

# Central College Student Senate Budgetary Guidelines

*Student Senate Reserves the Right to  
Alter these Budget Guidelines as Necessary*

## MISSION STATEMENT

The Central College Student Senate is dedicated to helping students discover and develop their greatest potential. Student Senate strives to fund budget requests that are academic in nature, enrich campus life, or otherwise benefit the students of Central College.

## What Student Senate Cannot Fund

1. Requests that do not align with the Central College Student Senate Mission
2. Requests in which the club or organization utilizes an off-campus account. Account must be held by Central College
3. Reimbursement for an event/request that already occurred
4. Expenses incurred by faculty, staff, alumni, or any non-Central College student
5. Charitable donations
6. Alcohol
7. Fuel for private vehicles  
*\*Exception if the Central College fleet is depleted*
8. Food for off campus events

## What Student Senate Can Fund

1. Registration fees or tickets to events
2. Startup costs for an organization
3. Fees associated with bringing events/activities to the Central College campus
4. Food/Beverage for on campus events
5. Lodging
6. Travel  
*\* Receipts due 30 days (class in session) from date of event to receive funding*

## Budget Request Checklist

1. Only funding for recognized campus organizations
2. No funding for research
3. Only one event may be submitted per budget request
4. The event must be open to the entire student body  
*\*Exceptions are up to the Central College Student Senate*
5. Food reimbursement must be equal to or less than \$20 per person per day  
*\*If not, the requested amount will be adjusted to meet the standard. The \$20 per diem reimburses students for the meals they do not use at Central's dining services*
6. Efforts to fundraise are up to the discretion of the Central College Student Senate
7. If applicable, the requesting organization must ask the Student Involvement office for requested materials