

GOAL SETTING GUIDE

Are my goals consistent with my understanding of the purpose of the group? Will the members of my organization agree with my goals? Check with them.

Am I being realistic? Can I accomplish my goals during my tenure as organization leader?

Goals I want to Accomplish During my Tenure:

1. Projects-
 - A.
 - B.
 - C.
2. Process (i.e., involving people in decisions, having more members participate in meetings, having more interesting meetings, etc.)
 - A.
 - B.
 - C.

Where Can I Begin?

Which goal seems most important to me?

Do I have the skills necessary to accomplish my goal? Who else in my organization can help me?
Are there outside resource people who might help?

Is there anything I can do before tomorrow to help me reach my goal? What can I
accomplish next week?

What specifically can I do within one month to reach all my goals?

WILL I DO IT?

