys for students will identify the issues that are relevant and important to the students at Bellevue Community College. These will be done both as classroom visits and random surveys.

- **Club and program representation**

Clubs and student organizations play an important role in the campus community by continually recruiting and engaging students seeking further involvement. For Student Government it is essential to be in touch with these groups and continually work collaboratively. I will be the Club Representative for the Latin American Culture Club, Black Student Union, the Student LGBTQ Pride Alliance, and possibly more. It is my goal for these clubs to work independently and collaboratively to produce quality events, build community and a better college environment.

- **Research the formation of *El Centro Latino***

As the ASG Representative for the Latin American Culture Club I participated in the research trip to southern California in order to look into the diverse educational, cultural, and university Latino centers. After the trip was complete, the findings were used to collaboratively plan a creation of a Latino Center at Bellevue Community College.

ASG Vice President of Finance and Communications Report

Vacant Position

This position is vacant and therefore these topics are covered in the ASG Presidents Report and the ASG Community and Campus Relations Report.

ASG Environmental and Entrepreneurial Representative Report

Lauren DeWitt

Completed Projects

Although lots of project were started, most of my project are long term, year long projects that could not be completed during Summer Quarter.

Completed Training

- BCC Student Programs Leadership Institute Summer Retreat
- ASG Expectations, Year Long Goals, and Strategic Plan
- Diversity and Leadership Training with BCC VP of Equity and Pluralism
- The Peoples Institute for Survival and Beyond *Undoing Racism Workshop*
- ASG & BCC Policies & ASBCC Code of Ethics
- Marketing and Media Training with BCC PIO Bob Adams and Director of Marketing Bart Becker
- BCC Department Tour of Public Safety, Events, Food Services, Multicultural Services, Intentional Student Programs, Women's Center, Career Center, Information Technology, Computer Lab, Printing Services, and Library.
- Courageous Conversations Training with Former Assistant Director of Public Safety Elman McClain
- Meet and Introduction to BCC Presidents Staff
- National Certified Student Leader Program at UW Tacoma
- Disabilities Awareness Workshop with Director of Disabilities Services Center Susan Gjolmesli and Dimiti Azadi
- Washington Community and Technical Colleges Leadership and Activities Institute organized by the Council on Unions and Student Programs (CUSP) in Wenatchee, Washington.

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Current Projects (Short Term and Year Long)

- **Student Financial Education Center**
This is a project that will involve collaboration with numerous Departments through out BCC. I am in the process of assessing the need for a Student Financial Education Center that would offer some financial services to students.
- **Green Energy**
This is a project that the Student Science Associate, the Energy Action Team, and I worked on last year. This is a collaboration to work with BCC to have the campus purchase 100% Green Energy. I will be working with the SSA, EAT, and the BCC Environmental Advisory Committee to continue to work towards the success of this projects.
- **College Wide Wireless**
I will be working with ASG Emerging Technology Representative to support this project.
- **Tech Fee Agreement**
I will be working with ASG Emerging Technology Representative to support this project.

ASG Emerging Technology Representative Report

Justin Abassi

Completed Projects

- **ASG Website Layout Design**

The student government website had been hard to navigate, was not up-to-date, and lacked a number of documents which may have been necessary to students. A new layout has been sent to the webmaster to fix the site's imperfections. The color scheme has been changed so it could be easier on the eyes. Many documents such as the ASG BOD Agenda, ASG BOD Bill, ASG Desk Log, ASG EBOD Agenda, ASG Inter-Office Memo, ASG Official Announcement, ASG Quarterly Report, and ASG Team Meeting will be made available to students.

Each ASG member will have a small auto-biography so that students can learn a little about them and what they do. There is also a section containing a text box where a student can write in a question which will be sent to the ASG VP of Student Affairs and Pluralism. The site pertains to the year long goal to improve communication and transparency.

The layout has been recently sent to Natalia Lubskaya and we expect the site to be updated by the end of the summer.

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Completed Training

BCC Student Programs Leadership Institute Summer Retreat

ASG Expectations, Year Long Goals, and Strategic Plan

Diversity and Leadership Training with BCC VP of Equity and Pluralism

The Peoples Institute for Survival and Beyond Undoing Racism Workshop

ASG & BCC Policies & ASBCC Code of Ethics

Marketing and Media Training with BCC PIO Bob Adams and Director of Marketing

Bart Becker

BCC Department Tour of Public Safety, Events, Food Services, Multicultural Services, Intentional Student Programs, Women's Center, Career Center, Information Technology, Computer Lab, Printing Services, and Library.

Courageous Conversations Training with Former Assistant Director of Public Safety

Elman McClain

Meet and Introduction to BCC Presidents Staff

National Certified Student Leader Program at UW Tacoma

Disabilities Awareness Workshop with Director of Disabilities Services Center Susan

Gjolmesli and Dimiti Azadi

Washington Community and Technical Colleges Leadership and Activities Institute organized by the Council on Unions and Student Programs (CUSP) in Wenatchee, Washington.

Current Long-Term Projects

Review the tech fee agreement

Encompass college wide wireless

Potential Upcoming Projects

Music throughout campus

Create a recreational area / LAN network

Screen savers which promote student government

Help develop a Washington State Community Colleges Student Lobby website

Increase availability of copy machines for student use on campus

Online book exchange marketplace

ASG Community and Campus Relations Representative Report

Peter Tran

Completed Projects

Associated Student Government Logo Branding

We designed a new logo that represents both the Associated Students of Bellevue Community College and its Government. (21) This Project works towards ASG's Year-Long Goal #2 (2) which is to improve communication and transparency between ASG and students. This became the approved official logo of ASG and ASBCC which will be branded on all ASG documents, emails, and products. We hope that by using a unified logo and mass-branding, that ASG could increase awareness about who, what, when and where and how ASG functions. I drafted four preliminary potential logos and presented them at the ASG weekly Team Meetings. It was cut down by two, critiqued, revised and edited. Finally we voted on and finalized the logo and sent it to Campus Activities Board for conversion to vector and logo finalizing. We have already begun implementing and branding the new ASBCC/ASG Logo.

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Promotional ASG Point-of-Purchase Cards

With a new ASG logo, staff and new student enrollments on campus, it is important to welcome and inform the student body of the ambassadors, functions, duties, and responsibilities of the ASG. Point-of-Purchase Cards or POP Cards are an easy and effective method of doing so. This Project is working towards ASG's Year-Long Goal #2 which is to enhance communication and transparency between ASG and the students and goal #4 which is to increase resources available to students. It is a half sheet of color advertisement and information that can be easily distributed to students throughout the whole school year. (22) Our first distribution of approximately 5,000 was done on September 10th which was sent through mail in the new student package that Student Programs sends. The cost for the 5,000 color one-sided half sheets was \$575, approximately 19% of our annual printing budget. The next mass distribution will be for the Connect to BCC Open House where we will have set up a stand manned by ASG officers. We will be using the leftover POP cards from the new student packages. More copies will be printed for distribution and stationed in various areas on campus for students.

Completed Training

- BCC Student Programs Leadership Institute Summer Retreat
- ASG Expectations, Year Long Goals, and Strategic Plan
- Diversity and Leadership Training with BCC VP of Equity and Pluralism
- The Peoples Institute for Survival and Beyond *Undoing Racism Workshop*
- ASG & BCC Policies & ASBCC Code of Ethics
- Marketing and Media Training with BCC PIO Bob Adams and Director of Marketing Bart Becker
- BCC Department Tour of Public Safety, Events, Food Services, Multicultural Services, Intentional Student Programs, Women's Center, Career Center, Information Technology, Computer Lab, Printing Services, and Library.
- Courageous Conversations Training with Former Assistant Director of Public Safety Elman McClain

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- Meet and Introduction to BCC Presidents Staff
- National Certified Student Leader Program at UW Tacoma
- Washington Community and Technical Colleges Leadership and Activities Institute organized by the Council on Unions and Student Programs (CUSP) in Wenatchee, Washington.

Current Projects (Short Term and Year Long)

- ASG Monthly Radio Show:
We would like to improve the communication between students and their government officers. In order to do so, it is extremely important that the students have a very clear, unified, and consistent understanding of who, what, when, where and how the student government works. It is therefore necessary that there be a means and medium for students to get accurate information about how the government is acting or reacting to current issues and problems on campus. I am drafting a plan to have an ASG-staffed radio show on BCC Campus through the Bellevue Community College licensed 91.3 KBCS once a month/quarter for 30 minutes. I have discussed the possibilities and logistics with KBCS News and Public Affairs Director, Joaquin Uy. There is a spot open that ASG could possibly occupy once a month/quarter however it does require a minimum team of three volunteers. Volunteers would have to attend four free radio-training sessions offered by KCBS every Wednesday along with two other continuing education courses offered by BCC: Basic Broadcasting and Broadcast Audio Production. This requires a sizable budget for tuition and compensation along with extensive hours of scripting, planning, recording and production. The show would be prescript and approved on by the ASG which would then be prerecorded before the airing date. The topic will also be discussed and approved on by the ASG
- ASBCC Apparel
In order to represent and improve visibility, I am working towards getting the ASBCC/ASG logo and the student ambassadors to become more apparent on campus with uniform polo shirts. Student Government will wear these frequently throughout the quarters to help students be able to see and recognize the people who serve and represent them. I have been working on and finalized the ASG logo so the next step is to digitalize it for embroidery and pick out shirt style, color and company. This branding technique is projected to be complete by the middle of Fall Quarter 2007.
- Communications Plan
I have assumed the Communications aspects of the vacant Vice President of Finance and Communications until a candidate has been selected and appointed to the position. Meanwhile, I am drafting and developing the communications plan for ASG. Formerly, ASG has not had a communications plan to regulate, maintain and ensure that all small and crucial information is process, recycled and presented in the most efficient and effective manner. This year, we will finalize and approve a plan which will be executed immediately by the ASG and Student Programs. The Plan is still in progress with its outlines in place. The Plan will be completed and presented to the ASG Board of Directors by the beginning of the Fall Quarter 2007.

ASG Campus Events and Sport Representative Report

Marcus Sweetser

Marcus Sweetser has been working for a law firm over the summer and therefore has not been able to attend training and/or work on a significant amount of projects. However, Marcus will be receiving training during Fall Quarter and will continue to serve and work on projects.

Completed Project

None, please see paragraph above

Completed Training

- **Basketball Team Marketing**

I worked extensively with the BCC Athletics Department and Student Programs to develop a marketing package to help encourage participation and attendance at BCC Basketball Team events and games. This included gaining funding approval to purchase Magnets, Team Schedules, and other material for distribution.

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Current Projects (Short Term and Year Long)

- **Club Summit**

I will be working hard to create a Club Summit to allow BCC Clubs to share and learn from each other as well as further the success of BCC Clubs.

ASG Chief Justice Report

Jorge Villagomez

Completed Projects

- **Document Tracking System**

Due to the amount of documents that the ASG handles this system was created in order to help manage and organize every aspect of our organization. The system also helps create transparency in all of our projects and operations, as well as guarantee an efficient and trustworthy environment for our fellow students.

The system consists of some easy steps that are followed by front desk personnel and the Judicial Board. The Front desk is in charge of scanning and sending all documents to the Judicial Board and we are in charge of storing, filing and managing the document as seen fit.

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- **Associate Justice Hiring**

I was part of the Hiring Committee for the Associate Justice and served as Chair, this entailed interviewing the candidates, and giving the committee input. The final decision rested on the other members of the committee and I was there to ensure that fair hiring practices were being followed.

The Judicial Board was in charge of advertising the positions availability and ensure the applicants where qualified in cooperation with Gabrielle Bennet and Nora Lance.

- **Club Chartering and Re-chartering**

The Judicial Board is in charge of chartering all the different student clubs; this is done by reviewing the application and seeing that it meets the requirements stated in the by-laws. We have so far received more than 7 club chartering and re-chartering requests and expect even more to come when Fall quarter begins.

Completed Training

- BCC Student Programs Leadership Institute Summer Retreat
- ASG Expectations, Year Long Goals, and Strategic Plan
- Diversity and Leadership Training with BCC VP of Equity and Pluralism
- The Peoples Institute for Survival and Beyond *Undoing Racism Workshop*
- ASG & BCC Policies & ASBCC Code of Ethics
- Marketing and Media Training with BCC PIO Bob Adams and Director of Marketing Bart Becker
- BCC Department Tour of Public Safety, Events, Food Services, Multicultural Services, Intentional Student Programs, Women's Center, Career Center, Information Technology, Computer Lab, Printing Services, and Library.
- Meet and Introduction to BCC Presidents Staff
- National Certified Student Leader Program at UW Tacoma
- Disabilities Awareness Workshop with Director of Disabilities Services Center Susan Gjolmesli and Dimiti Azadi
- Washington Community and Technical Colleges Leadership and Activities Institute organized by the Council on Unions and Student Programs (CUSP) in Wenatchee, Washington.

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Current Projects

- **Creation of the Club/Student Senate**

The Judicial Board is in charge of researching and proposing a senate for the improvement of student life on campus and increasing student involvement in BCC politics and club policy.

ASG Associate Justice One Report

Kelsey Neels

Completed Projects

- **Document Tracking System**

In order to ensure the integrity of ASG and Student Programs, the Judicial Board created the Document Tracking System(19). It is a system which saves any document the Front Desk receives in both a hard copy, which will be placed in our Judicial Board filing cabinet, and a copy on the R-Drive. The new system will begin once the remodel is complete and we receive our filing cabinet.

- **Associate Justice Hiring**

Since the Judicial Board was missing one member, a second Associate Justice, I participated in the interview process. After reading all of the applications I sat with the interviewing committee, gave feedback and helped to evaluate every potential Associate Justice.

Completed Training

- Camp Casey Leadership Retreat- Gabrielle Bennett, Ron Leatherbarrow, Faisal Jaswal, Jerry Bounce
- Team Building Ropes Course- The Whidbey Institute High Point Experience
- Washington Community and Technical Colleges Leadership and Activities Institute- WTCT Presenters and CUSP
- National Certified Student Leader Program-UW Tacoma NCSLP Presenters
- ASG Team Meeting and Training-7/05/07
- Diversity and Leadership- Dr. Jim Bennett
- ASG Team Meeting and Training- 7/18/07
- Marketing and Media Training- Bob Adams, Bart Becker
- Communication- Stephanie Hurst
- Event Planning- Student Programs Staff
- Fiscal Training- Student Programs Staff
- Team Building- Peter Prescott
- Meet President's Staff

Current Projects (Short Term and Year Long)

- **Student/Club Senate**

The most extensive project I have worked on is the research of different student senates around Washington State and the analysis of their systems. Due to low voter turnout ASG has been brainstorming ideas to involve students more in the body of people who represent them. One idea was creating and implementing a student/club senate on campus. The Judicial Board is responsible for researching other senates and compiling a report to give to the ASG Officers along with our recommendation for BCC. I spent over 20 hours researching the senates of universities and community colleges around our state, reporting to the Chief Justice, and networking with the representatives of other senates.(20)

- **Judicial Board Meetings**

In order to include the student body in the ASG we will organize weekly meetings where we will go over what the ASG is working on and the progress we've made on our projects.

ASG Associate Justice Two Report

Yoonmi Park

Completed Training

- BCC Student Programs Leadership Institute Summer Retreat in Whidbey Island
- Diversity and Leadership Training with Dr. Jim Bennett and Dr. Thomas Pritchard in BCC
- The Peoples Institute for Survival and Beyond *Undoing Racism Workshop*
- 11 Departments Tour of the BCC main campus.
- Meet and Introduction to BCC Presidents Staff.
- Disabilities Awareness Workshop with Director of Disabilities Services Center
- Washington Community and Technical Colleges Leadership Retreat organized by the CUSP in Wenatchee, Washington.

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Completed Projects

Most of my projects are long term projects that could not be completed during summer quarter.

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Current Projects (Short Term and Year Long)

- **Students Involvement in By-laws**

We would like to get students involved in and aware of the ASG by-laws, since students are not familiar with the by-laws. To get student input, our first goal is educating and advertising the by-laws to students during fall quarter (posters, bulletin board, etc.). If students have opinions and some ideas about by-law, or students want to change by-laws, they can do this in five different ways.

Students can:

- Use online form on BCC website. (main way)
- Fill out paper copy and hand it to student program front desk.
- Meet with one of Judicial Board members.
- Call Judicial Board if they are not familiar with using computer we can help them to understand by-law~~s~~.

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Before fall quarter starts, I will complete creating all the forms and get ready to have students input. From first day of fall quarter, I will start advertising by-laws and Judicial Board meetings.

- **Create a Student Senate**

We would like to give students the opportunity to contribute to school. In order to do this, we decided to create student senate in BCC. The Judicial Board has researched many schools which have students senate, and I have a plan to visit some of those schools with Chief Justice to learn how they do and find best practices for creating senate. We have not decided on the type of senate (senates for clubs, general students, or students & faculties). As fall quarter starts, we will continue contacting other schools and researching students senate.

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References

Please see ASG Official Summer Quarter Report Appendixes 2007-2008.doc

- 1) ASG Associate Justice Application 2007-2008
- 2) ASG AJ Screening Committee Purpose and Phases
- 3) ASG AJ Screening Committee Questions
- 4) <http://www.dolir.mo.gov/hr/interview.htm>
- 5) ASG AJ Evaluation Form
- 6) ASG Executive Board of Directors Interview Questions
- 7) ASG Executive Board of Directors Evaluation Form
- 8) ASG Official Announcement New AJ Yoonmi Park
- 9) ASG Training Spreadsheet
- 10) ASG Training and Reference Binder
- 11) ASG BCC Policy Binder
- 12) ASG Committee List
- 13) ASG BOD Bill 2007-003
- 14) ASG VP of Finance and Communications Application 2007-2008
- 15) Original DLR Architectural Estimate
- 16) SP Remodel Budget Breakdown
- 17) ASG BOD Bill 2007-004
- 18) Original Remodel Schematic
- 19) Tracking ProposalMemo.doc
- 20) Senate Proposal.doc
- 21) ASBCC/ASG LOGO (see cover page)
- 22) ASG Point-of-Purchase Card

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