

# **BelCon Budget Proposal 2009-2010**

**BTYB:**

**Rachel McTavish, Treasurer**

**Ben Schechter, Assistant Treasurer**

**Budget Committee:**

**Xiyu Du (aka Chrisy), Mitchell  
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# Income Comparison: 2008-2009 vs. 2009-2010

- Last year: 1153 students at \$115 per semester
  - \$265,190 total
- This year: 1100 Students at \$115 per semester
  - \$253,000 total

# Expenses

- Club Funds: \$52,800
- BelFAST: \$57,000
- Programming Board:\$79,500
- Operating Costs: \$5,775
- Student Activities and Salary Accounts: \$47,500
- Miscellaneous Funds: \$8,025
- Karris Field Renovation: \$2,400
- Total: \$253,000

# Clubs:

<b>Club</b>	<b>Budget 08-09</b>	<b>Food Cap 08-09</b>	<b>Budget 09-1 0</b>	<b>Food Cap 09-10</b>	<b>Difference</b>
<b>The Alliance</b>	<b>\$2,250</b>	<b>\$300</b>	<b>\$2,250</b>	<b>\$350</b>	<b>-</b>
<b>Am Yisrael Hillel</b>	<b>\$775</b>	<b>\$175</b>	<b>\$600</b>	<b>\$150</b>	<b>(\$125)</b>
<b>Anthropology Club</b>	<b>\$750</b>	<b>\$100</b>	<b>\$650</b>	<b>\$100</b>	<b>(\$100)</b>
<b>Arabic Club</b>	<b>\$350</b>	<b>\$150</b>	<b>-</b>	<b>-</b>	<b>(\$350)</b>
<b>Art Club</b>	<b>\$500</b>	<b>\$100</b>	<b>-</b>	<b>-</b>	<b>(\$500)</b>

# Clubs:

<b>Ballroom Dance</b>	<b>\$1,600</b>	<b>\$625</b>	<b>\$2,700</b>	<b>\$700</b>	<b>1,100</b>
<b>Bellydance</b>	<b>\$500</b>	<b>\$200</b>	<b>-</b>	<b>-</b>	<b>-500</b>
<b>BAAC</b>	<b>\$300</b>	<b>\$50</b>	<b>\$200</b>	<b>\$150</b>	<b>(\$100)</b>
<b>Beloit College AIDS Network</b>	<b>\$600</b>	<b>\$50</b>	<b>\$350</b>	<b>\$50</b>	<b>(\$250)</b>
<b>Beloit College Democrats</b>	<b>\$375</b>	<b>\$75</b>	<b>\$375</b>	<b>\$50</b>	<b>-</b>
<b>Beloit College Unitarian Universalists</b>	<b>\$200</b>	<b>\$50</b>	<b>-</b>	<b>-</b>	<b>(\$200)</b>
<b>Beloit Peace and Justice</b>	<b>\$1,100</b>	<b>\$100</b>	<b>\$850</b>	<b>\$100</b>	<b>(\$250)</b>
<b>BSFFA</b>	<b>\$1,500</b>	<b>\$450</b>	<b>\$1,200</b>	<b>\$300</b>	<b>(\$300)</b>
<b>Black Students United</b>	<b>\$3,000</b>	<b>\$650</b>	<b>\$2,700</b>	<b>\$650</b>	<b>(\$300)</b>

# Clubs:

<b>Ceramics</b>	<b>\$1,000</b>	<b>\$20</b>	<b>\$600</b>	<b>\$50</b>	<b>(\$400)</b>
<b>Chemistry Club</b>	<b>\$375</b>	<b>\$100</b>	<b>-</b>	<b>-</b>	<b>(\$375)</b>
<b>Intervarsity Christian Fellowship</b>	<b>\$500</b>	<b>\$100</b>	<b>\$450</b>	<b>\$100</b>	<b>(\$50)</b>
<b>DJ Club</b>	<b>\$600</b>	<b>\$50</b>	<b>-</b>	<b>-</b>	<b>(\$600)</b>
<b>Film Commission</b>	<b>\$750</b>	<b>\$75</b>	<b>\$600</b>	<b>\$50</b>	<b>(\$150)</b>
<b>French Club</b>	<b>\$1,200</b>	<b>\$900</b>	<b>\$1,200</b>	<b>\$900</b>	<b>-</b>
<b>Geology Club</b>	<b>\$700</b>	<b>\$70</b>	<b>\$600</b>	<b>\$50</b>	<b>(\$100)</b>
<b>German Club</b>	<b>\$1,200</b>	<b>\$600</b>	<b>\$1,200</b>	<b>\$600</b>	<b>-</b>
<b>GEM</b>	<b>\$625</b>	<b>\$75</b>	<b>\$575</b>	<b>\$100</b>	<b>(\$50)</b>

# Clubs:

<b>Habitat for Humanity</b>	<b>\$550</b>	<b>\$110</b>	<b>\$700</b>	<b>\$125</b>	<b>\$150</b>
<b>HEALTH</b>	<b>\$400</b>	<b>\$75</b>	<b>-</b>	<b>-</b>	<b>(\$400)</b>
<b>Interfaith Council</b>	<b>\$650</b>	<b>\$100</b>	<b>\$800</b>	<b>\$150</b>	<b>\$150</b>
<b>International Club</b>	<b>\$1,300</b>	<b>\$850</b>	<b>-</b>	<b>-</b>	<b>(\$1,300)</b>
<b>Japan Club</b>	<b>\$450</b>	<b>\$200</b>	<b>\$350</b>	<b>\$200</b>	<b>(\$100)</b>
<b>LOPV</b>	<b>\$400</b>	<b>\$125</b>	<b>\$200</b>	<b>\$125</b>	<b>(\$200)</b>
<b>Martial Arts Club</b>	<b>-</b>	<b>-</b>	<b>\$150</b>	<b>\$50</b>	<b>\$150</b>
<b>Model United Nations</b>	<b>\$2,500</b>	<b>\$175</b>	<b>\$1,700</b>	<b>\$100</b>	<b>(\$800)</b>
<b>Music Club</b>	<b>-</b>	<b>-</b>	<b>\$600</b>	<b>\$50</b>	<b>\$600</b>



# Clubs:

<b>Non-Traditional Students</b>	<b>\$1,830</b>	<b>\$1,500</b>	<b>\$1,600</b>	<b>\$1,500</b>	<b>(\$230)</b>
<b>OEC</b>	<b>\$1,500</b>	<b>\$150</b>	<b>\$1,800</b>	<b>\$150</b>	<b>\$300</b>
<b>Pagan Fellowship</b>	<b>\$200</b>	<b>\$50</b>	<b>\$400</b>	<b>\$50</b>	<b>\$200</b>
<b>Pocket Lint</b>	<b>\$1,200</b>	<b>\$100</b>	<b>\$1,200</b>	<b>\$100</b>	<b>-</b>
<b>Republican Club</b>	<b>\$300</b>	<b>\$150</b>	<b>\$300</b>	<b>\$150</b>	<b>-</b>
<b>Rowing Club</b>	<b>\$1,500</b>	<b>\$150</b>	<b>\$375</b>	<b>\$50</b>	<b>(\$1125)</b>
<b>Russian Club</b>	<b>\$1,000</b>	<b>\$800</b>	<b>\$800</b>	<b>\$600</b>	<b>(\$200)</b>
<b>Spanish Club</b>	<b>\$900</b>	<b>\$500</b>	<b>\$900</b>	<b>\$500</b>	<b>-</b>
<b>Tap Club</b>	<b>\$500</b>	<b>\$100</b>	<b>\$400</b>	<b>\$75</b>	<b>(\$100)</b>

# Clubs:

<b>The Round Table</b>	<b>\$7,000</b>	<b>\$450</b>	<b>\$7,000</b>	<b>\$150</b>	<b>-</b>
<b>Theatre of Confusion</b>	<b>\$250</b>	<b>\$25</b>	<b>\$250</b>	<b>\$50</b>	<b>-</b>
<b>Triathlon Club</b>	<b>\$350</b>	<b>\$50</b>	<b>-</b>	<b>-</b>	<b>(\$350)</b>
<b>Ultimate Frisbee Club</b>	<b>\$800</b>	<b>\$75</b>	<b>\$1,200</b>	<b>\$75</b>	<b>\$400</b>
<b>Voces Latinas</b>	<b>\$1,380</b>	<b>\$400</b>	<b>\$1,500</b>	<b>\$500</b>	<b>\$120</b>
<b>WBCR</b>	<b>\$11,000</b>	<b>\$50</b>	<b>\$10,000</b>	<b>\$50</b>	<b>(\$1,000)</b>
<b>Women's Center</b>	<b>\$1,600</b>	<b>\$300</b>	<b>\$1,000</b>	<b>\$250</b>	<b>(\$600)</b>
<b>Yoga Club</b>	<b>\$575</b>	<b>\$50</b>	<b>\$400</b>	<b>\$50</b>	<b>(\$175)</b>
<b>Zine Library Club</b>	<b>\$325</b>	<b>\$75</b>	<b>\$400</b>	<b>\$50</b>	<b>(\$75)</b>

# Clubs:

<b>Model European Union</b>	-	-	<b>\$450</b>	<b>\$150</b>	<b>\$450</b>
<b>Theatre Tech Club</b>	-	-	<b>\$450</b>	<b>\$50</b>	<b>450</b>
<b>Slow Food Club</b>	-	-	<b>\$400</b>	<b>\$200</b>	<b>\$400</b>
<b>Chinese Club</b>	-	-	<b>\$450</b>	<b>\$150</b>	<b>450</b>

# Operating Costs

<b>Name</b>	<b>Budget 08-09</b>	<b>Budget 08-09</b>	<b>Difference</b>
<b>Organizational Retreat Fund</b>	<b>\$582</b>	<b>\$500</b>	<b>(82)</b>
<b>Secretarial Fund</b>	<b>\$1,000</b>	<b>\$700</b>	<b>(\$300)</b>
<b>Accounting Fee</b>	<b>4,200.00</b>	<b>\$4,200</b>	<b>-</b>
<b>Food Committee</b>	<b>\$50</b>	<b>\$50</b>	<b>-</b>
<b>Budget Committee</b>	<b>100</b>	<b>\$100</b>	<b>-</b>
<b>COO</b>	<b>\$150</b>	<b>\$150</b>	<b>-</b>
<b>Election Committee</b>	<b>\$50</b>	<b>\$75</b>	<b>\$25</b>

# Belfast

<b>Belfast</b>	<b>Budget 08-09</b>	<b>Budget 09-10</b>	<b>Difference</b>
<b>Academic</b>	<b>\$24,000</b>	<b>\$28,000</b>	<b>\$4,000</b>
<b>Conference</b>	<b>\$3,000</b>	<b>\$3000</b>	<b>----</b>
<b>Intercultural</b>	<b>\$7,000</b>	<b>\$8000</b>	<b>\$1,000</b>
<b>Social Event</b>	<b>\$10,000</b>	<b>\$15,000</b>	<b>\$5,000</b>
<b>Substance Free</b>	<b>\$3,000</b>	<b>\$3000</b>	<b>---</b>

# Programming Board:

<b>Programming Board</b>	<b>Budget 08-09</b>	<b>Budget 09-10</b>	<b>Difference</b>
<b>C-Haus</b>	<b>\$18,000</b>	<b>\$20,000</b>	<b>\$2,000</b>
<b>Folk 'N' Blues</b>	<b>\$16,500</b>	<b>\$16,000</b>	<b>(\$500)</b>
<b>NACA</b>	<b>\$550</b>	<b>\$550</b>	<b>-</b>
<b>Rocky Horror</b>	<b>\$1,500</b>	<b>\$1500</b>	<b>-</b>
<b>Spring Day</b>	<b>\$9,500</b>	<b>\$8000</b>	<b>(\$1,500)</b>
<b>Student Programming</b>	<b>\$16,500</b>	<b>\$15,000</b>	<b>(\$1,500)</b>
<b>Vortex</b>	<b>\$11,000</b>	<b>\$8000</b>	<b>(\$3,000)</b>
<b>General Fund</b>	<b>\$2,450</b>	<b>\$2450</b>	<b>-</b>
<b>Film Series</b>	<b>\$8,500</b>	<b>\$8,000</b>	<b>(\$500)</b>

# Student Activities and Salary Accounts

	<b>Budget 08-09</b>	<b>Budget 09-10</b>	<b>Difference</b>
<b>Student Activities Programming</b>	<b>\$8,575</b>	<b>\$10,000</b>	<b>\$1,425</b>
<b>Van Galder Shuttles</b>	<b>\$5,055.60</b>	<b>\$4,500</b>	<b>(\$555.60)</b>
<b>Off Campus Theatre Fund</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>-</b>
<b>C-Haus Operating Budget</b>	<b>\$24,500</b>	<b>\$27,500</b>	<b>\$3,000</b>
<b>Director of Inventory</b>	<b>-</b>	<b>\$500</b>	<b>\$500</b>
<b>Director of Technology</b>	<b>-</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>Student Worker</b>	<b>-</b>	<b>\$2,000</b>	<b>\$2,000</b>

# Miscellaneous Accounts

	<b>Budget 08-09</b>	<b>Budget 09-10</b>	<b>Difference</b>
<b>Capital Fund</b>	<b>\$8,000</b>	<b>\$5,025</b>	<b>(\$2,975)</b>
<b>New Club Fund</b>	<b>\$2,500</b>	<b>\$3,000</b>	<b>\$500</b>



# Karris Field Renovation Fund\*

- History:
  - Karris Field was built over an old housing development and some of the low areas could be from settling.
- Long term improvement:
  - (After mid-May) I suggest that entire area be aerated, top dressed with screened black dirt, seeded, dragged, fertilized, and watered weekly until well established.

\*Project Manager: Mark Rummpe

# Estimated Project Costs:

<b>Description</b>	<b>Material Cost</b>	<b>Man Hours</b>	<b>Rate</b>	<b>Labor Total</b>	<b>Total</b>
<b>Clean up, dragging, rolling</b>		<b>20</b>	<b>\$22</b>	<b>\$440</b>	<b>\$440</b>
<b>Aerate</b>		<b>4</b>	<b>\$22</b>	<b>\$88</b>	<b>\$88</b>
<b>Seed (100lbs)</b>	<b>\$230</b>	<b>2</b>	<b>\$22</b>	<b>\$44</b>	<b>\$274</b>
<b>30 yards of screened purchased dirt</b>	<b>\$350</b>	<b>6</b>	<b>\$22</b>	<b>\$132</b>	<b>\$482</b>
<b>Seed starting fertilizer</b>	<b>\$50</b>	<b>2</b>	<b>\$22</b>	<b>\$44</b>	<b>\$94</b>
<b>Weekly irrigation until established (30 days)</b>		<b>30</b>	<b>\$22</b>	<b>\$660</b>	<b>\$660</b>
<b>Weed and feed</b>	<b>\$75</b>	<b>2</b>	<b>\$22</b>	<b>\$44</b>	<b>\$119</b>
<b>Total estimated project cost</b>					<b>\$2,157</b>
<b>Total Recommended by Budget Committee</b>					<b>\$2,400</b>

# Karris Renovation Fund Bylaws

- Karris Renovation Fund
- Adopted by Budget Committee, March, 2009
- **Name**
  - The name of the fund shall be the Karris Renovation Fund.
- **Purpose**
  - The purpose of the fund shall be the funding of a renovation and improvement of Karris Field.
- **Allocation of Funds**
  - This is a one time allocation to be accessed by Physical Plant beginning June 1st through October 31st, 2009.
- **Amendments and Waiving**
  - These bylaws shall be amended by a two-thirds (2/3) majority vote of the BelCon Body.
  - The Budget Committee may grant special waiver of these bylaws in part for a specific proposal as outlined in the Budget Committee Bylaws.

# Budget Breakdown:

- Club Funds: \$52,800
- BelFAST: \$57,000
- Programming Board:\$79,500
- Operating Costs: \$5,775
- Student Activities and Salary Accounts: \$47,500
- Miscellaneous Funds: \$8,025
- Karris Field Renovation: \$2,400
- Total: \$253,000

# Fiscal Policies:

- Fiscal Policies are overseen by the Budget Committee
- They are approved each year during the Budget Process and are to function for the following fiscal year.

# Fiscal Policies:

- **A. Food Cap** All BelCon recognized organization shall spend no more than \$50 of its yearly allocated budget on food, unless otherwise specified by Budget Committee.
- **B. Authenticity of Receipts** All receipts submitted for reimbursement to Student Activities shall be official vouchers from the place of purchase. Student Activities shall not accept receipts that have been written by a student. Receipts must be submitted within three weeks of purchase within the fiscal year. If the quality of the receipt comes under question by a student or Student Activities, the Budget Committee shall serve as final arbiter in the situation.
- **C. Double Charging** No student may be charged to enter or participate in an event that has already been funded by the Student Activities Fee unless approved by the Budget Committee. This rule shall not prohibit the use of Student Activities funds to subsidize programming for which students are asked to pay the remainder of the cost, provided that the total money received for an event from all student sources shall not exceed the total cost of the event, unless approved by Budget Committee. Instances of suspected double charging shall brought to the Budget Committee for deliberation and can be considered misappropriation of funds.

# Fiscal Policies

- D. In-Active Clubs Any club that has not activated their account by the end of the first mod of a semester shall be considered in-active for that semester. The money they are allocated for that semester shall be transferred into the New Club Fund. A club which activates in the second mod of Fall Semester shall still receive its funding for the Spring Semester.
- E. Certification of a Club's Constitution No money shall be accessed from club or committee accounts that do not have an official, up-to-date, copy of their bylaws or constitution filed in the Office of Student Activities or on the BelCon website. These accounts shall be considered frozen until such time as the proper documentation can be provided for Student Activities.
- F. Student Payment No club or BelCon organization may directly pay students for their services. Student Activities Fee money shall only be used in this manner at the discretion of the Budget Committee in cases where there is distinct need for the service and the compensation is appropriate. Budget Committee shall be the final arbiter in all instances regarding the paying of students through BelCon organizations and clubs.

# Fiscal Policies

- **G. Alcohol and Tobacco** Student Activities Fees may not be spent on alcohol or tobacco, with the exception of money allocated to the C-Haus Operating Account.
- **H. Accessibility of Events** All events funded by Student Activities Fees must be open to the entire campus in a manner that does not discriminate on the basis of sex, race, color, religion, national origin, ancestry, age, sexual orientation, or physical or mental disabilities unrelated to activities.
- **I. Prizes** Student Activities Fees may not be spent on prizes or the operation of randomized gaming events including, but not limited to raffles or lotteries without the approval of Budget Committee.
- **J. Off-Campus Events** Beloit Student Congress shall collectively fund no more than 80% of the total cost of any trip, event, or other programming that takes place off-campus. Nor shall any BelCon money be spent on food items for off campus events, unless prior exception is made by the Budget Committee.



# Fiscal Policies

- **K. Rent** Student Activities Fees may not be used to pay rent for property unless prior exception is made by the Budget Committee.
- **L. Account Access** Accounts overseen by Beloit Student Congress cannot be accessed by students from the date that classes end in the spring semester through the day of fall registration without permission of Student Activities and Budget Committee.
- **M. Off-Campus Academic Funding** Mandatory off-campus events, trips, or activities for a credit-bearing academic course may not receive money from student activities fees.

# Fiscal Policies

- **N. Club Accounts** Beloit Student Congress clubs must conduct all their fiscal transactions through the Beloit College Accounting office. They may not maintain private accounts for the club through other financial institutions or personal holdings. All profits earned in any way through the use of student activities fees shall be considered club fundraising and must be reported as such. No personal profits may be made through the use of student activities fees.
- **O. Distribution of Items** No non-food items over ten dollars (\$10.00) may be purchased for permanent distribution to students without the approval of Budget Committee.

# Fiscal Policies

- **P. Retroactive Funding** Student Activities fees shall not be used for retroactive reimbursements for direct source funding, which include purchases made prior to their approval by BelCon or BelFAST.
- **Q. Inventory** All items purchased with BelCon funds not purchased for the purpose of distribution, shall be taken into inventory at the discretion of the BelCon Director of Inventory and Technology. All items, which are in inventory, shall be checked out to individual students, and shall be their responsibility. Beloit Student Congress

# Proposed Amendment:

- **B. Authenticity of Receipts** All receipts submitted for reimbursement to Student Activities shall be official vouchers from the place of purchase. Student Activities shall not accept receipts that have been written by a student. Receipts must be submitted within three weeks of purchase within the fiscal year, along with off-campus expense reports, if necessary. All receipts must be itemized. If the quality of the receipt comes under question by a student or Student Activities, the Budget Committee shall serve as final arbiter in the situation.

# Proposed Fiscal Policy “R”

- **R. Charitable Giving**
- No Student Activities money may be donated to charity, however goods or services may be purchased for no more than the standard price and must meet fiscal policies.

# Amending This Proposal:

- Please fill out a written form to amend this budget proposal from Budget Committee.
- For more information or to submit a form, feel free to contact Rachel McTavish:
- Email: [mctavish@stu.beloit.edu](mailto:mctavish@stu.beloit.edu)
- Box #1894