

### **By-Law #3 – SGA Funding Policy for Academic Honors Societies**

The following clubs are considered Academic Honors Societies at Aims Community College:

- Aims English Honors Society
- National Society for Leadership & Success
- Phi Theta Kappa
- SALUTE Veterans National Honors Society

Collectively, these groups will be referred to as “Academic Honors Societies” or “AHS”. Aims Community College has allocated \$10,000 per year to support Academic Honors Societies that is not available to other Aims student clubs. As a result, Academic Honors Societies are required to seek funds from this pool first, before requesting SGA funds. If the pool of \$10,000 runs out, SGA funds will be available to request.

Each AHS is entitled to an equal share of the \$10,000 pool. In 2018-2019, this amount is \$2,500. In order to receive at least this minimum of \$2,500, each AHS must submit their request by October 31<sup>st</sup> of each year. After October 31<sup>st</sup>, SGA will review all requests that have been submitted and determine allocation of the \$10,000 of funds. If, at this time, one or more AHS’ has not requested funds, they forfeit access to their minimum \$2,500 and the groups that did submit requests will have access to these funds. (Please note, once these funds are depleted, AHS’ have the exact same access to SGA funds as all other Aims student clubs.)

The SGA Executive Vice President for Finance will communicate the final decision regarding this fund allocation with the AHS President. If the requested total exceeds the minimum amount allocated from this \$10,000 fund, the AHS will have the opportunity to request the remaining funds through SGA immediately (by following the SGA Club Funding Request Process outlined above), or determine other ways to raise funds before potentially requesting funds from SGA at a later date.

#### **SGA Academic Honors Society Funding Request Process:**

- Complete the Event/Activity Planning Request or Purchase Request form in Campus Connect and check the box for “Request funds and/or collaborate with Student Government Association (SGA)” **by October 31<sup>st</sup>**.
  - Funding for an Event or Activity: <https://aims.presence.io/form/event-activity-planning-request-epr-1>
  - Funding for a purchase unrelated to a specific event or activity:
  - <https://aims.presence.io/form/purchase-request>

- The SGA Executive Vice President for Finance will receive a notification of the request and will work with SAIL staff to determine the specific allocations based on the number of registered AHS' and the number of requests that were made.
- The SGA Executive Vice President for Finance will contact the AHS with the final decision by November 15<sup>th</sup> of each year. If the allocation does not cover the total amount requested, the AHS may follow the SGA Club Funding Request Process to request the remaining funds.

***This SGA By-Law was approved on October 31<sup>st</sup>, 2018***