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As of 3/28/06, Approved by general body



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Fiscal Policies

The Fiscal Policies are overseen by the Budget Committee; they are approved each year during the Budget Process and are to function for the following fiscal year.

A. Food Cap

All BelCon recognized organization shall spend no more than \$50 of its yearly allocated budget on food, unless otherwise specified by Budget Committee.

B. Authenticity of Receipts

All receipts submitted for reimbursement to Student Activities shall be official vouchers from the place of purchase. Student Activities shall not accept receipts that have been written by a student. Receipts must be submitted within three weeks of purchase within the fiscal year. If the quality of the receipt comes under question by a student or Student Activities, the Budget Committee shall serve as final arbiter in the situation.

C. Double Charging

No student may be charged to enter or participate in an event that has already been funded by the Student Activities Fee unless approved by the Budget Committee. Instances of suspected double charging shall brought to the Budget Committee for deliberation and can be considered misappropriation of funds.

D. In-Active Clubs

Any club that has not activated their account by the end of the first mod of a semester shall be considered in-active for that semester. The money they are allocated for that semester shall be transferred into the New Club Fund. A club which activates in the second mod of Fall Semester shall still receive its funding for the Spring Semester.

E. Certification of a Club's Constitution

No money shall be accessed from club or committee accounts that do not have an official, up-to-date, copy of their bylaws or constitution filed in the Office of Student Activities or on the BelCon website. These accounts shall be considered frozen until such time as the proper documentation can be provided for Student Activities.

F. Student Payment

No club or BelCon organization may directly pay students for their services. Student Activities Fee money shall only be used in this manner at the discretion of the Budget Committee in cases where there is distinct need for the service and the compensation is appropriate. Budget Committee shall be the final arbiter in all instances regarding the paying of students through BelCon organizations and clubs.

G. Alcohol and Tobacco

Student Activities Fees may not be spent on alcohol or tobacco, with the exception of money allocated to the C-Haus Operating Account.

H. Accessibility of Events

All events funded by Student Activities Fees must be open to the entire campus in a manner that does not discriminate on the basis of sex, race, color, religion, national origin, ancestry, age, sexual orientation, or physical or mental disabilities unrelated to activities.

I. Prizes

Student Activities Fees may not be spent on prizes or the operation of randomized gaming events including, but not limited to raffles, lotteries, or give-aways without approval of Budget Committee.

J. Off-Campus Events

Beloit Student Congress shall collectively fund no more than 85% of the total cost of any trip, event, or other programming that takes place off-campus unless prior exception is made by the Budget Committee.

K. Rent

Student Activities Fees may not be used to pay rent for property.

L. Account Access

Accounts overseen by Beloit Student Congress cannot be accessed by students from the date that classes end in the spring semester through the day of fall registration without permission of Student Activities and Budget Committee.

M. Off-Campus Academic Funding

Mandatory off-campus events, trips, or activities for a credit-bearing academic course may not receive money from student activities fees.

N. Club Accounts

Beloit Student Congress clubs must conduct all their fiscal transactions through the Beloit College Accounting office. They may not maintain private accounts for the club through other financial institutions or personal holdings.

O. Distribution of Items

No non-food items over five dollars (\$5.00) may be purchased for permanent distribution to students without the approval of Budget Committee.

Master Budget Outline 2006-2007

	<i>Dollar Amount Per Semester</i>	<i>Dollar Amount Per Year</i>
<u>Club Allocations</u>	\$31,437.50	\$62,875.00
<u>Programming Board</u>	\$40,250.00	\$80,500.00
<u>BELFAST</u>	\$27,000.00	\$54,000.00
<u>Operating Costs</u>	\$3,362.50	\$6,725.00
<u>Student Activities and Salary Accounts</u>	\$20,737.50	\$41,475.00
<u>Miscellaneous Funds</u>	\$6,462.50	\$12,925.00
Grand Total	\$129,250.00	\$258,500.00

*Budget is based on a population 1175 students.

BELFAST

(Beloit Funding and Appropriation of the Student Treasury)

<u>Fund</u>	<u>'06-'07 Budget</u>	<u>'05-'06 Budget</u>	<u>Change</u>
Academic Fund	\$27,000.00	\$24,500.00	\$2,500.00
Conference Fund	\$4,000.00	\$4,000.00	\$0.00
Cultural Programming Fund	\$8,000.00	\$7,000.00	\$1,000.00
Social Event Fund	\$12,000.00	\$10,000.00	\$2,000.00
Substance-Free Event Fund	\$3,000.00	\$3,000.00	\$0.00
Total	\$54,000.00	\$48,500.00	\$5,500.00

Programming Board Breakdown

Each year the subcommittees of the BelCon Programming Board receive their annual budget through this body. The Programming Board oversees the functioning of each of its subcommittees as they work with the yearly budget they are allocated here. This year we are adding a new subcommittee to oversee the Rocky Horror Picture Show. Bylaws for this subcommittee can be found at the end of this document

<u>Committee</u>	<u>'06-'07 Budget</u>	<u>'05-'06 Budget</u>	<u>Change</u>
C-Haus Programming	\$16,500.00	\$15,500.00	\$1,000.00
Film Series	\$11,000.00	\$11,000.00	\$0.00
Folk and Blues	\$16,000.00	\$16,000.00	\$0.00
*Rocky Horror	\$1,500.00	\$0.00	\$1,500.00
Spring Day	\$10,000.00	\$10,000.00	\$0.00
Student Programming	\$12,500.00	\$15,500.00	-\$3,000.00
Vortex	\$12,000.00	\$12,000.00	\$0.00
Welcome Back Dance	\$1,000.00	\$1,500.00	-\$500.00
Total	\$80,500.00	\$81,500.00	-\$1,000.00

* indicates new budget line item.

BelCon Operating Cost Breakdown

Beloit Student Congress internal operations costs are expended by various committees and funding sources to provide for the functioning of the student government. Committee budgets are traditionally used to accommodate their membership with incidental supplies and other expenses.

<u>Committee/Fund</u>	<u>'06-'07 Budget</u>	<u>'05-'06 Budget</u>	<u>Changes</u>
Accounting Fee	\$4,200.00	\$4,200.00	\$0.00
*BELFAST	\$100.00	\$0.00	\$100.00
Budget Committee	\$150.00	\$150.00	\$0.00
Club Oversight Organization	\$25.00	\$50.00	-\$25.00
Election Committee	\$50.00	\$50.00	\$0.00
Executive Committee	\$0.00	\$50.00	-\$50.00
Food Committee	\$0.00	\$50.00	-\$50.00
Funding Oversight Committee	\$0.00	\$50.00	-\$50.00
Judiciary Committee	\$0.00	\$25.00	-\$25.00
Programming Board Committee	\$0.00	\$50.00	-\$50.00
Residential Life Committee	\$0.00	\$50.00	-\$50.00
Student Forum Committee	\$0.00	\$50.00	-\$50.00
Student Policies Committee	\$0.00	\$50.00	-\$50.00
Organizational Retreat Fund	\$1,000.00	\$1,000.00	\$0.00
Secretarial Fund	\$1,200.00	\$1,000.00	\$200.00
Total	\$6,725.00	\$6,825.00	-\$100.00

*indicates new budget line item

Miscellaneous Funds

<u>Fund</u>	<u>06'-07' Budget</u>	<u>05'-06' Budget</u>	<u>Change</u>
Capital Fund	\$9,425.00	\$1,199.80	\$8,225.20
BSC- Appreciation Dinner	\$0.00	\$300.00	-\$300.00
New Club Fund	\$3,500.00	\$4,000.00	-\$500.00
Total	\$12,925.00	\$5,499.80	\$7,425.20

Student Activities and Salary Accounts

Each of these is designed, managed, and implemented by the Student Activities office.

<u>Fund</u>	<u>'06-'07 Budget</u>	<u>'05-'06 Budget</u>	<u>Changes</u>
Off-Campus Theater Fund	\$2,000.00	\$2,000.00	\$0.00
Program Specialist	\$5,000.00	\$5,000.00	\$0.00
C-Haus Operating Account	\$24,500.00	\$24,500.00	\$0.00
Student Activities Programs	\$8,575.00	\$8,575.00	\$0.00
*Director of Technology	\$1,400.00	\$0.00	\$1,400.00
Totals	\$41,475.00	\$40,075.00	\$1,400.00

*indicates new budget line item.