

**REQUEST FOR TAXPAYER IDENTIFICATION NUMBER(S) AND CERTIFICATION**

Substitute  
Form W-9

Return this form to the  
requestor within 30 days

Each person or organization doing business with Adelphi University must provide the following information:

**ORGANIZATION ENTITY:**

<b>Check Only One:</b>	<b>Social Security No.</b>		<b>Employer Identification No.</b>
<input type="checkbox"/> Individual	_____		_____
<input type="checkbox"/> Sole Proprietor	_____	and	_____
<input type="checkbox"/> Partnership			_____
<input type="checkbox"/> Corporation (Specify if LLP or LLC)			_____
<input type="checkbox"/> Trust or Estate			_____

**ENTER THE FOLLOWING:**

**Legal Name:** \_\_\_\_\_  
(must match the Social Security Number, if applicable)

**Trade Name:** \_\_\_\_\_  
(must match the Employer Identification Number, if applicable)

**Mailing Address:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Telephone No.** \_\_\_\_\_

**Please Answer the Following Questions:**

**Is your organization (association, club, religious, charitable, educational, or other group)  
tax exempt under IRS Code Section 501(a)?**      Yes \_\_\_\_\_      No \_\_\_\_\_

**Are You a Real Estate Agent?**      Yes \_\_\_\_\_      No \_\_\_\_\_

**Certification: Under penalties of perjury, I certify that:**

*(1) The number (s) shown on this form is my correct taxpayer identification number (s) or (I am waiting for a number to be issued to me), and (2) The organization entity and all other information provided is accurate and (3) I am not subject to backup withholding either because I have not been notified that I am subject to backup withholding as a result of a failure to report all interest or dividends, or the Internal Revenue Service has notified me that I am no longer subject to backup withholding, and (4) I am a U.S. Person.  
You must cross out item (3) above if you have been notified by IRS that you are currently subject to backup withholding because of underreporting interest or dividends on your tax return.*

**"The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding."**

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_