

# **Senate Responsibilities Contract: Spring 2018**

1. Attend weekly Senate meetings and adhere to the S.G.A. Attendance Policy
  - a. One absence for each meeting missed.
  - b. Three late arrivals = 1 absence.
  - c. One early departure = 2/3 absence.
2. Attend weekly committee meetings
  - a. All Senators are responsible for attending their assigned weekly committee meetings.
  - b. Half an absence for each meeting missed.
3. Attend if applicable Fall S.G.A. Retreat and Spring S.G.A. Retreat
  - a. One absence if you are not in attendance at a Retreat.
4. Attend S.G.A. planned/ sponsored events
  - a. One absence if you are not in attendance per event:
    1. Women's Recognition Dinner in the Spring semester.
    2. Brown & Gold Ceremony in the Spring semester.
5. Wear your S.G.A. Polo to every meeting
  - a. One third of an absence if the Polo is not worn.
  - b. Senatorial voting rights will be withheld for the respective meeting if senator is not wearing his/her official senate polo.
6. Complete the monthly Senator Evaluation form by the last meeting of each month.
7. Meet a minimum of once a month with your respective Administrator.
8. Attend your committee's pop-up party where you will be gathering feedback from constituents regarding different concerns they have
  - a. Give feedback from surveys or questionnaires to the Vice President of Administration.

*If a senator is not upholding this contract and fulfilling their senate responsibilities, at the cabinet's discretion they can be brought up for impeachment. This document is only available for the executive cabinet, unless requested by another senator- with reason.\**

*\*To be reviewed otherwise at the end of each semester.*

*\*Offenses to contract noted above*

**Senator:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Certified By:** \_\_\_\_\_

SGA Vice President of Administration

**Certified By:** \_\_\_\_\_

SGA President