

ASU CONSTITUTION

East Los Angeles College

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PREAMBLE

We the Associated Student Union of East Los Angeles College hereby present an accurate delineation of the ASU Board qualifications and subdivisions of power. This organization does not desire to portray merely a strict image of authoritarianism, its main concern focuses on being a source of encouragement and responsibility that will promote and increase the intellectual, physical, social, and cultural growth of this college. In order to provide an expanded educational and social service program for all students we hereby establish the ASU Constitution according to the standards and regulations of the State of California and the Trustees of the Los Angeles Community College District.

ARTICLE I

Section 1: Name of Organization

The name of this organization shall be the Associated Student Union of East Los Angeles College, henceforth, referred to as the ASU.

Section 2: Place of Business

The principal place for the transaction of this organization shall be:

East Los Angeles College
1301 Avenida Cesar Chavez
Monterey Park, California 91754

Section 3: Colors and Mascot

The official colors of East Los Angeles College shall be forest green and white. In keeping with tradition, the official mascot shall be represented by the "Siberian Husky" to be defined as a costumed dog and/or a live animal which will attend public rallies and ASU sponsored events.

ARTICLE II

Section 1: Membership

All students officially enrolled and attending classes at East Los Angeles College are strongly encouraged to participate in ASU sponsored activities and become ASU members. Eligibility for holding office shall be subject to good standing with college and acquisition of ASU membership. (Good standing shall be determined by Article II, Section 2A of this Constitution.)

Section 2: Qualifications and Vacancies

- A. At the time of election, or appointment and throughout the term of office, the candidate must be actively enrolled in and must successfully complete a minimum of 5 units per semester. The candidate or officer must have and maintain a cumulative and current GPA of at least 2.0 in units completed at all the colleges in the District during the semesters in which the student government office is applied for and held. Current means the most recently completed semester or session. Students falling below this requirement will automatically forfeit their office (LACCD Administrative Regulation S-9).
- B. The term of office for all members of student government shall begin on the 1st day of July of each succeeding year and shall expire at twelve midnight on the 30th of June.
- C. Three unexcused absences per year by any ASU Officer shall disqualify him/her from office. Only the ASU President has the authority to excuse an absence. The vacancy created by such disqualification shall be filled by an ASU Presidential appointment with majority approval of the ASU Board.
- D. No one person shall hold more than one ASU student government office at the same time. No one person on the ASU Board shall be an officer of a chartered club. In special situations an exception can be made by the ASU President in consultation with the ASU Advisor.

- E. No one person shall serve as an officer of more than one chartered club at the same time.
- F. A candidate cannot serve more than four (4) semesters in any one (1) or more student government elected or appointed offices in the District.
- G. No candidate can have more than 80 degree-applicable units completed in the District. Exceptions will be decided by the College President based upon recommendations made by the Vice President of Student Services.
- H. Should any elected officer during the term cease to be a student at East Los Angeles College or cease to qualify for office, then that office shall be deemed vacant by the ASU President with written notification from the advisor and/or the Dean of Student Services. Subsequently, such office shall be filled by presidential appointment with majority Board approval within thirty (30) school days. Should the President cease to qualify, the office shall be filled by the Vice President. The new President shall appoint a Vice President within thirty (30) school days and obtain majority approval by the ASU Board at the next ASU meeting. Should the new President and Vice President become ineligible or disqualified simultaneously then both the President and Vice President shall be filled by a Special Election to be conducted by an Elections Committee.
- I. Should the position of President not be filled during Election, the Elections Committee will conduct a Special Election by the beginning of the Fall Semester.
- J. Should any Board Members Office not be filled during the General Election, that office shall be deemed vacant (excluding the ASU Presidential position). Such office must be filled by the end of the first month of the fall term through the appointment of the ASU President with a 2/3 majority vote of the ASU Board. Should an extension be necessary it shall be approved by the Dean of Student Services together with a 2/3 ASU Board approval.

Section 3: Membership Fee

A membership fee of \$7.00 per semester for students attending Fall and Spring semesters, and \$5.00 for Summer and Winter Session will be used to fund ASU programs. The activity fee may be reduced or increased as permitted by the LACCD.

ARTICLE III

Section 1: Structure

The Associated Student Union shall include these three bodies:

- A. The ASU Board.
- B. The Budgetary Affairs Committee
- C. The Supreme Court.

Section 2: ASU Board

- A. The ASU Board will consist of the following officers:
1. President
 2. Vice President
 3. Treasurer
 4. Chief Justice
 5. Secretary
 6. Chief Delegate
 7. Historian
 8. Commissioners
 9. Senators
- B. The President, Vice President, Treasurer, Chief Justice, Secretary, Chief Delegate and Historian shall be elected by the Student Body.
- C. All officers listed in Article III Section 2.A have one vote on all issues coming before the Board with the following exceptions:
1. The Chief Justice, who serves as Parliamentarian, has no vote.
 2. The President who serves as the chair should abstain from voting to maintain impartiality. The President may vote to break or create a tie.
- D. A quorum will be necessary to hold an official meeting. Quorum shall be defined as fifty (50) percent plus one of filled ASU Board positions.

Section 3: Purpose of the ASU Board

The ASU Board:

- A. Shall advocate for the general welfare of the students at East Los Angeles College.
- B. Shall represent student interests at various campus committees.
- C. Shall be the only legislative branch of Student Government.
- D. Shall have the power to conduct, manage and control the affairs and business of this organization consistent with the Los Angeles Community College District Rules, the California Educational Code, the Ralph M. Brown Act, and the Articles of this Constitution.
- E. Shall submit an approved budget for the fiscal year commencing July 1 to the College President no later than May 31st.
- F. Shall have authority in all cases involving the financial affairs of this organization.
- G. Shall recommend chartering of all college clubs to the College President or his/her designee for his/her approval and recognition.
- H. Shall have power to establish new By-Laws (laws or rules governing the internal affairs of the organization) and offices it deems necessary with approval of 2/3 of the ASU Board.
- I. Shall have the power to require periodic reports from any and all committees, officers and clubs.
- J. Shall keep a permanent book of minutes and records of all acts, resolutions, and business transactions within, and they shall be made available to the public through the ASU office and/or Student Activities, upon written request.

Section 3: Duties of the ASU Officers

A. PRESIDENT

The President shall:

1. Preside over all meetings of the ASU Board
2. Represent the ASU in college or state-wide events or send a designee.
3. Convene a special meeting, according to the Brown Act.
4. Conduct meetings in accordance with the most recent edition of Robert's Rules of Order,
5. Appoint members to standing and special committees
6. Appoint members to positions on the ASU Board which become vacant during the course of the year with the approval of 2/3 majority of the ASU Board.
7. Serve as ex-officio member on all committees, he/she is not obligated to attend meetings nor is he/she counted for quorum.
8. Attend the Budgetary Affairs Committee, District Student Affairs Committee,, and Executive Shared Governance Committee.
9. Keep the ASU Board informed on a regular basis of activities affecting students and student government.
10. Have the authority to enforce line item veto. The veto may be overturned by 2/3 majority vote of the ASU Board.
11. Sign all disbursement requests approved by BAC.
12. Determine the ASU meeting times and location.
13. Be present in the Student Activities Office for a minimum of four (4) office hours per week.

B. VICE PRESIDENT

The Vice President shall:

1. Serve as ASU President in the event of a vacancy.
2. Be the official representative of the Associated Student Union at college and state-wide events in the absence of President.
3. Chair scheduled meetings of the ASU Board in the absence of the President.
4. Prepare a calendar of club related activities for the semester.
5. Recommend to the ASU Board, upon verification of eligibility by the Student Activities Office, the chartering of clubs. Once a club has been chartered, the Vice President shall certify all chartered clubs by issuing each club a Certificate of Charter for the year.
6. Revise and review the charter application as needed. Changes to the charter process must be approved by majority vote of the ASU Board.
7. Chair the Inter Club Council meetings.
8. Determine the ICC meeting times and location.
9. Attend the Executive Shared Governance Committee at least one other campus committee meeting.
10. Sign disbursement requests in the absence of the Treasurer.
11. Be present in the Student Activities Office for a minimum of four (4) office hours per week.

C. TREASURER

The Treasurer shall:

1. Schedule and Chair all meetings of the Budgetary Affairs Committee with voting privileges.
2. Prepare and post an agenda for the Budgetary Affairs Committee no less than seventy-two (72) hours prior to said meeting.
3. Submit to the ASU Board all transactions of the Budgetary Affairs Committee consisting of the following business reports:
 - a. Paid/Pending disbursements request.
 - b. Monthly ASU Budget Report.
4. Post approved minutes of the Budgetary Affairs Committee
5. Sign all disbursement requests.
6. In the absence of the President and Vice President, the Treasurer shall chair the ASU meetings.
7. Be present in the Student Activities Office for a minimum of four (4) office hours per week.

D. CHIEF JUSTICE

The Chief Justice shall:

1. Serve as Parliamentarian for the ASU Board with no voting privileges.
2. Appoint two (2) Associate Justices with 2/3 majority Board approval.
3. Attend student grievance and student discipline hearings.
4. Chair Elections Committee.
5. Attend a minimum of one (1) campus committee meeting.
6. Be present in the Student Activities Office for a minimum of four (4) office hours per week.

E. SECRETARY

The Secretary shall:

1. Be responsible for all the files and records of the current ASU.
2. Be responsible for posting of approved minutes and agenda of the ASU.
3. Prepare written minutes of the ASU meetings, and submit to ASU President for approval. In the absence of the Secretary, the Chair may designate someone to record the minutes.
4. Prepare and distribute an agenda for all meetings held by the ASU Board. Agenda must be posted no less than seventy-two (72) hours prior to the meeting, in accordance with the Brown Act.
5. Attend a minimum of one (1) campus committee meeting.
6. Be present in the Student Activities Office for a minimum of four (4) office hours per week.

F. CHIEF DELEGATE

The Chief Delegate shall:

1. Prepare a roster of ICC members who are approved by the club to be their representative.
2. Prepare and post approved minutes of the ICC meetings.
3. Report to the ASU Board the activities of the ICC Board.

4. Prepare a list of chartered club with their meeting times and location each semester.
5. Assist Vice President during chartering process.
6. Assist the Vice President with other duties as needed.
7. Attend a minimum of one (1) campus committee meeting.
8. Be present in the Student Activities Office for a minimum of four (4) office hours per week.

G. HISTORIAN:

The Historian shall:

1. Have one (1) vote and must meet S-9 Requirements.
2. Record ASU events and activities with any type of media (photography, video, etc.) and maintain records of all recording on digital file or hard copy.
3. Be responsible for maintaining the ASU website and approved social networking websites.
4. Post approved materials/information for ASU and ICC on the ASU website.
5. Keep written records of all ASU events and activities.
6. Post ASU and BAC agendas and minutes on the ASU website.
7. Work in coordination with the school newspaper and any media outlets to promote events and information.
8. Attend a minimum of one (1) campus committee meeting.
9. Be present in the Student Activities Office for a minimum or four (4) office hour per week.

H. COMMISSIONERS:

Each of the following Academic Departments shall be represented by one Commissioner:

1. Administration of Justice
2. Anthropol./Geology/ Geography
3. Architecture
4. Art
5. Auto Technology
6. Business Administration
7. Chemistry
8. Chicano Studies
9. CAOT
10. Electronics
11. Engineering
12. English
13. Child, Family, and Educational Studies
14. Foreign Language
15. Journalism
16. Life Science
17. Mathematics
18. Music
19. Nursing
20. P.E.
21. Philosophy
22. Physics
23. Psychology
24. Social Science
25. Speech and Theatre Arts

The Commissioner shall:

1. Be appointed by the ASU President with majority vote of the ASU Board with recommendation by Department Chair.
2. Have one (1) vote and must meet S-9 Requirements.
3. Be accountable to the department they represent and report monthly to their represented department chair.
4. Serve as a liaison between represented department, faculty and ASU Board.
5. Not hold an executive position for any ASU chartered club or organization on campus.
6. Perform duties as assigned by ASU President or ASU Executive Board.
7. Be present in the Student Activities Office for a minimum of one (1) office hour per week.

I. SENATORS

Each of the following areas shall be represented by one Senator:

1. Activities and Planning
2. Athletics
3. Cultural Diversity
4. DSPS
5. Educational Planning
6. Facilities/Construction
7. Health and Safety
8. International Student Affairs
9. Membership Services
10. Political Activism
11. Recruitment
12. South Gate
13. Sustainability
14. Senator at Large (5)

The Senator Shall:

1. Be appointed by the ASU President with majority vote of the ASU Board.
2. Have one (1) vote and must meet S-9 Requirements.
3. Be accountable to the department they represent and report monthly to their represented department chair.
4. Serve as a liaison between represented department, faculty and ASU Board.
5. Perform duties as assigned by ASU President or ASU Executive Board.
6. Not hold an executive position for any ASU chartered club or organization on campus.
7. Be present in the Student Activities Office for a minimum of one (1) office hour per week.

Senator of Activities and Planning Shall:

1. Propose, facilitate and coordinate activities and events as directed by the ASU President and/or the ASU Board.
2. Present a schedule of proposed events and activities to the Senate for Fall and Spring semester.
3. Present event or activity budget requests to the Student Senate or ASU Finance Committee, as needed.
4. Perform other duties as assigned by the ASU President and/or ASU Board.

Senator of Athletics Shall:

1. Serve as the liaison to the ASU Board to the Athletic Program.

2. In Coordination with the ASU Board, promote athletic teams and events within the community college.
3. Keep the Student Senate informed of current and future issues that will have an impact on community college athletes.

Senator of Cultural Diversity Shall:

1. Represent the ASU by working in collaboration with campus groups/clubs in planning and presenting culturally diverse activities.
2. Inform the Senate of cultural diversity issues and activities.
3. Perform other duties as assigned by the ASU President and/or ASU Board.

Senator of DSPS Shall:

1. Act as liaison between the Office of Special Services, students with disabilities and the ASU Student Senate.
2. Serve as the ASU representative on the college accommodations committee.
3. Perform other duties as assigned by the ASU President and/or ASU Board.

Senator for Educational Equality Shall:

1. Serve on the student representative on the Student Success Committee and report back to ASU on a regular basis.
2. Be current in issues regarding the Basic Skills Initiative and Student Success.
3. Assist in the administration and propagation of the textbook rental program.
4. Work with the office of financial aid to assure that students know about all opportunities available for financial assistance.
5. Work with the EOPS office to promote ASU membership and attend the Student Worker orientation in the Fall to inform students about ASU opportunities

Senator of Facilities/Construction Shall:

1. Serve as the student representative on the Facilities Planning Subcommittee and report back to ASU on a regular basis.
2. Keep up to date on funding for all proposed and current projects including any possible bond measures to fund these projects.
3. Report issues concerning student facilities and any needs for improvements.

Senator of Health and Safety Shall:

1. Inform the ASU Board of health and safety issues affecting students.
2. Serve as the ASU Representative on the American Federation of Teachers (AFT) Work Environment Committee.
3. Serve as the liaison between the Health Center and the ASU Board.
4. Coordinate any Health and Safety related ASU sponsored with the ASU President and the ASU Board.
5. Perform other duties as assigned by the ASU President or the ASU Board.

Senator of International Student Affairs Shall:

1. Serve as the liaison to the International Students Program
2. Keep the ASU Board informed of current and future issues that will have an impact on international community college students.
3. Perform other duties as assigned by the ASU President or the ASU Board.

Senator of Membership Services Shall:

1. Be responsible for planning and implementing recruitment activities to increase ASU membership.
2. Coordinate and promote the membership services offered, which may include but not be limited to: free bluebooks, scantrons, copies, reduced cost faxes, computer access, discounts, etc.

3. Appropriately make recommendations to the Senate regarding changes in services offered.
4. Work in coordination with the ASU Secretary to assure that the cost of member services shall not exceed the amount budgeted.
5. Seek discounts from businesses for ASU members.
6. Perform other duties as assigned by the ASU President and/or ASU Board.

Senator of Political Activism Shall:

1. Keep the ASU Board informed of current and proposed legislation that will have an effect on community college students.
2. Keep current with issues and activities of local, regional and state student associations.
3. Be responsible for coordinating advocacy efforts for the ASU Board.
4. Be responsible for coordinating voter registration drives making electoral information available.
5. Remain non-partisan in fulfilling his/her duties.
6. Perform other duties as assigned by the ASU President and/or ASU Board.

Senator of Recruitment Shall:

1. Be responsible for planning and implementing recruitment activities in consultation with the Senator of Membership Benefits and the ASU to increase ASU Membership.
2. Be responsible for maintaining recruitment materials and anything else pertaining to membership with consultation with the ASU President and the ASU Advisor.
3. Be the recruitment liaison to the College's Business Office.
4. Perform other duties as assigned by the ASU President or the ASU Board.

Senator for South Gate Shall:

1. Serve as a student liaison for the South Gate campus and communicate all needs of the South Gate campus to ASU.
2. Attend the Executive Shared Governance Committee Meeting and report back the business of the committee to the South Gate campus.
3. Assure that students at South Gate campus have access to appropriate student services and set up a plan of action if any student service is additionally needed.
4. Serve on the Elections Committee to assure that South Gate students are given equal access to voting privileges.

Senator of Sustainability Shall:

1. Be responsible for maintaining and expanding the ASU recycling program, in consultation with the ASU President and ASU Advisor.
2. Update the ASU Board on environmental issues that impact the campus community.
3. Be responsible for coordinating environmental advocacy efforts for the ASU Board; and represent the ASU in regard to local community projects and student interest in community environmental issues.
4. Coordinate student-organized and student-initiated activities which concern themselves with the environmental, and/or environmental improvement of the community surrounding the campus.
5. Perform other duties as assigned by the ASU President or ASU Board.

Senators at Large Shall:

1. Represent the collective student body interest on the ASU Board.
2. Actively solicit from the student body information concerning the student needs as they pertain to the student population as a whole, or as they pertain to the specific student interest groups.

3. Initiate and pursue legislation and programming in accordance to the perceived needs of the student population, where such legislation and programming does not normally fall in the functional duties delegated to any other ASU officer according to the ASU Constitution.
4. Appraise the student body population, through the most appropriate medium, of the student government legislative activities and pursuits, where purveying such information does not duplicate the responsibilities of any other ASU officer according to the ASU Constitution.
5. Support the activities and services of the ASU; and represent the ASU, within his/her respective capacity, to all other organizations.
6. Perform other duties as assigned by the ASU President or the ASU Board.

Section 4: Inter Club Council

J. ICC DELEGATES

The Delegate shall:

1. Obtain approval from their chartered club to be their representative and attend ICC meetings.
2. Act as liaisons between ICC and their chartered club.
3. Report to their clubs ICC activities, projects, as well as other club activities.
4. Submit project requests to the Chief Delegate for ASU Board consideration.
5. Give prior notice to the ASU Vice President if they are unable to attend the meeting.
6. Not have a vote or make motions at ASU meeting and do not need to meet S-9 Requirements.

The ICC Shall:

1. Meet at least twice a semester.
2. Be accountable to the clubs they represent and report ICC ASU Business to their represented club.
3. Serve as a liaison between chartered clubs and The ASU.

Section 5: Committees

- A. Committees (a group of people officially appointed and authorized to perform a function such as investigating, considering, reporting or acting on a matter) other than those listed below may be created by the ASU Board with board majority approval.
- B. The Election Committee shall consist of the members of the Supreme Court, ASU Advisor, Dean of Student Services and the Senator for Political Activism. Should an Associate Justice position be unfilled, the Chief Justice may appoint his/her replacement with 2/3 majority approval of the ASU Board.
 1. The Election Committee shall be responsible for the conduct of all Student Elections.
 2. The Election Committee may designate an outside source, to conduct any Student Election on their behalf or in the event that the majority of the Election Committee is unavailable to conduct Student Elections. The outside source must be reputable, and without any conflict of interest in any Student Elections with 2/3 majority approval of the ASU Board.

Section 6: Member Conduct

- A. All students shall adhere to the Standards of Student Conduct as prescribed in the LACCD Board Regulations.
- B. Officers and members of the ASU, including chartered club members, shall conduct themselves in a manner that is not self-serving, fraudulent, nor detrimental to the reputation of the ASU or campus.

- C. Student misconduct shall lead to disciplinary action, including the restricting, suspension or expulsion from participating in any ASU or chartered club activities.

ARTICLE IV

Section 1: Chartering of Clubs

- A. Rules for Club Chartering shall be established by the Vice President with 2/3 majority vote of ASU Board.
- B. Clubs shall be chartered for one year.
- C. As a condition of charter, clubs must designate an ASU Delegate from their club. Failure to designate a Delegate and alternate or failure of their designees' participation on the ICC Board shall be cause for revocation of the club's charter.

ARTICLE V

Section 1: Purpose of the Supreme Court

- A. The Supreme Court shall act as the ultimate authority in matters of the Constitution, proceedings of impeachment and grievances.
- B. As Parliamentarian, the Chief Justice will also have the authority to interpret Robert's Rules of Order.

Section 2: Membership Duties

- A. The Supreme Court shall consist of an elected Chief Justice and two (2) Associate Justices, appointed by the Chief Justice, with a 2/3 majority Board approval.
- B. The Chief Justice and the two (2) Associate Justices will:
 - 1. Serve as the body to hear impeachment cases. Their majority decision shall be final.
 - 2. Fill three (3) of the five (5) positions of the Student Grievance Committee. The other two (2) shall be appointed by the ASU President with a 2/3 majority Board approval.
 - 3. Serve on any other judicial bodies requiring Student Representation.

Section 3: Recall and Impeachment

- A. Written petitions, signed by a 2/3 majority of students who voted in the previous year's election are required to hold a recall election. The petitions shall be submitted to the ASU President and Advisor, (within two (2) weeks of the election announcement) who will verify the students' enrollment legitimacy and hold a special recall election within two (2) weeks after certification of the submitted petition.
- B. Any one of the following may constitute grounds for impeachment of an ASU Officer:
 - 1. Having more than three (3) excused or unexcused absences from official ASU meetings for their term.
 - 2. Failure to actively fulfill one's duties as a position holder on the ASU.
 - 3. Gross misconduct while carrying out ASU related activities.
 - 4. Acting in a manner which contradicts the rule of the ASU Constitution and Bylaws.

C. Procedure

1. The ASU Board may pass a bill of impeachment –or-
2. An impeachment proceeding may be initiated against any ASU Officer by obtaining names, signatures, and ID numbers of a 2/3 majority of voters in the previous year's election.
3. The petition must contain the reasons for the impeachment. It shall be put to a roll call vote of the ASU Board at the next meeting, with a 2/3 absolute majority vote needed for approval.
4. Once the bill of impeachment has been approved, a single item Special Meeting of the ASU is called to hear testimony and make a final decision. Both sides shall be given equal time and opportunity. Said officer shall represent him/herself.
5. Removal from office becomes effective immediately upon passage of the motion to remove said officer from office, with all rights and privileges of said officer being forfeit.
6. An appeal may be submitted to the ASU Advisor for determination by the College President, whose decision will be final.

ARTICLE VI

Section 1: Budgetary Affairs Committee Membership and Quorum

- A. The Budgetary Affairs Committee shall consist of:
1. Treasurer (Chair)
 2. ASU President
 3. One elected member of the ASU Board, appointed by the ASU President and approved by the majority of the governing board.
 4. VP of Student Services or Dean of Student Services or Advisor or designee
 5. One faculty member appointed by the President of the college.
 6. College Fiscal Administrator, (who may not vote or present motions).
- B. Action taken at any meeting of the BAC is not considered legal unless there is a quorum of three voting members with a minimum of two students and the Dean of Students Services or his/her designee.

Section 2: Operation of the Budgetary Affairs Committee

- A. The Budgetary Affairs Committee (BAC) shall prepare and present to the ASU Board the recommended annual Budget as prepared and passed by the ASU no later than May of the previous year.
1. The Budget shall be reviewed and approved by the incoming ASU Board which assumes office on June 1. Amendments to the Budget shall be made to coincide with the objectives of the incoming Administration.
- B. Duties of BAC:
1. Any business submitted to BAC must have prior approval by ASU.
 2. Any business submitted to the BAC but not acted upon at the next scheduled BAC meeting may be passed by a 2/3 vote of the ASU Board.
 3. A 2/3 vote of the ASU Board automatically sends the measure back to the BAC for its consideration.
 4. By District regulations, the BAC shall consider the recommendations on the overridden items from the governing body if the ASU after the next regularly scheduled

- meeting. Their actions on those items must be reported in writing at the next regularly schedule meeting of the governing body of ASU
5. In accordance with District regulations, "Any item overridden once by the governing and not approved by the Budgetary Affairs Committee upon their review, may be passed by a 2/3 vote of the full governing body at a subsequent meeting."
 6. In cases where expenditures need to be made at an emergency basis the ASU Board will request in writing approval from the College President or his/her designee in lieu of Board action. The President or his/her designee may, at his/her discretion, direct the College Fiscal Administrator to authorize the expenditure.
 7. BAC shall "freeze" all club accounts for clubs not chartered by the first ASU meeting in the Fall semester.

ARTICLE VII

Section 1: ASU Stipend

Stipends will be issued in December and June to Executive Board members as outlined below:

- A. The officer must have served at least 13 consecutive weeks in fall and spring semesters.
- B. Officers will receive the following amounts per semester:
 - i. ASU President \$500
 - ii. ASU Vice President \$400
 - iii. ASU Treasurer \$300
 - iv. ASU Secretary \$250
 - v. ASU Chief Delegate \$200
 - vi. ASU Chief Justice \$150
 - vii. ASU Historian \$0

ARTICLE VIII

Section 1: Amendments to the Constitution

- A. Proposals: Amendments to this Constitution may be proposed by any current member of the ASU Board. The proposed amendments shall be submitted in writing, to the ASU President and the ASU Advisor. The President shall present it to the ASU Executive Board and the ASU Board at the appropriate said meeting..
- B. Approval: The proposed amendments must be approved by a 2/3 vote of the ASU Board currently holding office.
- C. Notification: Public notice of the said Amendments or changes must be satisfactorily advertised for at least ten (10) school days prior to its ratification by the Student Body.
- D. Ratification: Ratification of the amendments shall be determined by the majority of ballots casted by the members of the Student Body. The change shall become effective immediately or as provided in this amendment.
- E. Application: No amendment to this Constitution can be retroactive.
- F. Execution: The ASU Board shall carry out the provisions of this Constitution.

ARTICLE IX

Section 1: Administrative Advisor to ASU

- A. Dean of Student Services or his/her designee shall be the Administrator Advisor of ASU.
- B. The Dean or the designee must be present at all ASU Board Meetings, before any business is undertaken, otherwise said meetings will be invalid. However, he/she may not vote or present motions at the ASU meetings.
- C. He/She must be recognized by the chair prior to addressing the ASU Board.
- D. He/She shall be present at all BAC meetings; otherwise said meeting will be invalid. He/She does have right to present motions and has voting power at BAC meetings. He/She must approve all disbursement requests through signature.
- E. He/She must approve through signature all material(s) sent to the reprographics office.
- F. The fact that he/she is the Official Administrator, it does not preempt the ASU or individual ASU members from seeking other on or off campus advice.
- G. The Advisor does not have the right to lobby Board Members on issues before the ASU Board.

Section 2: Ultimate Authority

- A. In accordance with the Laws of California, the rules of the State Board of Education and the Los Angeles Community College Board of Trustees, the ultimate authority of judgment and all student matters rest jointly with the ASU Board, the Supreme Court, the Dean of Student Services, the President of the College and the LACCD Board of Trustees.
 - 1. All other consultations of this Organization are subordinate and shall comply with this Constitution.
 - 2. This Organization shall be governed by Robert's Rules of Order, revised, in all matters not covered by this Constitution or by ASU Board action.

ARTICLE X

Section 1: Ratification

- A. The Constitution, if ratified by majority vote of the Student Body, shall take effect immediately upon certification of the election.

Amended: May 26, 2006 March 18, 2008
 April 23, 2010 September 23, 2010