

**Adelphi University**  
**EVENT/ENTERTAINMENT CONTRACT**

*(Read carefully)*

*No section of the contract may be altered in any way without the prior written consent of the Vice President of Finance and Treasurer. Payment for work performed will not be issued unless this contract has been signed and the work done to the satisfaction of the University.*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Social Security Number or Federal ID Number: *(required)*: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Time Event is scheduled to begin: \_\_\_\_\_

Time Event is scheduled to end: \_\_\_\_\_

Nature of Event/Entertainment Services: (describe in detail)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Amount Due: \_\_\_\_\_

**Additional Terms and Conditions**

1. I do hereby and forever discharge and agree to hold harmless Adelphi University, its trustees, officers and employees from and against all claims, demands, suits, awards and judgements for any and all injuries and/or damages to my person or to my property which may result from work performed under this contract. I fully realize and accept the risks and dangers to my person and my property (including, but not limited to, my performance equipment, vehicles and other personal property) involved in performing under this contract. Furthermore, I am fully aware that I am not covered under any accident and/or health insurance plan or any other insurance of Adelphi University.
2. I agree that a maximum of \_\_\_\_\_ persons (including myself) will be permitted on the Adelphi University Campus. The names, addresses and telephone numbers of the individuals must be submitted with this contract. Photo ID's will be required of each individual. No additional assistants, handlers, drivers or substitutes will be admitted to campus. Each individual must sign a waiver form and said form must be attached to this contract.
3. I agree to abide by the University's Drug-Free and Alcohol policy.
  - A. I agree that I will not bring, nor allow my assistants to bring, any alcohol in any form, or any illegal drugs. I agree to allow my person, equipment and vehicle to be searched by the University's Office of Public Safety if requested.
  - B. I agree that I will not consume, nor allow my assistants to consume any alcohol or illegal drugs prior to, during or after this contracted event while on University property.
  - C. I acknowledge that I have received a copy of this policy and have read it.
4. I have read the Common Law Factors listed on the back of this form that determines whether a worker is an independent Contractor or an employee. I affirm that I am an Independent Contractor and, therefore, I am not rendering the services described above as an employee of the University.

I, the undersigned have read, understand, and agree to the above terms and conditions.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Print Your Name: \_\_\_\_\_  
\_\_\_\_\_

Witness: \_\_\_\_\_  
\_\_\_\_\_

**Adelphi University**  
**EVENT/ENTERTAINMENT WAIVER FOR PERFORMERS AND ASSISTANTS**  
**(Must be signed by each assistant)**

- A. I do hereby and forever discharge and agree to hold harmless Adelphi University, its trustees, officers and employees from and against all claims, demands, suits, awards and judgements for any and all injuries and/or damages to my person or to my property. I fully realize and accept the risks and dangers to my person and my property (including, but not limited to, my performance equipment, vehicles and other personal property) involved in performing under this contract. Furthermore, I am fully aware that I am not covered under any accident and/or health insurance plan or any other insurance of Adelphi University.
- B. I agree to abide by the University's Drug-Free policy and Alcohol policy.
- I agree that I will not bring any alcohol, in any form, or any illegal drugs. I agree to allow my person, equipment and vehicle to be searched by the University's Office of Public Safety if requested.
  - I agree that I will not consume any alcohol or illegal drugs prior to, during, or after this contracted event while on University property.
  - I acknowledge that I have received a copy of this policy and have read it.

I, the undersigned have read, understand, and agree to the above terms and conditions.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Your Name

\_\_\_\_\_  
Witness