

## **President**

**blcpresident@belhaven.edu**

- Primary student body representative
- Plan and lead weekly BLC meetings
- Meet as needed with school administrators to help offer solutions to any issues
- Provide direction to all BLC officers
- Organize the BLC application process
- Manage all budget lines for each BLC office

## **Vice President**

**blcvicepresident@belhaven.edu**

- Organizational administrator for all BLC offices
- Oversee all voting procedures
- Create the annual BLC Reference for all incoming BLC officers
- Assume the Presidential responsibilities in need
- Manage the working hours for all BLC officers
- Assist with BLC interviews
- Manage and oversee the BLC webpage

## **Campus Life**

**campuslife@belhaven.edu**

- BLC secretary in weekly meetings
- Creatively promote and implement events related to all areas of student life
- Send a "Campus Life News" email in collaboration with the Director of Student Leadership as needed
- Meet monthly with various administrators across campus
- Dialogue with students and administrators to offer solutions to relevant student or campus issues
- Sponsor the Homecoming Court programming/halftime presentation
- Plan and administrate Black History Month programming in February
- Serve as the liaison between administration and the student body

## **Student Coordinator of Activities**

**activities@belhaven.edu**

- Lead and coordinate the Belhaven Activities Team (BAT).
- Recruit/oversee the student in the Activities Intern role
- Plan and facilitate campus activities in conjunction with BAT
- Recruit members for BAT

## **Student Coordinator of Intramurals**

**intramurals@belhaven.edu**

- Work with the Coordinator of Student Leadership and Intramurals in the development, promotion, and supervision of the Intramural program.
- Recruit/oversee the student in the Intramural Intern role
- Assist in the recruitment, training, supervision, and scheduling of the Intramural staff
- Assist in the development and supervision of the Open Recreation program and Fitness Center

## **Community Outreach Coordinator**

**communityoutreach@belhaven.edu**

- Maintain and update approved community service list
- Send regular updates to students interested in community service
- Keep a list of upcoming and ongoing service opportunities
- Plan and oversee MLK Day
- Plan monthly outreach projects for the student body
- Assist in the planning of Operation Christmas Child

## **Student Ministries Coordinator**

**studentministries@belhaven.edu**

- Work with campus ministry organizations and plan two worship gatherings per semester
- Plan and facilitate regular campus prayer gatherings
- Plan and promote events such as See you at the Pole and Operation Christmas Child
- Monitor the Student Center Prayer Room

## **White Columns Editor**

**whitecolumns@belhaven.edu**

- Recruit, train, and oversee the *White Columns* staff
- Provide a venue for the student body, staff, and faculty to make contributions to the yearbook.
- Organize and publish the yearbook
- Plan and coordinate Fall and Spring photo days
- Sponsor the Who's Who elections

## **Programming Coordinator**

**blcprogramming@belhaven.edu**

- Develop and maintain all BLC social media venues
- Create and oversee the publication of the *Belhaven Weekly*
- Plan and organize the Leadership Fair in the Spring semester
- Assist in planning various events in collaboration with various BLC offices