



Fall 2011 Budget Request Sample

Organization: The Fun Club
 Sponsor Name: Sarah Funnington Phone #: (316) 295-FUNS
 President's Name: Caleb Funston Phone #: (620) 444-4444

Amount	Description	Date of Event
<u>\$25.00</u>	<u>Postage & Printing</u>	<u>N/A</u>
<u>\$50.00</u>	<u>Homecoming Parade Float</u>	<u>10/1/2011</u>
<u>\$200</u>	<u>Thanksgiving Day Dance</u>	<u>11/24/2011</u>
	<u>balloons, food, decorations</u>	
	<u>DJ, door prizes</u>	
<u>\$75.00</u>	<u>Fun Retreat</u>	<u>9/24/2011</u>
	<u>Food, Drinks, Games, Gas, Door Prize</u>	
<u>\$150.00</u>	<u>Spreading the Fun Service Project</u>	<u>11/11/2011</u>
	<u>Gags, Books, Food, Drinks, Prizes</u>	
	<u>Art supplies, CDs</u>	
<u>\$80.00</u>	<u>Club T-shirts</u>	<u>N/A</u>
	<u>20 T-shirts at \$4 per member</u>	
<u>\$580.00</u>	<u>Total</u>	

This money requested above will be pre-approved to your organization pending your organization follows the SGA guidelines (See attached copy). The amounts above for Homecoming Parade Float and Postage & Printing are the maximum amounts allowed in the academic semester. If your club knows in advance that it will not be participating in Homecoming Parade, please indicate. The amounts proposed are not guaranteed, and may not be allotted to any other expense without pre-approval from the budget committee. **All Budget Requests are due by noon on Tuesday, March 22nd.**